



CITY OF CLINTON
PLANNING AND DEVELOPMENT DEPARTMENT
227 Lisbon Street
Clinton, North Carolina 28328

FACILITY RESERVATION FORM/RENTAL PRIVILEGE AGREEMENT

The City of Clinton, North Carolina, Planning and Development Department hereby assigns limited rental privilege rights at the Clinton City Market, located at 215 Lisbon Street, Clinton, North Carolina, on the date of _____, _____ from _____ a.m./p.m. through _____ a.m./p.m. The Planning Department hereby declares that a cancellation of the facility rental must be made thirty (30) days in advance, prior to the reserved date. Failure to honor this cancellation policy will automatically withhold your reservation fees and be considered a donation to the Clinton City Market.

The Director of Planning shall deny and refuse to issue a refund if the standards set fourth in this contract are not met. All Clinton City Market rules and regulations and all applicable ordinances shall bind a Renter fully as though the same were inserted in the reservation form contract.

In accordance with the contract between the Clinton Planning and Development Department and the Renter, to rent this facility, I do hereby understand this Contract will be enforced.

In signing below the renter does hereby understand that they are to be on the site the full time the facility is rented. The Renter must meet the facility guard at the facility at the time it is to be opened for use. The Renter must present their driver's license/picture I.D. to the facility guard for proof of identity and must supply their signature to the facility guard. The **ONLY** individual the facility guard will open or close the facility for is the Renter. In signing below the Renter does hereby understand this.

No other individual may confront the facility guard with any demands other than the Renter (unless in case of an emergency). The Renter has full responsibility to insure that the facility is clean and left in the same condition as found. If Renter has any concerns they must be brought to the facility guards attention before the rental is executed.

The Renter understands that the facility guard has full authority to close the facility if they feel the policies / rules / regulations are violated by any individual using the facility.

In signing below I do hereby understand and will abide by the above agreement and all rules and regulations governing use of the Clinton City Market facility.

Date _____ Renter signature _____

Staff witnessing signature _____