

City of Clinton

North Carolina

Mayor

Lew Starling

Mayor Pro Tem

Maxine Harris

City Council

Marcus Becton

Steve Stefanovich

Neal Strickland

Jean Turlington

City Manager

John Connet

Finance Officer

Betty Brewer



2010-2011 Adopted Budget





Vision Statement

A city of beauty and opportunity whose leadership is dedicated to providing its diverse citizenry a quality of life unsurpassed in the region.





FY2010-2011 Adopted Budget

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July 1, 2010

The Honorable Luther D. Starling, Jr., Mayor
Members of City Council
Clinton, North Carolina

Dear Mayor Starling and Members of the City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes, I am pleased to present the recommended budget for Fiscal Year (FY) 2010-2011 for your review and consideration.

Prior to presenting the 2010-2011 Budget, I would like to take this time to review some of our accomplishments for the 2009-2010 Fiscal Year. We undertook several significant capital projects during the past twelve months. These projects include Phase III of the Dollar Branch Sewer Project, installation of new soccer field lights, construction of a maintenance shelter and office for the Recreation Department Maintenance Division, implementation of new police evidence management and complaint tracking systems, and installation of new playground equipment at Royal Lane and Newkirk Parks. In addition, we completed Phase III of the Sampson Center PARTF project, Phase I of Parsons-Anders Water Plant Expansion project and paving of the Lisbon Street parking lot. We initiated the Russell Street CDBG Project and partnered with Sampson Community College to provide a new affordable housing opportunity. We also held our annual district town meetings with record attendance. This list is not inclusive of all of our accomplishments this year, but it is a good sample of the type of projects and activities the city has undertaken in the past twelve months.

This recommended budget provides a financial plan for the ensuing fiscal year and has been developed in accordance with the City Council's goals and objectives. These priorities will serve as the foundation for all governmental activities for the upcoming fiscal year and are the following:

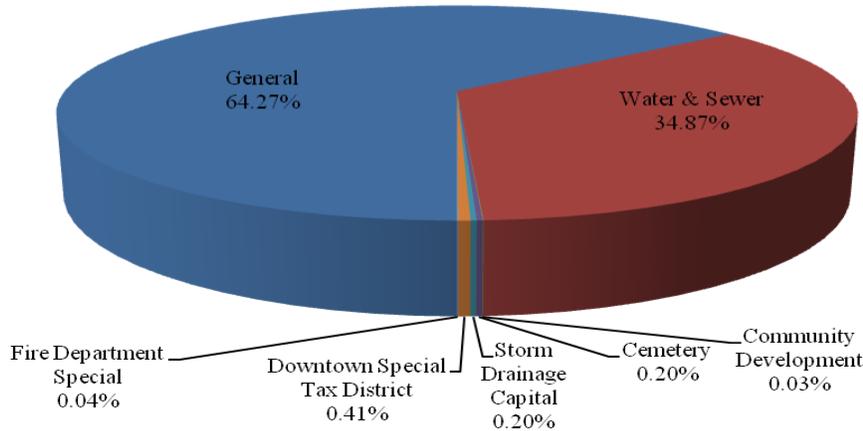
- Improve citizen communication
- Provide staff development opportunities
- Sustain a clean and beautiful city
- Provide clean and safe neighborhoods
- Construct and maintain sound infrastructure



EXPENDITURES

The FY 2010-2011 Recommended Budget totals \$12,677,114 for all City operations, capital improvements and debt service requirements. This is a decrease of \$1,060,744 or -7.72% from the 2009-2010 Amended Budget.

City Expenditures by Fund



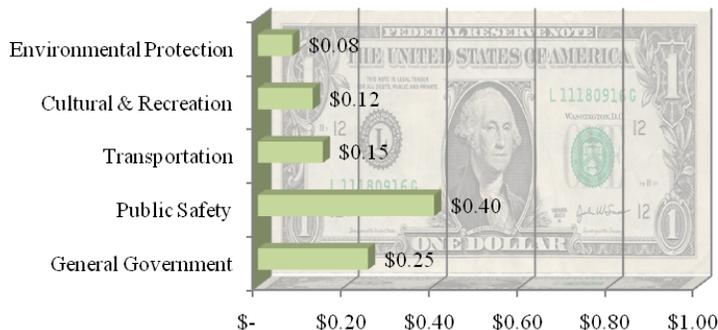
FUNDS OF THE RECOMMENDED BUDGET

General Fund

The General Fund is used to account for resources that are not required legally or by sound financial management to be accounted for in another fund. Typically, the General Fund includes services that cannot be operated as a business enterprise and rely on tax dollars as their primary source of revenue.

The 2010-2011 Recommended Budget for the General Fund totals \$8,143,661 or 9.62% less than the amended 2009-2010 Fiscal Year Budget of \$9,010,070 as of May 12, 2010.

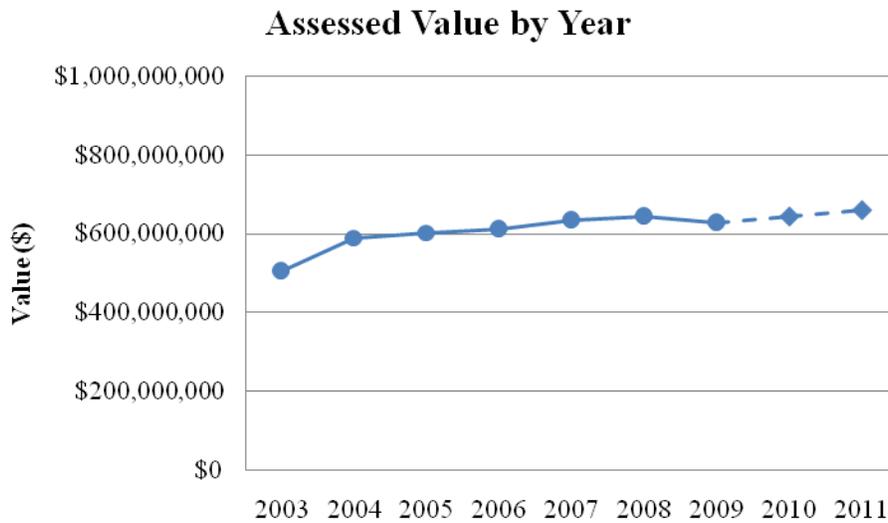
Amount of Dollar Used per General Fund Function for Proposed FY10-11 Budget





General Fund Revenues

Ad Valorem Tax: The General Fund budget is balanced with a property tax rate of \$0.41 per \$100 valuation, which is the same rate as the current fiscal year. This rate will provide approximately \$2,560,000 in property tax revenues based on an expected collection rate of 95%. The ad valorem tax base is estimated to be \$621,000,000. The ad valorem tax revenues as well as other governmental revenues fund the general government operations for the City of Clinton. The Ad Valorem Tax is the tax paid on real property and personal property, including property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.



Sales Taxes: Two and quarter percent of the eight percent sales tax paid on retail sales in North Carolina represents the local sales tax portion levied by the City and County. These taxes consist of a one percent tax that was first levied in 1971, a one-half cent levied in 1983, a one-half cent levied in 1986 and a one-half cent levied in 2003. Effective October 1, 2008, the state repealed one quarter of the Article 44 local option sales tax authorized in 2003 and effective October 1, 2009, the state repealed the remaining one-quarter cent of that local tax. The first one-quarter cent will be replaced by a payment equal to 50% of the amount each municipality receives from the Article 40 (1983) local sales tax, and the second one-quarter will be replaced by a payment equal to 25% of the amount each municipality receives for the Article 39 (1971) local sales tax. The legislation provides for municipalities to be completely reimbursed for the loss of their share of these tax revenues, including growth. The State of North Carolina collects the sales tax and distributes it to the local units. Sales tax revenues are distributed on a proportional population basis in Sampson County. The City of Clinton is the largest municipality in Sampson County and receives the second largest proportional share of sales tax revenue behind Sampson County. Sales tax revenues are estimated to be \$1,345,000 in FY 2010-2011.

Utility Franchise Tax: All electric, local telephone, including cellular phones, and natural gas providers pay franchise taxes. These funds are collected by the State and are distributed to the City based on the actual receipts from the providers for services provided within the city limits. This revenue source is expected to be \$805,000 for FY 2010-2011.



Powell Bill Street Allocation: These funds represent redistribution by the State of a portion of the motor fuels tax. The use of these funds is restricted to maintaining, repairing, constructing, reconstructing or widening any public street or thoroughfare within the city limits. Bridges, drainage improvements, curb and gutter and other necessary appurtenances are also approved uses of these funds. One quarter of the distribution is based on the number of miles of local streets in the city and the remainder is distributed on a population basis. These funds are expected to be \$236,000 in FY 2010-2011.

Privilege License Taxes: Each business that conducts activity within the city limits is required to purchase a privilege license to conduct such business. These taxes are a revenue measure provided to cities by the North Carolina General Statutes. These funds are expected to be \$95,000 in FY 2010-2011.

Solid Waste Fee: The solid waste fee was established in 1995 to offset the increasing cost of providing garbage, trash and recycling collection to the citizens of Clinton. Due to the rising cost of disposal of these items, we are proposing to increase the fees from **\$ 12.35 to \$13.00**. These fees are expected to generate \$495,000 in FY 2010-2011.

Commercial Solid Waste Collection: These revenues include fees from the collection of solid waste from commercial businesses and industries. The commercial collection rates will remain at **\$4.75 per cubic yard**. These fees are expected to generate \$715,000 in FY 2010-2011.

Fire Tax Collections: The Clinton Fire Department provides fire protection services in the Clinton Rural Fire District. The residents in this district pay a fire tax, which is collected by Sampson County. The Sampson County Board of Commissioners establishes the fire district tax rate. The current fire district tax rate is \$0.095 per \$100.00 of property valuation. We expect to receive \$356,000 from Sampson County for FY 2010-2011.

Hold Harmless Funds: In exchange for the repeal of the local government reimbursements, the local governments in North Carolina supported the establishment of an additional one-half cent sales tax. However, for many local governments the sales tax would not generate enough revenue to offset the loss of the reimbursements. The General Assembly agreed to establish hold harmless funding to make up the difference between the sales tax and reimbursements. These funds are expected to generate \$20,000 in FY 2010-2011.

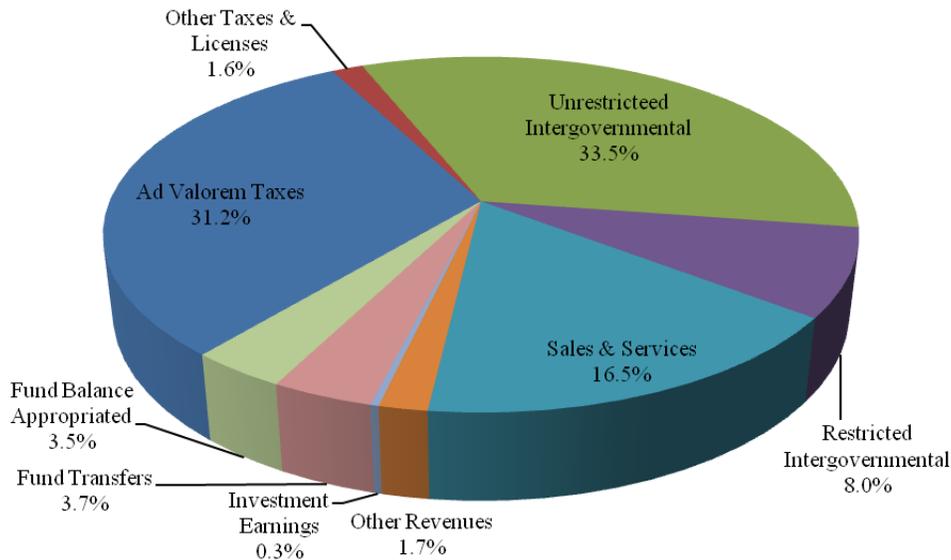
County Planning Contribution – We currently operate a joint City/County Planning Department. The Department is managed under the umbrella of the City of Clinton with Sampson County covering 50% of the costs. Sampson County is expected to contribute \$163,621 in FY 2010-2011.

Park Shelter Rental Fees – We currently charge a rental fee for use of our picnic areas of \$40.00 to \$50.00 for residents and \$50.00 to \$60.00 for non-residents. As part of this fee, Clinton Recreation and Parks staff inspects the picnic area one-hour before the rental to ensure the area is clean and available for use. These funds are expected to generate \$12,000 in FY 2010-2011.

Youth Sports Registration Fee - We currently charge city and non-city residents to participate in our youth sports programs. The county resident fee ranges from \$25.00 per child to \$40.00 for a family of three. Due to rising cost to provide football equipment the Recreation Advisory Board is recommending that we increase the **football registration fee** for non-city residents from **\$25.00 to \$30.00**. Fee waivers are available for children who cannot afford to pay the registration fee.



General Fund Revenues by Source



Water and Sewer Enterprise Fund

The Water and Sewer Fund accounts for all revenues generated and expenditures incurred as a result of the activity of the City’s water and sewer utility. This fund is financed through user charges paid by customers of the water and sewer utility. Because it is an Enterprise Fund, it must generate revenues through its sales and services to support its operations. The Water and Sewer Fund’s rates are set at a level which supports the operation of the utility.

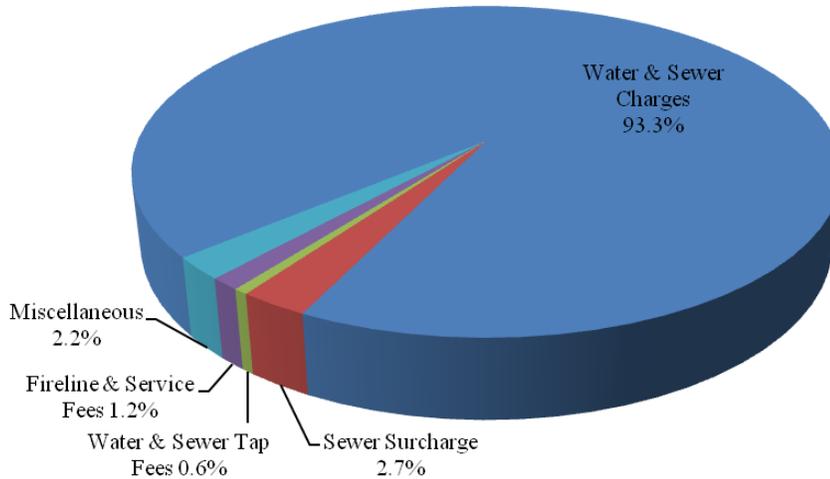
The 2010-2011 Recommended Budget for the Water and Sewer Fund totals \$4,424,223 or 4.25% less than the amended 2009-2010 Fiscal Year Budget of \$4,620,394 as of May 12, 2010.

Water and Sewer Fund Revenues

Water and sewer charges are expected to provide \$3,800,000 in revenues for the FY 2010-2011. These revenues along with revenues from tap fees, fire line fees, sale of water to Sampson County will fund all expenditures for the water and sewer fund. We are proposing the following rate increases for the 2010-2011 Fiscal Year to insure we have adequate funds to cover operating cost and long-term debt. The minimum inside rates for water will increase from **\$11.85** per month to **\$12.00** per month. We are proposing to increase the consumption water rate for all users from **\$1.75** per 100 cubic feet to **\$1.80** per 100 cubic feet. The proposed new rates would change the minimum inside rates for sewer from **\$12.35** per 100 cubic feet to **\$12.50** per 100 cubic feet. The consumption rate will increase from a **\$1.73** to **\$1.75** 100 per cubic foot. We are proposing to maintain our current bulk wholesale water rate at **\$1.60** per 100 cubic feet.



Water & Sewer Fund Operating Revenues by Source



Community Development Fund

The Community Development Fund accounts for payments received under the former Community Development Revolving Loan Programs. The loan programs have been closed and upon final repayment of all loans this fund will cease to exist.

The 2010-2011 Recommended Budget for the Community Development Fund totals \$3,300 or 54.79% less than the amended 2009-2010 Fiscal Year Budget of \$7,300 as of May 12, 2010.

Cemetery Fund

The Cemetery Fund accounts for payments received for the purchase of cemetery plots in the Sandhill and Springvale Cemeteries. These funds are used to purchase and maintain the City's two public cemeteries.

The 2010-2011 Recommended Budget for the Cemetery Fund totals \$25,000, which is equal to the amended 2009-2010 Fiscal Year Budget of \$25,000 as of May 12, 2010.

Downtown Special Tax District Fund

The Downtown Special Tax District Fund accounts for funds received from the Downtown Special Tax District. This district was established in 1978 to fund special projects in the downtown area. The current special tax rate is \$0.20 per \$100 valuation.

The 2010-2011 Recommended Budget for the Downtown Special Tax District Fund totals \$51,430 or 16.63% more than the amended 2009-2010 Fiscal Year Budget of \$44,095 as of May 12, 2010. The increase in 2010-2011 is based upon the fact that the City Council expanded the Downtown Special Tax District in February



2009. The additional funds in this account will be utilized to provide additional services or special projects in the downtown area.

Fire Department Special Fund

The Fire Department Special Fund accounts for funds received by the Clinton Fire Department through donations and for the protection of state owned facilities. These funds are utilized to fund the local Firemen's Relief Fund and to assist in the purchase of equipment and supplies not funded in the General Fund Budget.

The 2010 – 2011 Recommended Budget for the Fire Department Special Fund totals \$4,500 or 25.00% less than the amended 2009-2010 Fiscal Year Budget of \$6,000 as of May 12, 2010.

DEPARTMENTAL EXPENDITURES

In previous budgets I have provided detailed information about departmental expenditures within the budget message. However, we have chosen to provide specific departmental information elsewhere in the budget document. This year we have expanded this information to include department mission statements, goals and objectives. For specific departmental expenditure information please see the Departmental Information section of the budget document.

SERVICE REDUCTION/CONSOLIDATIONS/EFFICIENCIES

Position(s) Elimination – We are proposing to eliminate the following full-time positions (3) within the organization: one police officer, the building maintenance worker, and an assistant recreation program coordinator. These three positions are being eliminated as the result of two retirements and one resignation. The duties of these individuals will be assumed within the organization by existing staff and temporary or part-time employees. We are also proposing to reduce the number of on-duty firefighters from five to four on nights and weekends. This will result in an approximate savings of \$96,000.

PERSONNEL HIGHLIGHTS

Employer Retirement Contribution -The North Carolina Local Government Retirement System has notified local governments that the Annual Contribution Rate (ACR) must increase by 1.55% in order for the System to recover the losses sustained over the last two years and remain healthy. This increase is included in the 2010-2011 Budget at a cost of approximately \$60,000.

Finance Department Transition Plan – The 2010-2011 Fiscal Year Budget includes \$50,000 in one time personnel cost for the Finance Department. These funds will be used to hire and train a new Finance Director and Payroll Technician. The new Finance Director will train with Betty Brewer for four months and the Payroll Technician will train with Pam Strickland for two months.

Pay and Classification Study – In the 2010-2011 Fiscal Year Budget, we are proposing to fund an update to our pay and classification plan. The pay and classification plan will bring the salaries for our general labor positions within the Public Works and Utilities and Recreation Departments up to market rates. These market rates are based on similar jobs within our community and region. In addition, there will be minor adjustments for some employees outside these groups who would fall below the starting salary of the new pay classifications. The total cost of implementing this program is \$48,848 in the General Fund and \$20,061 in the Water and Sewer Fund.



401(k) Contribution Suspension – In order to fund the retirement system ACR increase, we are proposing to suspend the City’s 401(k) contribution for the 2010-2011 Fiscal Year. The City has been contributing 2.25% of each employee’s salary into a 401(k) account. However, sworn law enforcement 401(k) contributions will be maintained at its current 5% rate as required by the North Carolina General Statutes. This will result in an approximate savings of \$72,000.

Hiring Freeze – We are proposing a two month hiring freeze on any full-time position that is vacated during the 2010-2011 Fiscal Year. This two month freeze will allow us to evaluate the need for the position and determine if it should be filled or eliminated.

Employee Salary and Benefits – We are not proposing any merit or COLA increases for the 2010-2011 Fiscal Year. Employee health insurance is budgeted with a 5% increase for 2010-11.

Performance Evaluations- In order to improve the efficiency and effectiveness of our performance evaluation system, we are proposing to convert from an all at once process (July or August) to an anniversary month process. Currently all evaluations are conducted during the month of July or August. The new program will spread out the evaluations so that the employees will have their evaluation during the month in which they were hired. Therefore, the evaluations will be distributed over an entire twelve month period.

Retiree Medical Insurance – We are proposing to eliminate the retiree medical insurance benefit for any employee who is hired after July 1, 2010. Any employee hired prior to this date and has twenty years of service upon retirement will be eligible for the employee medical insurance benefit until they qualify for the Federal Medicare Insurance Program. The elimination of this benefit will gradually reduce the City of Clinton’s unfunded retiree medical insurance liability as specified in GASB Statements 43 and 45.

Additional Positions – The following positions were requested, but are not recommended for funding in the 2010-11 Budget: Accounting Operations Manager and Sanitation Worker.

CAPITAL OUTLAY HIGHLIGHTS

Vehicles and Equipment - The following vehicles and equipment will be purchased to replace aging vehicles and equipment within our fleet or improve the efficiency of our operations:

- 3 Chevrolet Police Vehicles (Police)
- 1 Leaf Vacuum (Street Department)
- 1 Pick Up Truck (Cemetery)

Vehicle purchases have been heavily scrutinized to ensure we are purchasing the appropriate vehicles for each department. Where appropriate, we are downsizing our vehicles to make certain we purchase the most fuel efficient vehicles.

Community Theatre Electrical Repair – The 2010-2011 Fiscal Year Budget includes \$50,000 for upgrading the electrical wiring at the Community Theatre. The theatre is owned by the City of Clinton and operated by the Sampson Community Theatre.



Street Resurfacing – Street resurfacing is currently scheduled for July 2011. However, the resurfacing program will be re-evaluated in April 2011, to determine if funds are available to initiate a resurfacing program in the 2010-2011 Fiscal Year.

Royal Lane Park Improvements – We have allocated over \$83,000 for capital improvements at Royal Lane Park. These improvements include year two of our playground replacement program and rehabilitation of the Royal Lane Pool to bring it up to current safety standards and increase the life of the pool by another twenty (20) years.

Water Tank Maintenance – The Water Treatment Plant Clear Well is scheduled to receive interior cleaning and painting during the 2010-2011 Fiscal Year. This is the sixth year of our tank maintenance program. This program allows us to schedule regular inspections and maintenance of our water tanks.

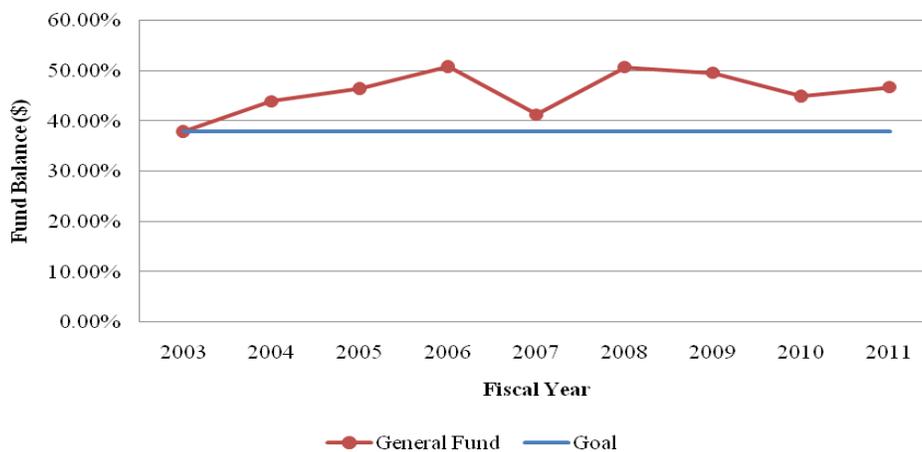
Capital Improvement Program – The 2010-2011 Fiscal Year Budget incorporates a formalized Capital Improvement Program (CIP). The CIP provides a projection of our capital needs over the next five (5) years. This program will allow us to match our capital needs with our projected revenues. The CIP is reviewed on an annual basis to make sure the plan is consistent with City Council priorities.

The 2010-2011 Fiscal Year expenditures are more fully described in the line item budget sections of the budget document. As required by the North Carolina General Statutes the expenditures for the 2010-2011 Fiscal Year are equal to the projected revenues. For specific information regarding departmental operations, please feel free to contact the department head responsible for that department.

Fund Balance

The North Carolina Local Government Commission recommends that local governments maintain a minimum undesignated fund balance of no less than eight percent (8%) of expenditures. The City of Clinton has adopted a formal fund balance policy establishing a goal of maintaining a fund balance of at least thirty-eight percent (38%) of expenditures. Any funds in excess of the 38% may be designated for capital purchases. The City of Clinton’s estimated undesignated fund balance on June 30, 2010 is \$3,803,497 or 45% of expenditures.

**Clinton Fund Balance Trend:
General Fund**

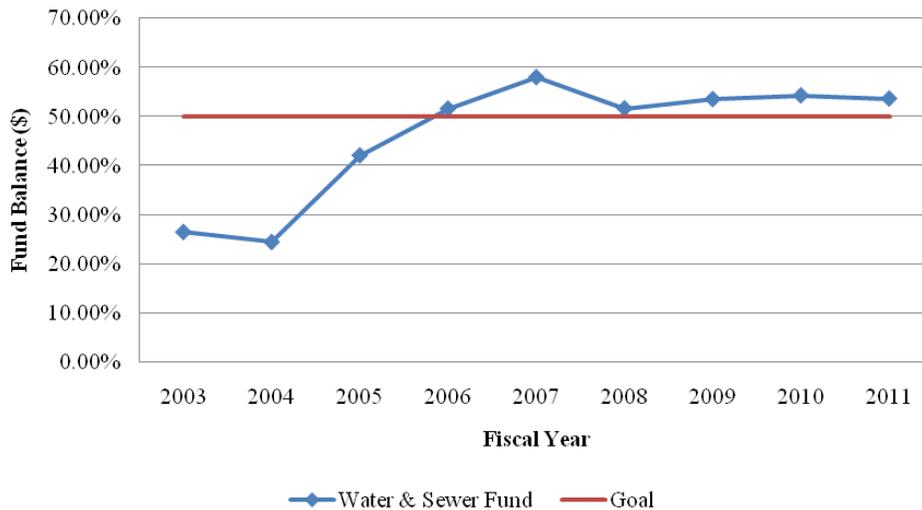




Retained Earnings

The North Carolina Local Government Commission does not have a specific recommendation regarding how much fund balance or retained earnings a local government enterprise operation shall maintain. However, the City of Clinton has adopted a formal retained earnings policy establishing a goal of maintaining a minimum reserve of at least 50% of expenditures within the Water and Sewer Fund. Any funds in excess of the 50% may be designated for capital purchases. The City of Clinton’s estimated retained earnings on June 30, 2010 is \$2,374,353 or 54% of expenditures.

Clinton Fund Balance Trend: Water & Sewer Fund



FORECAST

The long-term revenue picture for the City of Clinton is somewhat uncertain. We have several large industrial buildings sitting vacant. However, we are seeing an increase in commercial growth and expect this activity to continue for the next twelve months. In the past we have expanded the city through a proactive annexation program. We will be looking for potential growth areas that meet the statutory requirements for annexation during the 2010-2011 Fiscal Year. Due to current economic conditions, I am not proposing a tax increase for the 2010-11 Fiscal Year. We will continue to put a greater emphasis on economic development activities to strengthen our commercial and industrial job opportunities. In addition, we will explore water and sewer extension opportunities to increase population and tax base. The City of Clinton staff is continuing to work with Sampson County Economic Development Commission and property owners to develop potential industrial and commercial sites to diversify our expanding tax base. Our desire is to take advantage of our location and workforce to generate growth opportunities.

The 2011 calendar year is a revaluation year for Sampson County. The County is currently updating property values for all real property within the county. This process occurs every eight years and will have a direct affect on the City of Clinton’s 2011-2012 Budget. Historically, the property values have risen over this eight



year period. However, under the restraints of the current real estate market, there is no guarantee that property values will increase dramatically. As we develop the 2011-2012 Budget, serious consideration will be given to funding and expenditure levels for the next eight years and the long-term health of the City. It will be my recommendation that the tax rate be maintained at a level that ensures the long-term stability of the City of Clinton.

In planning for the future, we must be vigilant in understanding how personnel costs directly affect the long-term health of the City of Clinton. It is important that we have adequate personnel who are properly trained to meet service demands and emergency situations. In order to have these personnel, we must maintain a competitive pay and classification plan for our full-time workers. At the same time, the City must make better utilization of temporary and part-time employees to fill positions that are needed for seasonal work or special projects. Like the private sector, we must take into consideration the long-term costs of full-time staff. This will require a greater level of personnel management by our supervisors and Human Resources Division.

In summary, this proposed budget is balanced in accordance with state statutes and attempts to address the priorities, which have been set by the City Council for the 2010 -2011 Fiscal Year. The budget is fiscally sound, and although it does not fund all the requests made by departments or external groups, it does address the top priority needs of the city and is set at a level to maintain a high level of service for Clinton citizens.

My appreciation is expressed to the staff members who helped in preparing this budget.

I recommend this proposed budget for Fiscal Year 2010-2011 to the City Council.

Respectfully submitted,

A handwritten signature in cursive script that reads "John F. Connet".

John F. Connet
City Manager



Fiscal Year 2010-2011 Budget Ordinance
City of Clinton, NC
2010.06.10

Be It Ordained by the City Council of the City of Clinton, NC, that the following anticipated fund revenues and expenditures, fees and charges schedules, with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the city government and its activities for the Fiscal Year beginning July 1, 2010 and ending June 30, 2011:

Section 1. General Fund

Anticipated Revenues:

Table with 2 columns: Revenue Item and Amount. Items include Prior Years Taxes, Current Years Taxes, Fire Tax Collections, Vehicle Taxes, City School Police Officers, HUD Officer(s), Federal Drug Forfeiture, State Substance Abuse Tax, Community College Police Officer, Insurance Revenue, Payment in Lieu of Taxes, Collection Fee, Lot Cleaning Cemetery, Tax Penalties & Interest, Auto License, Privilege License, Adm. Fee for Itinerant Merchants, Precious Metal Fees, Hold Harmless Funds, CATV Franchise Fees, Interest Earned, Miscellaneous Revenue, Rent/Steel Technology, Rent/Diversified Recycling, Ferrell St. Payment, Franchise Tax, Beer & Wine Tax, Powell Bill, Local Govt. 1% Sales Tax-39, Local Govt. 1/2% Sales Tax-40, Local Govt. 1/2% Sales Tax-42, Local Govt. 1/2% Sales Tax-44, ABC Revenues, and ABC Revenue - Police.



| | |
|------------------------------------|---------------------|
| NC Dept. of Health | 100 |
| Taxi Permits/Finger Prints | 500 |
| Court Fees | 2,500 |
| Parking Violations | 1,000 |
| Sampson Co. Contribution | 170,521 |
| State Bldg Fire Protection | 7,834 |
| Firemen's Relief Tax | 14,000 |
| Fire & Life Safety | 500 |
| False Alarm | 10,000 |
| RT Revenue/County | 12,000 |
| Cemetery Permits | 5,000 |
| Cemetery Markers | 5,000 |
| Tipping Fees for Dumpsters | 715,000 |
| Garbage Collections | 495,000 |
| Solid Waste Disposal Tax | 5,000 |
| Recreation Donations | 2,000 |
| Rental Fees | 10,440 |
| Rental Staff Fees | 2,500 |
| Region "M" | 4,000 |
| Recreation Miscellaneous | 4,000 |
| Pool Admissions | 9,700 |
| Concession Fees | 500 |
| Sponsorship Fees | 10,000 |
| Sports Registration Fees | 35,000 |
| Day Camp | 8,300 |
| Refund on Gas Sales Tax | 500 |
| Sales of Service & Materials | 100 |
| Sale of Recyclables | 12,500 |
| Sale of Fixed Assets | 1,000 |
| NCDOT ROW | 15,000 |
| Relay for Life | 0 |
| United Way Funds | 0 |
| Transfer from Water & Sewer Fund | 300,000 |
| Transfer from Cemetery | 25,000 |
| Loan Proceeds | 0 |
| Fund Balance Appropriated | 292,043 |
| Total General Fund Revenues | \$ 8,143,661 |

Anticipated Expenditures:

| | |
|----------------------|------------|
| Governing Body | \$ 137,561 |
| Administration | 331,206 |
| Finance | 387,700 |
| Planning & Zoning | 327,242 |
| Police | 2,192,012 |
| Fire | 1,040,634 |
| Building Maintenance | 24,371 |



| | |
|---------------------------|---------------------|
| Street | 993,035 |
| Garage & Shop | 208,934 |
| Sanitation | 614,856 |
| Recreation | 1,015,551 |
| Cemetery | 323,587 |
| Non-Departmental | 546,972 |
| Total Expenditures | \$ 8,143,661 |

Section 2. Water and Sewer Fund

Anticipated Revenues:

| | |
|--|---------------------|
| Insurance | \$ 2,000 |
| NCRC Grant | 40,000 |
| Interest Earned | 25,000 |
| Miscellaneous Revenue | 2,000 |
| Return Check Charge | 2,500 |
| From Sales Tax | 100 |
| Water Tank Rent | 25,000 |
| Bulk Water/County | 120,000 |
| Pre-Treatment | 10,000 |
| Sewer Surcharge | 120,000 |
| Water & Sewer Charges | 3,865,355 |
| Cash Adjustment | 0 |
| Water & Sewer Tap Fees | 25,000 |
| Fire Line Fees | 23,000 |
| Service Fees | 30,000 |
| Capacity Fees—WWTP | 134,168 |
| Sale of Service & Materials | 100 |
| Sale of Surplus Property | 0 |
| Fund Balance Appropriated | 0 |
| Total Water & Sewer Fund Revenues | \$ 4,424,223 |

Anticipated Expenditures:

| | |
|--|---------------------|
| Non Departmental | \$ 1,577,672 |
| Line Maintenance & Meters | 795,555 |
| Wastewater Treatment | 1,397,233 |
| Water Production | 653,763 |
| Total Water & Sewer Fund Expenditures | \$ 4,424,223 |

Section 3. CD—Revolving Loan

Anticipated Revenues:

| | |
|---|-----------------|
| Revolving Loan Payments | \$ 3,000 |
| Interest Earned | 300 |
| Total CD-Revolving Loan Revenues | \$ 3,300 |



Anticipated Expenditures:

| | | |
|---|-----------|--------------|
| Legal Service | \$ | 2,000 |
| Miscellaneous | | 1,300 |
| Total CD – Revolving Loan Expenditures | \$ | 3,300 |

Section 4. Cemetery

Anticipated Revenues:

| | | |
|--------------------------------|-----------|---------------|
| From Savings | \$ | 25,000 |
| Total Cemetery Revenues | \$ | 25,000 |

Anticipated Expenditures

| | | |
|--|-----------|---------------|
| Transfer to General Fund—Cemetery Operations | \$ | 25,000 |
| Total Cemetery Expenditures | \$ | 25,000 |

Section 5. Downtown Special Tax District

Anticipated Revenues:

| | | |
|--|-----------|---------------|
| Current Year Taxes | \$ | 43,000 |
| Prior Years Taxes | | 150 |
| Penalty & Interest | | 100 |
| Vehicle Taxes | | 1,800 |
| Collection Fee | | - 820 |
| Craft Street Fees | | 2,500 |
| Off Street Parking | | 3,500 |
| Interest Earned | | 700 |
| Miscellaneous | | 500 |
| Fund Balance | | 0 |
| Total Downtown Spec District Revenues | \$ | 51,430 |

Anticipated Expenditures:

| | | |
|--|-----------|---------------|
| Utilities | \$ | 1,500 |
| Craft Fair | | 8,500 |
| Advertising | | 3,000 |
| Supplies & Materials | | 300 |
| Contract Services | | 1,000 |
| Miscellaneous | | 1,000 |
| Projects | | 19,335 |
| Capital Outlay | | 0 |
| Contingency | | 3,000 |
| Special Events | | 3,000 |
| Court Square Revital Payment | | 10,795 |
| College Street Parking Lot | | 0 |
| Total Downtown Spec District Expenditures | \$ | 51,430 |



Section 6. Fire Department Special Fund

Anticipated Revenues:

| | | |
|---|-----------|--------------|
| Miscellaneous Revenue | \$ | 500 |
| Special Fees | | 3,500 |
| Ashes Donations | | 500 |
| Total Fire Department/Special Revenues | \$ | 4,500 |

Anticipated Expenditures:

| | | |
|---|-----------|--------------|
| Ashes Expense | \$ | 500 |
| Department Supplies | | 3,500 |
| Miscellaneous | | 500 |
| Total Fire Department Special Expenditures | \$ | 4,500 |

Section 7. Storm Drainage Capital Fund

Anticipated Revenues:

| | | |
|--|-----------|---------------|
| Transfer from General Fund | \$ | 25,000 |
| Total Storm Drainage Capital Revenues | \$ | 25,000 |

Anticipated Expenditures

| | | |
|--|-----------|---------------|
| Storm Drainage | \$ | 25,000 |
| Total Storm Drainage Capital Expenditures | \$ | 25,000 |

Section 8. Fee Schedule

There is hereby established for Fiscal Year 2010-2011 various fees, charges, rates, as contained in the Clinton Fee Schedule.

Section 9. City Wide Tax Rate Established.

There is hereby levied, for fiscal year 2010-2011, an Ad Valorem tax rate of forty-one cents (\$.41) per one hundred dollars (\$100) assessed valuation of property listed as of January 1, 2010 for the purpose of raising the revenue included in the current Ad Valorem taxes as set forth in Section 1 of this Ordinance, and in order to finance the foregoing applicable appropriations. This property tax is the same rate as for the current FY2009-2010. This rate will provide approximately \$2,560,000 in property tax revenues based on an expected collection rate of 95%. The Ad Valorem tax base is estimated to be \$621,000,000. The Ad Valorem tax is the tax paid on real property and personal property, including property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Section 10. Special Downtown Tax District Rate Established.

There is hereby levied, for fiscal year 2010-2011, a tax at the rate of twenty cents (\$.20) per one hundred dollars (\$100.00) assessed valuation of property listed for taxes as of January 1, 2010 located within the Special Downtown Tax District for the raising of revenue for said Special



District. This special tax rate is the same rate as for this current FY2009-2010. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$24,700,000 and an estimated collection rate of 95%.

Section 11. The adoption of this budget ordinance reaffirms all other taxes, penalties, licenses, fines, fees, charges, and rates heretofore adopted and not repealed as of this date.

Section 12. Special Authorization.

1. The budget officer shall be authorized to reallocate department appropriations among the various objects of expenditure as he believes necessary without recourse to the Board.
2. The budget officer shall be authorized to hire personnel in positions authorized by the Board and set the compensation in accordance with the Pay Classification Plan.
3. The budget officer may award merit increases to deserving employees as he deems appropriate after consultation with appropriate supervisors subject to the limitations set forth in the personnel policy of the city and appropriations.

Section 13. Utilization of Budget Ordinance.

1. This ordinance shall be the basis of the financial plan for the Clinton municipal government during the FY2010-2011. The budget officer shall administer the budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.
2. The finance department shall establish and maintain all records which are in consonance with this budget ordinance, and the appropriate Statutes of the State of North Carolina.

Section 14. Copies of this budget ordinance shall be furnished to the Clerk to the Council, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this, the 29th day of June, 2010.



Elaine F. Hunt

Elaine F. Hunt, City Clerk



Mission Statement

To be a city rich in tradition and beauty with clean, safe neighborhoods, sound infrastructure and opportunities for future generations.

City Council Goals

Beautiful and Clean City

- Develop a systematic code enforcement program that strives to eliminate nuisance properties and structures.
- Create public education and outreach programs to inform citizens of property owner responsibilities and to educate and encourage clean streets and neighborhoods.
- Maintain City owned properties at an adequate level to ensure efficient use and clean and neat appearance.
- Create citywide beautification program that enhances the overall appearance of the City.

Clean and Safe Neighborhoods

- Provide opportunities for high-risk youth to maximize their skills and abilities and help them realize their potential.
- Explore community outreach and partnerships to ensure safe neighborhoods.
- Utilize Police and Fire staff and resources in the most efficient manner to serve the needs of the community.
- Continue to work with regional, state, and federal agencies to maximize our efforts to fight crime.

Sound Infrastructure

- Create multi-modal network to reduce traffic and pollution by promoting alternate forms of transportation.
- Provide high quality water and wastewater services while protecting natural resources through a comprehensive water and wastewater plan.
- Create master roadway and street plan to maintain safe roads and streets, improve connectivity, and reduce traffic.
- Utilize Public Works staff and resources in the most efficient manner to serve the needs of the community.



The purpose of the *Budget Guide* is to introduce readers to the budget process and assist readers in understanding the information in the budget document. The *Budget Guide* will briefly explore the purpose of a budget and the process leading to its adoption. The guide also will describe the sections contained within the budget document while explaining how to read charts and graphs and interpret numbers.

What is a Budget?

In the simplest terms, a budget is a plan for the coordination of resources and expenditures. Developing a budget is often a complex process of balancing various interests and demands for services with available resources. The complex process has shaped various types of budgeting, of which four primary budget types have evolved: 1) line-item budgeting, 2) performance budgeting, 3) zero-based budgeting, and 4) target-based budgeting. The City of Clinton's budget primarily resembles the basic line item budget, but the City is implementing a performance measure system in FY10-11 to move toward a performance budget.

Line Item Budgeting

Line item budgeting is the format associated most commonly with budgets. This type of budgeting focuses on the input of resources as they relate to the production of services. The budget format depicts department expenditures as a list of items that will be purchased using allocated resources. While line item budgets effectively control expenditures, they do not provide any information regarding the efficiency or effectiveness of those expenditures.

Performance Budgeting

Performance budgeting seeks to connect expenditures with workload, efficiency, and effectiveness indicators through performance goals and objectives. The results of the performance indicators aid management in deciding what programs require more or less resources. While performance budgets focus on efficiency and effectiveness, they do not address the basic question of the necessity of a program or service.

Zero-based Budgeting

Zero-based budgeting requires departments to submit several budget requests representing various service levels based on varying spending levels. The requests typically represent a reduced level of service, the status quo, and an increased level of services. This method of budgeting is difficult because many departments insist they are already at the base or minimal level of service and reductions are not feasible.

Target-based Budgeting

Target-based budgeting focuses on a maximum, or target, budget level allocated to each department. The target figure is calculated based on revenue and expenditure trends and consider changes in priorities. Any desired spending beyond the target must be evaluated and approved.



Like line item budgeting, target-based budget controls expenditures and like performance budgeting, it does not clearly address the basic question of the necessity of a program or service.

Although the budget is most thought of as just numbers, the budget and the budget document represent a management tool, functioning as a policy guide, a financial plan, an operations guide, and a communications tool.

Budget as a Policy Guide

The budget functions as a policy guide by indicating the City's priorities. The budget is connected to a mission statement and goals, and the amount of resources allocated to a specific department, program, or service indicates what is considered important by city officials and in turn the citizens. The budget document includes the City's financial policies to provide citizens with information on the policies that guide use of public funds.

Budget as a Financial Plan

The most basic element of the budget, displaying the balance between revenues and expenditures, acts as a financial plan. It outlines what revenues are expected and how the City intends to use those resources. Examining revenue and expenditure trends from past budgets, helps form a financial plan for future budgets, which ensures the City is accurate in projections to help maintain strong fiscal standing.

Budget as an Operations Guide

As an operations guide, the budget outlines the estimated amount of work to be done and services to be provided and the cost associated with doing so. The budget indicates which departments are responsible for particular programs and services. It provides the departments with the amount of resources they have to perform their responsibilities. Performance measures included in the budget indicate whether the department is effectively operating with the resources allocated to it.

Budget as a Communications Tool

As a communication tool, the budget serves to hold the City accountable. The budget provides the public with information regarding how their tax money is being spent. Citizens can see whether elected officials are setting priorities based on their demands by reviewing the amount of resources being allocated to specific programs and services. Citizens also can see if their tax money is being used efficiently and effectively by reviewing department performance measures.

The Budget Document

The City of Clinton's FY10-11 Budget consists of eight major sections: Budget Message & Ordinance, Budget Information, Financial Summaries, General Fund, Water and Sewer Fund, Other Funds, Capital Improvement Plan, and Supplemental Information.



Budget Message & Ordinance

The Budget Message is a letter from the City Manager to City Council that provides an overview of the upcoming fiscal year budget and how it fits with City Council's priorities. This section also contains the FY10-11 Budget Ordinance, which is the statute legally adopted by the Council to set the spending limits for the FY10-11 budget period (July 1, 2009 to June 30, 2010).

Budget Information

This section provides general information about budgeting, a reader's guide to help interpret the budget, and information about financial policies and management systems that guide the budget process.

Financial Summaries

The Financial Summaries provide a summary of revenue, expenditure, fund balance, debt obligation, and personnel information. Information provided in both numerical and narrative format easily helps the reader determine how much money each fund is spending and generating.

Funds & Line Items

The fund is an independent fiscal and accounting entity. Funds make it easier to keep track of accounts that operate similar types of activity and share the same set of accounting records. The City of Clinton operates two major funds, the General Fund and the Water and Sewer Fund and several non-major governmental funds.

General Fund. The General Fund accounts for most city operations such as planning, recreation, public safety, and street maintenance.

Water & Sewer Fund. The Water and Sewer Fund is an enterprise fund, which means it operates like a business. Customers pay fees for water consumption and sewer usage to cover the cost of water distribution and wastewater treatment.

Other Funds. The City's other funds include a Community Development Fund, a Downtown Tax District Fund, a Cemetery Fund, a Fire Department Special Fund, and a Capital Storm Drainage Fund. Each fund accounts for revenues and expenditures associated with a special function or area.

The budget for each fund consists of individual line items that represent specific expenditures and revenues. Examples of line item expenditures include salaries, insurance, maintenance and repair, supplies, capital outlay. Examples of line item revenues include property tax revenues, sales tax revenues, grants, and fees. Line items are the most detailed way to list budgeted expenditure and revenue information.



Capital Improvement Plan

The Clinton Capital Improvement Plan (CIP) represents a multiyear forecast of the city's capital needs. The CIP not only identifies capital projects but also the financing required for the projects and their impact on the operating budget. The CIP includes project impact analysis and a description of each project.

Supplemental Information

This section contains general information about the City of Clinton, the Pay and Classification Schedule, the FY10-11 Fee Schedule, and a glossary of terms used throughout the document.

How to Read the Budget Document

The budget document contains an abundance of diverse and valuable information. With all the information and numbers, wading through the document and deciphering what everything means can be difficult for any reader. This section is meant to assist the reader's understanding of presented data and show how the reader can connect the data with other supporting information.

Sections of the budget are identified in the top right corner of each page. These headings identify the subject, fund, department, or division being discussed and assist the reader in locating the information for which they are looking. Within each section, bold and underlined heading identify major topics related to that section. Under these headings, the reader may find written information as well as information presented in table or chart form. The document highlights other important terms and categories by identifying them in bold or italic.

Under the General Fund and Water and Sewer Fund, the reader will find the individual departments and divisions sections. In these sections, the departments detail the major accomplishments for the preceding fiscal year as well as projects and initiatives for the upcoming year. This document places an emphasis on the City's departments and divisions because these sections represent the operational plans for those responsible for directly providing services to citizens. The departmental presentations include summaries of all expenditures and revenues associated with each department's activities and a table with individual line items for more detailed information. The "Budget Highlights" area explains any significant changes between last year's budget and the upcoming fiscal year budget. Department sections also include goals and objectives related to the mission statement. The goals and objectives represent the department or division's performance measures.

Interpreting Tables & Charts

The budget document uses tables and charts to summarize information through numbers. The tables and charts allow readers to easily compare funds and departments as well as identify trends. Most sections contain tables and charts like the ones below. The diagrams identify the major characteristics of each table and chart and explain what information the reader can find.



Department Revenue & Expenditure Summary Tables

| Expenditures by Type | | | | | |
|----------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$1,408,355 | \$1,439,085 | \$1,400,216 | \$1,406,151 | -2.29% |
| Benefits | \$279,820 | \$289,780 | \$273,887 | \$299,511 | 3.36% |
| Operating | \$326,443 | \$398,700 | \$383,527 | \$411,350 | 3.17% |
| Capital | \$146,197 | \$86,300 | \$96,462 | \$75,000 | -13.09% |
| Total | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |

Annotations:

- Prior year actual budget data from audit (points to FY 08-09 Actual)
- Current year budget with amendments (points to FY 09-10 Budget)
- This is what the City expects it will actually spend (points to FY 09-10 Estimate)
- Proposed budget for the upcoming year (points to FY 10-11 Budget)
- Change between current year & proposed budgets (points to Percent Change)

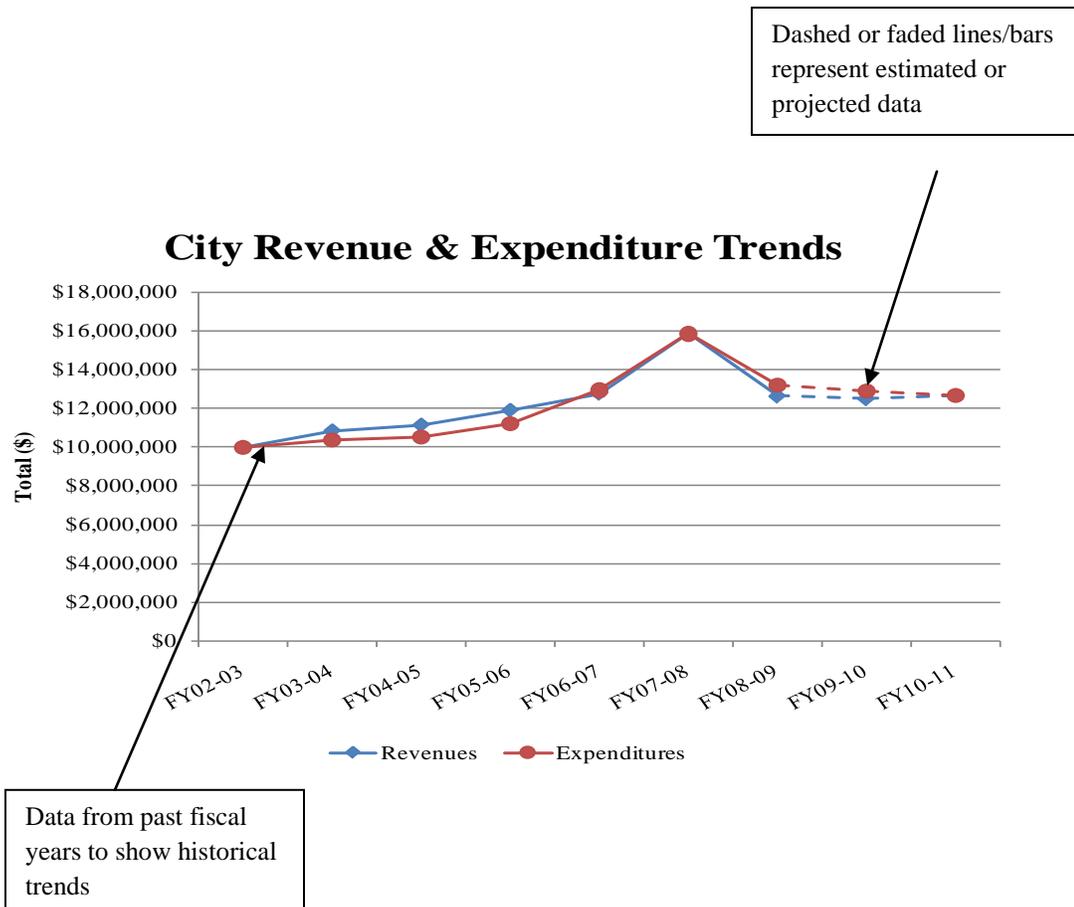
| Expenditures by Type | | | | | |
|----------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$1,408,355 | \$1,439,085 | \$1,400,216 | \$1,406,151 | -2.29% |
| Benefits | \$279,820 | \$289,780 | \$273,887 | \$299,511 | 3.36% |
| Operating | \$326,443 | \$398,700 | \$383,527 | \$411,350 | 3.17% |
| Capital | \$146,197 | \$86,300 | \$96,462 | \$75,000 | -13.09% |
| Total | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |

Annotations:

- Includes salaries & FICA costs (points to Personnel)
- Includes employee insurance, 401k, & retirement costs (points to Benefits)
- Includes all items not associated with personnel, benefits, or capital such as utilities, dues, phone, supplies, etc. (points to Operating)
- Includes capital items such as land, vehicles, equipment, etc. (points to Capital)



Fund Revenue & Expenditure Trend Charts



Performance Measures

The City of Clinton is moving toward a performance-based management process. As part of this process, City departments worked diligently this year to revise mission statements and develop goals and objectives in line with City Council priorities. Linking goals and objectives from top to bottom in the organization will help city staff at all levels maintain proper focus on what citizens deem important. Specific objectives for each goal represent performance measures that will hold departments accountable for efficient and effective use of public funds.

Departments will not officially begin collecting data until FY10-11. Some data, however, was already available and is included in the budget document to show readers what to expect in future budget documents. A table of performance measures is included for each department and division to show progress toward the stated goals and objectives. If performance measure data was not available for previous years, it is marked “n/a” in the performance measures table. In addition, performance data presented in the table for FY09-10 are estimates. The goal for the upcoming year provides the reader a clear picture of the trend involved with the particular measure. The target number represents the ultimate goal for the department. In some cases, it will be different from the upcoming year goal as departments work toward the target. The City



hopes the performance measure tables will assist the reader in identifying performance trends related to specific goals and objectives. The following illustration is an example of the performance measure table found in the department and division sections.

Department Performance Measure Tables

| Objective | FY07-08 | FY08-09 | FY09-10 | FY10-11 | Target |
|--|---------|---------|----------|---------|--------|
| | Actual | Actual | Estimate | Goal | |
| Average number of days lost per work related injury claim | 2 | 16 | 2 | <14 | <14 |
| Average number of restricted work days per work related injury claim | 19 | 13 | 15 | <10 | <10 |
| % of city employees participating in annual health screenings | n/a | n/a | 45% | 65% | 75% |
| % of city employees satisfied with their job | n/a | n/a | n/a | 75% | 75% |



The following policies are general in nature and set forth basic guidance for sound fiscal management decisions for the City of Clinton. The City's financial policies are founded on responsible fiscal and budgetary principles and they follow a framework established by the North Carolina Local Government Budget and Fiscal Control Act (LGBFCA).

Accounting Policy

The City maintains an accounting system in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The City's accounting system displays details relating to the City's assets, liabilities, equities, revenues, and expenditures. The system shows appropriations and estimated revenues as established in the budget ordinance and each project ordinance as originally adopted and subsequently amended. An annual audit will be performed by an independent certified public accounting firm, which will issue an official opinion on the annual financial statements, with a management letter explaining recommended improvements, if required.

Budget Amendment Policy

During the fiscal year, the budget must be amended to reflect changes to the original adopted budget ordinance. City Council can amend the budget ordinance at any time after its adoption pursuant to North Carolina General Statute (N.C.G.S) 159-15 as long as the ordinance, as amended, continues to satisfy the requirements of N.C.G.S. 159-8 and 159-15. N.C.G.S. 159-8 requires budgets to be balanced and N.C.G.S. 159-13 describes the form, adoption, limitations, tax levy, and filing of the budget ordinance. Budget amendments cannot increase or decrease the tax levy or alter a taxpayer's liability unless the City is ordered to do so by the courts or an authorized State agency. The Finance Director prepares budget amendments to present to the City Council for their approval. Budget amendments must be made prior to obligating funds in excess of adopted budget appropriations. Total increases in appropriations should equal total increases in revenues if new revenues are involved. In all situations, a brief description of the circumstances surrounding the amendment will be included on the face of the amendment or in the minutes where the amendment was approved.

Capital Improvement Policy

The City will review and update annually a five-year Capital Improvement Plan (CIP), which details each capital project, estimated costs, project descriptions, and anticipated funding sources. Only the current year schedule, when adopted by City Council, becomes part of the operating budget. Future forecasts in the CIP serve the city by helping plan for capital repairs, replacements, and acquisitions, which aids in financial planning to ensure the city's fiscal health and credit. City staff will analyze each proposed project carefully before it is incorporated in CIP.

Debt Policy

In accordance with N.C.G.S. 159-55, the City's bounded indebtedness will not exceed eight (8) percent of the assessed valuation of the taxable property of the City. The term of any City debt



issue shall not exceed the useful life of the asset for which the debt is issued. A financial analysis will accompany the CIP to illustrate the City's capacity to repay debt and identify the effects on financial indicators. The City will seek to maintain financial indicators within an acceptable level as compared to peer cities and will strive to maintain a net debt service ratio close to ten (10) percent. To reduce the amount debt incurred, the City will attempt to use pay-as-go financing when possible, particularly for capital assets with costs less than \$75,000.

Fund Balance Policy

It is necessary for the City to maintain undesignated available fund balance reserves and retained earnings to provide appropriate cash flow for operation of city services, to address emergencies and unexpected opportunities, to increase the potential for investment income, and to enhance the city's credit rating to provide the city the ability to borrow at the lowest possible interest rate.

General Fund. The NC Local Government Commission (LGC) is charged with overseeing the fiscal health of cities and counties and recommends a minimum undesignated available fund balance reserve of no less than eight percent (8%) of expenditures. All revenue in excess of expenditures realized at the end of any given fiscal year will be credited to undesignated available fund balance until a minimum goal of thirty percent (38%) is realized. The City will adjust this minimum as appropriate based upon recommendation from the LGC and the current financial outlook. Once the thirty percent (38%) goal is realized, all revenue in excess of expenditures realized at the end of any given fiscal year will be credited to capital reserve funds.

Water & Sewer Fund. All revenue in excess of expenditures realized at the end of any given fiscal year will be credited to undesignated retained earnings until a minimum goal of fifty percent (50%) is realized. The City will adjust this minimum as appropriate based upon recommendation from the LGC and the current financial outlook. Once the fifty percent (50%) goal is realized, all revenue in excess of expenditures realized at the end of any given fiscal year will be credited to the capital reserve funds.

The City Manager is charged to annually monitor and report to City Council during the preparation of the annual operating budget regarding the status of available fund balance/retained earnings and compliance with the stated thirty percent (38%) and fifty (50%) goals.

Investment Policy

Investment earnings are the interest collected on the City's idle cash. The criteria for selecting an investment will include safety, liquidity, and yield. The City only invests idle cash in accordance with N.C.G.S. 159-30, which is part of the Local Government Budget and Fiscal Control Act.

Operating Budget Policies

Pursuant to North Carolina General Statutes 159-11, the City will adopt a balanced budget. The North Carolina Local Government Budget and Fiscal Control Act defines a balanced budget as the sum of estimated net revenues and appropriated fund balance in each fund is equal to appropriations in that fund.



The City operates under an annual budget ordinance adopted in accordance with the LGBFCA. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. All annual appropriations lapse at the fiscal year-end. City Council must approve and adopt any revisions to the original budget ordinance, which is recorded in the City minutes. Project ordinances are adopted for Governmental Capital Project Funds and the Water & Sewer Capital Project Funds. Project ordinances are on going until the project has been completed and closed.

Revenue Policy

The Finance Director prepares conservative revenue estimates based on revenues reasonably expected to be realized in the upcoming budget year, including amounts to be realized from collections of taxes levied in prior fiscal years. Major estimated revenue sources include ad valorem taxes, privilege licenses, sales taxes (Article 39, 40,42 and 44) including the hold harmless provision received from the State as a result of repealed reimbursements, ABC distribution, beer and wine taxes, utility franchise taxes, Powell Bill distribution, and sales and services including tipping fees and garbage fees. With each budget, the City Council adopts a fees schedule that the Finance Department reviews annually to determine appropriate fees related to the cost of providing services.



The accounting policies of the City of Clinton conform to generally accepted accounting principles (GAAP) as applicable to governments. The following is a summary of the more significant accounting policies:

Reporting Entity

The City of Clinton is a municipal corporation that is governed by an elected mayor and a five-member council. As required by generally accepted accounting principles, these financial statements present all funds and account groups that are controlled by or are financially dependent upon the City.

Basis of Presentation

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts comprised of assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Fund accounting segregates funds according to their intended purpose and it is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The account groups are not funds but are a reporting device used to account for certain assets and liabilities of the governmental funds that are not recorded directly in those funds.

Governmental Funds

Governmental funds account for the City's governmental functions. The City of Clinton's governmental funds include:

General Fund. The General Fund is the largest and most important governmental fund. It is the primary operating fund of the city. Any transaction that cannot be accounted for in another fund is recorded in the General Fund. The primary revenue sources are ad valorem taxes, state-collected revenues, and various other taxes and licenses. The primary expenditures are for general government, public safety, and public works services.

Special Revenue Fund. The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. The City's special revenue funds include the Community Development Fund and the Downtown Tax District Fund.

Capital Project Funds. Various Capital Project funds are used to account for financial resources to be used for non-major acquisitions or construction.

Proprietary Funds

Proprietary funds account for the City's business-like activities. There are two types of proprietary funds- enterprise funds and internal service funds. Enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises.



Internal service funds are similar to enterprise funds except they account for services performed by one department for another. The City has one enterprise fund:

Water & Sewer Fund. This fund is used to account for the City's water and sewer operations. The major revenue sources in this fund are water and sewer user charges.

Fiduciary Funds

Fiduciary funds account for resources the City holds in trust for individuals or other governments. The City does not maintain any fiduciary funds.

Measurement Focus & Basis of Accounting

In accordance with North Carolina General Statutes, all funds of the City are maintained during the year using the modified accrual basis of accounting, whereby revenues are recognized in the period they become available and measurable, and expenditures are recognized in the period the associated liability is incurred.

Government-wide and Proprietary Fund Financial Statements

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus. The government-wide financial statement is reported using the accrual basis of accounting. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Amounts reported as program revenues include charges to customers or applicants for goods, services, or privileges provided; operating grants and contributions; and capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise fund are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Financial Statements

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability



is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The City considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem taxes receivable are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable are materially past due and are not considered an available resource to finance the operations of the current year. In addition, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Sampson County is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Clinton. For motor vehicles registered under the staggered system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, the City's vehicle taxes for vehicles registered in Sampson County from March 2009 through February 2010 apply to the fiscal year ended June 30, 2010. Uncollected taxes that were billed during this period are shown as a receivable in these financial statements and are offset by deferred revenues.

Sales taxes and certain intergovernmental revenues, such as the utilities franchise tax, collected and held by the State at year-end on behalf of the City are recognized as revenue. Intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. Grant revenues, which are unearned at year-end, are recorded as unearned revenues. Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

As permitted by generally accepted accounting principles, the City has elected to apply only applicable FASB Statements and Interpretations issued on or before November 30, 1989 that do not contradict GASB pronouncements in its accounting and reporting practices for its proprietary operations.

Budgetary Data

The City Council adopts the budget as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund and the Enterprise Funds. All annual appropriations lapse at the fiscal year-end. Project ordinances are adopted for the Capital Project Funds and the Enterprise Capital Projects Funds. The enterprise fund projects are consolidated



with their respective operating fund for reporting purposes. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the object level for the multi-year funds. The City Manager is authorized by the Council to transfer appropriations within a fund.

Budget amendments are required for any revisions that alter total expenditures of any fund or that change functional appropriations by more than \$2,500. All amendments must be approved by City Council. If necessary, City Council must adopt an interim budget that covers the period from July 1 until the annual budget ordinance can be adopted.

Budget Calendar

North Carolina General Statutes 159-10 through 159-13 set forth requirements for a budget calendar to denote specific days on which certain steps of the budget process are to be performed. The City's complete budget calendar can be viewed under the *Budget Calendar* section of the budget document.

N.C.G.S. prescribed dates:

N.C.G.S. 159-10

Before April 30 of each fiscal year (or an earlier date fixed by the budget officer), each department head shall transmit to the budget officer the budget requests and revenue estimates for his department for the budget year.

N.C.G.S. 159-11 (b)

The budget, together with a budget message, shall be submitted to the governing board no later than June 1.

N.C.G.S. 159-1 (a)

Not earlier than 10 days after the day the budget is presented to the board and not later than July 1, the governing board shall adopt a budget ordinance making appropriations and levying taxes for the budget year in such sums as the board may consider sufficient and proper, whether greater or less than the sums recommended in the budget.



**City of Clinton
Fiscal Year 2010-2011 Preparation
Budget Calendar**

| | |
|---|---|
| Tuesday, December 1, 2009 | Departments begin meeting internally to develop CIP project requests |
| Monday, January 11, 2010 | Departments submit CIP project requests to Finance and Administration |
| Monday, January 11 – 19, 2010 | City Manager, Assistant Manager, and the Finance Director review CIP project requests |
| Tuesday, January 19 – 26, 2010 | Department Head meet with City Manager, Assistant Manager, and Financer Director to discuss CIP project requests |
| Monday, February 8, 2010 | City Manager, Assistant Manager, and the Finance Director rank CIP project requests and establish a priority list |
| Monday, February 8 – 16, 2010 | CIP project impact and financial analysis is completed to prepare for operating budget |
| Monday, March 1, 2010 | Budget packages delivered to departments |
| Tuesday, March 30, 2010 | CIP workshop with City Council |
| Thursday, April 1, 2010 | Departments submit budget request |
| Thursday, April 1 – April 30, 2010 | City Manager, Assistant Manager, and Finance Director review budget requests and prepare recommendations |
| Tuesday, May 18, 2010 | Budget workshop with City Council |
| Wednesday, May 26, 2010 | Budget workshop with City Council |
| Tuesday, June 1, 2010 | City Council holds public hearing regarding proposed budget |
| Thursday, June 24, 2010 | City Council adopts 2010-2011 Budget |
| Thursday July 1, 2010 | Fiscal Year 2010-2011 begin |



The importance of the budget cannot be overstated. The budget document outlines policy direction, guides management decisions, and provides citizens with an understanding of the how the City uses public money, establishing accountability. The City operates under an annual budget ordinance adopted by the City Council in accordance with the provisions of N.C.G.S. 159, also known as the Local Government Budget and Fiscal Control Act (LGBFCA). The City Council must adopt a balanced budget by July 1. Four phases shape the budget process: 1) preparation and requests, 2) adoption, 3) implementation, and 4) summary of transactions.

Preparation & Requests

Preparation for the City budget begins in December with planning for the Capital Improvement Plan (CIP). Department Heads meet with their staff to determine the capital needs within each division. Department Heads are responsible for completing the appropriate CIP project forms and submitting their requests by the middle of January. Once CIP requests are made, the Finance Director and Assistant City Manager work to develop revenue and expenditure projections to estimate the CIP effects on the city's operating budget and financial condition. The Finance Director and Assistant City Manager meet with the City Manager to prioritize the projects and determine when and how to finance them within the CIP. In mid-March, City staff present the CIP to City Council at a workshop to receive feedback and further direction in developing the final CIP.

On March 1, the Finance Director provides each Department Head with a budget packet containing their current operating budget and instructions. Department Heads are responsible for estimating departmental expenditures and submitting their requests and proposed departmental budgets by April 1. The Finance Director develops revenues estimates and meets with the City Manager and Assistant City Manager to begin determining department allocations. Allocations are based on City Council priorities and maintaining core services. Once the City Manager, in conjunction with the Finance Director and Assistant City Manager, develops a balanced budget, it is presented to City Council at a budget workshop in May to receive feedback and direction. After the workshop, the City Manager makes the necessary revisions and submits the budget to City Council for a public hearing the first week in June to receive citizen input. Final revisions are then made and the City Manager officially submits the budget to City Council for approval at a special meeting in mid- to late-June.

Adoption

In late June, City Council officially adopts the budget by approving a budget ordinance. The budget ordinance establishes the spending limits for each department in the upcoming fiscal year. The adopted budget document is a guide that provides City Council and management staff with a mechanism for evaluating budgetary and organizational performance.

Implementation

Once the budget is adopted, departments have the ability to submit requisitions and obtain purchasing order from the Finance Department. The purchase orders represent the specific amount of money each department is spending for a specific item or service to perform city



services. The implementation phase may also include budget transfers and budget amendments throughout the fiscal year. Changes in revenues and expenditures can occur that require the budget to be amended or funds to be transferred between accounts to adjust to the changes. Transfers and amendments allow City Council and the management staff to be proactive in addressing changes in the economy or taking advantage of unforeseen opportunities. Budget transfers and amendments must adhere to the balanced budget requirements and impose no additional tax levy liability on citizens.

Budget Transfers

A budget transfer occurs when allocated resources within the departmental budget are transferred from one line item revenue or expenditure to another line item. A Department Head may request a transfer or the Finance Director may notice the need for a transfer and make a recommendation to the City Manager for the transfer. If the City Manager approves the transfer, he will notify City Council.

Budget Amendments

A budget amendment typically involves larger sums of money being transferred between accounts or departments or is needed to address needs for increases in resources. The Finance Director prepares budget amendments and submits them to City Council for approval.

Summary of Transactions

The final phase of the budget process involves reporting on all financial transactions throughout the fiscal year and performing a financial audit. The Finance Director prepares monthly reports throughout the fiscal year so that City Council and management can monitor the city's expenditures and revenues. At the end of the year, the Finance Director is responsible for generating an end-of-year report that details the city's expenditures and revenues for each fund. This is done with the help of an independent auditor who annually reviews the city's finances in order to certify that the final reports accurately represent the city's financial condition. The Annual Financial Information Report (AFIR) must be submitted to the NC Department of State Treasurer by November 1 of the following fiscal year. Current and past annual reports are available for citizen review at City Hall or online for the past six (6) years through the NC Department of State Treasurer website.

All funds at fiscal year-end lapse and spending authority ceases, unless specific services or goods are encumbered. Encumbrances are a financial commitment for services, contracts, or goods that have not been delivered by June 30 but for which a requisition has been submitted. Encumbered funds are carried over into the new fiscal year's budget.

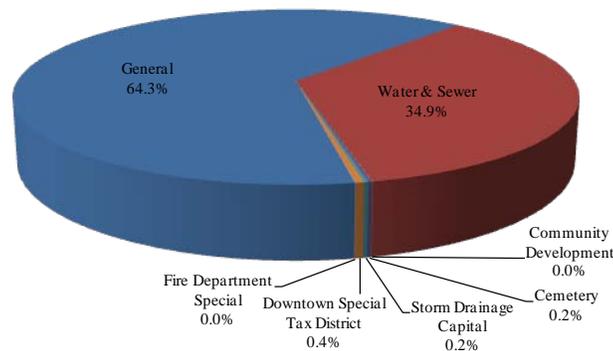


City Revenues

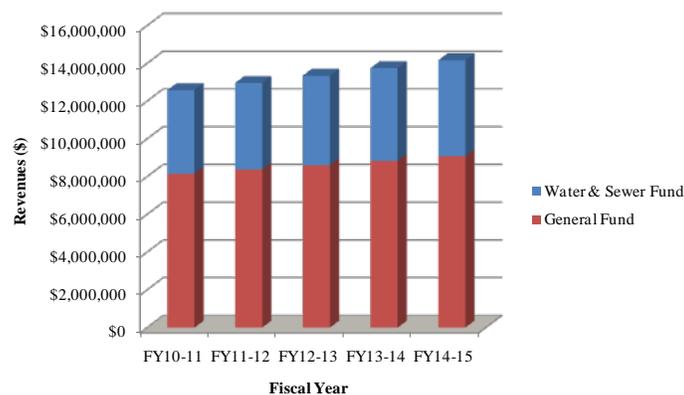
| City Revenues by Fund | | | | | |
|-------------------------------|------------------------|------------------------|--------------------------|------------------------|-----------------------|
| Fund | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$8,273,081 | \$8,963,811 | \$8,037,444 | \$8,143,661 | -9.15% |
| Water & Sewer | \$4,355,780 | \$4,570,776 | \$4,369,341 | \$4,424,223 | -3.21% |
| Community Development | \$12,676 | \$7,300 | \$4,075 | \$3,300 | -54.79% |
| Cemetery | \$26,521 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Storm Drainage Capital | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Downtown Special Tax District | \$38,207 | \$44,095 | \$56,825 | \$51,430 | 16.63% |
| Fire Department Special | \$2,388 | \$6,000 | \$247 | \$4,500 | -25.00% |
| Total | \$12,733,653 | \$13,641,982 | \$12,517,932 | \$12,677,114 | -7.07% |

| Forecasted Revenues | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$8,143,661 | \$8,377,557 | \$8,606,398 | \$8,841,767 | \$9,083,851 |
| Water & Sewer Fund | \$4,424,223 | \$4,579,071 | \$4,739,338 | \$4,905,215 | \$5,076,898 |
| Total | \$12,567,884 | \$12,956,628 | \$13,345,736 | \$13,746,982 | \$14,160,749 |

City Revenues by Fund FY10-11



Forecasted City Revenues



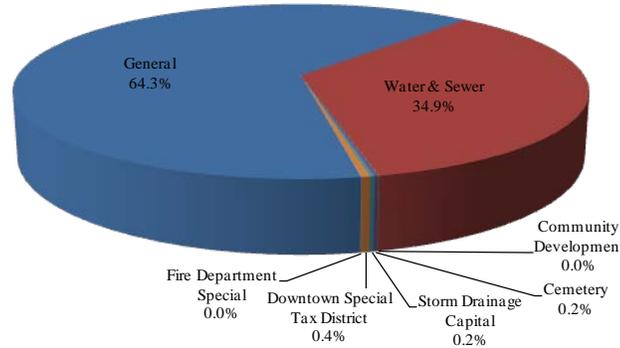


City Expenditures

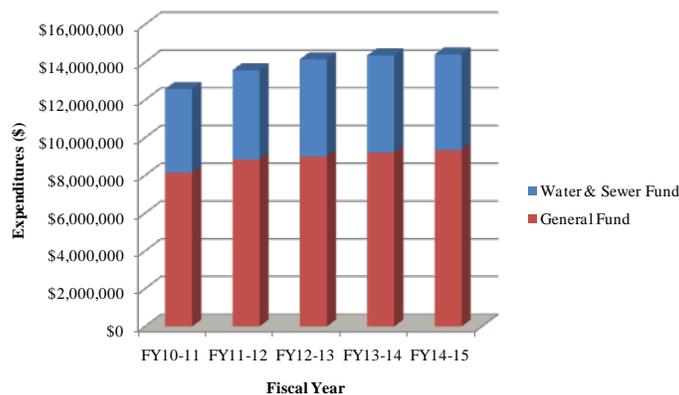
| City Expenditures by Fund | | | | | |
|----------------------------------|------------------------|------------------------|--------------------------|------------------------|-----------------------|
| Fund | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$8,264,224 | \$8,963,811 | \$8,461,575 | \$8,143,661 | -9.15% |
| Water & Sewer | \$3,079,908 | \$4,570,776 | \$4,370,504 | \$4,424,223 | -3.21% |
| Community Development | \$0 | \$7,300 | \$7,300 | \$3,300 | -54.79% |
| Cemetery | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Storm Drainage Capital | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Downtown Special Tax District | \$30,903 | \$44,095 | \$36,225 | \$51,430 | 16.63% |
| Fire Department Special | \$5,514 | \$6,000 | \$4,100 | \$4,500 | -25.00% |
| Total | \$11,430,549 | \$13,641,982 | \$12,929,704 | \$12,677,114 | -7.07% |

| Forecasted Expenditures | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$8,143,661 | \$8,845,623 | \$9,007,128 | \$9,217,571 | \$9,349,027 |
| Water & Sewer Fund | \$4,424,223 | \$4,727,985 | \$5,144,044 | \$5,144,692 | \$5,057,002 |
| Total | \$12,567,884 | \$13,573,608 | \$14,151,172 | \$14,362,263 | \$14,406,029 |

City Expenditures by Fund FY10-11



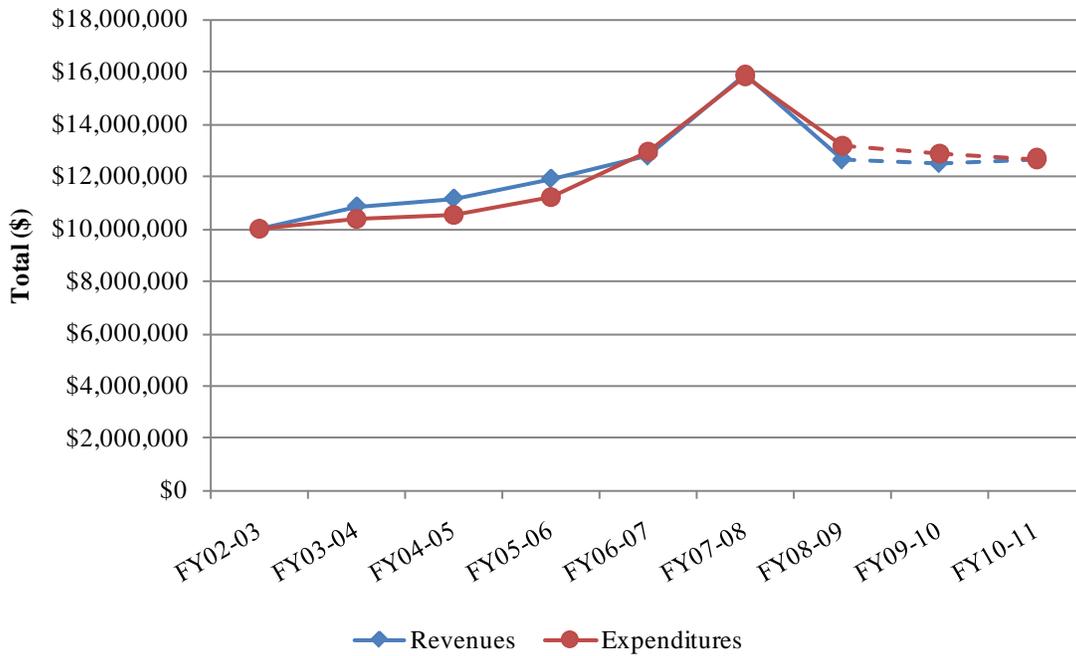
Forecasted City Expenditures



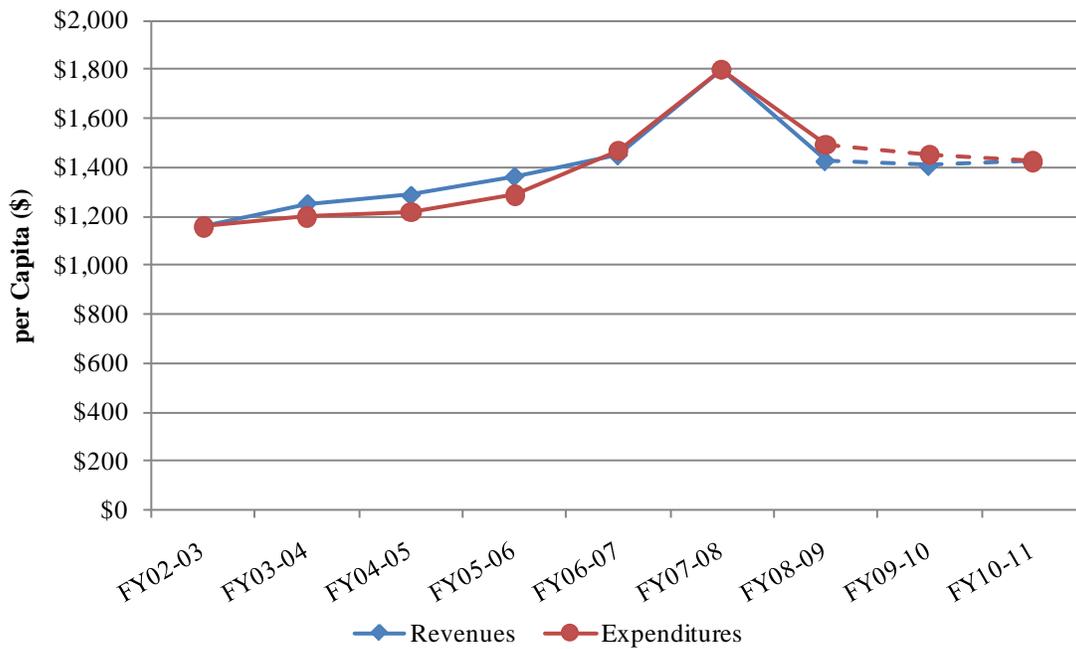


Revenues vs. Expenditures

City Revenue & Expenditure Trends



City Revenues & Expenditures per Capita





Ad Valorem Taxes

Ad valorem taxes are based on a \$0.41 tax rate per \$100 of assessed valuation (estimated at \$2,537,000 with a 97.5 percent collection rate.) Due to the recession, the City does not anticipate any significant growth in real property values and personal property values are expected to decline. Estimates for ad valorem tax revenues in FY10-11 represent no increase over FY09-10.

Local Option Sales Tax

The NCLM expects statewide growth in local sales tax to be between one (1) and two (2) percent. Sampson County, however, experienced one of the worst sales tax revenue declines in North Carolina from FY08-09 to FY09-10. Despite sales tax revenues for the month of March being 15.5 percent higher in FY09-10 than FY08-09, the City is maintaining a conservative estimate of a 16 percent decline in overall sales tax revenues for FY10-11. This estimate is counter to the NCLM statewide projection because rural areas experience a lag effect in the economy in relationship to more urban areas, meaning Clinton will not experience economic recovery as quickly as other areas in North Carolina.

State-Collected Local Revenues

Clinton receives utility franchise taxes, video programming revenues, and beer and wine taxes from the State. The utility franchise taxes include proceeds from state taxes on electric, gas, and telephone companies. Reports from the North Carolina League of Municipalities (NCLM) indicate that revenues from the utility franchise tax will be less in FY10-11 than FY09-10. The City estimates a .62 percent decrease in utility franchise tax revenues based on final estimates for FY09-10 being higher than the originally budgeted revenues.

Video programming revenues, generated from sales tax on video programming, direct-to-home satellite service, and telecommunications, were slightly down from FY08-09 to FY09-10, not reaching the City's original FY09-10 estimate of \$57,000. For FY10-11, the City estimates \$51,000 in CATV revenues, maintaining a level trend from FY08-09 to FY10-11.

The Beer and Wine Tax includes an excise tax on beer and wine that is distributed based on a per capita basis. As part of the FY 09-10 budget, the State reduced the local share of the beer and wine taxes by 2/3. Final estimates for FY09-10 indicate no decrease for the city from FY08-09. With the 2/3 reduction scheduled to end for FY10-11, the City anticipates an increase in beer and wine tax revenues over the final estimate for FY09-10.

Powell Bill Funds

The NCLM reports that the latest State Budget Office estimates of highway revenues should be down approximately 2.6 percent from 2009. The decrease is due to the expected decline in use of gasoline and value of vehicles purchased and titled in North Carolina. Seventy-five (75) percent of the Powell Bill distribution is calculated based on municipal populations. The projected per capita allocation for the FY10-11 Powell Bill distribution is between \$18.41 and \$19.16, down from \$19.57 per capita in FY09-10. The remaining 25 percent of the distribution is allocated



based on the number of city-maintained street system miles in each municipality. The projected value of the mileage-based allocation for the FY10-11 Powell Bill distribution is between \$1,436.65 and \$1,494.99 per street mile, down from \$1,520.89 in FY 09-10. Using the more conservative values in the ranges given, the City estimates its 2010 Powell Bill allocation to be \$236,000, a 5.2 percent decrease from FY09-10.

Water & Sewer Charges

The City estimates revenues of approximately \$4.13 million from water and sewer charges in FY10-11, a 1.5 percent increase from FY09-10. This growth is based on a 1.27 percent and a 1.21 percent increase in water and sewer base rates, respectively. The City also plans to increase water and sewer consumption rates (above 300 cubic feet) by \$.05 (2.86 percent) and \$.02 (1.16 percent), respectively.

Interest on Investments

Low interest rates have resulted in significant decreases in City revenues from investment earnings over the past few years. The estimate for FY10-11 is \$25,000, which represents a 50 percent reduction from FY09-10 and a 76 percent decrease from FY08-09.

Fund Balances

The City is estimating a fund balance appropriation of \$292,043 in the General Fund to cover capital costs in the FY10-11 budget. The projected fund balance at the end of FY10-11 will remain well above City Council's goal of 38 percent. The Water and Sewer Fund will not require any fund balance appropriation in FY10-11.

Other

All other revenue projections result from historical trend analyses, projections from the NCLM, or institutional knowledge.



Clinton’s strong financial condition is the result of conservative fiscal policies coupled with strong budgetary management. Even during the current recession, the City maintains a fund balance percentage above many of its peer cities. In addition, the City has only appropriated fund balance reserves to cover capital project costs. The city’s financial condition has earned it credit ratings of A+ from Standard & Poor's Corporation, A3 with Moody's Investors Service Inc., and an 82 from the North Carolina Municipal Council. These ratings represent strong financial standing and are among the highest for municipalities of similar size.

Several financial dimensions and indicators illustrate the city’s financial condition:

- service obligation,
- dependency,
- financing obligation,
- solvency, and
- leverage.

Establishing goals for each indicator and comparing them with peer cities further illustrates Clinton’s financial strength. The peer group in these analyses includes four (4) municipalities that share similar characteristics to Clinton in terms of population, geography, assessed value, services provided, and annual operating budget. The data in these analyses are collected from the Local Government Commission (LGC) and, therefore, do not include debt that does not require LGC approval.

| Clinton Fiscal Indicators | | | | | | |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Financial Dimension | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Service Obligation | 0.97 | 0.98 | 1.05 | 1.02 | 0.98 | 0.96 |
| Dependency | 27.99% | 21.71% | 22.85% | 18.34% | 25.22% | 20.00% |
| Financing Obligation | 0.00% | 0.00% | 0.34% | 0.45% | 1.85% | 1.14% |
| Solvency | 47.43% | 48.12% | 52.74% | 45.52% | 54.66% | 54.09% |
| Leverage | 0.014% | 0.011% | 0.008% | 0.005% | 0.003% | 0.000% |

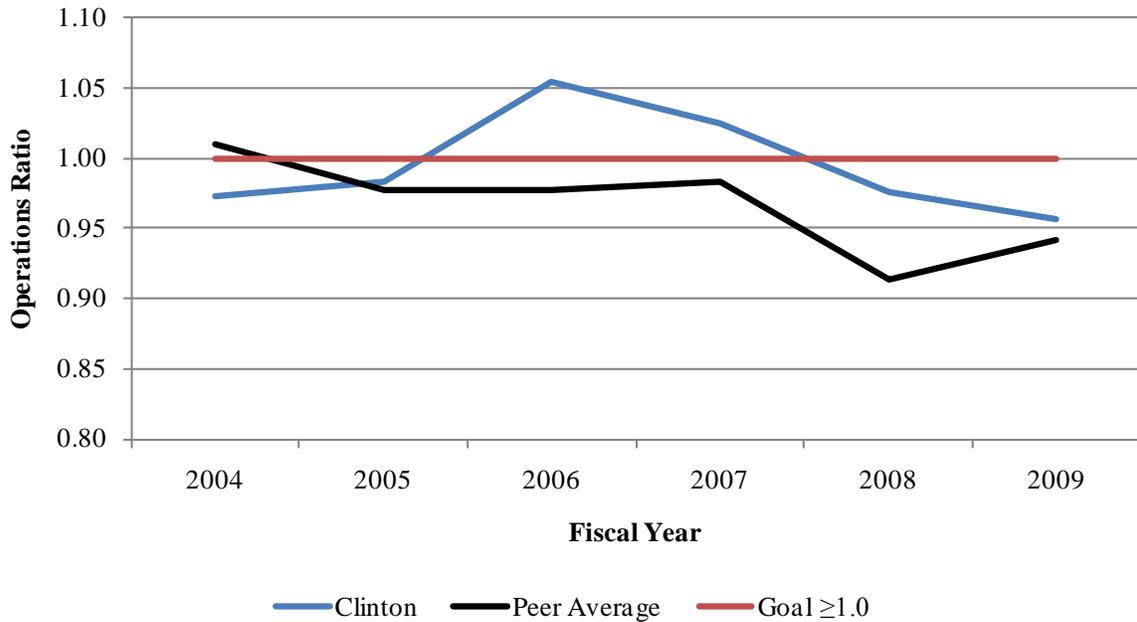


Service Obligation

Service obligation is a measure of resource flow. A corresponding indicator is the operations ratio, which is calculated by dividing total revenues by total expenditures within a fund. The ratio indicates whether annual revenues are sufficient to pay for annual operations. A ratio of one (1.0) or higher reflects a balanced budget or possible surplus. Clinton maintains an operations ratio close to one (1.0) despite decreases in revenues resulting from the current recession. This means the City is monitoring the economic climate and adjusting its budget accordingly to provide services within its means without using fund balance reserves for operating costs.

| Financial Condition | | | | | | |
|--------------------------------------|------------------------------------|-------------|-------------|-------------|-------------|-------------|
| <i>Dimension: Service Obligation</i> | <i>Indicator: Operations Ratio</i> | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Clinton | 0.97 | 0.98 | 1.05 | 1.02 | 0.98 | 0.96 |
| Peer 1 | 1.07 | 0.92 | 1.05 | 0.98 | 0.94 | 1.00 |
| Peer 2 | 1.01 | 0.97 | 0.97 | 0.97 | 0.91 | 0.92 |
| Peer 3 | 0.95 | 0.92 | 1.01 | 0.99 | 0.83 | 0.89 |
| Peer 4 | 1.01 | 1.10 | 0.88 | 0.99 | 0.97 | 0.96 |
| <i>Peer Average</i> | <i>1.01</i> | <i>0.98</i> | <i>0.98</i> | <i>0.98</i> | <i>0.91</i> | <i>0.94</i> |

**Clinton Financial Condition:
Service Obligation**



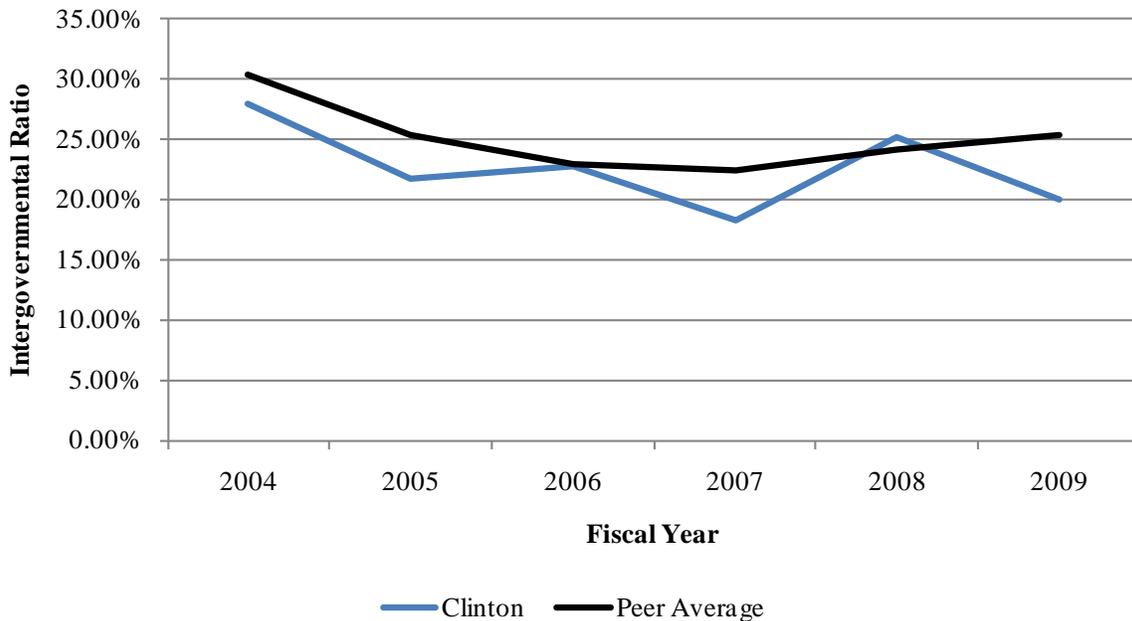


Dependency

Dependency is a measure of resource flow. A corresponding indicator is the intergovernmental ratio, which is calculated by dividing intergovernmental revenues by total revenues within a fund. The ratio indicates the extent to which a government is reliant on other governments for resources. An acceptable ratio is based on policy or a peer benchmark. Too high of a percentage may indicate that a government is too reliant on outside funds that may not always be available. The intergovernmental ratio is subject to wide variation each year due to occasional receipt of large grants. Clinton’s intergovernmental ratio has averaged 23 percent over the past five years, which is less than the peer average. This ratio indicates that about a quarter of the city’s revenues come from other governments.

| Financial Condition | | | | | | |
|------------------------------|---|--------|--------|--------|--------|--------|
| <i>Dimension: Dependency</i> | <i>Indicator: Intergovernmental Ratio</i> | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Clinton | 27.99% | 21.71% | 22.85% | 18.34% | 25.22% | 20.00% |
| Peer 1 | 22.36% | 25.74% | 21.49% | 25.51% | 37.68% | 30.97% |
| Peer 2 | 21.30% | 24.31% | 18.67% | 18.45% | 16.83% | 23.64% |
| Peer 3 | 42.55% | 19.74% | 27.13% | 18.23% | 18.72% | 21.33% |
| Peer 4 | 35.18% | 31.72% | 24.40% | 27.32% | 23.19% | 25.68% |
| Peer Average | 30.35% | 25.38% | 22.92% | 22.38% | 24.10% | 25.40% |

Clinton Financial Condition: Dependency



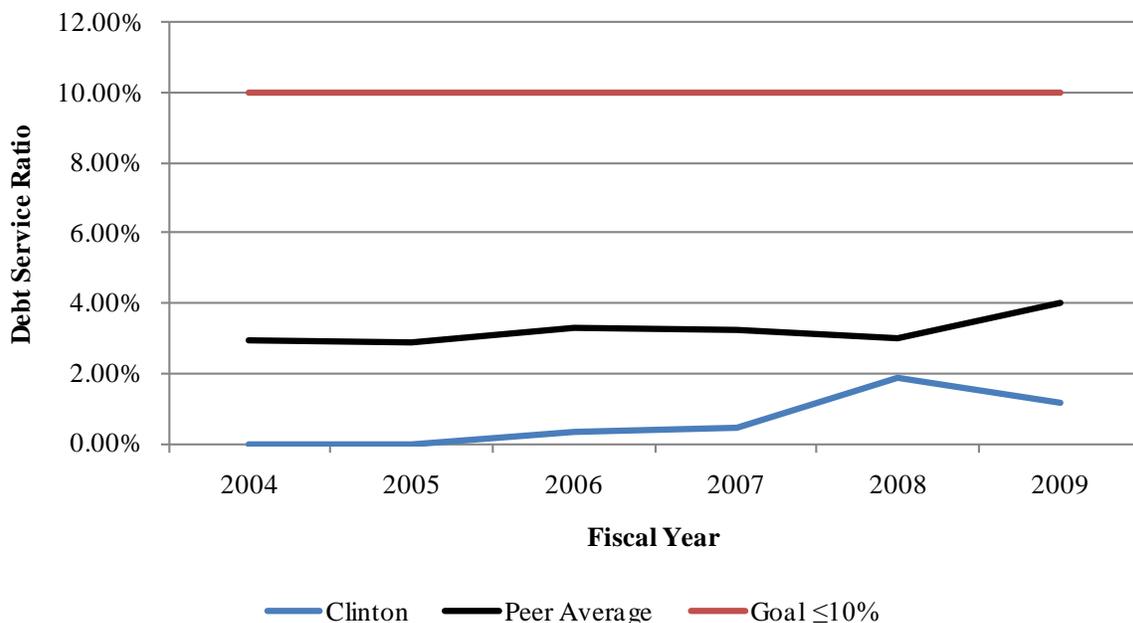


Financing Obligation

Financing obligation also is a measure of resource flow. A corresponding indicator is the debt service ratio, which is calculated by dividing annual debt service by total annual expenditures within a fund. Too much debt service may indicate excessive debt and fiscal strain. Bond rating agencies consider a net debt service percentage between 15 and 20 percent to be high. A ratio below five (5) percent indicates capacity for significant new debt. The city will strive to maintain a net debt service ratio close to 10 percent. Based on LGC data, the city's debt service ratio as of 2009 is 1.14 percent. This ratio indicates the city does not have a heavy debt burden and can afford to incur debt if need be for large projects.

| Financial Condition | | | | | | |
|---------------------------------|-------------------------------|-------|-------|-------|-------|-------|
| Dimension: Financing Obligation | Indicator: Debt Service Ratio | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Clinton | 0.00% | 0.00% | 0.34% | 0.45% | 1.85% | 1.14% |
| Peer 1 | 2.51% | 1.38% | 2.33% | 2.18% | 1.94% | 3.42% |
| Peer 2 | 2.10% | 2.14% | 3.86% | 3.38% | 3.17% | 3.73% |
| Peer 3 | 5.62% | 6.31% | 7.01% | 7.37% | 7.00% | 8.91% |
| Peer 4 | 1.64% | 1.66% | 0.00% | 0.00% | 0.00% | 0.00% |
| Peer Average | 2.97% | 2.87% | 3.30% | 3.23% | 3.03% | 4.01% |

Clinton Financial Condition: Financing Obligation



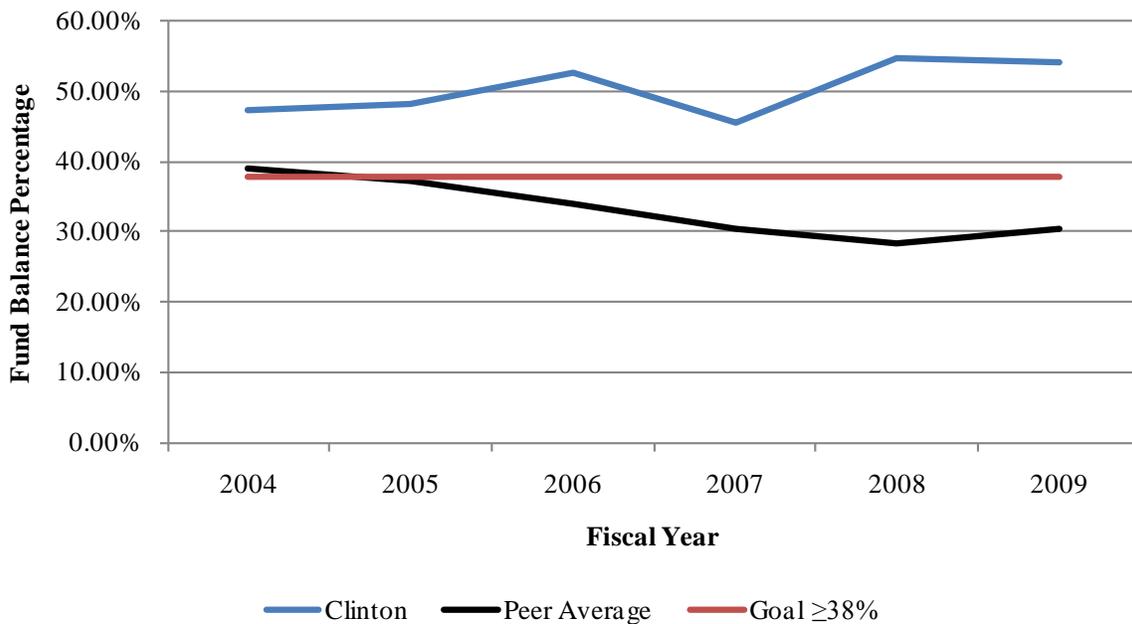


Solvency

Solvency is a measure of resource availability. A corresponding indicator is available fund balance percentage, which is calculated by dividing available fund balance by total expenditures within a fund. The ratio indicates the government’s ability to meet its obligations. A high ratio suggests a government can meet its long-term obligations. An acceptable ratio is based on policy or a peer benchmark. Clinton has a fund balance goal of 38 percent. The city maintains a fund balance percentage higher than any other city within the presented peer group.

| Financial Condition | | | | | | |
|---------------------|------------------------------------|--------|--------|--------|--------|--------|
| Dimension: Solvency | Indicator: Fund Balance Percentage | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Clinton | 47.43% | 48.12% | 52.74% | 45.52% | 54.66% | 54.09% |
| Peer 1 | 35.54% | 30.02% | 34.92% | 30.95% | 31.78% | 33.46% |
| Peer 2 | 40.06% | 29.18% | 33.11% | 20.07% | 20.94% | 29.92% |
| Peer 3 | 31.83% | 33.53% | 31.35% | 32.11% | 26.24% | 29.81% |
| Peer 4 | 48.18% | 56.71% | 37.03% | 38.75% | 34.93% | 28.22% |
| Peer Average | 38.90% | 37.36% | 34.10% | 30.47% | 28.47% | 30.35% |

**Clinton Financial Condition:
Solvency**



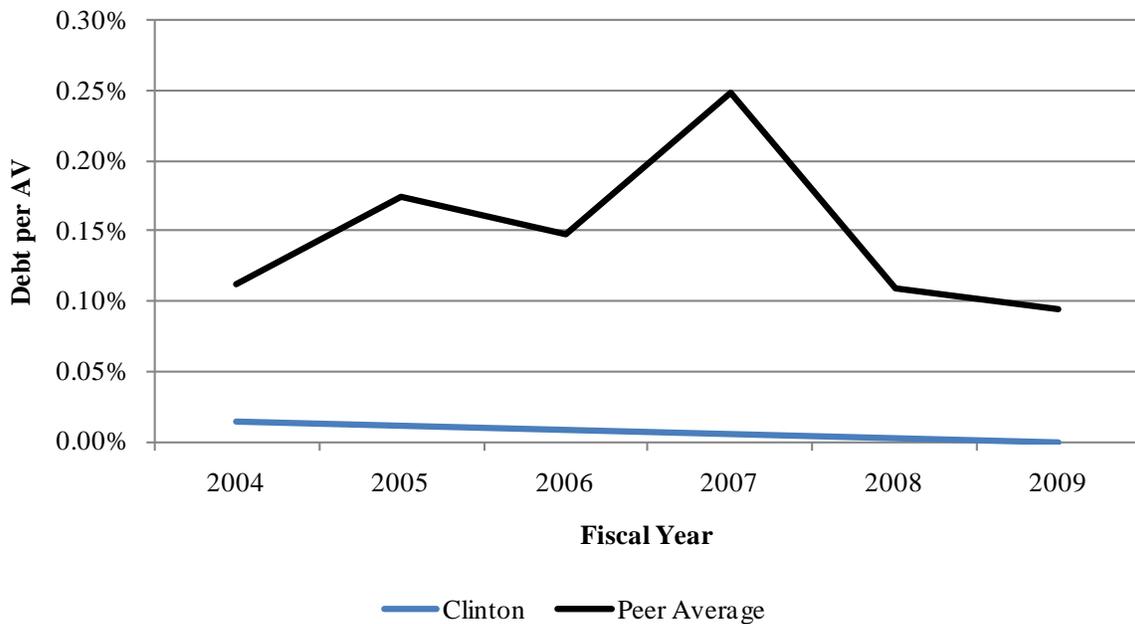


Leverage

Leverage also is a measure of resource availability and represents the extent to which a government relies on tax-supported debt. This also is a measure of debt capacity and debt burden. A corresponding indicator is debt as a percentage of assessed valuation, which is calculated by dividing tax-supported debt by the city’s assessed value. A high ratio suggests a government relies too heavily on debt. Net debt per assessed valuation is an important indicator because it takes into account the city’s largest revenue source and greatest means for repaying debt. By North Carolina State law, net debt per assessed valuation cannot exceed eight (8) percent. Clinton currently has no debt requiring LGC approval in this analysis.

| Financial Condition | | | | | | |
|----------------------------|---|-------|-------|-------|-------|-------|
| <i>Dimension: Leverage</i> | <i>Indicator: Debt as Percent of Assessed Value</i> | | | | | |
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 |
| Clinton | 0.01% | 0.01% | 0.01% | 0.01% | 0.00% | 0.00% |
| Peer 1 | 0.11% | 0.10% | 0.09% | 0.08% | 0.06% | 0.06% |
| Peer 2 | 0.01% | 0.26% | 0.23% | 0.21% | 0.19% | 0.17% |
| Peer 3 | 0.32% | 0.33% | 0.27% | 0.71% | 0.19% | 0.16% |
| Peer 4 | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Peer Average | 0.11% | 0.17% | 0.15% | 0.25% | 0.11% | 0.09% |

Clinton Financial Condition: Leverage





Fund balance is the difference between the assets and liabilities in a fund. Fund balance acts as a reserve or “rainy day” fund for unanticipated incidents or opportunities. Revenues and expenditures in the budget are estimates for the current fiscal year. Often, revenues and expenditures do not exactly offset each other at the end of the fiscal year. If revenues exceed expenditures, the result is a surplus of money added to the fund balance. If expenditures exceed revenues, the result is a deficit and money is withdrawn from the fund balance to balance the budget.

The North Carolina Local Government Commission (LGC) recommends units of government retain an amount of unreserved fund balance in the General Fund of at least eight (8) percent of appropriations of the fund. Clinton City council has adopted a policy recommending the City maintain a fund balance of at least 38 percent for the General Fund and 50 percent for the Water and Sewer Fund.

Purpose of Fund Balance

Fund Balance is available to help balance the City’s budget in the event expenditures exceed revenues. A strong fund balance helps the City achieve a solid bond rating but also helps the City in other ways, including:

- paying for unexpected expenses or to make up for revenue shortfalls,
- balancing the budget without increasing taxes or rates,
- responding to emergencies,
- taking advantage of unexpected opportunities, and
- paying for capital projects or needs without needing to borrow money.

Issues Concerning Fund Balance

An inadequate fund balance can lead to cash flow problems, disruption of services, or the inability of City to respond in an emergency. Building a strong fund balance requires a substantial amount of time and often includes increases in taxes and fees and/or significant expenditures cuts. For these reasons fund balance should be managed effectively to ensure it is not regularly used to offset operating deficits. While a strong fund balance provides the City with flexibility and financial security, excessive fund balance also can be an indicator that taxes or fees are too high or that the City may not be spending money adequately to respond to the needs of citizens or the organization.

Amount of Fund Balance

The LGC recommends a minimum fund balance of eight (8) percent but most local governments carry a higher percentage. Good benchmarks for the appropriate amount of fund balance include ensuring enough revenue to avoid cash flow problems, typically about four to six (4-6) months of operating expenses, and the average fund balance percentage within a peer group. The average fund balance for North Carolina municipalities in Clinton’s population range, not operating an electric system, is 69.93 percent. This group is designated by the LGC as municipalities with

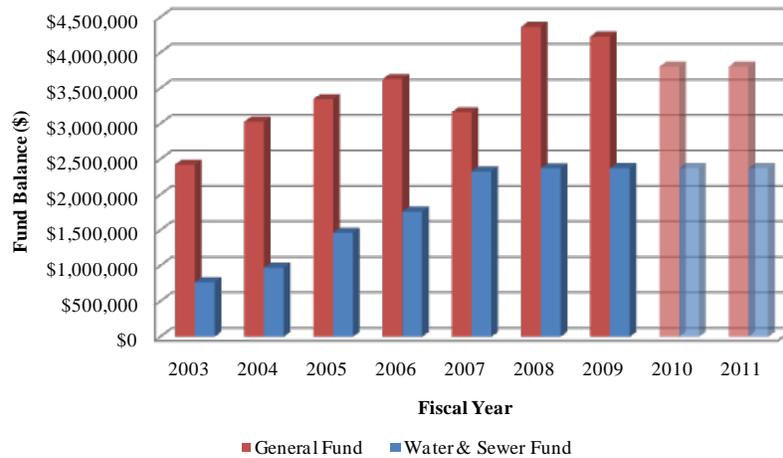


populations between 2,500 and 10,000. This percentage is skewed toward a higher value because smaller municipalities often carry higher fund balance percentages because they have smaller budgets. Comparing Clinton with peer cities discussed in the preceding *Financial Conditions* section, the City’s fund balance (49.54 percent) is significantly higher than the peer average of 30.44 percent. Clinton’s policy for the General Fund is to maintain a fund balance of at least 38 percent, which is equivalent to four (4) months of operating expenses. There are no general guidelines for fund balance levels in enterprise funds, such as the Water and Sewer Fund. The City has adopted a 50 percent (6 months equivalent) goal for the Water and Sewer Fund.

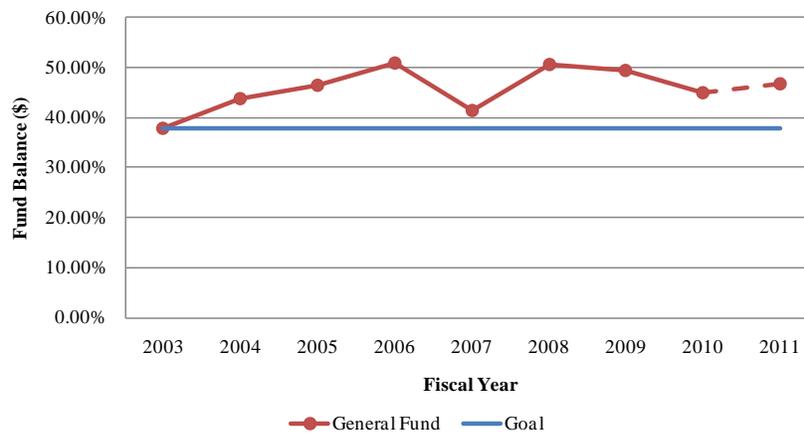
| Clinton Fund Balance | | | | | |
|---|-------------------------------|----------------------------|---------------|-----------------------------|--------------------------|
| General Fund | | | | | |
| Fiscal Year | Beginning Fund Balance | Ending Fund Balance | Change | Fund Balance Percent | Months Equivalent |
| 2003 | \$2,261,490 | \$2,423,825 | \$162,335 | 37.87% | 4.54 |
| 2004 | \$2,423,825 | \$3,028,488 | \$604,663 | 43.91% | 5.27 |
| 2005 | \$3,028,488 | \$3,346,159 | \$317,671 | 46.50% | 5.58 |
| 2006 | \$3,346,159 | \$3,628,990 | \$282,831 | 50.86% | 6.10 |
| 2007 | \$3,628,990 | \$3,163,902 | (\$465,088) | 41.28% | 4.95 |
| 2008 | \$3,163,902 | \$4,363,325 | \$1,199,423 | 50.72% | 6.09 |
| 2009 | \$4,363,325 | \$4,227,628 | (\$135,697) | 49.54% | 5.95 |
| 2010 | \$4,227,628 | \$3,803,497 | (\$424,131) | 44.95% | 5.39 |
| 2011 | \$3,803,497 | \$3,803,497 | \$0 | 46.70% | 5.60 |
| Water & Sewer Fund (Retained Earnings) | | | | | |
| Fiscal Year | Beginning Fund Balance | Ending Fund Balance | Change | Fund Balance Percent | Months Equivalent |
| 2003 | \$872,341 | \$768,150 | (\$104,191) | 26.50% | 3.18 |
| 2004 | \$768,150 | \$973,593 | \$205,443 | 24.46% | 2.94 |
| 2005 | \$973,593 | \$1,465,082 | \$491,489 | 42.11% | 5.05 |
| 2006 | \$1,465,082 | \$1,763,655 | \$298,573 | 51.63% | 6.20 |
| 2007 | \$1,763,655 | \$2,329,265 | \$565,610 | 58.03% | 6.96 |
| 2008 | \$2,329,265 | \$2,372,062 | \$42,797 | 51.69% | 6.20 |
| 2009 | \$2,372,062 | \$2,374,353 | \$2,291 | 53.55% | 6.43 |
| 2010 | \$2,374,353 | \$2,374,353 | \$0 | 54.33% | 6.52 |
| 2011 | \$2,374,353 | \$2,374,353 | \$0 | 53.67% | 6.44 |



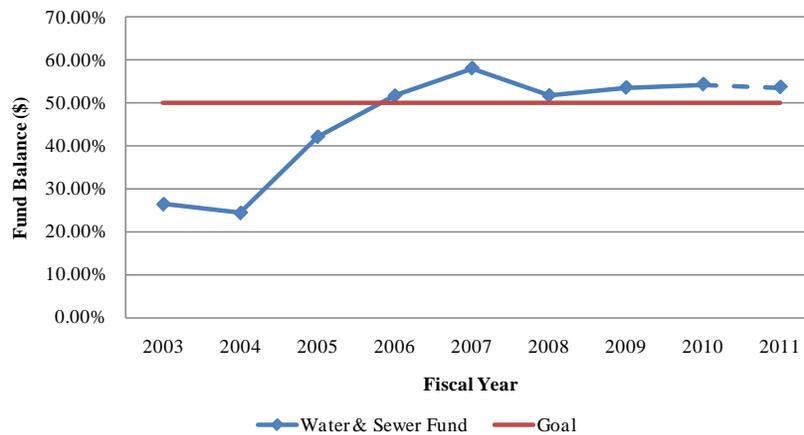
Clinton Fund Balance



Clinton Fund Balance Trend: General Fund



Clinton Fund Balance Trend: Water & Sewer Fund





The City may choose to take on debt through financing to pay for major projects or large equipment. Issuing debt to pay for major projects and equipment allows the City to reduce its immediate burden to pay for large capital projects. This allows the cost to spread out over time and shares the financing burden among the taxpayers who receive the most benefit from the project. North Carolina General Statute 159-55 limits local government debt to a maximum of eight (8) percent of the unit's taxable assessed valuation, which is \$50,122,805 for Clinton as of July 2009.

Types of Debt Financing

The following is a common list of financing options used by local governments in North Carolina to issue debt.

General Obligation Bonds

General Obligation (GO) bonds require voter approval because the debt is secured by the taxing power of the local government. When a local government issues GO bonds they promise to pay back the loan by using all revenue available at its disposal, including its ability to raise taxes. GO bonds in North Carolina require approval of the North Carolina Local Government Commission (LGC). GO bonds typically have the lowest interest rates and twenty-year terms. The City will not consider GO bonds for any project unless the cost exceeds \$5 million.

Revenue Bonds

Revenue bonds are secured and repaid from specific revenues and can only be used to finance revenue-producing projects. Revenues earned from these projects are used to repay the bond. These revenues are most often the net earnings from enterprise or self-supporting utilities. Revenue bonds are commonly used to finance water and sewer capital improvements. The LGC requires an independent, nationally recognized consulting firm to conduct a feasibility study and that revenues from the project be 20 percent greater than total debt service costs and operating expenses of the projects. The city will not consider revenue bonds for utility projects unless the cost exceeds \$3 million.

Installment Purchase Agreements

Installment purchase (IP) (or lease-purchase) financing can be either short-term or long-term. IP agreements allow local governments to borrow money at a lower rate than conventional loans because lenders do not have to pay taxes on the interest portion of the payments it receives. This type of financing is typically used for items such as equipment and vehicles. For large IP agreements, the LGC must approve the debt. Installment purchasing presents the best option for most of the city's current capital needs.

Certificates of Participation

Certificates of Participation (COPs) operate similar to revenue bonds and typically have higher interest rates than GO bonds because the debt is secured by funds resulting from project being



financed and cannot be secured by the “full faith and credit” of the government. The local government uses revenue to pay off debt on a capital project. However, unlike revenue bonds, local governments can use the revenue from the entire unit to pay off the debt and are not limited to using revenue only produced by the financed project. COPs are typically financed for ten- to twenty-year terms. This type of financing should be considered for a revenue-generating project. Certificates of Participation or COPS

Tax Increment Financing Bonds

Tax Increment Financing (TIF) bonds are high risk for investors because the debt is secured on anticipated increases in property value. A TIF project begins by designating an area as a TIF district and determining a base property value. The base valuation is set for a specific number of years, during which time public and private investments should improve the property. The increase in value over the base valuation is the increment. Local governments continue to accrue taxes levied on the base valuation for normal operations. Additional taxes levied on the increment are for the repayment of debt service or other qualifying needs associated with the TIF. At the end of the specified time, all debt associated with the TIF is amortized and all tax revenues can be used at the discretion of the local government. A successful TIF project is dependent upon an increase in the property value of the designated district. The inherent risk in TIF is the assumption that property values will increase enough to repay the associated debt. TIF bonds can be financed for up to thirty years. They do not require voter approval despite their reliance on property or sales tax increases. TIF is complicated in North Carolina and requires approval from the LGC and consent from the county in which the municipality is located.

Clinton’s Debt Obligation

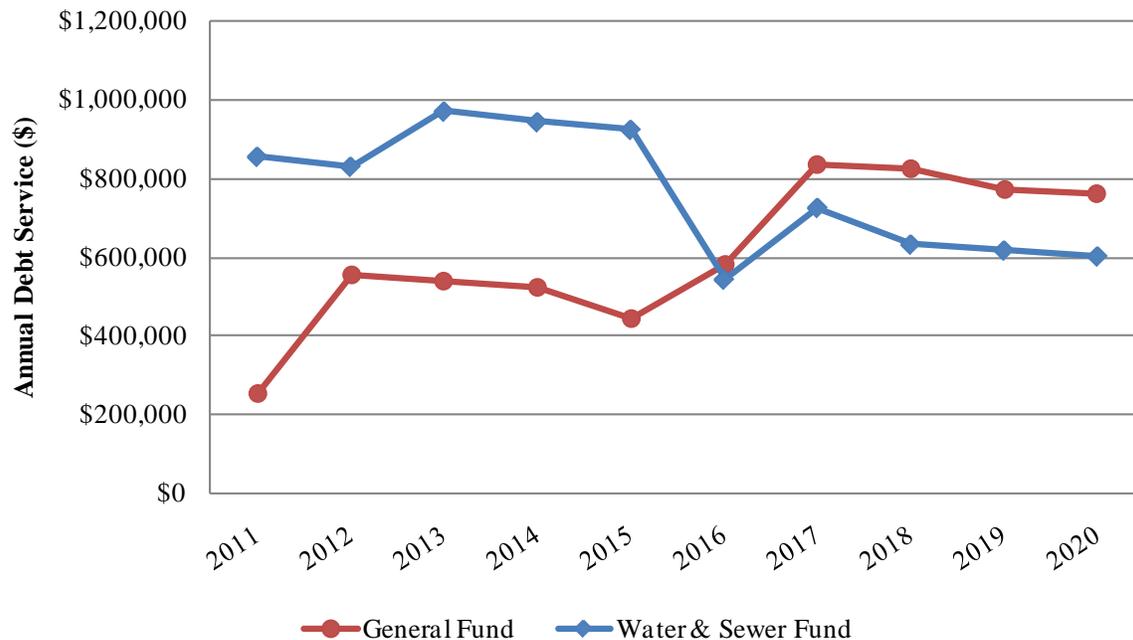
As of June 30, 2009, the City’s debt obligation was \$7,782,799. Approximately \$1.5 million was in the General Fund and \$6.3 million in the Water & Sewer Fund. During FY2009-2010, the City financed a Heil garbage truck in the General Fund for \$116,431 and financed the third phase of a sewer project in the Water and Sewer Fund for \$242,152. The City is anticipating grant funding from the NC Rural Center that will allow it to completely payoff the third phase of the sewer project.

All of the City’s General Fund debt is financed through installment purchase agreements. The City intends to use installment purchase agreements in FY2010-2011 to finance the city hall renovations and the downtown revitalization project. The city hall project will add \$540,000 in debt obligation that will be amortized over a ten-year period at a 3.88 percent interest rate. One-third of the city hall project will be paid for from the Water and Sewer Fund. Downtown Revitalization Phase III will be financed through an installment purchase agreement with the US Department of Agriculture. The downtown project will add approximately \$1 million in debt obligation. Sixty-six (66) percent of debt in the Water and Sewer Fund is financed through state revolving loans. The FY2010-2011 budget does not include any water and sewer projects requiring debt financing.



| Clinton Debt Obligation | | | | | | | |
|-------------------------|-------------------------------|----------------------|---------------------|------|-------|-----------------------|-----------------------|
| General Fund | | | | | | | |
| Issue Year | Project / Equipment | Finance Type | \$ Issued | Term | Rate | Calendar Year Retired | FY 10-11 Debt Service |
| 1997 | Wall St. Fire Department | Installment Purchase | \$107,400 | 15 | 4.50% | 2013 | \$10,000 |
| 2003 | Downtown Phase I | Installment Purchase | \$425,000 | 20 | 4.25% | 2024 | \$31,969 |
| 2007 | Mack Garbage Truck | Installment Purchase | \$203,752 | 4 | 3.51% | 2011 | \$41,869 |
| 2008 | Downtown Phase II | Installment Purchase | \$750,000 | 20 | 4.38% | 2029 | \$57,034 |
| 2008 | Rosenbauer Fire Pumper | Installment Purchase | \$328,886 | 5 | 3.23% | 2013 | \$72,286 |
| 2009 | Heil Garbage Truck | Installment Purchase | \$116,431 | 3 | 3.04% | 2012 | \$41,194 |
| | | | | | | | \$1,931,469 |
| | | | | | | | \$254,352 |
| Water & Sewer Fund | | | | | | | |
| Issue Year | Project / Equipment | Finance Type | \$ Issued | Term | Rate | Calendar Year Retired | FY 10-11 Debt Service |
| 1994 | Sanitary Sewer | General Obligation | \$2,500,000 | 20 | 5%-6% | 2013 | \$250,000 |
| 1994 | Wastewater Plant Expansion | State Revolving Loan | \$5,134,658 | 20 | 3.39% | 2015 | \$308,875 |
| 1999/2003 | Well Fill Purification | Installment Purchase | \$2,000,000 | 15 | 3.83% | 2014 | \$184,091 |
| 2006 | Industrial Sewer Capacity I | State Revolving Loan | \$768,373 | 10 | 2.31% | 2015 | \$89,235 |
| 2007 | Industrial Sewer Capacity II | State Revolving Loan | \$2,525,098 | 15 | 2.10% | 2024 | \$217,825 |
| 2009 | Industrial Sewer Capacity III | State Revolving Loan | \$242,152 | 20 | 2.10% | 2030 | \$17,283 |
| | | | | | | | \$13,170,281 |
| | | | | | | | \$1,067,309 |
| Total | | | \$15,101,750 | | | | \$1,321,661 |

Clinton Annual Debt Service (Including Future CIP Projects)



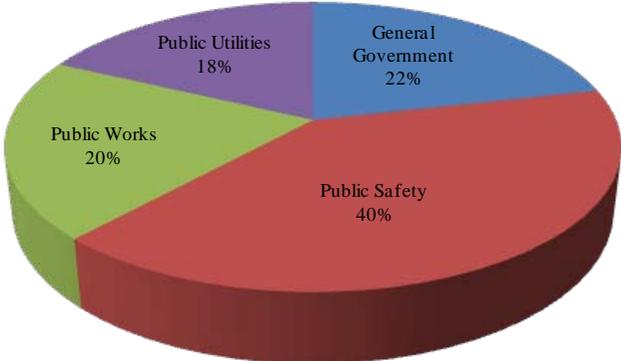


Full-time equivalent (FTE) employees are the basis for personnel counts. Calculating FTE employees includes all permanent full-time and part-time budgeted positions, seasonal and temporary positions are not included. For most positions, one FTE equals 2080 hours per year per position based on a 40-hour workweek and 52 workweeks per year. Partial FTE counts occur if permanent part-time positions exist or a full-time position is vacant for a portion of the fiscal year. For example, if a position works 1040 hours per year, this equals .5 FTE or if a new full-time position begins January 1, this equals .5 FTE.

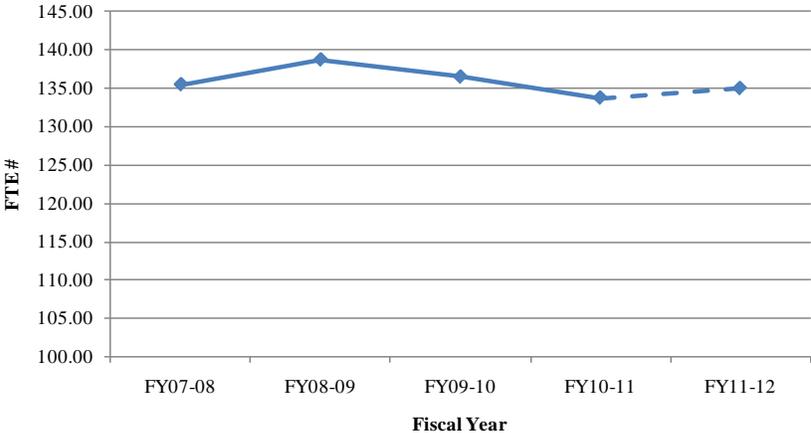
| Clinton Personnel Summary (FTE) | | | | | |
|---|----------------|----------------|----------------|----------------|-----------------|
| General Fund | | | | | |
| | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12* |
| General Government | | | | | |
| Administration | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Finance-HR | 6.00 | 6.00 | 6.00 | 6.75 | 6.00 |
| Planning | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Recreation & Parks | 11.50 | 12.50 | 13.25 | 12.00 | 12.00 |
| Public Safety | | | | | |
| Fire | 19.00 | 19.00 | 18.00 | 18.00 | 18.00 |
| <i>Police</i> | | | | | |
| Administration | 4.00 | 4.25 | 4.75 | 4.00 | 4.00 |
| Animal Control | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Outreach | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 |
| Detectives | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| HUD | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Neighborhood Improvement | 0.00 | 0.00 | 4.00 | 4.00 | 4.00 |
| Patrol | 25.00 | 25.00 | 20.00 | 19.00 | 20.00 |
| School Resource | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Public Works | | | | | |
| Building Maintenance | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| City Garage | 4.00 | 4.00 | 3.00 | 3.00 | 3.00 |
| Grounds & Cemetery | 5.00 | 5.00 | 4.50 | 4.00 | 5.00 |
| Sanitation | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Streets | 13.00 | 13.00 | 12.00 | 14.00 | 14.00 |
| Total General Fund FTE | 111.50 | 113.75 | 111.50 | 109.75 | 111.00 |
| Water & Sewer Fund | | | | | |
| | FY07-08 | FY08-09 | FY09-10 | FY10-11 | FY11-12* |
| Public Utilities | | | | | |
| Line Maintenance | 13.00 | 13.00 | 13.00 | 12.00 | 12.00 |
| Wastewater Treatment | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Water Production | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Water & Sewer Fund FTE | 24.00 | 25.00 | 25.00 | 24.00 | 24.00 |
| City Totals | 135.50 | 138.75 | 136.50 | 133.75 | 135.00 |
| * Estimate | | | | | |



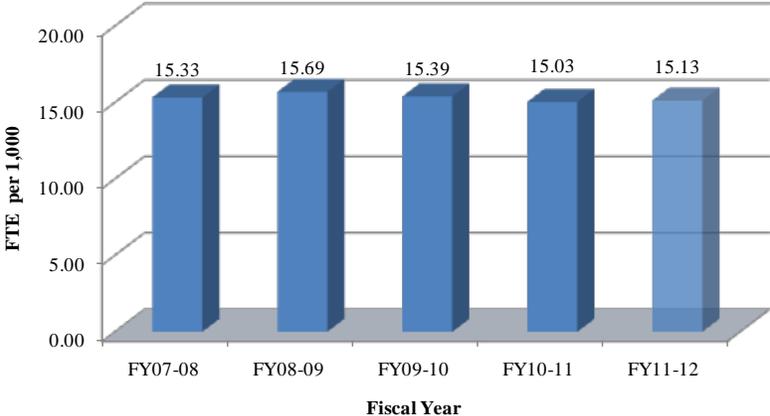
Full-time City Employees by Service Function FY10-11



Total Budgeted Full-time Equivalent Employees



Clinton Full-time Employees per 1,000 Population





Revenues by Line Item

| General Fund Revenues | | | | | | |
|----------------------------------|-------------------|-------------------|---------------------|-------------------|------------------|-------------------|
| Line Item Description | FY08-09 Actual | FY09-10 Budget | FY09-10 Estimate | FY10-11 Budget | Dollar Change | Percent Change |
| Prior Year Taxes | \$19,390 | \$26,500 | \$26,000 | \$27,000 | \$500 | 1.89% |
| Current Year Taxes | \$2,257,179 | \$2,295,000 | \$2,270,000 | \$2,295,000 | \$0 | 0.00% |
| Fire Tax Collections | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$0 | 0.00% |
| Vehicle Taxes | \$265,258 | \$250,000 | \$260,000 | \$250,000 | \$0 | 0.00% |
| City School Police Officer | \$114,610 | \$95,000 | \$95,000 | \$94,000 | (\$1,000) | -1.05% |
| HUD Officers | \$42,565 | \$40,000 | \$40,000 | \$40,000 | \$0 | 0.00% |
| Federal Drug Forfeiture | \$0 | \$100 | \$30,040 | \$100 | \$0 | 0.00% |
| State Substance Abuse Tax | \$455 | \$1,000 | \$2,000 | \$100 | (\$900) | -90.00% |
| Community College/Police Officer | \$43,616 | \$44,823 | \$44,823 | \$44,823 | \$0 | 0.00% |
| Insurance Revenue | \$24,656 | \$14,000 | \$36,000 | \$10,000 | (\$4,000) | -28.57% |
| Payment In Lieu Of Taxes | \$15,483 | \$14,000 | \$17,058 | \$17,000 | \$3,000 | 21.43% |
| Collection Fee | (\$49,964) | (\$50,000) | (\$49,000) | (\$50,000) | \$0 | 0.00% |
| Lot Cleaning Cemetery | \$42,450 | \$10,000 | \$15,000 | \$10,000 | \$0 | 0.00% |
| Tax Penalties & Interest | \$14,673 | \$15,000 | \$15,000 | \$15,000 | \$0 | 0.00% |
| Auto License | \$30,661 | \$35,000 | \$31,000 | \$35,000 | \$0 | 0.00% |
| Privilege License | \$42,381 | \$45,000 | \$43,000 | \$95,000 | \$50,000 | 111.11% |
| Admin. Fee For Intin Merchants | \$500 | \$100 | \$500 | \$100 | \$0 | 0.00% |
| Precious Metal Fees | \$0 | \$0 | \$390 | \$0 | \$0 | 0.00% |
| Hold Harmless Funds | \$18,751 | \$18,000 | \$66,268 | \$20,000 | \$2,000 | 11.11% |
| CATV Franchise Fee | \$51,910 | \$57,000 | \$51,000 | \$51,000 | (\$6,000) | -10.53% |
| Interest Earned | \$104,871 | \$50,000 | \$25,000 | \$25,000 | (\$25,000) | -50.00% |
| Miscellaneous Revenue | \$21,235 | \$5,000 | \$7,500 | \$5,000 | \$0 | 0.00% |
| Rent/Steel Tech | \$104,912 | \$104,000 | \$104,000 | \$104,000 | \$0 | 0.00% |
| Rent/Diversified Recycling | \$72,000 | \$72,000 | \$6,000 | \$0 | (\$72,000) | -100.00% |
| Ferrell St. Payment | \$450 | \$0 | \$2,250 | \$0 | \$0 | 0.00% |
| Franchise Tax | \$923,693 | \$810,000 | \$820,000 | \$805,000 | (\$5,000) | -0.62% |
| Beer & Wine | \$29,418 | \$38,000 | \$29,000 | \$38,000 | \$0 | 0.00% |
| Powell Bill | \$279,750 | \$249,000 | \$248,591 | \$236,000 | (\$13,000) | -5.22% |
| Local Gov't 1% Sales Tax(39) | \$476,039 | \$515,000 | \$390,000 | \$380,000 | (\$135,000) | -26.21% |
| Local Gov't 1/2% Sales Tax(40) | \$403,227 | \$410,000 | \$380,000 | \$400,000 | (\$10,000) | -2.44% |
| Local Gov't 1/2% Sales Tax(42) | \$400,900 | \$406,000 | \$300,000 | \$300,000 | (\$106,000) | -26.11% |
| Local Gov't 1/2% Sales Tax(44) | \$269,426 | \$273,000 | \$330,000 | \$265,000 | (\$8,000) | -2.93% |

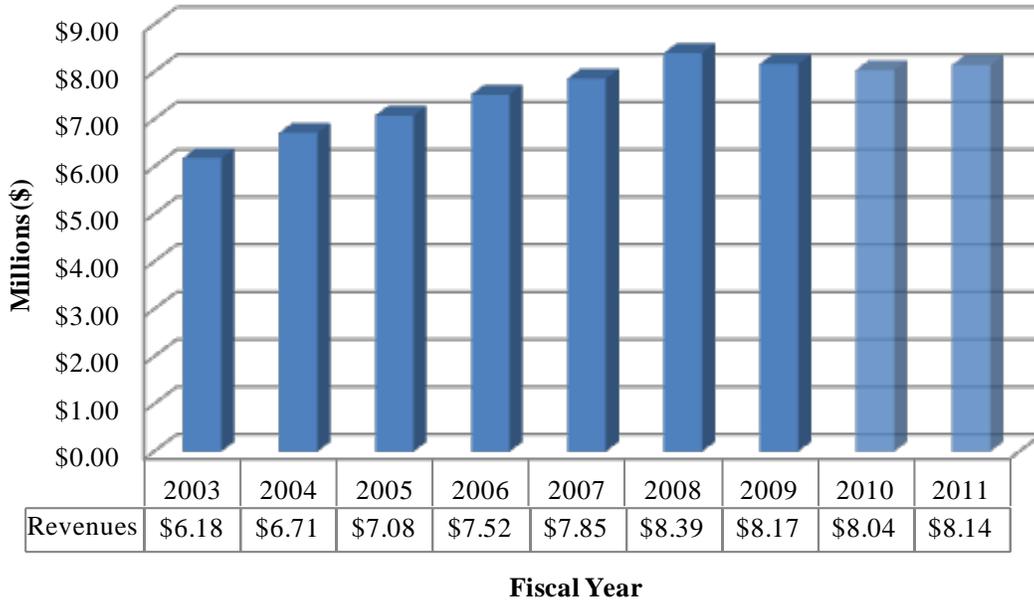


| General Fund Revenues (continued) | | | | | | |
|--|---------------------------|---------------------------|-----------------------------|---------------------------|--------------------------|---------------------------|
| Line Item Description | FY08-09 Actual | FY09-10 Budget | FY09-10 Estimate | FY10-11 Budget | Dollar Change | Percent Change |
| ABC Revenues | \$100,000 | \$97,000 | \$100,000 | \$100,000 | \$3,000 | 3.09% |
| ABC Revenue-Police | \$6,140 | \$5,000 | \$5,000 | \$5,000 | \$0 | 0.00% |
| NC Dept Of Health | \$539 | \$100 | \$0 | \$100 | \$0 | 0.00% |
| Taxi Permits/Finger Prints | \$819 | \$200 | \$850 | \$500 | \$300 | 150.00% |
| Court Fees | \$4,538 | \$5,000 | \$2,200 | \$2,500 | (\$2,500) | -50.00% |
| Parking Violations | \$880 | \$1,000 | \$1,000 | \$1,000 | \$0 | 0.00% |
| Sampson Co Contribution | \$188,706 | \$173,663 | \$173,663 | \$170,521 | (\$3,142) | -1.81% |
| State Bldg Fire Protection | \$7,834 | \$7,834 | \$7,834 | \$7,834 | \$0 | 0.00% |
| Firemen's Relief Tax | \$13,729 | \$14,214 | \$14,214 | \$14,000 | (\$214) | -1.51% |
| Fire & Life Safety | \$40 | \$500 | \$250 | \$500 | \$0 | 0.00% |
| False Alarm | \$9,650 | \$10,000 | \$9,650 | \$10,000 | \$0 | 0.00% |
| Rescue Tech. Rev./County | \$12,000 | \$12,000 | \$12,000 | \$12,000 | \$0 | 0.00% |
| Cemetery Permits | \$5,770 | \$5,000 | \$6,500 | \$5,000 | \$0 | 0.00% |
| Cemetery Markers | \$4,856 | \$5,000 | \$5,000 | \$5,000 | \$0 | 0.00% |
| Tipping Fee For Dumpsters | \$711,246 | \$695,000 | \$695,000 | \$715,000 | \$20,000 | 2.88% |
| Garbage Collection | \$475,441 | \$480,000 | \$480,000 | \$495,000 | \$15,000 | 3.13% |
| Solid Waste Disposal Tax | \$2,651 | \$5,000 | \$5,000 | \$5,000 | \$0 | 0.00% |
| Recreation Donations | \$1,946 | \$2,000 | \$4,200 | \$2,000 | \$0 | 0.00% |
| Rental Fees | \$10,329 | \$11,000 | \$7,000 | \$10,440 | (\$560) | -5.09% |
| Rental Staff Fees | \$1,285 | \$2,500 | \$2,500 | \$2,500 | \$0 | 0.00% |
| Region "M" | \$4,767 | \$5,000 | \$4,000 | \$4,000 | (\$1,000) | -20.00% |
| Recreation Misc. | \$1,840 | \$2,000 | \$4,500 | \$4,000 | \$2,000 | 100.00% |
| Pool Admissions | \$8,190 | \$9,500 | \$9,500 | \$9,700 | \$200 | 2.11% |
| Concession Fees | \$550 | \$500 | \$300 | \$500 | \$0 | 0.00% |
| Sponsorship Fees | \$9,731 | \$11,000 | \$9,000 | \$10,000 | (\$1,000) | -9.09% |
| Sports Registration Fees | \$29,165 | \$30,000 | \$34,000 | \$35,000 | \$5,000 | 16.67% |
| Daycamp | \$8,248 | \$20,000 | \$6,000 | \$8,300 | (\$11,700) | -58.50% |
| Refund On Gas Sales Tax | \$8,940 | \$1,000 | \$6,330 | \$500 | (\$500) | -50.00% |
| Sale of Service & Materials | \$348 | \$2,500 | \$0 | \$100 | (\$2,400) | -96.00% |
| Sale of Recyclables | \$0 | \$100 | \$3,000 | \$12,500 | \$12,400 | 12400.0% |
| Sale of Fixed Assets | \$22,408 | \$0 | \$0 | \$1,000 | \$1,000 | |
| NCDOT ROW | \$0 | \$0 | \$0 | \$15,000 | \$15,000 | |
| Relay for Life | \$0 | \$0 | \$1,005 | \$0 | \$0 | 0.00% |
| United Way Funds | \$0 | \$0 | \$97 | \$0 | \$0 | 0.00% |
| Trans From Water & Sewer | \$225,000 | \$300,000 | \$300,000 | \$300,000 | \$0 | 0.00% |
| Trans From Cemetery | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 | 0.00% |
| Loan Proceeds | \$0 | \$116,431 | \$116,431 | \$0 | (\$116,431) | -100.00% |
| Fund Balance Appropriated | \$0 | \$716,246 | \$0 | \$292,043 | (\$424,202) | -59.23% |
| Revenue Totals | \$ 8,273,081 | \$ 8,963,811 | \$ 8,037,444 | \$ 8,143,661 | \$(820,149) | -9.15% |

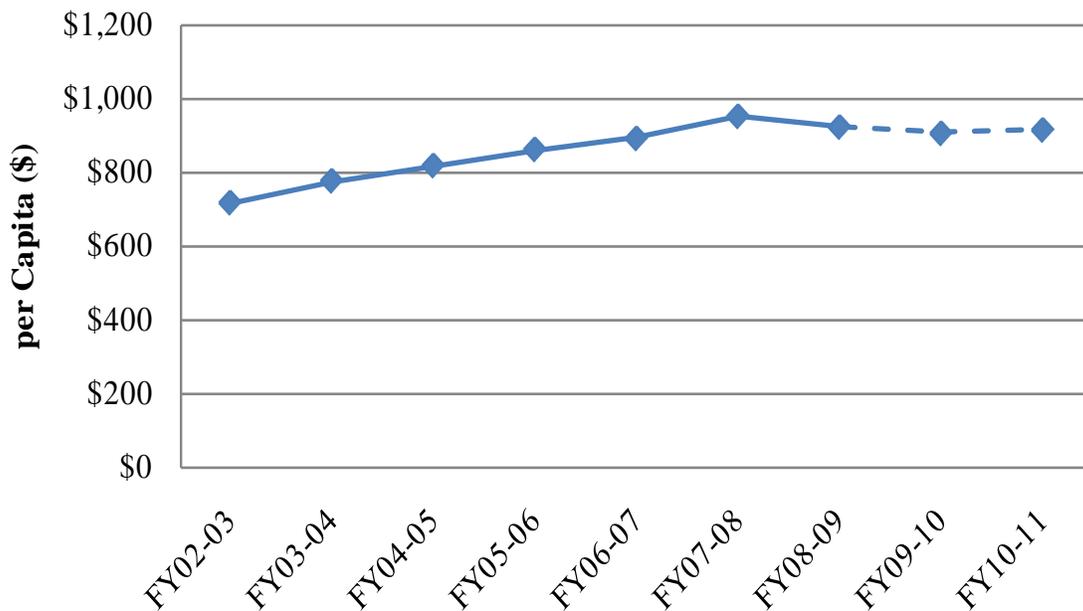


Revenue Trends

General Fund Revenue Trends



General Fund Revenue per Capita Trends

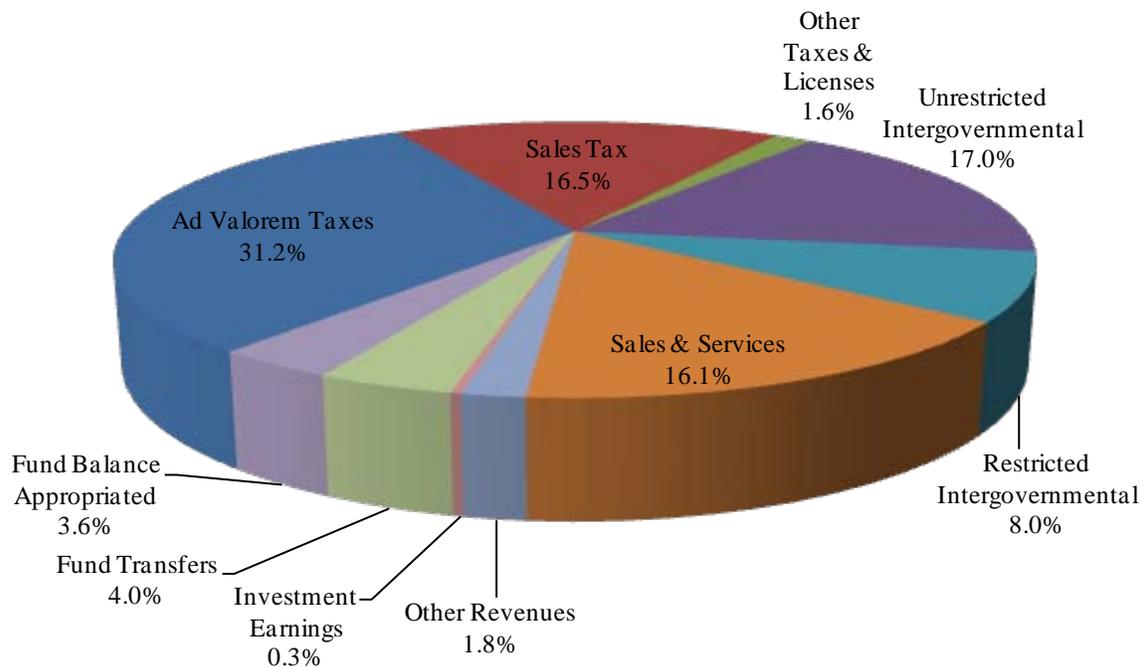




Revenues by Source

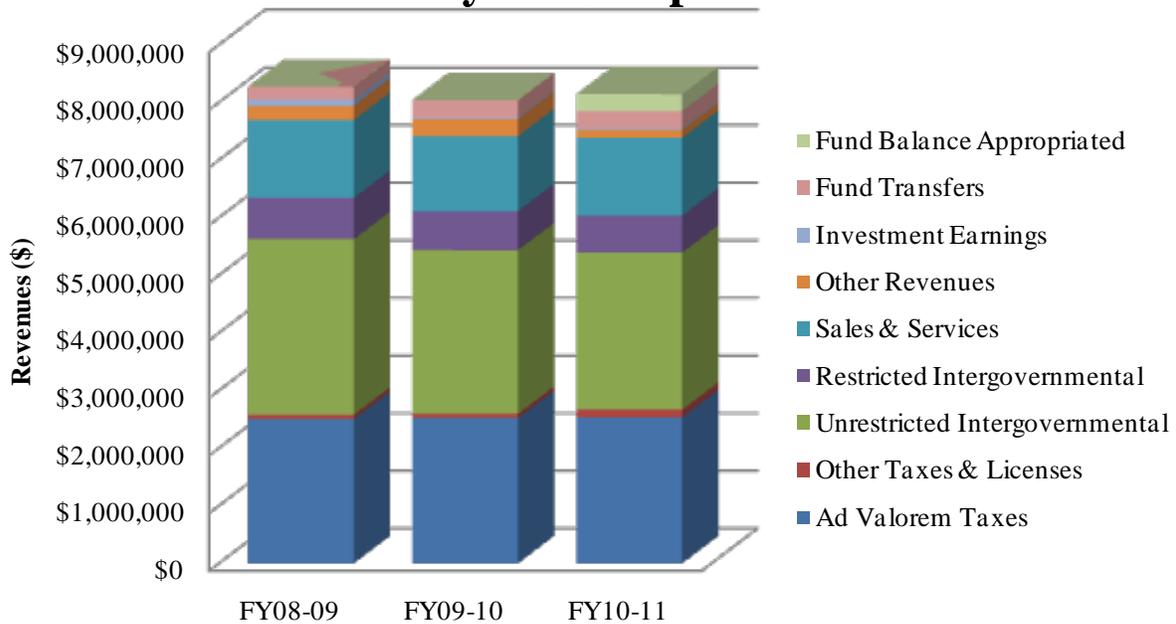
| General Fund Revenues by Source | | | | | |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Fund | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Ad Valorem Taxes | \$2,506,536 | \$2,536,500 | \$2,522,000 | \$2,537,000 | 0.02% |
| Sales Tax | \$1,549,592 | \$1,604,000 | \$1,400,000 | \$1,345,000 | -16.15% |
| Other Taxes & Licenses | \$73,042 | \$80,000 | \$74,000 | \$130,000 | 62.50% |
| Unrestricted Intergovernmental | \$1,498,195 | \$1,385,000 | \$1,439,656 | \$1,381,500 | -0.25% |
| Restricted Intergovernmental | \$717,362 | \$652,734 | \$682,165 | \$648,478 | -0.65% |
| Sales & Services | \$1,310,374 | \$1,284,200 | \$1,274,850 | \$1,309,040 | 1.93% |
| Other Revenues | \$263,109 | \$330,131 | \$294,773 | \$150,600 | -54.38% |
| Investment Earnings | \$104,871 | \$50,000 | \$25,000 | \$25,000 | -50.00% |
| Fund Transfers | \$250,000 | \$325,000 | \$325,000 | \$325,000 | 0.00% |
| Fund Balance Appropriated | \$0 | \$716,246 | \$0 | \$292,043 | -59.23% |
| Total | \$8,273,081 | \$8,963,811 | \$8,037,444 | \$8,143,661 | -9.15% |

General Fund Revenues by Source FY10-11





General Fund Revenues by Source: Multiyear Comparison



Source Descriptions

Ad Valorem Taxes

Ad valorem taxes are taxes paid on real and personal property located within the Clinton city limits. Taxes for real and personal property are levied based upon the preceding January 1 valuations of the property and the tax rate established by City Council. Sampson County revalues real and personal property every eight years, with the next revaluation due in 2011. The City contracts with the Sampson County Tax Department to levy and collect ad valorem taxes. The City’s average collection is 97.5 percent. Ad valorem taxes typically comprise approximately one-third of all General Fund revenues with an estimated \$2.5 million in FY10-11.

Sales Tax

The State of North Carolina collects local option sales tax on behalf of Sampson County. The local option sales tax rate of \$0.025 consists of four separate taxes authorized by North Carolina General Statutes: Article 39 at \$0.01, Article 40 at \$0.005, Article 42 at \$0.005 and Article 44 at \$0.005. In October of 2008, the State eliminated the per capita portion of the Article 44 sales tax and replaced it with a “hold harmless” reimbursement. This local government sales and use tax is applied to sales made in the county and is allocated among the county and municipalities within the county on a per capita basis. In the past, sales tax revenues have represented the City’s second largest revenue source. The economy has cause sales tax revenues to decline and sales tax represents \$1.3 million in the FY10-11 budget.



Other Taxes & Licenses

Automobile and privilege licenses comprise “other taxes and licenses” category. The automobile licenses revenue is from fees paid by Clinton citizens on their vehicle tags. These fees generate about \$35,000 a year. Privilege licenses fees are paid by citizens and businesses who wish to conduct business activities in the city. Privilege licenses represent \$95,000 in the FY10-11 budget.

Unrestricted Intergovernmental

The largest portion of unrestricted intergovernmental revenues consists of Fire Tax collections, Cable Television (CATV) Franchise taxes, Utility Franchise Taxes, ABC revenues, and the Beer and Wine Tax. Fire tax collections represent revenues collected from residents within the Clinton Fire District who do not live within the City’s corporate limits. The tax rate is \$.09 as set by the County Commissioners. CATV franchise taxes are applied to the gross receipts of cable service and direct-to-home satellite service retailers on the video programming provided to subscribers in the State. Utility franchises taxes represent the largest amount of unrestricted intergovernmental revenues at \$805,000. The tax is based on gross receipts of the sales of utility companies within the City’s corporate limits. ABC revenues come directly from the Clinton ABC Board and represent 80 percent of ABC profits. The State levies a beer and wine tax on the sale of malt beverages, fortified wine, and unfortified wine. The State annually distributes a percentage of the tax on the sales of these beverages generated within the City’s corporate limits.

Restricted Governmental

Restricted intergovernmental revenues include Powell Bill funds and other federal, state, or local government funds or grants that are restricted for a specific purpose. Powell Bill revenue is the annual appropriation from the State Highway Fund for the proceeds from a one and three-fourth ($1\frac{3}{4}$) cents tax on each gallon of motor fuel sold within the state. The State calculates the annual Powell Bill distribution based on population and the number of road miles maintained by the City. The City receives annual revenues from the Clinton City School system and Sampson Community College to cover the costs associated with providing resource officers on school campuses. Sampson County contracts with the City to provide planning services for the county and provides funds for half the department’s costs. The City expects to receive \$643,478 in restricted intergovernmental revenues in FY2010-11.

Sales & Services

Sales and services fees primarily consist of revenues from residential and commercial garbage collection and recreation participation and facility user fees. Residential garbage collection accounts for \$495,000 in the FY10-11 budget and commercial collection accounts for \$711,000. Recreation participation and facility user fees represent \$78,000 in the FY10-11 budget.



Investment Earnings

Investment earnings include the return earned on cash and investment balances. Interest is earned on the cash balances invested with the North Carolina Capital Management Trust (NCCMT), a First Citizens Bank money market account, and CDs with BB&T and New Century Bank. Investment earnings are down significantly and account for \$25,000 in the FY10-11 budget.

Fund Transfers

Fund transfers consist of revenues resulting from transfers from other funds. The largest transfer is from the Water and Sewer Fund to account for water and sewer related expenses in the finance and administration departments. Transfers represent \$300,000 in the FY10-11 budget.

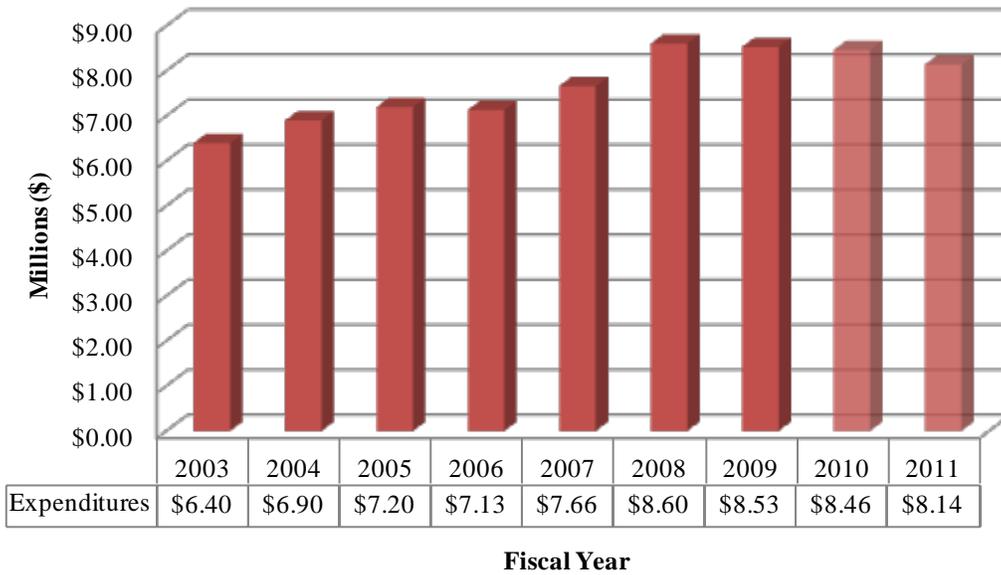
Other Revenues

Other revenues represent miscellaneous revenues such as court fees, parking fines, or false alarm fines that do not easily fit into other categories. These revenues account for \$150,600 in the FY10-11 budget.

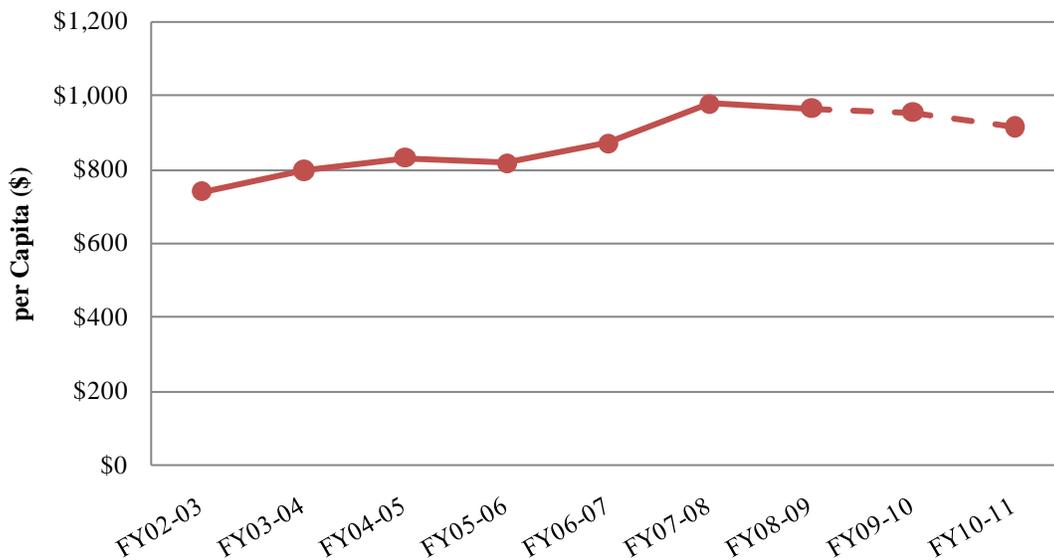


Expenditure Trends

General Fund Expenditure Trends



General Fund Expenditures per Capita Trends

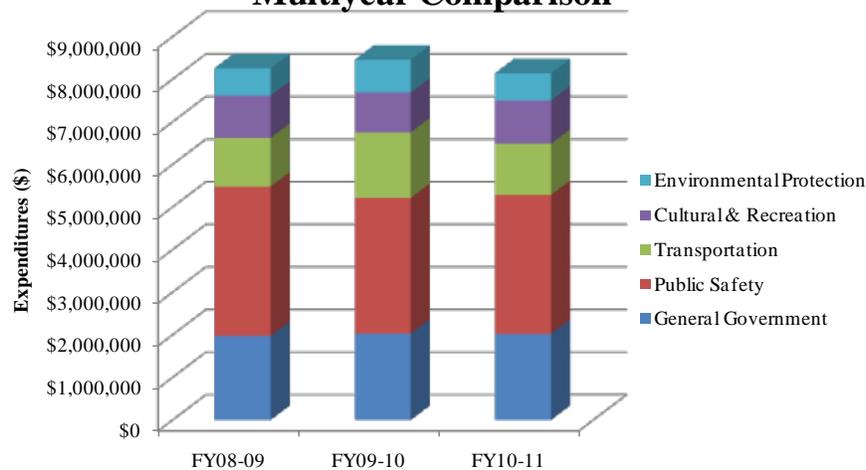




Expenditures by Function

| General Fund Expenditures by Function | | | | | |
|--|------------------------|------------------------|--------------------------|------------------------|-----------------------|
| Function | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General Government | \$1,974,414 | \$2,106,415 | \$2,035,235 | \$2,025,268 | -3.85% |
| Public Safety | \$3,509,522 | \$3,327,383 | \$3,181,074 | \$3,261,017 | -1.99% |
| Transportation | \$1,140,708 | \$1,575,451 | \$1,540,570 | \$1,201,969 | -23.71% |
| Cultural & Recreation | \$994,685 | \$1,151,790 | \$934,415 | \$1,015,551 | -11.83% |
| Environmental Protection | \$644,895 | \$802,772 | \$770,281 | \$639,856 | -20.29% |
| Total | \$8,264,224 | \$8,963,811 | \$8,461,575 | \$8,143,661 | -9.15% |

General Fund Expenditures by Function: Multiyear Comparison



Amount of Dollar Used per General Fund Function for Proposed FY10-11 Budget

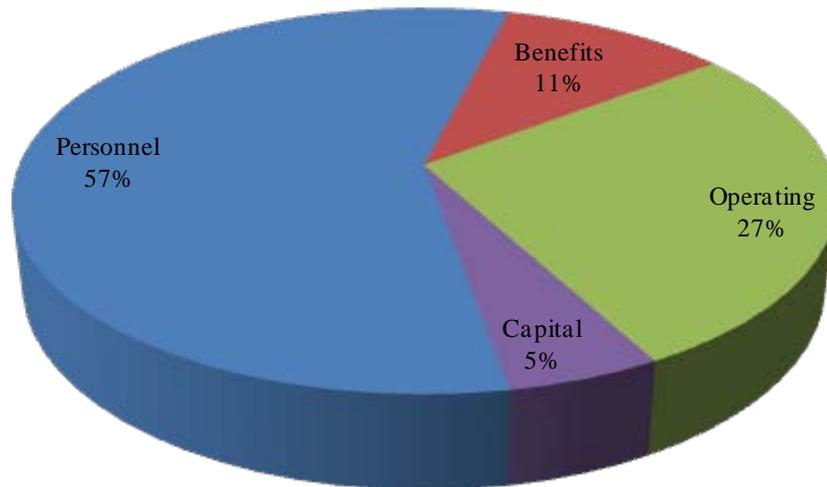




Expenditures by Type

| General Fund Expenditures by Type | | | | | |
|--|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$4,218,352 | \$4,382,384 | \$4,064,902 | \$4,311,793 | -1.61% |
| Benefits | \$750,682 | \$795,906 | \$747,600 | \$809,588 | 1.72% |
| Operating | \$1,898,738 | \$2,041,130 | \$1,901,531 | \$2,085,159 | 2.16% |
| Capital | \$739,371 | \$1,006,162 | \$1,015,906 | \$390,150 | 0.00% |
| Non-Departmental | \$657,081 | \$738,229 | \$731,636 | \$546,972 | 0.00% |
| Total | \$8,264,224 | \$8,963,811 | \$8,461,575 | \$8,143,661 | -9.15% |

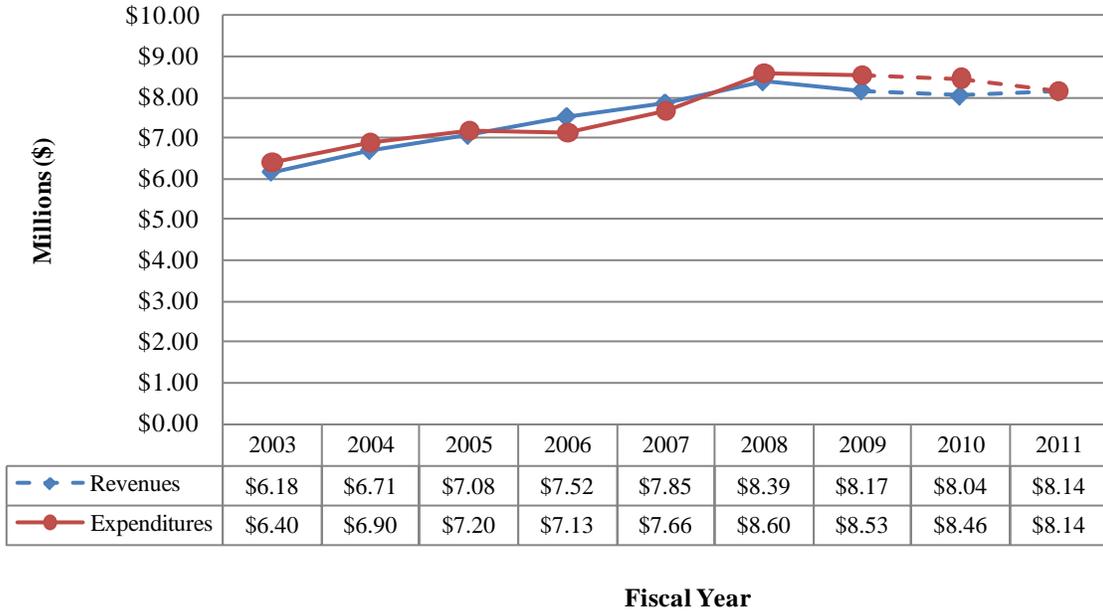
**General Fund Expenditures by Type
FY10-11**



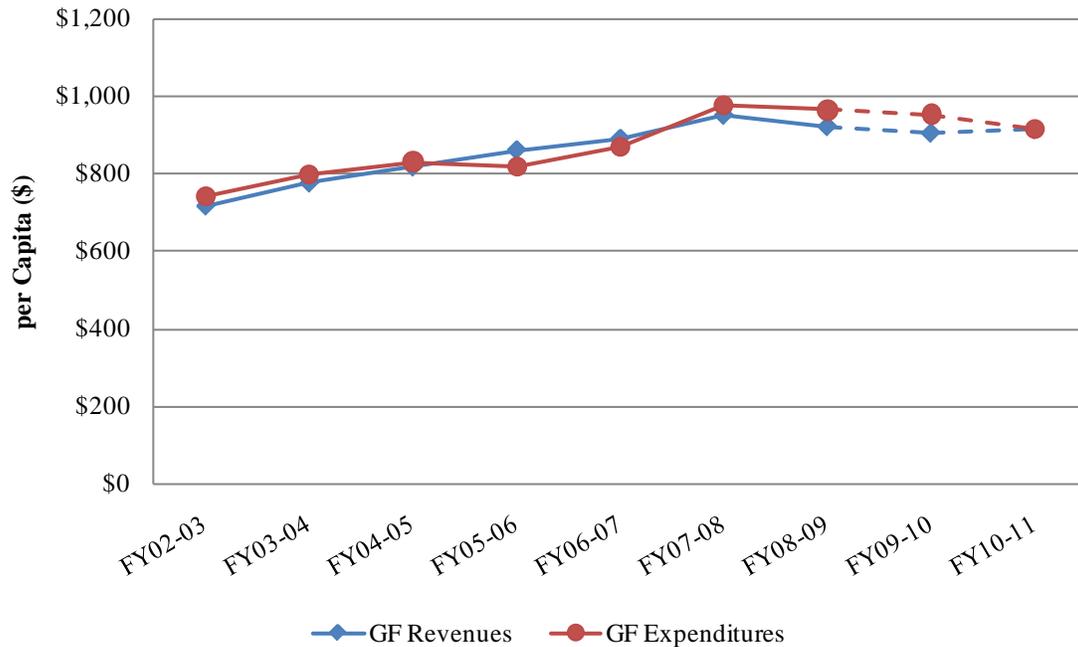


Revenues vs. Expenditures

General Fund Revenues vs. Expenditures



General Fund per Capita Trends

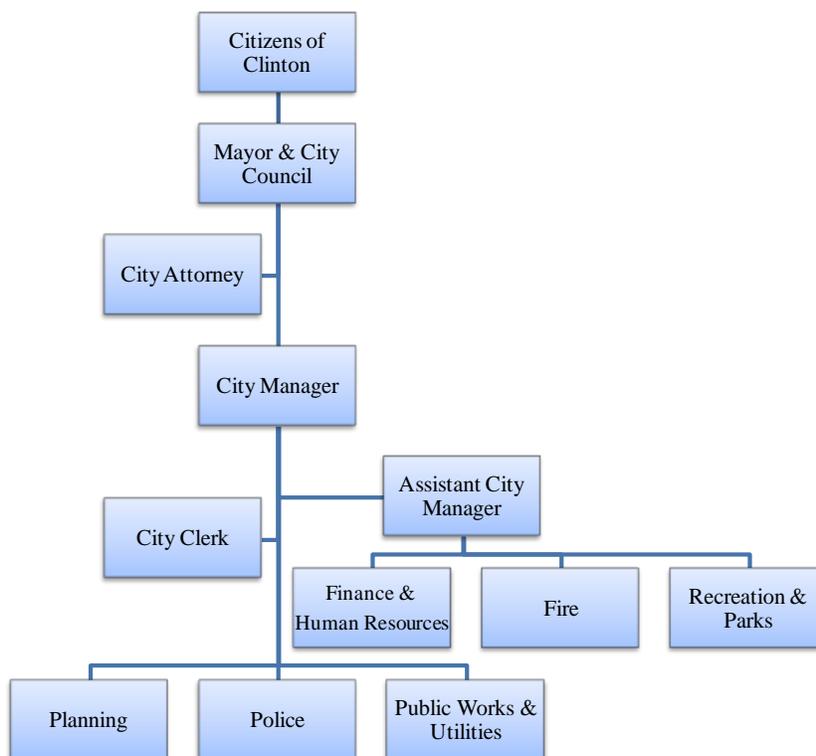




Mission

To be a city rich in tradition and beauty with clean, safe neighborhoods, sound infrastructure and opportunities for future generations.

City Organization Chart



Description

The City Council is the legislative board of city government and includes a Mayor and five council members. Citizens elect the Mayor at large to serve a two-year term. Council members each represent electoral districts and serve four-year terms. Clinton's elections are non-partisan and elections occur in odd numbered years. The mayor is the presiding officer of the Council. The Council selects a mayor pro tem from the five council members to serve as mayor in the absence or incapacity of the mayor. Through this arrangement, the City Council sets and directs policy regarding the operations of city government. The Mayor's office is located at City Hall, 221 Lisbon St., Clinton, NC. City Council meetings are held the first Tuesday of every in the City Hall auditorium. For more information about the Mayor and City Council, please contact the City Manager at 910-592-1961 or jconnet@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Promoted neighborhood safety and cleanliness through acquisition of nuisance properties
- Promoted economic development by approving Downtown Revitalization Phase III project
- Create the City Council Action Report to track citizen concerns in each district
- Implemented digital recording of City Council Meetings

FY2010-2011 Action Items & Initiatives

- Promote economic development in the downtown district with revitalization efforts
- Promote economic development with water production infrastructure projects
- Promote citizen communication with newsletter and new surveys
- Promote fiscal responsibility by adopting a conservative budget and monitoring the economy
- Promote a beautiful and clean city by continuing code enforcement policies and cleanup programs
- Promote clean and safe neighborhoods by supporting City's public safety personnel
- Promote an efficient and effective workforce through employee development and training

FY2010-2011 Budget Highlights

The Mayor and City Council FY10-11 budget is two (2) percent greater than FY09-10. This is primarily due to the increase in worker's compensation cost (362 percent). Small increases in insurance (5 percent) and professional services (6 percent) also contribute to the overall increase.



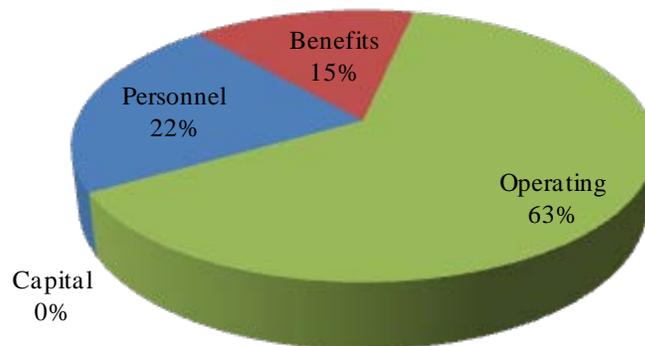
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$32,426 | \$30,800 | \$25,798 | \$30,150 | -2.11% |
| Benefits | \$18,110 | \$19,410 | \$17,500 | \$20,311 | 4.64% |
| Operating | \$84,697 | \$84,630 | \$86,692 | \$87,100 | 2.92% |
| Capital | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Total | \$135,233 | \$134,840 | \$129,990 | \$137,561 | 2.02% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$135,233 | \$134,840 | \$129,990 | \$137,561 | 2.02% |
| Total | \$135,233 | \$134,840 | \$129,990 | \$137,561 | 2.02% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |

Mayor & Council Expenditures by Type





Expenditures by Line Item

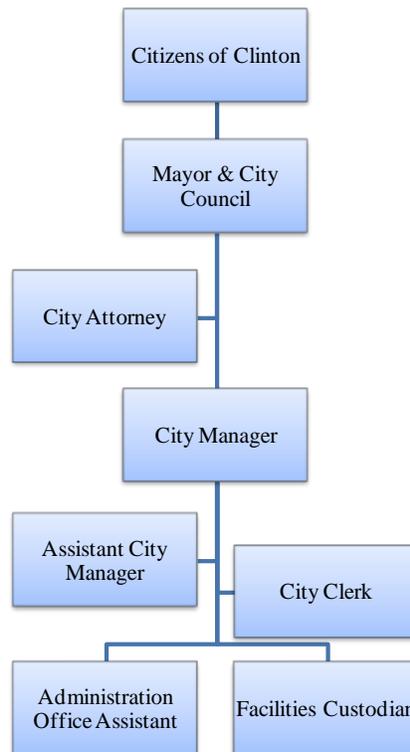
| Mayor & City Council Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$30,762 | \$28,000 | \$24,550 | \$28,000 | 0.00% |
| Professional Services | \$47,771 | \$50,000 | \$51,000 | \$53,000 | 6.00% |
| FICA | \$1,664 | \$2,800 | \$1,248 | \$2,150 | -23.21% |
| Group Insurance | \$16,790 | \$18,010 | \$16,200 | \$18,911 | 5.00% |
| Retirement | \$1,320 | \$1,400 | \$1,300 | \$1,400 | 0.00% |
| Travel & Education | \$6,703 | \$5,000 | \$1,800 | \$3,000 | -40.00% |
| Auto Allowance | \$9,500 | \$8,500 | \$8,500 | \$8,500 | 0.00% |
| Advertising | \$3,776 | \$4,000 | \$4,000 | \$4,000 | 0.00% |
| Dues & Subscription | \$12,002 | \$12,000 | \$12,302 | \$13,000 | 8.33% |
| Workman's Comp | \$105 | \$130 | \$590 | \$600 | 361.54% |
| Citizen Newsletter | \$0 | \$2,200 | \$2,000 | \$2,000 | -9.09% |
| Miscellaneous | \$4,840 | \$2,800 | \$6,500 | \$3,000 | 7.14% |
| Total | \$135,233 | \$134,840 | \$129,990 | \$137,561 | 2.02% |



Mission

To implement the goals and objectives of the Mayor and City Council by providing open communication, efficient city services, and strong organization leadership.

Administration Organization Chart



Description

The administrative office of the City of Clinton consists of the City Manager, Assistant City Manager, City Clerk, and administrative support staff. The City Council appoints the City Manager as the chief executive officer of the city to oversee city organization and operations. The City Manager coordinates the work of department heads and other employees to help ensure efficient delivery of services. Clinton Administration offices are located at City Hall, 221 Lisbon St., Clinton, NC. For more information about City Administration, please contact the City Manager or City Clerk at 910-592-1961 or efhunt@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Re-established Health and Safety Committee
- Created Emergency Planning Committee
- Established performance measures
- Instituted “Get to Know” employee luncheon
- Implemented See.Click.Fix report system
- Indexed all minutes electronically
- Scanned all resolutions and ordinances for digital files
- Cataloged and bound all resolutions, ordinances, and agreements/contracts hard copies

FY2010-2011 Action Items & Initiatives

- Continue electronic indexing of minutes and resolutions
- Deliver City Council meeting agenda packets electronically to departments and outside agencies
- Implement performance measurement system
- Develop household survey to gauge citizen awareness
- Begin addition and renovation of City Hall administration wing

FY2010-2011 Budget Highlights

The FY10-11 administration budget reflects an increase of .87 percent. The largest increase is the City’s contribution to the Local Government Employees Retirement System (LGERS), which will increase by \$3,700 (33 percent). Travel and education accounts for a \$1,500 dollar increase in the budget to provide training opportunities for administration staff. Vehicle allowances reflect a \$2,400 (22 percent) decrease as the City trends toward using pool cars instead of providing vehicle allowances to department heads.



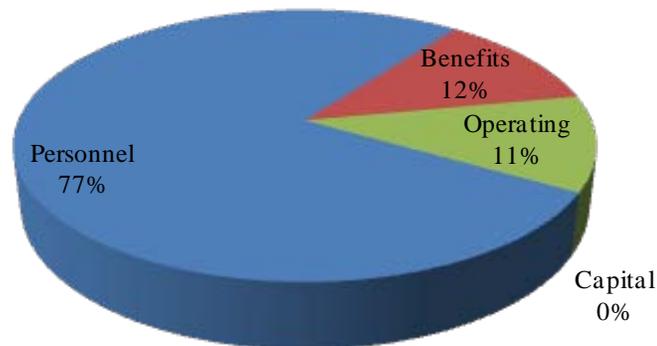
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$249,030 | \$248,350 | \$248,675 | \$254,900 | 2.64% |
| Benefits | \$40,396 | \$39,600 | \$39,615 | \$38,756 | -2.13% |
| Operating | \$40,715 | \$38,400 | \$34,815 | \$37,550 | -2.21% |
| Capital | \$1,385 | \$2,000 | \$1,787 | \$0 | -100.00% |
| Total | \$331,526 | \$328,350 | \$324,892 | \$331,206 | 0.87% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$261,526 | \$258,350 | \$254,892 | \$261,206 | 1.11% |
| Enterprise | \$70,000 | \$70,000 | \$70,000 | \$70,000 | 0.00% |
| Total | \$331,526 | \$328,350 | \$324,892 | \$331,206 | 0.87% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 4.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 4.00 | 5.00 | 5.00 | 5.00 | 0.00% |

Administration Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Communication

Department Goal: Advance citizen awareness and encourage citizen input.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % HH surveyed annually to determine effectiveness of communication tools | n/a | n/a | n/a | 25% | 25% |
| % of residents reporting satisfaction with city communication | n/a | n/a | n/a | 75% | 75% |
| % of residents reporting adequate opportunities to provide input | n/a | n/a | n/a | 75% | 75% |
| % of residents who feel the city is responsive to their input | n/a | n/a | n/a | 75% | 75% |

Council Goal/Focus: Communication

Department Goal: Facilitate Mayor and City Council discussion by providing timely reports/information.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of time complete agenda packets are delivered at least 5 days prior to council meeting | n/a | n/a | 92% | 92% | 92% |
| % of time city staff provide agenda materials to clerk at least 7 days prior to council meeting | n/a | n/a | 83% | 92% | 92% |
| % of City Council members who feel they receive adequate information in a timely manner | n/a | n/a | 100% | 100% | 100% |



Council Goal/Focus: Fiscal Responsibility

Department Goal: Examine overall efficiency and effectiveness of city departments.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| % of residents satisfied with each city service | n/a | n/a | n/a | 80% | 80% |
| Average variance between original department budget and actual department budget | -7.38% | -9.53% | -4.99% | +/- 5% | +/- 5% |

Council Goal/Focus: Employee Development

Department Goal: Develop leadership skills and opportunities throughout the organization.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of employees receiving leadership training on annual basis | n/a | n/a | 5% | 25% | 25% |
| % of employees who feel they are receiving adequate training to obtain higher positions | n/a | n/a | n/a | 80% | 80% |

Council Goal/Focus: Communication & Employee Development

Department Goal: Improve communication between management and employees.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of employees reporting satisfaction with management communication | n/a | n/a | n/a | 75% | 75% |
| % of employees reporting adequate opportunities to provide input | n/a | n/a | n/a | 75% | 75% |
| % of employees who feel management is responsive to their input | n/a | n/a | n/a | 75% | 75% |



Expenditures by Line Item

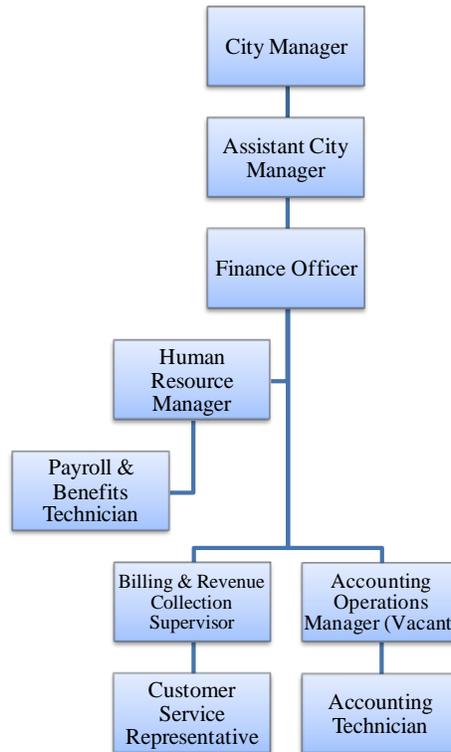
| Administration Expenditures | | | | | |
|------------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$230,985 | \$230,000 | \$231,000 | \$234,000 | 1.74% |
| Temporary Salaries | \$0 | \$0 | \$0 | \$3,000 | |
| FICA | \$18,045 | \$18,350 | \$17,675 | \$17,900 | -2.45% |
| Group Insurance | \$23,938 | \$23,000 | \$23,000 | \$23,640 | 2.78% |
| Retirement | \$11,286 | \$11,400 | \$11,415 | \$15,116 | 32.60% |
| 401(K) | \$5,172 | \$5,200 | \$5,200 | \$0 | -100.00% |
| Telephone | \$4,444 | \$3,500 | \$380 | \$3,500 | 0.00% |
| Printing & Office Supplies | \$6,678 | \$6,000 | \$6,000 | \$6,000 | 0.00% |
| Travel & Education | \$4,667 | \$3,500 | \$5,100 | \$5,000 | 42.86% |
| Auto Allowance | \$10,800 | \$10,800 | \$10,800 | \$8,400 | -22.22% |
| Maint. & Repairs/Equipment | \$1,592 | \$1,500 | \$1,200 | \$1,500 | 0.00% |
| Advertising | \$0 | \$1,000 | \$0 | \$1,000 | 0.00% |
| City Code Update | \$3,264 | \$3,000 | \$2,200 | \$2,000 | -33.33% |
| Uniforms | \$345 | \$500 | \$804 | \$500 | 0.00% |
| Dues & Subscription | \$2,152 | \$2,000 | \$2,700 | \$3,000 | 50.00% |
| Workman's Comp | \$4,593 | \$5,000 | \$4,204 | \$5,000 | 0.00% |
| Insurance | \$599 | \$600 | \$627 | \$650 | 8.33% |
| Miscellaneous | \$1,581 | \$1,000 | \$800 | \$1,000 | 0.00% |
| Capital Outlay/Equipment | \$1,385 | \$2,000 | \$1,787 | \$0 | -100.00% |
| Total | \$331,526 | \$328,350 | \$324,892 | \$331,206 | 0.87% |



Mission

To preserve and maintain the financial stability of the city with integrity, quality service, and leadership while supporting the city with timely, clear information and a strong workforce.

Finance-HR Organization Chart



Description

The Finance Department provides management of city funds, investments, and debt portfolios. This department performs the city's daily accounting operations and reporting, which includes accounts payable and receivable and collections for fees and services. Finance also assists the City Manager in the preparation and monitoring of the city's annual operation budget and capital budget. The Finance Officer is responsible for the Finance Department, which includes the Human Resource Director and accounting, payroll, and billing and collections staff. The Finance Department is located at City Hall, 221 Lisbon St., Clinton, NC. For more information about the Finance Department or Human Resources, please contact the Finance Officer at 910-299-4901 or btbrewer@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Completed 1st phase of job classification study
- Held Employee Benefit Enrollment with luncheon sponsored by vendors
- Created Job Description Approval Form
- Assisted with implementation of new medical insurance provider
- Organized employee health screening
- Implemented new Flex-spending accounts for employees
- Completed revisions of new Purchasing Policy
- Conducted Purchasing Policy training for departments
- Implemented the distribution of red door hangers by meter readers if consumption is high
- Implemented quarterly and annual payroll reports electronically
- Began printing Privilege Licenses at time of payment for new license

FY2010-2011 Action Items & Initiatives

- Begin addition and renovation of City Hall finance wing
- Implement performance measurement system
- Implement online bill pay for customers paying utility bills.
- Complete 2nd phase of job classification study
- Revise employment applications
- Revise performance evaluation process
- Organize health fair event for employees
- Update Customer Service Policy
- Implement customer service survey

FY2010-2011 Budget Highlights

The Finance and HR Department budget accounts for the largest increase of all General Fund department budgets with a seven (7) percent increase. The increase is primarily due to the scheduled retirement of the Finance Director and payroll technician. Increases in salaries and benefits represent a scheduled four month period that will include the current Finance Director's salary and the new director's salary as he/she trains for the position.



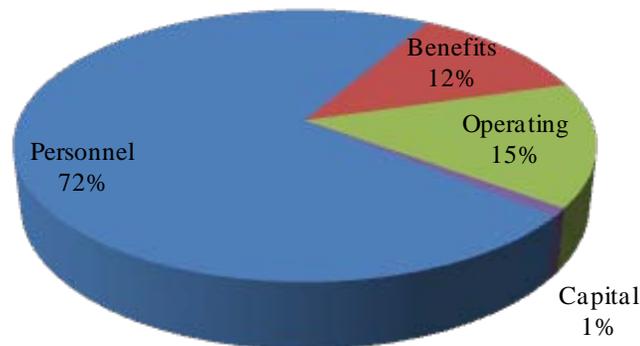
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$247,152 | \$250,850 | \$247,220 | \$279,900 | 11.58% |
| Benefits | \$42,691 | \$44,305 | \$44,125 | \$46,800 | 5.63% |
| Operating | \$49,322 | \$56,165 | \$48,086 | \$57,250 | 1.93% |
| Capital | \$0 | \$10,750 | \$10,750 | \$3,750 | |
| Total | \$339,165 | \$362,070 | \$350,181 | \$387,700 | 7.08% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$234,165 | \$132,070 | \$120,181 | \$157,700 | 19.41% |
| Enterprise | \$105,000 | \$230,000 | \$230,000 | \$230,000 | 0.00% |
| Total | \$339,165 | \$362,070 | \$350,181 | \$387,700 | 7.08% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 6.00 | 6.00 | 6.00 | 6.75 | 12.50% |
| Part-time | - | - | - | - | 0.00% |
| Total | 6.00 | 6.00 | 6.00 | 6.75 | 12.50% |

Finance Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Fiscal Responsibility

Department Goal: Maintain professional records system in compliance with all legal requirements.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| % finance employees receiving public records training | n/a | 50% | 50% | 100% | 100% |
| % employees receiving identity theft policy review or training | n/a | 100% | 67% | 100% | 100% |

Council Goal/Focus: Fiscal Responsibility

Department Goal: Ensure financial resources are balanced and distributed accurately.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of bank statements and accounts receivable registers balanced by the 10th of each month | n/a | 67% | 67% | 95% | 95% |
| % of invoices received and processed from departments and vendors by the 6th and 21st of each month | n/a | n/a | n/a | 95% | 95% |

Council Goal/Focus: Communication

Department Goal: Provide timely financial services to departments.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of purchase orders approved within 48 hours | n/a | n/a | n/a | 85% | 85% |
| % of time monthly reports completed in time for agenda packet | 100% | 100% | 100% | 100% | 100% |



Council Goal/Focus: Communication

Department Goal: Provide customers with prompt and accurate service.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| % of customers satisfied with service | n/a | n/a | n/a | 80% | 80% |
| % of meter re-reads proving an incorrect initial reading | n/a | 4% | 3% | <5% | <5% |
| % of payments received by online or automated payments | n/a | n/a | n/a | 5% | 5% |

Council Goal/Focus: Employee Development

Department Goal: Ensure city employees receive fair and competitive compensation within the job market.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of positions receiving annual compensation analysis | 0% | 0% | 57% | 25% | 25% |

Council Goal/Focus: Employee Development

Department Goal: Provide enthusiastic work environment.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of finance employees receiving training through seminars or conferences | 67% | 67% | 50% | 50% | 50% |
| % of finance employees satisfied with their job | n/a | n/a | n/a | 85% | 85% |



Council Goal/Focus: Employee Development & Fiscal Responsibility

Department Goal: Promote health and well-being of city employees.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| Average number of days lost per work related injury claim | 2 | 16 | 2 | <14 | <14 |
| Average number of restricted work days per work related injury claim | 19 | 13 | 15 | <10 | <10 |
| % of city employees participating in annual health screenings | n/a | n/a | 45% | 65% | 75% |
| % of city employees satisfied with their job | n/a | n/a | n/a | 75% | 75% |



Expenditures by Line Item

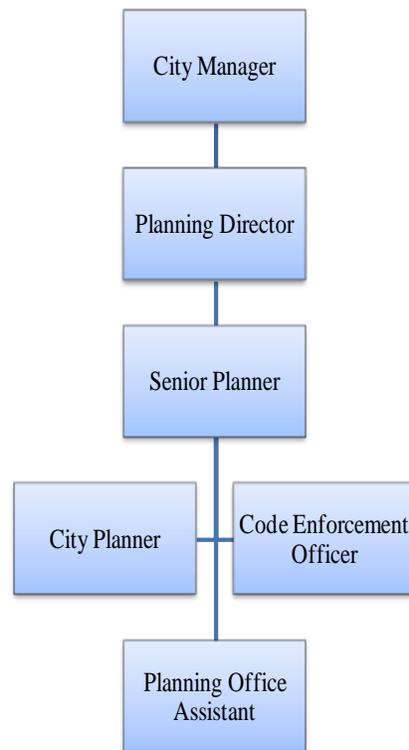
| Finance-HR Expenditures | | | | | |
|--------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$229,951 | \$233,000 | \$229,650 | \$260,000 | 11.59% |
| FICA | \$17,201 | \$17,850 | \$17,570 | \$19,900 | 11.48% |
| Group Insurance | \$26,337 | \$27,600 | \$27,600 | \$30,000 | 8.70% |
| Retirement | \$11,215 | \$11,450 | \$11,350 | \$16,800 | 46.72% |
| 401(K) | \$5,139 | \$5,255 | \$5,175 | \$0 | -100.00% |
| Telephone | \$1,989 | \$3,000 | \$2,500 | \$3,000 | 0.00% |
| Printing & Office Supplies | \$14,853 | \$14,000 | \$14,000 | \$14,000 | 0.00% |
| Travel & Education | \$4,072 | \$4,500 | \$3,000 | \$5,000 | 11.11% |
| Maint. & Repairs/Equipment | \$4,839 | \$6,950 | \$5,000 | \$6,950 | 0.00% |
| Departmental Supplies | \$7,205 | \$8,600 | \$5,200 | \$8,000 | -6.98% |
| Contract Services | \$14,888 | \$16,000 | \$16,000 | \$17,000 | 6.25% |
| Dues & Subscription | \$0 | \$1,015 | \$1,015 | \$1,150 | 13.30% |
| Bond | \$532 | \$600 | \$560 | \$650 | 8.33% |
| Workman's Comp | \$944 | \$1,500 | \$811 | \$1,500 | 0.00% |
| Capital Outlay/Equipment | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Capital Outlay/Software | \$0 | \$10,750 | \$10,750 | \$3,750 | -65.12% |
| Total | \$339,165 | \$362,070 | \$350,181 | \$387,700 | 7.08% |



Mission

To guide the physical development of Clinton in a manner that will preserve its unique characteristics and enhance the quality of life for the city's present and future residents.

Planning Organization Chart



Description

The Clinton-Sampson Planning Department is dedicated to serving the citizens of Clinton through planning, development, and zoning practices. The Planning Department offers staff support to the Planning and Zoning Board and the Clinton Historic Preservation Commission. The department includes the Planning Director, a senior planner, a planner, a code enforcement officer, and administrative support staff. The Planning Department is located at 227 Lisbon St., Clinton, NC. For more information about the Planning Department, please contact the department at 910-299-4904 or vreugdenhil@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Completed new Land Development Ordinance.
- Updated Conditional Use Permits on Citizen Serve and GIS
- Created a new filing system for City/County Planning Board cases
- Received Severe Repetitive Loss Grant for acquisition and demolition of Jasper St. property
- Received NCDOT Pedestrian Planning Grant
- Improved the city's Community Rating System resulting in additional savings on flood insurance premiums within the city
- Finalized design for Downtown Revitalization Phase III
- Sponsored the 23rd Annual Court Square Street Fair and 16th Annual Court Square Barbecue Cook-off

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Begin Phase III of Downtown Revitalization
- Host annual Court Square Street Fair and Barbecue Cook-off
- Staff development and education opportunities
- Develop Master Plan for Downtown
- Update City of Clinton Land Use Plan
- Develop Master Pedestrian Plan
- Upgrade GIS server

FY2010-2011 Budget Highlights

The FY10-11 planning budget is 1.9 percent less than FY09-10. An increase in group insurance (30 percent) is offset by decreases in worker's compensation (57 percent), contracted services (35 percent), and vehicle allowance (25 percent). Half of the Planning Department budget is covered by Sampson County. Six thousand (\$6,000) in capital outlay is to upgrade the department's server and backup GIS files.



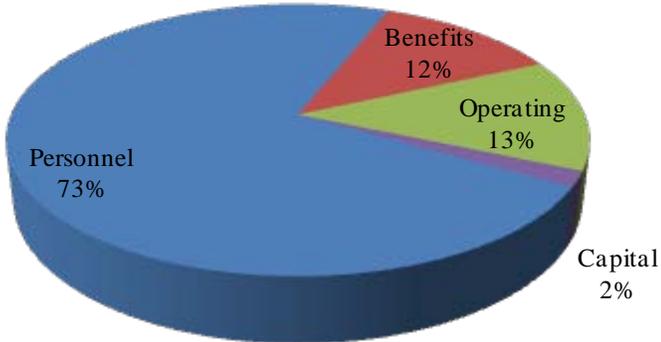
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$235,874 | \$237,422 | \$236,830 | \$237,900 | 0.20% |
| Benefits | \$37,598 | \$40,255 | \$38,550 | \$39,742 | -1.27% |
| Operating | \$58,086 | \$55,850 | \$40,042 | \$43,600 | -21.93% |
| Capital | \$0 | \$0 | \$0 | \$6,000 | 0.00% |
| Total | \$331,558 | \$333,527 | \$315,422 | \$327,242 | -1.88% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$331,558 | \$333,527 | \$315,422 | \$327,242 | -1.88% |
| Total | \$331,558 | \$333,527 | \$315,422 | \$327,242 | -1.88% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |

Planning Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Beautiful & Clean City

Department Goal: Provide fair and comprehensive enforcement of city codes.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of nuisance lots identified by March 15 of calendar year | n/a | n/a | n/a | 90% | 90% |
| Average number of days to resolve nuisance lot violations | n/a | n/a | n/a | <30.00 | <30.00 |
| % of nuisance lot violations voluntarily resolved within 90 days of owner notification | n/a | n/a | n/a | 75% | 75% |
| Average number of days to remove unsafe structures once identified | n/a | n/a | n/a | <60.00 | <60.00 |
| % of residents satisfied with appearance of their district | n/a | n/a | n/a | 85% | 85% |
| % reduction of absentee ownership of vacant nuisance lots | n/a | n/a | n/a | 25% | 25% |

Council Goal/Focus: Communication

Department Goal: Disseminate information to the public and private sectors in a timely manner.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| Average number of days to update GIS with changes from City Council meeting | n/a | n/a | n/a | <5.00 | <5.00 |
| Average number of days to review applications and notify applicants once received | n/a | n/a | n/a | <3.00 | <3.00 |



Expenditures by Line Item

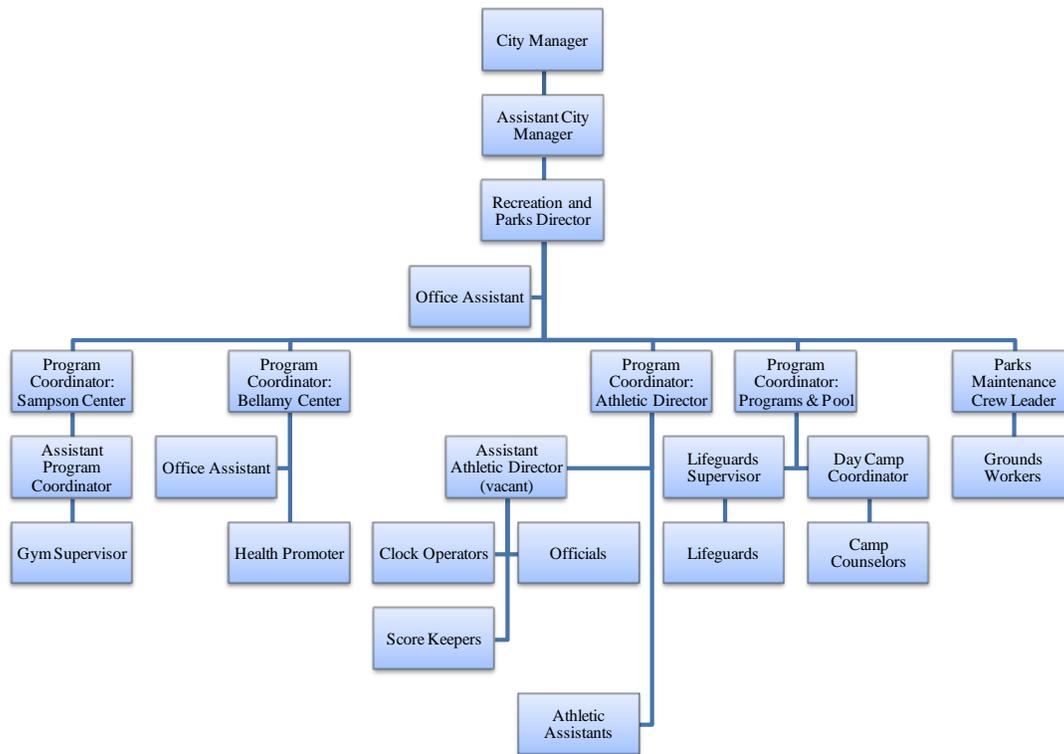
| Planning Expenditures | | | | | |
|------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$219,768 | \$220,550 | \$220,000 | \$221,000 | 0.20% |
| Professional Services | \$10,846 | \$0 | \$17 | \$0 | 0.00% |
| FICA | \$16,106 | \$16,872 | \$16,830 | \$16,900 | 0.17% |
| Group Insurance | \$21,947 | \$24,255 | \$22,600 | \$25,467 | 5.00% |
| Retirement | \$10,733 | \$11,000 | \$11,000 | \$14,275 | 29.77% |
| 401(K) | \$4,918 | \$5,000 | \$4,950 | \$0 | -100.00% |
| Telephone | \$1,978 | \$2,000 | \$2,150 | \$2,000 | 0.00% |
| Printing & Office Supplies | \$6,742 | \$6,000 | \$4,922 | \$5,000 | -16.67% |
| Travel & Education | \$5,907 | \$4,000 | \$3,427 | \$4,000 | 0.00% |
| Auto Allowance | \$4,800 | \$4,800 | \$4,800 | \$3,600 | -25.00% |
| Board Expense | \$3,169 | \$4,000 | \$2,700 | \$4,000 | 0.00% |
| Maint. & Repairs/Building | \$4,482 | \$5,000 | \$4,472 | \$5,000 | 0.00% |
| Advertising | \$5,801 | \$3,600 | \$3,600 | \$3,600 | 0.00% |
| Auto Supplies | \$899 | \$1,600 | \$1,142 | \$1,600 | 0.00% |
| Departmental Supplies | \$1,299 | \$2,000 | \$1,121 | \$2,000 | 0.00% |
| Contract Services | \$6,340 | \$10,000 | \$6,300 | \$6,500 | -35.00% |
| Dues & Subscription | \$829 | \$800 | \$660 | \$800 | 0.00% |
| Workman's Comp | \$4,789 | \$11,550 | \$4,231 | \$5,000 | -56.71% |
| Insurance/Auto | \$205 | \$500 | \$500 | \$500 | 0.00% |
| Capital Outlay/Equipment | \$0 | \$0 | \$0 | \$6,000 | |
| Total | \$331,558 | \$333,527 | \$315,422 | \$327,242 | -1.88% |



Mission

Clinton Recreation and Parks is dedicated to the physical and mental wellbeing of the community by maximizing quality leisure opportunities for all ages in clean, safe facilities.

Recreation & Parks Organization Chart



Description

The Clinton Recreation and Parks Department provides a variety of services to the citizens of Clinton and Sampson County. Recreation and Parks provides youth sports programs such as baseball, football, soccer, volleyball, softball, and basketball as well as adult sports including softball and basketball. A variety of programs and activities are available to help keep senior citizens active and healthy. Special events such as the July 4 celebration, annual Easter egg hunt, and Relay for Life 5K, help bring the community together. The department maintains four (4) parks, including the 79-acre Royal Lane Park, two activity centers with gymnasiums, and a municipal pool. The Recreation and Parks Director manages the department, which includes four program coordinators and staff, three maintenance employees, administrative support staff, and various seasonal positions. The Recreation and Parks Department is located at 119 Leisure Ln., Clinton, NC. For more information about recreational programs or park facilities, please contact the department at 910-299-4906 or nicholsonjk@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Provided youth sports to nearly 1,700 participants
- Hosted various programs (basketball, cards, tutoring) for nearly 14,000 participants at Sampson Center
- Implemented method to collect participation numbers for Royal Lane tennis courts
- Created Clinton Recreation Facebook page
- Reorganized staff to maximize hours and abilities
- Constructed new maintenance storage building and office
- Hosted three regional Stingerz Softball tournaments
- Installed crosswalks and speed humps at Royal Lane for increase safety
- Installed lights on large soccer field
- Tilled and re-graded all baseball and softball fields
- Completed Phase III of Sampson Center PARTF grant with picnic shelter, walking path, and relocation of baseball field.
- Installed new playground equipment at Newkirk Park
- Completed pool upgrades to meet Virginia-Graham-Baker regulations

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Upgrade playground equipment at Royal Lane and Sampson Center
- Refurbish pool
- Build more opportunities with underserved populations
- Increase the number of city youth who use facilities for non structured fitness opportunities
- Develop a system wide maintenance plan and safety checklists for each division
- Develop a pictorial facility inventory
- Develop literature concerning the benefits of recreation basic and the philosophy of recreational sports
- Develop field light refurbishment and replacement schedule

FY2010-2011 Budget Highlights

The FY10-11 Recreation and Parks budget reflects a 10 percent decrease from FY09-10. The reduction of a full-time position accounts for the reduction in salary and benefits. This position supported youth athletics and Sampson Center programming, two areas experiencing growth in FY09-10. The department expects to continue that growth as an influx of non-resident participants registered for City programs this past spring. The increase in participants may require reinstating this position in FY11-12. Due to a lack of interest and expertise, the department is no longer offering a cheerleading program and will instead redirect those resources to expand its growing volleyball program. The department has many capital needs that have been regularly delayed due to economic conditions. Capital expenditures for FY10-11 represent \$25,000 as part of a playground replacement and upgrade program to ensure safety and \$58,000 for refurbishment work on the pool. The work is expected to extend the life of the pool by 20 years. The department is seeking PARTF grant funding to address other capital needs.



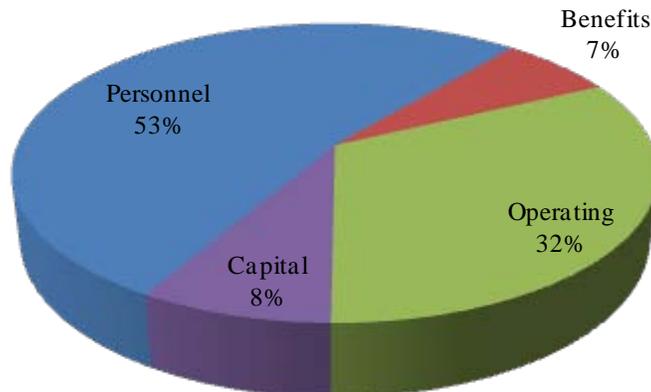
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|--------------------|-------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$473,539 | \$603,847 | \$470,632 | \$534,800 | -11.43% |
| Benefits | \$65,878 | \$75,713 | \$57,994 | \$69,070 | -8.77% |
| Operating | \$320,489 | \$344,280 | \$272,047 | \$328,681 | -4.53% |
| Capital | \$127,604 | \$108,000 | \$113,792 | \$83,000 | -23.15% |
| Total | \$987,510 | \$1,131,840 | \$914,465 | \$1,015,551 | -10.27% |

| Revenues by Type | | | | | |
|-------------------------|------------------|--------------------|-------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$987,510 | \$1,131,840 | \$914,465 | \$1,015,551 | -10.27% |
| Total | \$987,510 | \$1,131,840 | \$914,465 | \$1,015,551 | -10.27% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 10.00 | 11.00 | 11.00 | 10.00 | -9.09% |
| Part-time | 2.50 | 2.50 | 2.50 | 2.00 | -20.00% |
| Total | 12.50 | 13.50 | 13.50 | 12.00 | -11.11% |

Recreation and Parks Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Communication

Department Goal: Increase community awareness of available recreation programming.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % increase in non-athletic program participation | n/a | n/a | n/a | 10% | 10% |
| % increase in youth athletic program parent and coaches meeting participation | n/a | n/a | n/a | 10% | 10% |

Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Increase activities and participation for underserved populations.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % increase in senior program participation | n/a | n/a | n/a | 10% | 10% |
| % increase in disabled program participation | n/a | n/a | n/a | 10% | 10% |
| % of residents satisfied with recreation programs and opportunities | n/a | n/a | n/a | 85% | 85% |
| % of HH that used a park or facility in the past 6 months | n/a | n/a | n/a | 65% | 65% |



Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Create atmosphere of respect for rules, sportsmanship, and fair play among players, coaches, parents, and officials.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of coaches conducting parents meeting at beginning of season | n/a | n/a | n/a | 100% | 100% |
| % of participants/parents satisfied with conduct of coaches, officials, and other parents | n/a | n/a | n/a | 90% | 90% |
| % of parents who believe their child was treated fairly and learned good sportsmanship | n/a | n/a | n/a | 85% | 85% |

Council Goal/Focus: Beautiful & Clean City

Department Goal: Provide clean and safe facilities and amenities.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of residents satisfied with overall quality of city parks | n/a | n/a | n/a | 80% | 80% |
| % of residents satisfied with safety of park equipment and amenities | n/a | n/a | n/a | 90% | 90% |
| % of residents who feel safe at city parks and facilities | n/a | n/a | n/a | 90% | 90% |
| % of residents satisfied with city park and facilities cleanliness | n/a | n/a | n/a | 80% | 80% |



Expenditures by Line Item

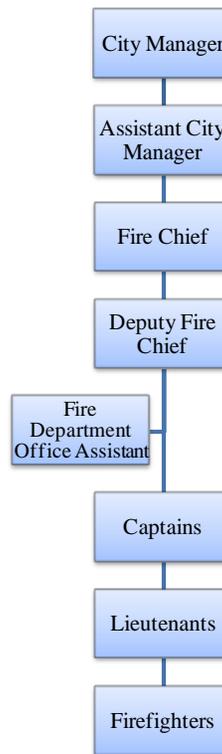
| Recreation & Parks Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$321,369 | \$349,269 | \$301,925 | \$332,000 | -4.94% |
| Salaries/Part-Time | \$114,758 | \$200,000 | \$129,907 | \$155,000 | 0.00% |
| Salaries/Contract | \$3,506 | \$4,800 | \$4,772 | \$4,800 | 0.00% |
| Rental Staff Salaries | \$1,786 | \$5,000 | \$2,170 | \$5,000 | 0.00% |
| FICA | \$32,120 | \$44,778 | \$31,858 | \$38,000 | -15.14% |
| Group Insurance | \$43,052 | \$50,600 | \$37,684 | \$47,300 | -6.52% |
| Retirement | \$15,653 | \$17,253 | \$13,930 | \$21,770 | 26.18% |
| 401(K) | \$7,173 | \$7,860 | \$6,380 | \$0 | -100.00% |
| Telephone | \$8,173 | \$9,000 | \$7,267 | \$9,000 | 0.00% |
| Printing & Office Supplies | \$14,323 | \$15,000 | \$12,438 | \$15,000 | 0.00% |
| Utilities | \$66,795 | \$75,000 | \$63,204 | \$80,000 | 6.67% |
| Tipping Fee | \$14,651 | \$15,050 | \$11,447 | \$15,000 | -0.33% |
| Travel & Education | \$6,396 | \$5,000 | \$5,026 | \$5,000 | 0.00% |
| Auto Allowance | \$4,800 | \$4,800 | \$5,600 | \$3,600 | -25.00% |
| Maint. & Repairs/Building | \$11,841 | \$18,000 | \$12,996 | \$15,000 | -16.67% |
| ADA/OSHA Mandates | \$1,895 | \$4,000 | \$907 | \$5,000 | 25.00% |
| Maint. & Repairs/Fields | \$30,215 | \$20,000 | \$23,616 | \$20,000 | 0.00% |
| Pool Supplies & Maint. | \$31,650 | \$40,850 | \$20,933 | \$30,000 | -26.56% |
| Advertising | \$2,151 | \$2,500 | \$1,582 | \$2,520 | 0.80% |
| Auto Supplies | \$7,406 | \$9,000 | \$6,889 | \$9,000 | 0.00% |
| Departmental Supplies | \$14,609 | \$18,200 | \$16,721 | \$20,000 | 9.89% |
| Athletic Supplies | \$31,751 | \$30,000 | \$24,517 | \$30,000 | 0.00% |
| Senior Supplies | \$4,716 | \$5,000 | \$2,391 | \$4,650 | -7.00% |
| Sampson Center Programs | \$944 | \$3,000 | \$1,743 | \$3,828 | 27.60% |
| Daycamp Expenses | \$786 | \$10,000 | \$1,524 | \$4,450 | -55.50% |
| Uniforms | \$5,366 | \$4,480 | \$4,849 | \$4,500 | 0.45% |
| Team Uniforms | \$8,057 | \$20,000 | \$16,381 | \$20,000 | 0.00% |
| Contract Services | \$26,356 | \$2,000 | \$3,448 | \$2,000 | 0.00% |
| Officials | \$680 | \$1,000 | \$200 | \$1,000 | 0.00% |
| Dues & Subscription | \$970 | \$3,000 | \$2,000 | \$1,023 | -65.90% |
| Workman's Comp | \$16,613 | \$16,700 | \$16,460 | \$16,500 | -1.20% |
| Insurance/Auto | \$1,269 | \$1,000 | \$933 | \$1,500 | 50.00% |
| Insurance/Building | \$7,255 | \$8,200 | \$8,197 | \$8,610 | 5.00% |
| Miscellaneous | \$821 | \$1,500 | \$778 | \$1,500 | 0.00% |
| Capital Outlay/Improvements | \$46,556 | \$86,000 | \$91,792 | \$58,000 | -32.56% |
| Capital Outlay/Equipment | \$81,048 | \$22,000 | \$22,000 | \$25,000 | 13.64% |
| Total | \$987,510 | \$1,131,840 | \$914,465 | \$1,015,551 | -10.27% |



Mission

To protect life and property through effective fire prevention and public education with professional and courteous service.

Fire Organization Chart



Description

The Clinton Fire Department provides fire and rescue services for the City of Clinton and Sampson County. The ISO rating in the city is 5 for commercial, and 6 for residential. The Clinton Fire Department is a certified heavy rescue provider with the North Carolina Association of Rescue and EMS, as well as a trench rescue, confined space, and structural collapse rescue provider. The Fire Chief and a Deputy Chief direct the Fire Department. The department includes seven full-time firefighters, twenty part-time firefighters, and administrative support staff. The Fire Department main office is located at 222 Wall St., Clinton, NC. For more information about the Fire Department, please contact the department at 910-299-4902 or tsolice@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Decreased average response times by one minute
- Upgraded our communications system to 800 MHz
- Purchased equipment to service test departmental apparatus
- Purchased firefighting equipment to replace damaged equipment
- Filled fulltime vacancies, now have eight (8) fulltime firefighters
- Started new program for Clinton Middle school (Junior Firefighter Program)
- Installed key secured Knox Boxes on one (1) engine and one (1) rescue
- Implemented new accountability system

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Revise Standard Operating Guidelines
- Install laptops in two (2) engines and one (1) rescue for digital pre-plan and hydrant information
- Implement an Accident & Injury packet to be available on all apparatus
- Install computer in radio room for shift supervisors to perform daily logs, incident narratives and have available forms for apparatus checks, inventory forms and etc.
- Convert the trailer at Beaman Street Station to a confined space/high angle rescue trailer and convert rescue 1451 to trench response vehicle
- Research using Meals on Wheels as a smoke detector program
- Work with Partnership for Children to make Wall Street Station a permanent child safety seat inspection station

FY2010-2011 Budget Highlights

The Clinton Fire Department budget reflects a 1.74 percent decrease for FY10-11. Allocations for part-time firefighters are reduced to account for a reduction from five (5) firefighters per shift at night and on the weekends to four (4) firefighters. Departmental supplies reflect a 29 percent increase for the purchase of air packs and turnout gear.



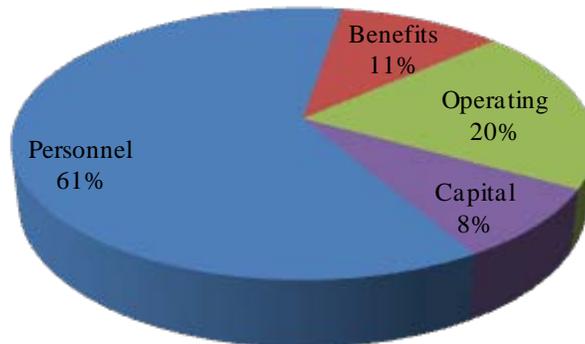
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|-------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$632,742 | \$671,750 | \$597,500 | \$634,100 | -5.60% |
| Benefits | \$90,976 | \$104,389 | \$98,848 | \$112,934 | 8.19% |
| Operating | \$215,158 | \$194,415 | \$193,952 | \$205,300 | 5.60% |
| Capital | \$358,052 | \$88,472 | \$88,286 | \$88,300 | -0.19% |
| Total | \$1,296,928 | \$1,059,026 | \$978,586 | \$1,040,634 | -1.74% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|-------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$1,296,928 | \$1,059,026 | \$978,586 | \$1,040,634 | -1.74% |
| Special Dept. | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Total | \$1,296,928 | \$1,059,026 | \$978,586 | \$1,040,634 | -1.74% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 10.00 | 10.00 | 10.00 | 11.00 | 10.00% |
| Part-time | 19.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Total | 29.00 | 30.00 | 30.00 | 31.00 | 3.33% |

Fire Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Mitigate the loss of life and property due to fire.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of fires contained to room or area of origin | n/a | n/a | n/a | 75% | 75% |
| Number of civilian injuries related to fire per 1,000 residents | n/a | n/a | n/a | 10.00 | 10.00 |
| Number of civilian deaths related to fire per 1,000 residents | n/a | n/a | n/a | 0.00 | 0.00 |
| % of fires occurring at properties inspected within the past 6 months | n/a | n/a | n/a | <5% | <5% |
| Average \$ value lost from fire per \$1,000 in property protected | n/a | n/a | n/a | \$100.00 | \$100.00 |

Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Respond to calls for service in safe and efficient manner.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of calls involving threat to life or property responded to within 5 minutes | n/a | n/a | n/a | 95% | 95% |
| Number of firefighter injuries per 100 calls | n/a | n/a | n/a | 5.00 | 5.00 |
| \$ value per call of damaged caused by department while responding to a call | n/a | n/a | n/a | \$500.00 | \$500.00 |



Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Make fire prevention education available to citizens of all ages and backgrounds.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of residents receiving at least one fire prevention education message | n/a | n/a | n/a | 90% | 90% |
| % increase in elderly residents receiving at least one fire prevention education message | n/a | n/a | n/a | 20% | 20% |
| % increase in Hispanic residents receiving at least one fire prevention education message | n/a | n/a | n/a | 20% | 20% |

Council Goal/Focus: Clean & Safe Neighborhoods & Employee Development

Department Goal: Establish and maintain high professional standards.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of firefighters receiving required monthly training hours | n/a | n/a | n/a | 100% | 100% |
| % of fulltime firefighters with medical responder certification | n/a | n/a | n/a | 100% | 100% |
| % of part-time firefighters with medical responder certification | n/a | n/a | n/a | 75% | 75% |



Expenditures by Line Item

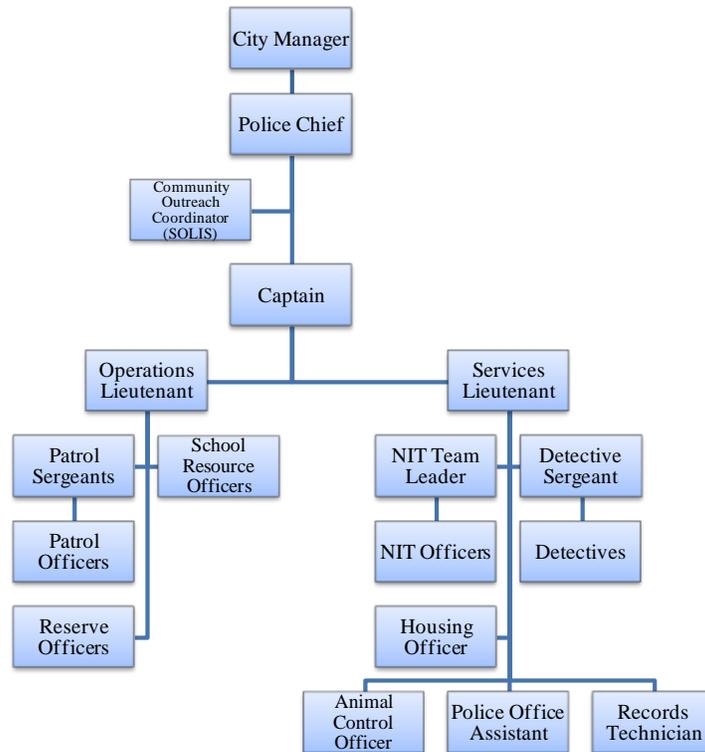
| Fire Expenditures | | | | | |
|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$348,272 | \$389,000 | \$320,000 | \$389,000 | 0.00% |
| Part-Time Workers | \$240,709 | \$235,000 | \$235,000 | \$200,000 | -14.89% |
| FICA | \$43,761 | \$47,750 | \$42,500 | \$45,100 | -5.55% |
| Group Insurance | \$41,517 | \$50,600 | \$42,100 | \$53,000 | 4.74% |
| Retirement | \$28,191 | \$30,825 | \$27,400 | \$38,100 | 23.60% |
| 401(K) | \$7,752 | \$8,750 | \$7,300 | \$0 | -100.00% |
| Transfer To Fireman Fund | \$13,516 | \$14,214 | \$22,048 | \$21,834 | 53.61% |
| Telephone | \$2,735 | \$3,000 | \$3,000 | \$3,000 | 0.00% |
| Printing & Office Supplies | \$2,966 | \$3,800 | \$3,100 | \$3,400 | -10.53% |
| Utilities | \$16,851 | \$17,000 | \$19,000 | \$17,000 | 0.00% |
| Travel & Education | \$2,897 | \$3,000 | \$2,500 | \$3,000 | 0.00% |
| Fire & Life Safety | \$909 | \$1,000 | \$1,700 | \$1,000 | 0.00% |
| Maint. & Repairs/Building | \$4,793 | \$10,000 | \$9,000 | \$9,000 | -10.00% |
| Maint. & Repairs/Equipment | \$36,554 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Advertising | \$2,285 | \$2,900 | \$2,450 | \$2,500 | -13.79% |
| Auto Supplies | \$25,745 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Departmental Supplies | \$33,522 | \$15,500 | \$13,000 | \$20,000 | 29.03% |
| Fire Hose | \$0 | \$10,100 | \$9,430 | \$10,000 | -0.99% |
| Haz-Mat Supplies | \$163 | \$500 | \$660 | \$1,000 | 100.00% |
| Uniforms | \$3,455 | \$3,715 | \$4,500 | \$5,000 | 34.59% |
| Turn-Out Equipment | \$11,487 | \$8,500 | \$10,840 | \$8,500 | 0.00% |
| Contract Services | \$16,443 | \$12,500 | \$19,000 | \$16,500 | 32.00% |
| Dues & Subscription | \$971 | \$1,000 | \$1,033 | \$1,250 | 25.00% |
| Workman's Comp | \$35,860 | \$35,000 | \$28,000 | \$36,750 | 5.00% |
| Insurance/Auto | \$11,215 | \$10,840 | \$10,607 | \$10,840 | 0.00% |
| Insurance/Building | \$2,889 | \$3,060 | \$3,058 | \$3,060 | 0.00% |
| Miscellaneous | \$3,418 | \$3,000 | \$3,074 | \$3,500 | 16.67% |
| Building Payment | \$10,000 | \$10,000 | \$10,000 | \$10,000 | 0.00% |
| Capital Outlay/Equipment | \$348,052 | \$78,472 | \$78,286 | \$78,300 | -0.22% |
| Total | \$1,296,928 | \$1,059,026 | \$978,586 | \$1,040,634 | -1.74% |



Mission

To enhance the quality of life the community by building partnerships that will help provide a safe, secure community through proactive and impartial enforcement of the laws of North Carolina and the United States Constitution.

Police Organization Chart



Description

The Clinton Police Department is a full service law enforcement agency and is recognized by CALEA. The department is responsible for the enforcement of all local and state laws and the investigation of any crimes within the city limits of Clinton, North Carolina. The Police Chief directs the department with two captains who oversee the administrative and operational divisions. The department consists of 32 full-time sworn police officers, three (3) civilian support staff members, one (1) animal control officer (non-sworn), and ten (10) reserve officers. The Police Department is located at 222 Lisbon St., Clinton, NC. For more information about the Police Department, please contact the department at 910-592-3105 or records@cityofclintonnc.us.



FY2009-2010 Accomplishments

- Obtained CALEA recognition
- Implemented Neighborhood Improvement Team
- Reduced overall criminal activity by 15 percent
- Reduced accidents by 38 percent
- Reduced DWI arrests by 15 percent with education through SOLIS
- Achieved violent crime clearance rate of 54 percent
- Achieved property crime clearance rate of 50 percent, up from 29 percent
- Reduced calls for service from 21,607 to 16,454
- SOLIS teamed with MADD to bring a chapter back to Sampson County

FY2010-2011 Action Items & Initiatives

- Perform self-assessment for full CALEA accreditation
- Continue vehicle replacement program
- Upgrade department computers for speed and wireless ability
- Implement performance measurement system
- Conduct “State of Neighborhood” discussions
- Establish Community Programs unit
- Develop citizen involvement teams such as Community/Neighborhood Watch
- Review career development plans for all employees
- Establish Career Criminal Task Force

FY2010-2011 Budget Highlights

The Police Department budget is two (2) percent less in FY10-11 primarily due to a reduction in capital expenditures. Increases in retirement costs of \$17,000 (26 percent) and departmental supplies of \$11,000 (22 percent) represent the largest increase in the police budget. The department will lose one sworn officer in FY10-11, as that position will be frozen upon a retirement. Capital expenditures in the FY10-11 budget represent three (3) new police vehicles as part of the department’s annual replacement program.



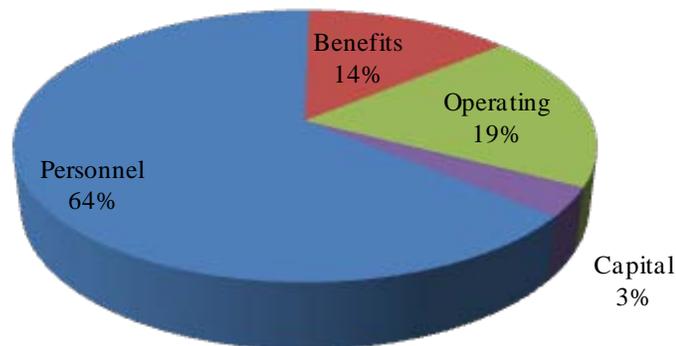
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$1,408,355 | \$1,439,085 | \$1,400,216 | \$1,406,151 | -2.29% |
| Benefits | \$279,820 | \$289,780 | \$273,887 | \$299,511 | 3.36% |
| Operating | \$326,443 | \$398,700 | \$383,527 | \$411,350 | 3.17% |
| Capital | \$146,197 | \$86,300 | \$96,462 | \$75,000 | -13.09% |
| Total | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |
| Total | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 37.00 | 37.25 | 37.75 | 36.00 | -3.36% |
| Part-time | - | - | - | - | 0.00% |
| Total | 37.00 | 37.25 | 37.75 | 36.00 | -3.36% |

Police Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Partner with community to enhance quality of life and resolve neighborhood concerns.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| % of residents satisfied with police services in each district | n/a | n/a | 60% | 75% | 75% |
| % increase in citizen volunteers | n/a | n/a | 20% | 5% | 5% |

Council Goal/Focus: Employee Development

Department Goal: Establish a working environment that encourages teamwork, empowerment, communication, and professional development.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| Annual department turnover | n/a | n/a | 12% | <10% | <10% |
| % of employees satisfied with their professional development | n/a | n/a | 60% | 90% | 90% |
| % of employees satisfied with advancement opportunities | n/a | n/a | 60% | 90% | 90% |

Council Goal/Focus: Clean & Safe Neighborhoods

Department Goal: Use resources efficiently and effectively in preventing and suppressing criminal activity.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|-------------------|-------------------|---------------------|-----------------|--------|
| % decrease in routine calls handled by patrol officers | n/a | n/a | 25% | >5% | >5% |
| % decrease in court time | n/a | n/a | 5% | 10% | 10% |
| % decrease in youth crime rate | n/a | n/a | n/a | 10% | 10% |
| % decrease in repeat juvenile offenders | n/a | n/a | n/a | 25% | 25% |
| Officers per 1,000 residents | n/a | n/a | 3.6 | <3.5 | <3.5 |



Council Goal/Focus: Communication

Department Goal: Enhance internal and external communications.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of employees satisfied with departmental communication | n/a | n/a | 60% | 90% | 90% |
| % of HH satisfied with departmental communication | n/a | n/a | 60% | 75% | 75% |
| % increase in citizen provided crime information | n/a | n/a | 5% | 5% | 5% |

Council Goal/Focus: Clean & Safe Neighborhoods & Employee Development

Department Goal: Maintain highest levels of quality service, integrity, and professionalism.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of residents and businesses who feel police are courteous | n/a | n/a | 75% | 80% | 80% |
| % of residents and businesses who feel police are helpful and cooperative | n/a | n/a | 75% | 80% | 80% |
| % of residents who feel the police are trustworthy | n/a | n/a | 75% | 85% | 85% |



Expenditures by Line Item

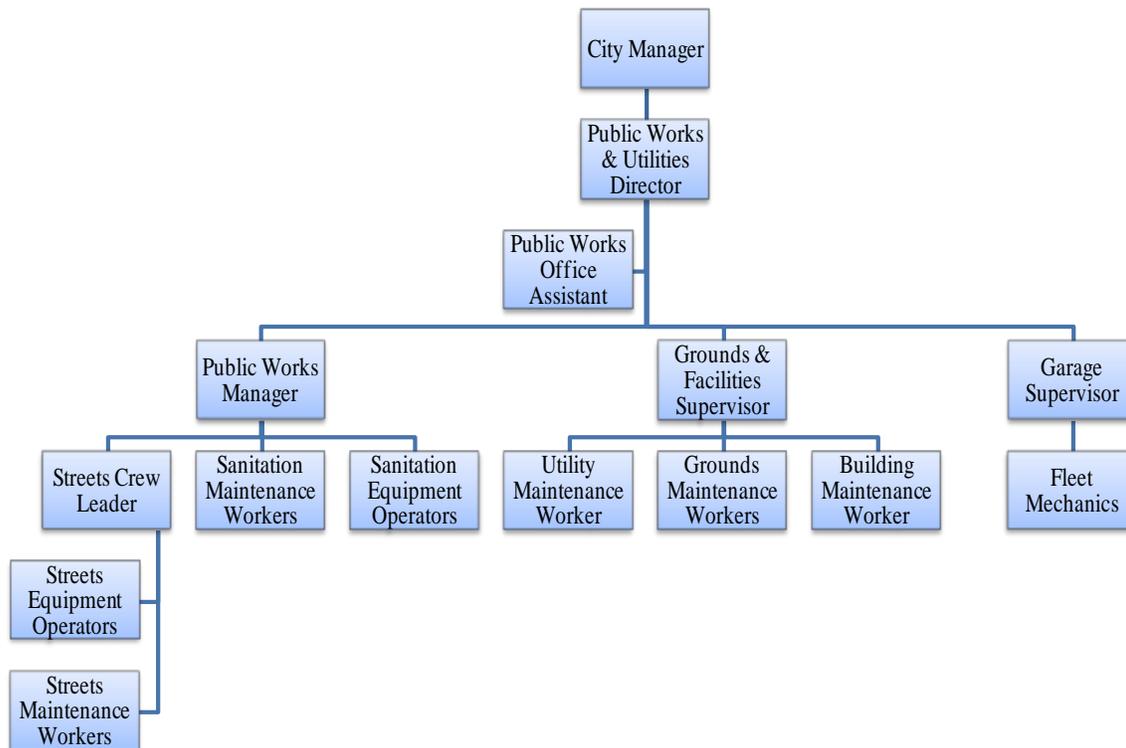
| Police Expenditures | | | | | |
|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$1,220,680 | \$1,175,980 | \$1,140,661 | \$1,165,725 | -0.87% |
| Salaries/HUD Officers | \$31,623 | \$33,105 | \$30,665 | \$31,500 | 0.00% |
| School Officers | \$58,391 | \$128,000 | \$138,890 | \$109,000 | -14.84% |
| Professional Services | \$4,841 | \$6,000 | \$6,000 | \$6,200 | 3.33% |
| FICA | \$97,661 | \$102,000 | \$90,000 | \$99,926 | -2.03% |
| Group Insurance | \$156,830 | \$165,000 | \$149,000 | \$163,200 | -1.09% |
| Retirement | \$61,843 | \$62,780 | \$61,000 | \$79,151 | 26.08% |
| 401(K) | \$61,147 | \$62,000 | \$63,887 | \$57,160 | -7.81% |
| Employee Training | \$5,749 | \$7,500 | \$7,500 | \$7,500 | 0.00% |
| Telephone | \$17,082 | \$19,500 | \$15,500 | \$12,000 | -38.46% |
| Printing & Office Supplies | \$7,755 | \$10,000 | \$7,500 | \$10,000 | 0.00% |
| Utilities | \$12,540 | \$13,000 | \$13,000 | \$14,500 | 11.54% |
| Tipping Fee | \$686 | \$1,200 | \$1,000 | \$1,200 | 0.00% |
| Travel & Education | \$4,272 | \$6,000 | \$6,000 | \$6,000 | 0.00% |
| Auto Allowance | \$4,800 | \$4,800 | \$2,400 | \$0 | -100.00% |
| Maint. & Repairs/Building | \$14,338 | \$23,000 | \$24,000 | \$24,000 | 4.35% |
| Maint. & Repairs/Equipment | \$7,175 | \$13,000 | \$9,000 | \$10,000 | -23.08% |
| Maint. & Repairs/Auto | \$17,137 | \$16,500 | \$16,500 | \$16,500 | 0.00% |
| Equipment Rental | \$10,785 | \$14,500 | \$15,400 | \$16,200 | 11.72% |
| Advertising | \$2,144 | \$1,200 | \$1,400 | \$1,200 | 0.00% |
| Auto Supplies | \$82,000 | \$99,000 | \$90,000 | \$95,000 | -4.04% |
| Departmental Supplies | \$34,795 | \$48,800 | \$52,000 | \$59,650 | 22.23% |
| Uniforms | \$18,311 | \$22,500 | \$27,000 | \$23,500 | 4.44% |
| Contract Services | \$4,353 | \$4,500 | \$2,000 | \$2,000 | -55.56% |
| Dues & Subscription | \$665 | \$1,400 | \$1,000 | \$1,000 | -28.57% |
| CALEA Accreditation Fees | \$0 | \$0 | \$0 | \$10,400 | |
| Workman's Comp | \$50,561 | \$51,903 | \$46,000 | \$56,000 | 7.89% |
| Insurance/Auto | \$9,940 | \$11,326 | \$14,200 | \$14,500 | 28.02% |
| Insurance/Building | \$2,685 | \$4,271 | \$4,300 | \$4,400 | 3.02% |
| Insurance/Public Liability | \$11,438 | \$12,600 | \$14,427 | \$13,400 | 6.35% |
| Miscellaneous | \$604 | \$1,600 | \$1,600 | \$1,600 | 0.00% |
| Special Funds | \$1,000 | \$100 | \$100 | \$100 | 0.00% |
| K-9 | \$787 | \$4,500 | \$5,700 | \$4,500 | 0.00% |
| Capital Outlay/Equipment | \$146,197 | \$86,300 | \$96,462 | \$75,000 | -13.09% |
| Total | \$2,160,815 | \$2,213,865 | \$2,154,092 | \$2,192,012 | -0.99% |



The Public Works and Utilities Department provides many essential services for citizens, including refuse collection (both residential and commercial), buildings and grounds maintenance, street and sidewalk construction and maintenance, environmental services, fleet maintenance, cemetery management and maintenance, and pest control. One of the most important services the department provides is ensuring safe drinking water to the public and the treatment of wastewater. Public Works and Utilities consists of eight divisions: Building Maintenance, City Garage, Grounds Maintenance, Sanitation, Streets, Utility Line Maintenance, Wastewater Treatment, and Water Production. The five (5) Public Works divisions (Building Maintenance, City Garage, Grounds Maintenance, Sanitation, and Streets) are funded through the General Fund and the three (3) Public Utilities divisions are funded through the Water and Sewer Fund. As part of the Public Works and Utilities Department, all divisions share a common **mission statement**:

To improve the quality of life for Clinton residents, businesses, and visitors through responsive, efficient, and effective services that maintain city facilities, provide a safe and friendly transportation system for motorists and pedestrians, provide a safe and reliable water supply, and properly dispose of wastewater and solid waste.

Public Works Organization Chart





Description

Building maintenance consists of one employee who is responsible for the upkeep, maintenance, and safety of assigned city buildings. All responsibilities of Building Maintenance will be shifted to Grounds Maintenance during FY10-11, at which time Ground Maintenance will become Grounds and Facilities Maintenance. Building Maintenance is located at 200 John St., Clinton, NC. For more information about the maintenance of city buildings, please contact Public Works at 910-299-4905 or miskinner@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Inspected all city facilities and vehicles for fire extinguisher compliance monthly
- Started monthly generator inspection program
- Coordinated contractor for generator preventative maintenance cycles, semi-annually
- Public Works office renovation project
- Completed repairs to over 100 solid waste roll out carts in the field

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Prepare for transition to Ground and Facilities Maintenance Division

FY2010-2011 Budget Highlights

The Building Maintenance budget is reduced by nearly 50 percent in the FY10-11 budget. This reflects the retirement of the building maintenance personnel and all duties being reassigned to the Grounds and Cemetery Maintenance Division. Normal operating resources will be available to grounds personnel to complete building maintenance assignments.



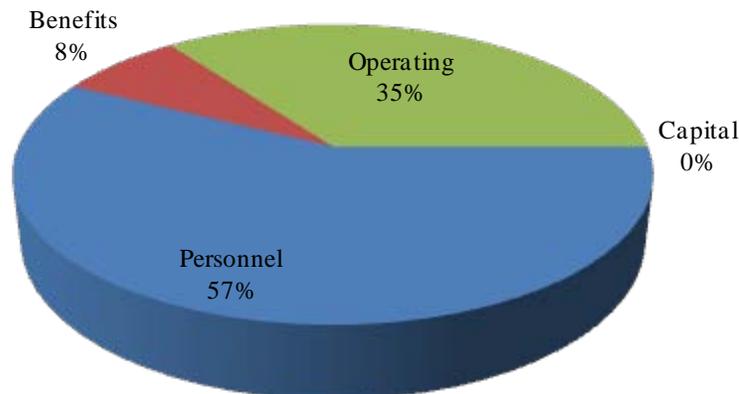
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$31,632 | \$33,372 | \$31,100 | \$13,995 | -58.06% |
| Benefits | \$6,483 | \$6,865 | \$6,170 | \$1,810 | -73.63% |
| Operating | \$8,135 | \$8,255 | \$8,130 | \$8,566 | 3.77% |
| Capital | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Total | \$46,250 | \$48,492 | \$45,400 | \$24,371 | -49.74% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$46,250 | \$48,492 | \$45,400 | \$24,371 | -49.74% |
| Total | \$46,250 | \$48,492 | \$45,400 | \$24,371 | -49.74% |

| Personnel | | | | | |
|------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 1.00 | 1.00 | 1.00 | 1.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 1.00 | 1.00 | 1.00 | 1.00 | 0.00% |

**Public Works: Building Maintenance
Expenditures by Type**





FY2010-2011 Goals & Objectives

Council Goal/Focus: Beautiful & Clean City

Department Goal: Perform routine preventative maintenance for all city buildings to provide safe and attractive facilities and reduce costs.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of buildings receiving monthly HVAC and filter maintenance by the 15th | n/a | n/a | n/a | 100% | 100% |
| % reduction in energy usage by city facilities | n/a | n/a | n/a | 5% | 5% |



Expenditures by Line Item

| Building Maintenance Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$29,395 | \$31,000 | \$29,000 | \$13,000 | -58.06% |
| FICA | \$2,237 | \$2,372 | \$2,100 | \$995 | 0.00% |
| Group Insurance | \$4,389 | \$4,635 | \$4,200 | \$1,000 | -78.43% |
| Retirement | \$1,436 | \$1,532 | \$1,350 | \$810 | -47.13% |
| 401(K) | \$658 | \$698 | \$620 | \$0 | -100.00% |
| Maint. & Repairs/Equipment | \$179 | \$850 | \$850 | \$850 | 0.00% |
| Auto Supplies | \$1,079 | \$875 | \$750 | \$900 | 2.86% |
| Departmental Supplies | \$4,340 | \$2,000 | \$2,000 | \$2,200 | 10.00% |
| Special Tools | \$349 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Uniforms | \$584 | \$825 | \$825 | \$400 | -51.52% |
| Safety Supplies | \$0 | \$0 | \$0 | \$400 | |
| Workman's Comp | \$1,397 | \$1,890 | \$1,890 | \$1,985 | 5.03% |
| Insurance/Auto | \$207 | \$315 | \$315 | \$331 | 5.08% |
| Total | \$46,250 | \$48,492 | \$45,400 | \$24,371 | -49.74% |



Description

The City Garage ensures the maintenance and repair of over 200 units of equipment and vehicles owned and operated by the City of Clinton. This includes maintenance, repair, and vehicle inspection certification. In addition, the staff assists with the repair of operational equipment located at our water pollution control facility, sanitary sewer lift stations, and well sites. The Garage Supervisor and two mechanics run the garage. The City Garage is located at 200 John St., Clinton, NC. For more information about the City Garage, please contact the Garage Supervisor at 910-299-4905 or mayolr@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Upgraded fuel delivery system and management software
- Implemented new battery consignment program in the garage
- Implemented new tire (new passenger, light truck, heavy equipment, re-caps) purchase location
- Received a new air conditioner Freon recycling machine at no cost through a parts supplier grant program
- Started the new on-line vehicle inspection program through NC-DMV

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Develop new preventive maintenance schedule
- Update maintenance and repair forms

FY2010-2011 Budget Highlights

The City Garage budget for FY10-11 reflects a 10.48 percent decrease. Most changes are small decreases in individual line items. The largest decrease is the result of no capital expenses in FY10-11 after purchasing a new service truck in FY09-10.



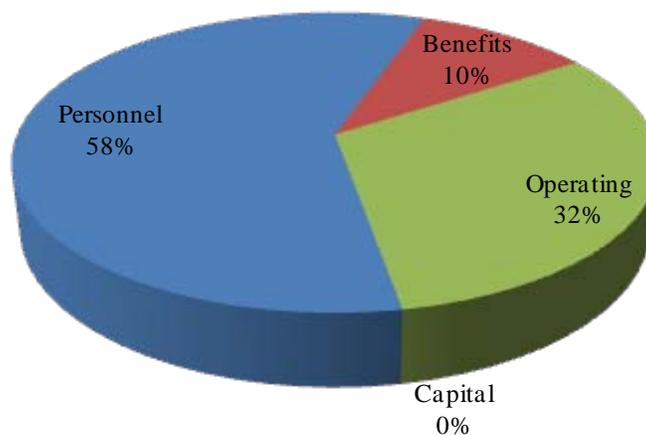
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$107,029 | \$120,568 | \$113,032 | \$121,481 | 0.76% |
| Benefits | \$18,447 | \$21,853 | \$21,349 | \$21,780 | -0.33% |
| Operating | \$61,947 | \$63,970 | \$72,459 | \$65,673 | 2.66% |
| Capital | \$0 | \$27,000 | \$26,000 | \$0 | -100.00% |
| Total | \$187,423 | \$233,391 | \$232,840 | \$208,934 | -10.48% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$187,423 | \$233,391 | \$232,840 | \$208,934 | -10.48% |
| Total | \$187,423 | \$233,391 | \$232,840 | \$208,934 | -10.48% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 3.00 | 3.00 | 3.00 | 3.00 | 0.00% |

Public Works: City Garage Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Fiscal Responsibility

Department Goal: Perform preventative maintenance on all vehicles to minimize emergency repairs and reduce costs.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of preventative maintenance performed on schedule | n/a | n/a | n/a | 90% | 90% |
| Average annual maintenance cost per vehicle | n/a | n/a | n/a | <\$900.00 | <\$900.00 |
| Cost per mile driven of heavy vehicles | n/a | n/a | n/a | <\$1.00 | <\$1.00 |
| Cost per mile driven of light vehicles | n/a | n/a | n/a | <\$.20 | <\$.20 |
| Cost per mile driven of police vehicles | n/a | n/a | n/a | <\$.25 | <\$.25 |

Council Goal/Focus: Fiscal Responsibility

Department Goal: Perform effective repairs on vehicles in a timely manner to reduce downtime.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of services completed within scheduled time | n/a | n/a | n/a | 90% | 90% |
| % of repairs requiring additional work within 60 days | n/a | n/a | n/a | <1% | <1% |
| Average number of days heavy vehicles are unavailable due to repairs | n/a | n/a | n/a | <3.0 | <3.0 |
| Average number of days light vehicles are unavailable due to repairs | n/a | n/a | n/a | <2.0 | <2.0 |
| Average number of days police vehicles are unavailable due to repairs | n/a | n/a | n/a | <2.0 | <2.0 |



Expenditures by Line Item

| City Garage Expenditures | | | | | |
|---------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$99,861 | \$112,000 | \$105,000 | \$112,846 | 0.76% |
| FICA | \$7,168 | \$8,568 | \$8,032 | \$8,635 | 0.00% |
| Group Insurance | \$11,821 | \$13,800 | \$13,800 | \$14,490 | 5.00% |
| Retirement | \$4,544 | \$5,533 | \$5,187 | \$7,290 | 31.75% |
| 401(K) | \$2,082 | \$2,520 | \$2,362 | \$0 | -100.00% |
| Telephone | \$2,652 | \$3,600 | \$2,800 | \$3,600 | 0.00% |
| Utilities | \$12,098 | \$13,000 | \$13,000 | \$13,000 | 0.00% |
| Tipping Fee | \$1,280 | \$2,000 | \$2,000 | \$1,500 | -25.00% |
| Travel & Education | \$926 | \$1,000 | \$1,400 | \$2,000 | 100.00% |
| Maint. & Repairs/Building | \$18,354 | \$11,500 | \$24,000 | \$12,000 | 4.35% |
| Maint. & Repairs/Equipment | \$3,004 | \$6,000 | \$3,000 | \$5,000 | -16.67% |
| Auto Supplies | \$2,776 | \$3,000 | \$2,300 | \$2,500 | -16.67% |
| Office Supplies | \$1,080 | \$1,000 | \$1,089 | \$1,200 | 20.00% |
| Departmental Supplies | \$7,050 | \$7,000 | \$7,000 | \$8,500 | 21.43% |
| Special Tools | \$2,072 | \$2,000 | \$2,000 | \$2,000 | 0.00% |
| Uniforms | \$2,376 | \$3,500 | \$3,500 | \$2,000 | -42.86% |
| Safety Supplies | \$0 | \$0 | \$0 | \$1,500 | |
| Workman's Comp | \$5,565 | \$6,800 | \$6,800 | \$7,124 | 4.76% |
| Insurance/Auto | \$109 | \$210 | \$210 | \$221 | 5.24% |
| Insurance/Building | \$2,605 | \$3,360 | \$3,360 | \$3,528 | 5.00% |
| Capital Outlay/Equipment | \$0 | \$27,000 | \$26,000 | \$0 | -100.00% |
| Total | \$187,423 | \$233,391 | \$232,840 | \$208,934 | -10.48% |



Description

The Cemetery and Grounds Maintenance Division is responsible for operations and maintenance of the city's three cemeteries (Springvale, Sandhill, and Clinton Cemetery), the grounds upkeep of city buildings, and pest control throughout the city. The division consists of the Grounds Superintendent and three grounds workers. Cemetery and Ground Maintenance is located at 200 John St., Clinton, NC. For more information about cemeteries, grounds maintenance, or mosquito control, please contact the Grounds Superintendent at 910-299-4905 or miskinner@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Resurfaced 6 streets in Clinton Cemetery
- Changed the purchasing procedure for grave sales
- Relocated supervisor's office for more room for families
- Removed 4 dead and diseased trees from the cemeteries that were safety hazards

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Develop fertilization schedule
- Take over building maintenance activities

FY2010-2011 Budget Highlights

The FY10-11 Grounds and Cemetery budget reflects an 8.51 percent decrease from FY09-10. The City determined that an open fulltime position was not needed in FY09-10. The loss of the position will be compensated for with temporary or seasonal employees. All fulltime salary and benefit line items indicate a decrease from this change while the temporary salaries line item is up 58 percent. The 275 percent increase in contracted services is due to a newly entered agreement between NCDOT and the City regarding right-of-way mowing of NCDOT streets in the city limits. The City will use the NCDOT mowing contractor for normal NCDOT mowing and some additional mowing. NCDOT will reimburse the City \$15,000. The only capital cost for FY10-11 is the purchase of a new truck. The Building Maintenance division will be absorbed into the Grounds Maintenance Division during FY10-11. This change will be reflected in the FY11-12 budget.



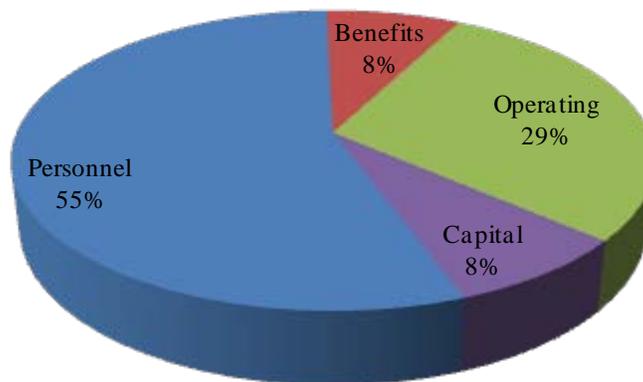
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$176,661 | \$188,710 | \$169,644 | \$178,537 | -5.39% |
| Benefits | \$31,459 | \$33,691 | \$31,749 | \$26,115 | -22.49% |
| Operating | \$49,138 | \$69,330 | \$65,790 | \$92,935 | 34.05% |
| Capital | \$35,297 | \$61,950 | \$57,199 | \$26,000 | -58.03% |
| Total | \$292,555 | \$353,681 | \$324,382 | \$323,587 | -8.51% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$292,555 | \$353,681 | \$324,382 | \$323,587 | -8.51% |
| Total | \$292,555 | \$353,681 | \$324,382 | \$323,587 | -8.51% |

| Personnel | | | | | |
|------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 5.00 | 4.50 | 4.50 | 4.00 | -11.11% |
| Part-time | - | - | - | - | 0.00% |
| Total | 5.00 | 4.50 | 4.50 | 4.00 | -11.11% |

**Public Works: Grounds Maintenance
Expenditures by Type**





FY2010-2011 Goals & Objectives

Council Goal/Focus: Beautiful & Clean City

Department Goal: Provide professional cemetery services while maintaining cemetery grounds at the highest standard.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of funeral homes satisfied with cemetery services | n/a | n/a | n/a | 90% | 90% |
| % of cemetery mowing complete on time without damages | n/a | n/a | n/a | 95% | 95% |



Expenditures by Line Item

| Grounds Maintenance Expenditures | | | | | |
|---|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$133,825 | \$140,000 | \$113,000 | \$110,087 | -21.37% |
| Temporary Salaries | \$33,216 | \$38,000 | \$48,000 | \$60,000 | 57.89% |
| Recording Deeds | \$2,269 | \$3,500 | \$3,500 | \$3,500 | 0.00% |
| FICA | \$9,620 | \$10,710 | \$8,644 | \$8,450 | -21.10% |
| Group Insurance | \$21,947 | \$23,625 | \$23,625 | \$19,000 | -19.58% |
| Retirement | \$6,523 | \$6,916 | \$5,582 | \$7,115 | 2.88% |
| 401(K) | \$2,989 | \$3,150 | \$2,542 | \$0 | -100.00% |
| Telephone | \$640 | \$700 | \$700 | \$700 | 0.00% |
| Utilities | \$269 | \$200 | \$200 | \$200 | 0.00% |
| Travel & Education | \$246 | \$1,000 | \$1,000 | \$1,200 | 20.00% |
| Maint. & Repairs/Equipment | \$5,175 | \$10,000 | \$10,000 | \$10,000 | 0.00% |
| Auto Supplies | \$13,423 | \$16,000 | \$14,000 | \$14,000 | -12.50% |
| Departmental Supplies | \$12,277 | \$13,000 | \$13,000 | \$16,000 | 23.08% |
| Special Tools | \$2,269 | \$3,000 | \$3,000 | \$3,000 | 0.00% |
| Uniforms | \$3,774 | \$5,040 | \$5,000 | \$3,500 | -30.56% |
| Safety Supplies | \$0 | \$0 | \$0 | \$1,500 | |
| Contract Services | \$2,770 | \$8,000 | \$6,500 | \$30,000 | 275.00% |
| Workman's Comp | \$5,449 | \$7,000 | \$7,000 | \$7,350 | 5.00% |
| Insurance/Auto | \$577 | \$1,890 | \$1,890 | \$1,985 | 5.03% |
| Capital Outlay/Paving | \$0 | \$39,950 | \$39,950 | \$0 | -100.00% |
| Capital Outlay/Equipment | \$29,773 | \$16,000 | \$14,849 | \$20,000 | 25.00% |
| Capital Project/Markers | \$5,524 | \$6,000 | \$2,400 | \$6,000 | 0.00% |
| Total | \$292,555 | \$353,681 | \$324,382 | \$323,587 | -8.51% |



Description

The Sanitation Division is responsible for residential and commercial refuse collection and disposal throughout the city. Sanitation crews also pick-up yard waste and maintain the city's recycling drop-off sites. The Public Works Manager oversees a crew consisting of four equipment operators and two utility workers. The Sanitation Division is located at 200 John St., Clinton, NC. For more information about garbage and recycling collection, please contact the Public Works Manager at 910-299-4905 or tsteffen@cityofclintonc.us.

FY2009-2010 Accomplishments

- Purchase new solid waste collection vehicle and implemented new collection procedures
- Successfully collected and disposed of 10,500 tons of garbage in accordance with all regulations
- Expanded recycling program to meet new state landfill bans
- Completed the special Spring and Fall clean up weeks
- Completed annual Solid Waste Management Report

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Restructure recycling drop-off sites to accommodate increased tonnage

FY2010-2011 Budget Highlights

The Sanitation FY10-11 budget is down 16.28 percent from FY09-10 largely due to the decrease in capital expenditures, \$116,000 (-58 percent). Capital expenditures in FY10-11 represent debt service on two garbage trucks. Debt on one will be retired in FY10-11 and the other will debt will be retired in FY11-12.



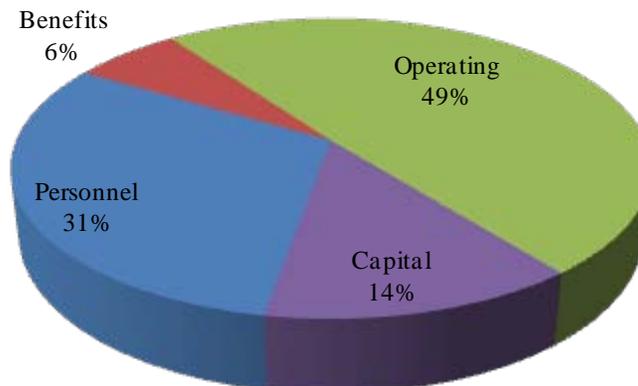
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$213,583 | \$178,700 | \$169,010 | \$189,279 | 5.92% |
| Benefits | \$40,233 | \$39,535 | \$38,888 | \$39,858 | 0.82% |
| Operating | \$299,210 | \$316,275 | \$294,131 | \$302,619 | -4.32% |
| Capital | \$41,869 | \$199,930 | \$199,930 | \$83,100 | -58.44% |
| Total | \$594,895 | \$734,440 | \$701,959 | \$614,856 | -16.28% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$594,895 | \$734,440 | \$701,959 | \$614,856 | -16.28% |
| Total | \$594,895 | \$734,440 | \$701,959 | \$614,856 | -16.28% |

| Personnel | | | | | |
|------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |

**Public Works: Sanitation
Expenditures by Type**





FY2010-2011 Goals & Objectives

Council Goal/Focus: Beautiful & Clean City

Department Goal: Provide efficient and convenient recycling and solid waste collection.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| Complaints per 1,000 collection points | n/a | n/a | n/a | <45.0 | <45.0 |
| % residents participating in curbside recycling program | n/a | n/a | n/a | 60% | 60% |
| Average pounds of recyclables collected per HH served by curbside | n/a | n/a | n/a | >300.00 | >300.00 |
| Tons of solid waste collected per 1,000 residents | 550.76 | 609.08 | 536.14 | <500.00 | <400.00 |
| % of collection routes completed on time | n/a | n/a | n/a | 95% | 95% |
| % of residents satisfied with solid waste services | n/a | n/a | n/a | 95% | 95% |



Expenditures by Line Item

| Sanitation Expenditures | | | | | |
|-----------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$198,965 | \$166,000 | \$157,000 | \$175,828 | 5.92% |
| FICA | \$14,618 | \$12,700 | \$12,010 | \$13,451 | 0.00% |
| Group Insurance | \$25,990 | \$27,600 | \$27,600 | \$28,500 | 3.26% |
| Retirement | \$9,767 | \$8,200 | \$7,756 | \$11,358 | 38.52% |
| 401(K) | \$4,476 | \$3,735 | \$3,532 | \$0 | -100.00% |
| Citizen Publications | \$1,236 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Travel & Education | \$734 | \$1,500 | \$2,100 | \$2,000 | 33.33% |
| Maint. & Repairs/Equipment | \$2,942 | \$9,000 | \$9,000 | \$10,000 | 11.11% |
| Recycling Containers | \$4,831 | \$5,000 | \$7,000 | \$9,000 | 80.00% |
| Residential Containers | \$2,428 | \$2,500 | \$2,500 | \$2,500 | 0.00% |
| Maint. & Repairs/Comm. Containers | \$11 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Auto Supplies | \$91,769 | \$90,000 | \$75,000 | \$80,000 | -11.11% |
| Departmental Supplies | \$2,217 | \$3,000 | \$3,000 | \$3,000 | 0.00% |
| Uniforms | \$4,113 | \$5,100 | \$5,100 | \$2,100 | -58.82% |
| Safety Supplies | \$0 | \$0 | \$0 | \$3,000 | |
| Landfill Tipping Fees | \$175,755 | \$180,000 | \$170,000 | \$170,000 | -5.56% |
| Workman's Comp | \$8,653 | \$11,226 | \$11,226 | \$11,787 | 5.00% |
| Insurance/Auto | \$4,322 | \$5,649 | \$5,649 | \$5,932 | 5.01% |
| Miscellaneous | \$199 | \$300 | \$556 | \$300 | 0.00% |
| Capital Outlay/Equipment | \$41,869 | \$199,930 | \$199,930 | \$83,100 | -58.44% |
| Total | \$594,895 | \$734,440 | \$701,959 | \$614,856 | -16.28% |



Description

The Public Works Streets Division is responsible for maintaining the city's 49 miles of roads and assists in maintaining several miles of NCDOT roads. Street maintenance includes all sign maintenance and repair, repair work from utility cuts, annual resurfacing, drainage clearance, storm debris removal, removal of overhanging tree limbs that could pose a hazard to large vehicles or obstruct vision, sweeping, and concrete repair of sidewalks and driveways on city right-of-way. The Public Works Manager supervises the Streets Division, which includes two crew leaders, five utility workers, an equipment operator, and a grounds worker. The Streets Division is located at 200 John St., Clinton, NC. For more information about streets, please contact the Public Works Manager at 910-299-4905 or tsteffen@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Resurfaced streets with 3,019 tons of asphalt
- Responded to three winter storm events (snow & ice)
- Cut, cleared, and cleaned all city sewer rights-of-way
- Cut, cleared, and cleaned all main city drainage ditches
- Implemented new retro reflectivity traffic sign replacement program to meet new federal regulations
- Installed over 70 new traffic signs with over 40 being High Intensity Prismatic (HIP) to meet new federal regulations

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Re-stripe parking lot and roads connecting Lisbon St. parking lot
- Continue reflectivity traffic sign replacement program

FY2010-2011 Budget Highlights

The Streets Division budget for FY10-11 reflects a decrease of 23.14 percent despite having two employees reclassified into the division from the Water and Sewer Fund, increasing salaries by \$48,000 (13.64 percent). The largest decrease in the FY10-11 Streets budget is in the capital paving line item. For FY10-11, the City will use Powell Bill funds to offset approved costs associated with sidewalk and street maintenance but it will not perform any paving until July 2011, which is in the FY11-12 budget. Paving is being delayed because two rounds of paving were done in FY09-10 and the final project was not complete until the spring. A capital allocation of \$25,000 is for the division to purchase a new leaf vacuum.



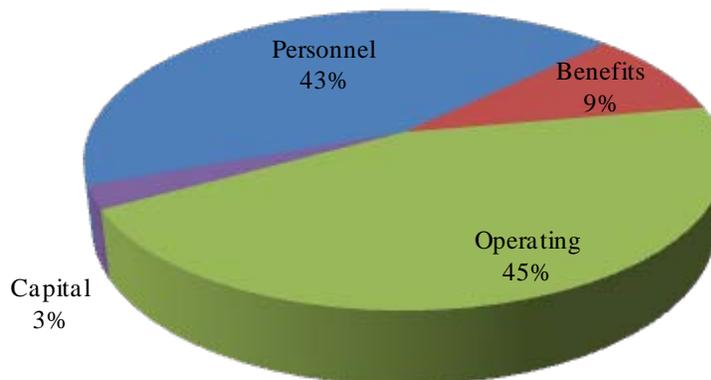
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|--------------------|--------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$410,329 | \$378,930 | \$355,245 | \$430,600 | 13.64% |
| Benefits | \$78,591 | \$80,510 | \$78,925 | \$92,900 | 15.39% |
| Operating | \$385,398 | \$410,860 | \$401,860 | \$444,535 | 8.20% |
| Capital | \$28,967 | \$421,760 | \$421,700 | \$25,000 | -94.07% |
| Total | \$903,285 | \$1,292,060 | \$1,257,730 | \$993,035 | -23.14% |

| Revenues by Type | | | | | |
|-------------------------|------------------|--------------------|--------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| General | \$589,546 | \$1,002,060 | \$977,980 | \$744,035 | -25.75% |
| Powell Bill | \$313,739 | \$290,000 | \$279,750 | \$249,000 | -14.14% |
| Total | \$903,285 | \$1,292,060 | \$1,257,730 | \$993,035 | -23.14% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 13.00 | 12.00 | 12.00 | 14.00 | 16.67% |
| Part-time | - | - | - | - | 0.00% |
| Total | 13.00 | 12.00 | 12.00 | 14.00 | 16.67% |

Public Works: Streets Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Sound Infrastructure

Department Goal: Maintain safe, adequate sidewalks to promote pedestrian traffic.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|--------|
| % of poor sidewalk repaired or replaced | n/a | n/a | n/a | 50% | 50% |
| % of residents satisfied with condition and adequacy of sidewalks | n/a | n/a | n/a | 85% | 85% |
| % of residents satisfied with condition and adequacy of lighting | n/a | n/a | n/a | 85% | 85% |

Council Goal/Focus: Sound Infrastructure

Department Goal: Provide effective storm drainage maintenance.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|-------------------------------------|-------------------|-------------------|---------------------|-----------------|--------|
| % of storm drains inspected monthly | n/a | n/a | n/a | 15% | 15% |
| % of storm drains cleaned annually | n/a | n/a | n/a | 15% | 15% |

Council Goal/Focus: Sound Infrastructure

Department Goal: Efficiently maintain safe, drivable roads.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|-------------------|-------------------|---------------------|-----------------|-----------|
| Road maintenance cost per lane mile maintained | \$20,926 | \$13,475 | \$21,218 | <\$15,000 | <\$10,000 |
| % of reported potholes repaired within 48 hours | n/a | n/a | n/a | 90% | 90% |
| Average number of days to repair potholes once reported | n/a | n/a | n/a | <2.0 | <2.0 |
| % of residents satisfied with condition of streets | n/a | n/a | n/a | 85% | 85% |



Expenditures by Line Item

| Streets Expenditures | | | | | |
|-----------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$343,834 | \$352,000 | \$330,000 | \$400,000 | 13.64% |
| Temporary Salaries | \$40,782 | \$0 | \$0 | \$0 | 0.00% |
| Professional Services | \$1,626 | \$2,500 | \$2,500 | \$2,500 | 0.00% |
| FICA | \$25,713 | \$26,930 | \$25,245 | \$30,600 | 13.63% |
| Group Insurance | \$53,665 | \$55,200 | \$55,200 | \$67,000 | 21.38% |
| Retirement | \$17,093 | \$17,390 | \$16,300 | \$25,900 | 48.94% |
| 401(K) | \$7,833 | \$7,920 | \$7,425 | \$0 | -100.00% |
| Telephone | \$360 | \$360 | \$360 | \$540 | 50.00% |
| Travel & Education | \$866 | \$1,500 | \$1,500 | \$3,000 | 100.00% |
| Maint. & Repairs/Equipment | \$13,596 | \$15,000 | \$25,000 | \$20,000 | 33.33% |
| Advertising | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Auto Supplies | \$50,172 | \$58,000 | \$45,000 | \$45,000 | -22.41% |
| Sandclay & Base Material | \$3,495 | \$9,000 | \$9,000 | \$9,000 | 0.00% |
| Asphalt & Concrete | \$8,900 | \$12,000 | \$12,000 | \$15,000 | 25.00% |
| Street Maint./Supplies | \$6,192 | \$8,000 | \$8,000 | \$5,000 | -37.50% |
| Signs/Signals/Paint | \$2,607 | \$6,000 | \$6,000 | \$8,000 | 33.33% |
| Special Tools | \$2,943 | \$3,800 | \$3,800 | \$13,000 | 242.11% |
| Uniforms | \$10,337 | \$12,000 | \$12,000 | \$7,000 | -41.67% |
| Safety Supplies | \$0 | \$0 | \$0 | \$5,000 | |
| Contracted Services | \$17,760 | \$15,000 | \$19,000 | \$20,000 | 33.33% |
| Hauling Services | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Street Lighting Contract | \$234,457 | \$228,000 | \$220,000 | \$250,000 | 9.65% |
| Workman's Comp | \$28,014 | \$35,000 | \$33,000 | \$36,750 | 5.00% |
| Insurance/Auto | \$3,722 | \$4,500 | \$4,500 | \$4,545 | 1.00% |
| Miscellaneous | \$351 | \$200 | \$200 | \$200 | 0.00% |
| Capital Outlay/Paving | \$0 | \$396,760 | \$396,700 | \$0 | -100.00% |
| Capital Outlay/Improvements | \$28,967 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Total | \$903,285 | \$1,292,060 | \$1,257,730 | \$993,035 | -23.14% |



Description

The General Fund Non-Departmental portion of the budget captures expenditures in the General Fund not easily assigned to a specific department or division. Expenditures include personnel costs that cover all departments, economic development, contributions to other agencies, city hall maintenance, and debt service attributed to the entire General Fund.

FY2010-2011 Budget Highlights

The largest line item in non-departmental expenditures in FY10-11 is debt service of \$87,122 for the first two phases of the downtown revitalization projects. The second highest line item is retiree medical insurance, which accounts for \$63,500. The City pays medical insurance premiums for all retirees with 20 or more years of service with the city until age 65. As of July 1, 2010, the City will no longer continue this practice to reduce the city's long-term liabilities. Capital expenditure for FY10-11 consists of \$50,000 for significant electrical work in the Community Theater owned by the City. The building currently does not meet code. The other \$3,600 is for server upgrades to provide file sharing and file offsite file backup for each department.



Expenditures by Line Item

| General Fund Non-Departmental Expenditures | | | | | |
|---|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Rescue Squad Expense | \$5,529 | \$6,000 | \$2,996 | \$4,000 | -33.33% |
| Overpayment On Taxes | \$1,547 | \$500 | \$766 | \$500 | 0.00% |
| Retiree Medical Insurance | \$45,505 | \$56,000 | \$40,589 | \$63,500 | 13.39% |
| Employee Wellness | \$2,342 | \$3,500 | \$2,025 | \$2,500 | -28.57% |
| Ameriflex | \$0 | \$1,000 | \$0 | \$1,000 | 0.00% |
| Contributions/Other Agency | \$11,100 | \$25,250 | \$42,862 | \$5,000 | -80.20% |
| Misc. Professional Service | \$98,571 | \$98,334 | \$121,150 | \$30,000 | -69.49% |
| Postage | \$8,779 | \$9,500 | \$6,276 | \$9,000 | -5.26% |
| Utilities | \$19,745 | \$22,000 | \$15,257 | \$21,000 | -4.55% |
| Tipping Fees | \$1,774 | \$2,000 | \$1,435 | \$2,000 | 0.00% |
| Maint. City Hall & Graham House | \$31,986 | \$50,850 | \$51,935 | \$35,000 | -31.17% |
| Reverse 911/Connect CTY | \$5,074 | \$5,100 | \$8,034 | \$5,100 | 0.00% |
| Out Of State Sales Tax | \$4,318 | \$3,500 | \$3,390 | \$3,500 | 0.00% |
| Blanket Bonds | \$633 | \$650 | \$882 | \$650 | 0.00% |
| Insurance/Building | \$27,360 | \$31,160 | \$31,158 | \$34,000 | 9.11% |
| General Liability | \$25,603 | \$29,830 | \$31,068 | \$34,000 | 13.98% |
| Unemployment Insurance | \$21,134 | \$6,751 | \$6,751 | \$0 | -100.00% |
| Safety Committee/OSHA | \$6,600 | \$9,000 | \$14,584 | \$9,500 | 5.56% |
| Misc./Non-Departmental | \$7,498 | \$25,000 | \$34,170 | \$25,000 | 0.00% |
| Employee Relations | \$14,962 | \$10,900 | \$8,767 | \$20,000 | 83.49% |
| Housing Demolitions | \$94,720 | \$25,000 | \$27,800 | \$10,000 | -60.00% |
| Hamilton Beach Property | \$18,004 | \$30,000 | \$39,226 | \$15,000 | -50.00% |
| Transfer Storm Drainage | \$50,000 | \$68,332 | \$68,322 | \$25,000 | -63.41% |
| Economic Development | \$10,000 | \$11,000 | \$11,000 | \$11,000 | 0.00% |
| Transfer To PARTF Grant | \$7,175 | \$19,950 | \$19,950 | \$0 | -100.00% |
| Capital Outlay/Equipment | \$0 | \$0 | \$0 | \$53,600 | |
| Transfer To Airport Grant Reserve | \$50,000 | \$50,000 | \$50,000 | \$0 | -100.00% |
| Contingency | \$0 | \$45,000 | \$0 | \$40,000 | -11.11% |
| USDA Loan Payment | \$87,122 | \$87,122 | \$87,122 | \$87,122 | 0.00% |
| Total | \$657,081 | \$733,229 | \$727,515 | \$546,972 | -25.40% |



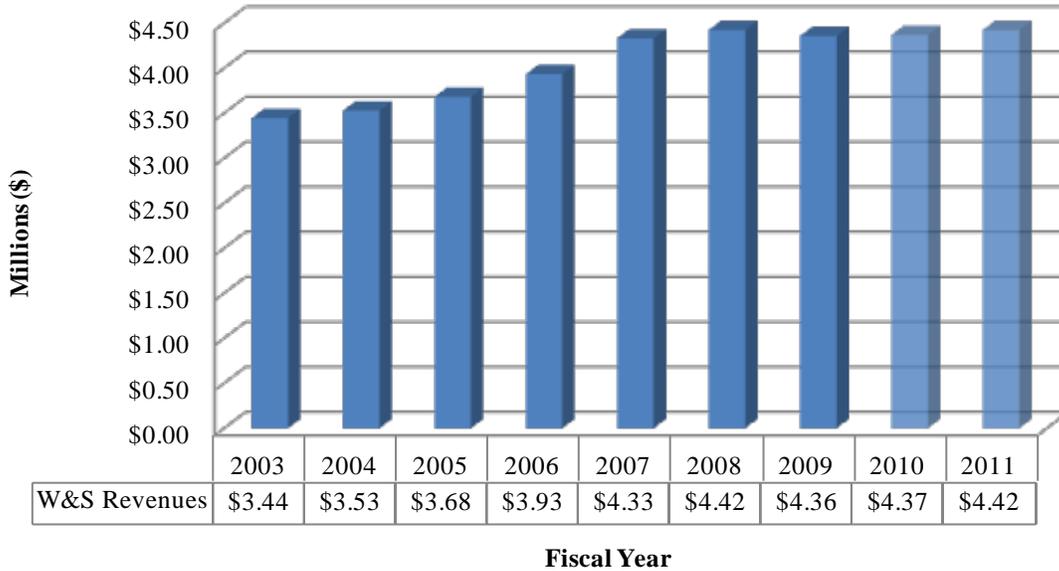
Revenues by Line Item

| Water & Sewer Fund Revenues | | | | | | |
|--|---------------------------|---------------------------|-----------------------------|---------------------------|--------------------------|---------------------------|
| Line Item Description | FY08-09 Actual | FY09-10 Budget | FY09-10 Estimate | FY10-11 Budget | Dollar Change | Percent Change |
| Insurance | \$18,126 | \$1,000 | \$18,445 | \$2,000 | \$1,000 | 100.00% |
| NCRC Grant | \$0 | \$0 | \$0 | \$40,000 | \$40,000 | |
| Interest Earned | \$92,070 | \$45,000 | \$20,000 | \$25,000 | (\$20,000) | -44.44% |
| Miscellaneous Revenue | \$4,123 | \$1,000 | \$500 | \$2,000 | \$1,000 | 100.00% |
| Return Check Charge | \$4,280 | \$2,500 | \$3,200 | \$2,500 | \$0 | 0.00% |
| From Sales Tax | \$21,357 | \$100 | \$16,008 | \$100 | \$0 | 0.00% |
| Water Tank Rent | \$27,043 | \$25,000 | \$25,000 | \$25,000 | \$0 | 0.00% |
| Bulk Water/County | \$118,896 | \$120,000 | \$120,000 | \$120,000 | \$0 | 0.00% |
| Pre-Treatment | \$6,085 | \$10,000 | \$5,000 | \$10,000 | \$0 | 0.00% |
| Sewer Surcharge | \$193,989 | \$110,000 | \$150,000 | \$120,000 | \$10,000 | 9.09% |
| Water & Sewer Charges | \$3,635,598 | \$3,800,000 | \$3,800,000 | \$3,865,355 | \$65,355 | 1.72% |
| Cash Adjustment | (\$85) | \$0 | (\$15) | \$0 | \$0 | 0.00% |
| Water & Sewer Tap Fees | \$24,485 | \$25,000 | \$20,000 | \$25,000 | \$0 | 0.00% |
| Fireline Fees | \$23,608 | \$23,000 | \$23,000 | \$23,000 | \$0 | 0.00% |
| Service Fees | \$38,879 | \$28,000 | \$28,000 | \$30,000 | \$2,000 | 7.14% |
| Capacity Fees For Wastewater | \$145,283 | \$139,760 | \$139,760 | \$134,168 | (\$5,592) | -4.00% |
| Sale of Service & Materials | \$2,043 | \$100 | \$443 | \$100 | \$0 | 0.00% |
| Sale of Surplus Property | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Fund Balance Appropriated | \$0 | \$240,316 | \$0 | \$0 | (\$240,316) | -100.00% |
| Revenue Totals | \$ 4,355,780 | \$ 4,570,776 | \$ 4,369,341 | \$ 4,424,223 | \$(146,553) | -3.21% |

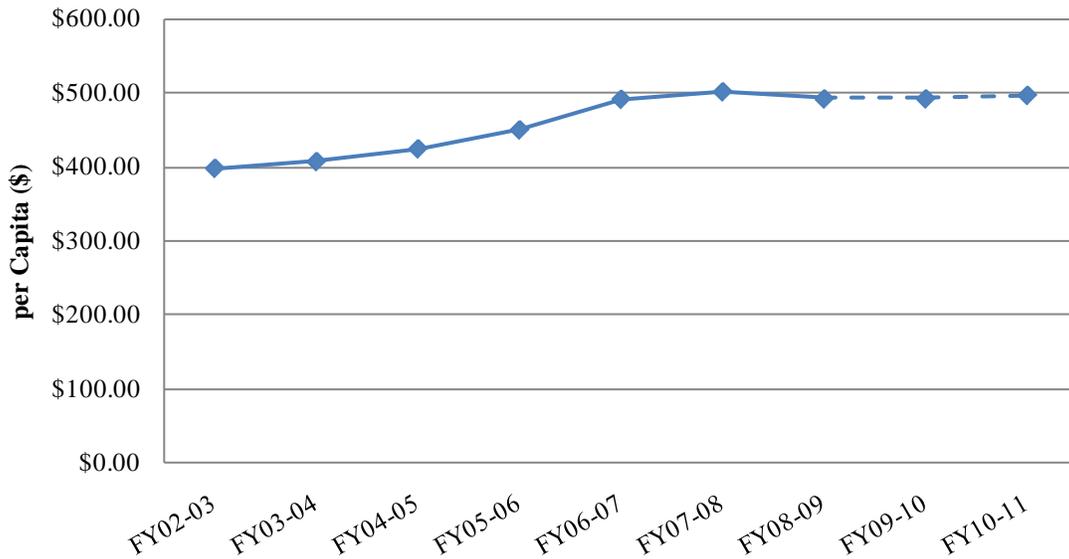


Revenue Trends

Water & Sewer Fund Revenue Trends



Water & Sewer Fund Revenue per Capita Trends

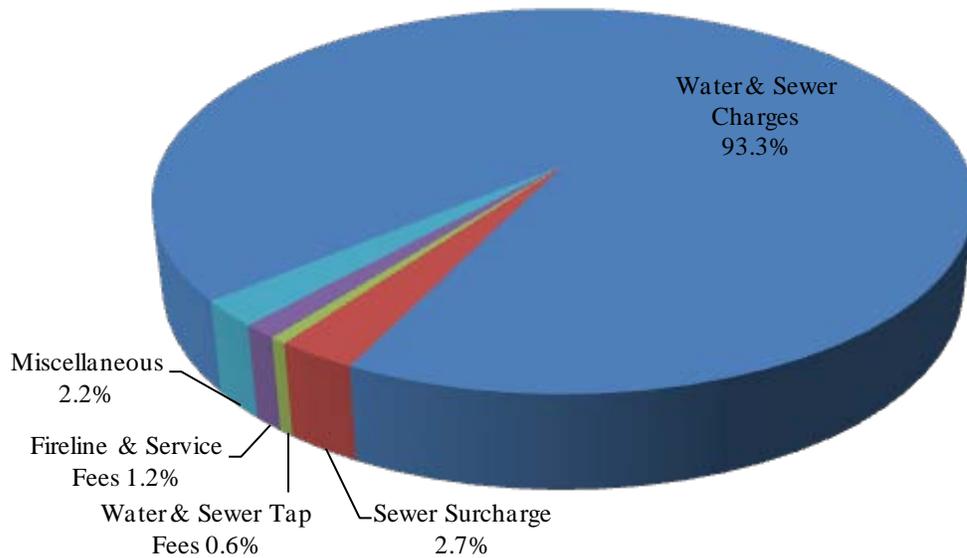




Revenues by Source

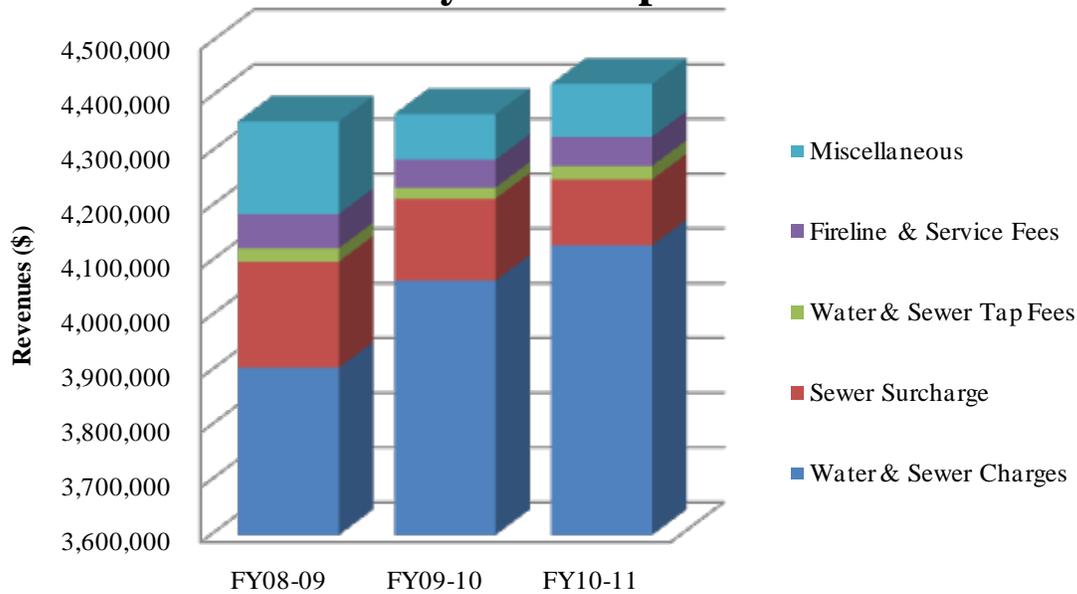
| Water & Sewer Fund Revenues by Source | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Water & Sewer Charges | \$3,905,777 | \$4,069,760 | \$4,064,745 | \$4,129,523 | 1.47% |
| Sewer Surcharge | \$193,989 | \$110,000 | \$150,000 | \$120,000 | 9.09% |
| Water & Sewer Tap Fees | \$24,485 | \$25,000 | \$20,000 | \$25,000 | 0.00% |
| Fireline & Service Fees | \$62,487 | \$51,000 | \$51,000 | \$53,000 | 3.92% |
| Miscellaneous | \$169,042 | \$315,016 | \$83,596 | \$96,700 | -69.30% |
| Total | \$4,355,780 | \$4,570,776 | \$4,369,341 | \$4,424,223 | -3.21% |

**Water & Sewer Fund Revenues by Source
FY10-11**





Water & Sewer Fund Revenues by Source: Multiyear Comparison



Source Descriptions

Water and Sewer Charges

Water and sewer charges account for 93 percent of Water and Sewer Fund revenues. Water consumption and sewer usage by citizens and other customers generate these revenues. The City has a base rate for the first 300 cubic feet (1 cubic foot equals 7.48 gallons) of water and sewer. An additional rate is charged for every cubic foot over 300. Water and sewer charges, including bulk rate fees and capacity fees, account for \$4.1 million in the FY10-11 Water and Sewer Fund budget.

Sewer Surcharge

The City collects a sewer surcharge from several large industries that, because of their large sewer discharge, require additional treatment at the wastewater facility. The industries pay the charges based on the pounds of pollutants in excess of the normal amount found in wastewater. Sewer surcharges account for \$120,000 in the FY10-11 Water and Sewer Fund budget.

Water and Sewer Tap Fees

New customers establishing connection to the City’s system generate water and sewer tap fees revenues. These revenues cover the cost of new meters and the labor required to set the meters and make the connection. Water and sewer tap fees account for \$25,000 in the FY10-11 Water and Sewer Fund budget.



Fireline and Service Fees

Fireline fees cover costs associated with fire suppression systems such as sprinkler systems. The City does not connect sprinkler systems to meters and fireline fees are assessed to cover water lost during the use or testing of the sprinkler systems. Fireline and service fees account for \$53,000 in the FY10-11 Water and Sewer Fund budget.

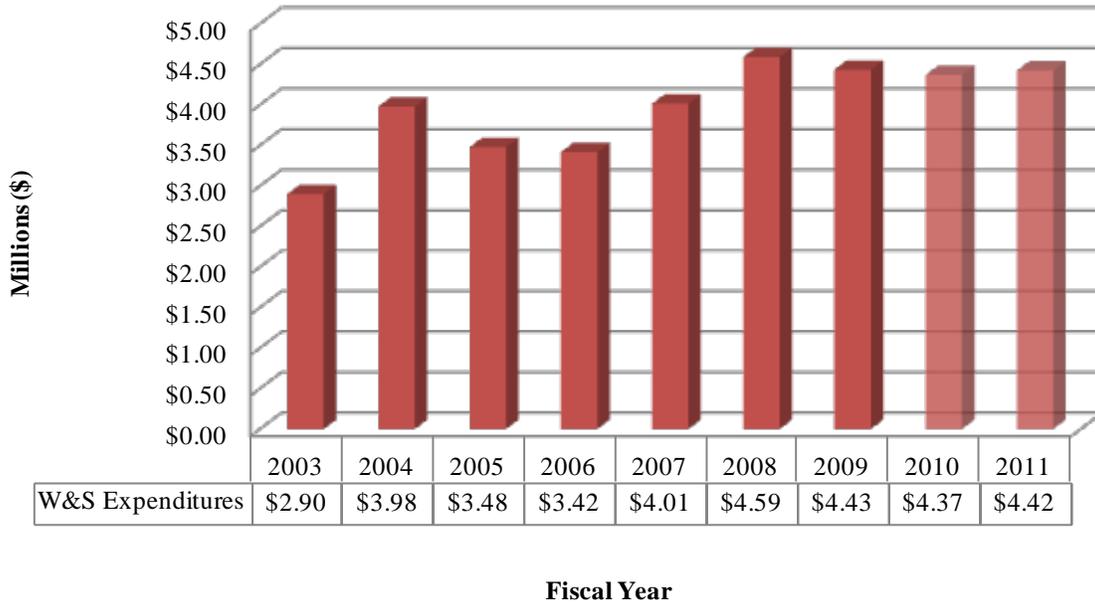
Miscellaneous

Miscellaneous revenues in the Water and Sewer Fund include revenues from tank rental, surplus sales of equipment, grants, and other sources. The \$96,700 in miscellaneous revenues in the FY10-11 Water and Sewer Fund budget include a \$40,000 grant from the NC Rural Center to develop a hydraulic model for the City's water system, \$25,000 in interest earnings, and \$25,000 in water tank rental fees.

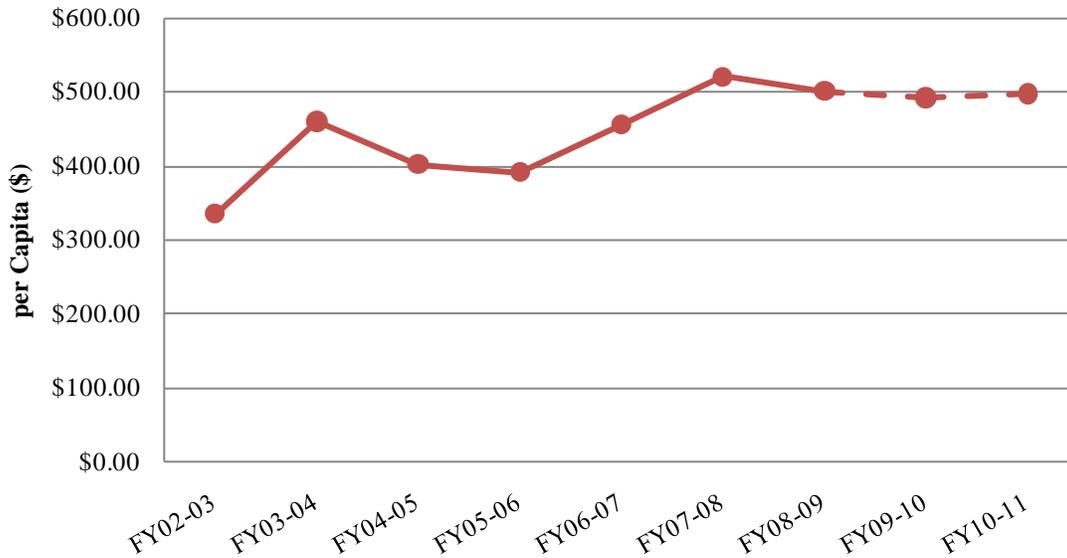


Expenditure Trends

Water & Sewer Fund Expenditure Trends



Water & Sewer Fund Expenditures per Capita Trends

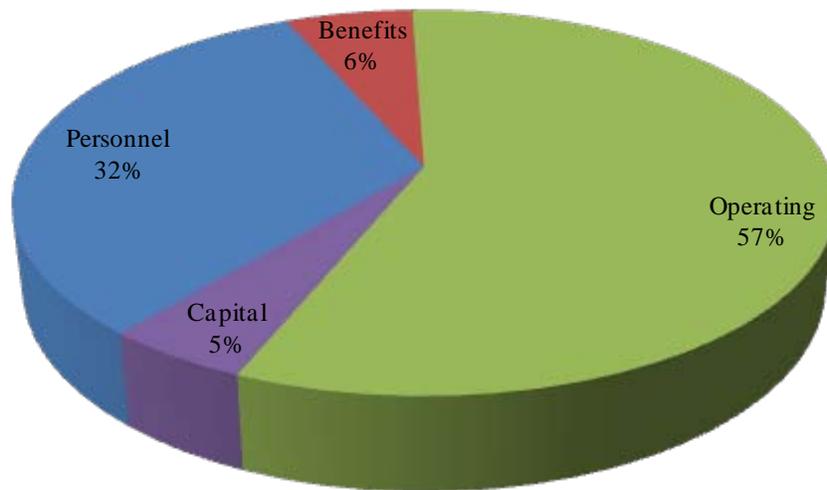




Expenditures by Type

| Water & Sewer Fund Expenditures by Type | | | | | |
|--|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$958,451 | \$984,074 | \$918,490 | \$920,665 | -6.44% |
| Benefits | \$170,325 | \$184,105 | \$180,461 | \$170,848 | -7.20% |
| Operating | \$1,342,674 | \$1,456,537 | \$1,438,995 | \$1,616,038 | 10.95% |
| Capital | \$36,375 | \$319,640 | \$320,196 | \$139,000 | 0.00% |
| Non-Departmental | \$572,083 | \$1,626,420 | \$1,512,362 | \$1,577,672 | 0.00% |
| Total | \$3,079,908 | \$4,570,776 | \$4,370,504 | \$4,424,223 | -3.21% |

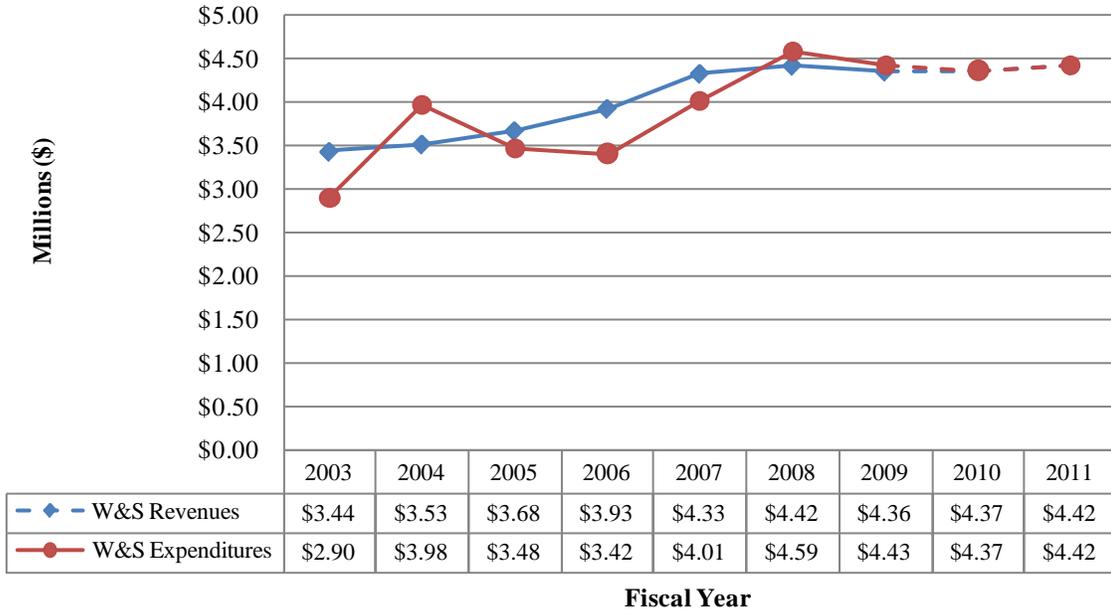
**Water & Sewer Fund Expenditures by Type
FY10-11**



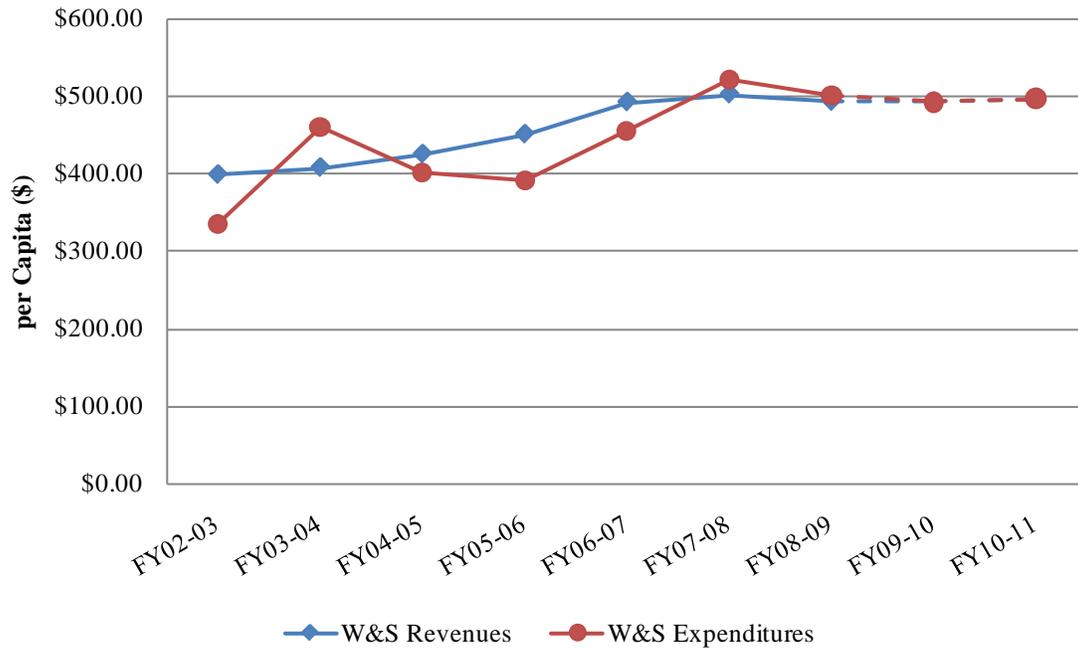


Revenues vs. Expenditures

Water & Sewer Fund Revenues vs. Expenditures



Water & Sewer Fund per Capita Trends

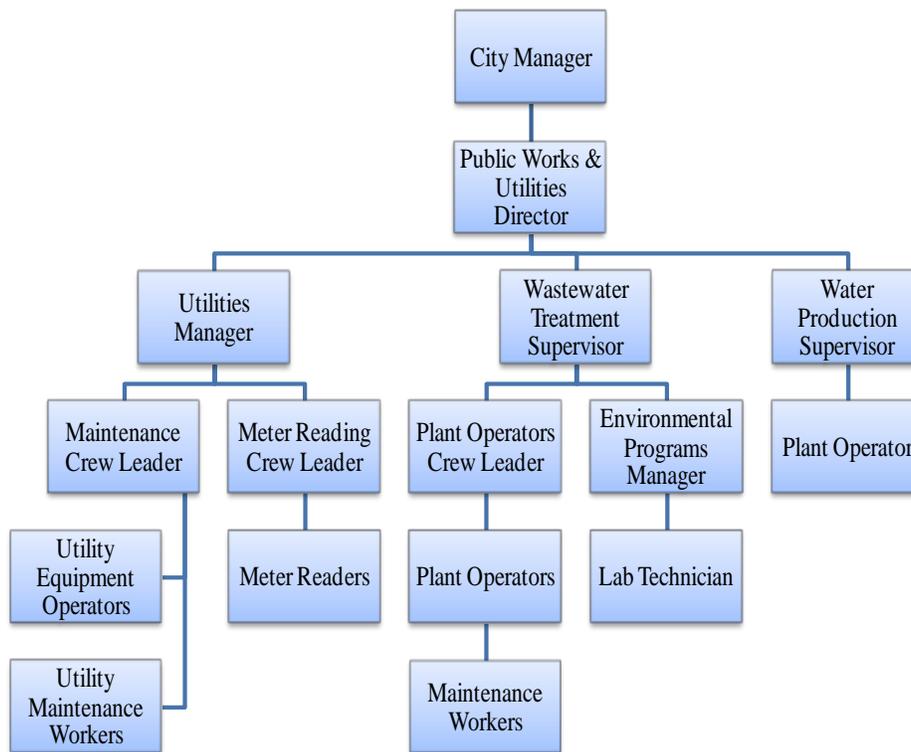




The Water and Sewer Fund funds three divisions- Utility Line Maintenance, Wastewater Treatment, and Water Production. Each division falls under the purview of the Public Works and Utilities Department and shares the same **mission statement**:

To improve the quality of life for Clinton residents, businesses, and visitors through responsive, efficient, and effective services that maintain city facilities, provide a safe and friendly transportation system for motorists and pedestrians, provide a safe and reliable water supply, and properly dispose of wastewater and solid waste.

Public Utilities Organization Chart





Description

The Utility Line Maintenance division is responsible for the supervision, maintenance, integrity, and repair of approximately 87 miles of sanitary sewer mains, 82 miles of water transmission mains, 3,990 water connections, and 3,252 sewer connections. The division's daily routine involves fixing water leaks, clearing blocked sewer lines, making new connections to the system, meter repair and reading, hydrant flushing and pressure testing, and the supervision of roadway utility cuts. Division operations are 24 hours a day and 7 days a week. The Utilities Manager supervises the division, which includes a line maintenance crew of six, a hydrant crew of two, and a meter crew of three. Utility Line Maintenance is located at 200 John St., Clinton, NC. For more information about the division and its functions, please contact the Utilities Manager at 910-299-4905 or eddiep@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Completed Dollar Branch Phase III Project within the project timeline and budget
- Started new hydrant maintenance crew
- Changed 6 fire hydrants to the new city standard
- Cleaned and flushed 15.8 miles of sanitary sewer main
- Responded to an average of 25 customer sewer calls monthly

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Continue hydrant replacement program

FY2010-2011 Budget Highlights

The Utility Line Maintenance budget is down 13.17 percent for FY10-11. A 12.84 percent decrease in personnel is the result of one employee being reclassified to another division under the General Fund. The transfer also results in decreases in all benefits costs except for retirement, which is up 16.23 percent. The 67 percent increase in professional services represents allocations for engineering services. Capital expenditures total \$60,000 for line maintenance and replacement and a new utility service truck.



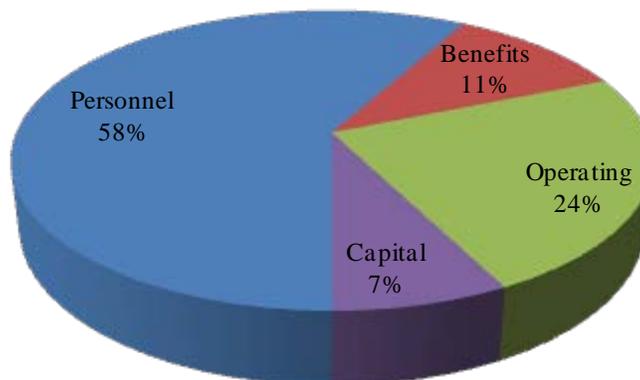
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$488,626 | \$530,110 | \$484,660 | \$462,055 | -12.84% |
| Benefits | \$86,716 | \$98,335 | \$96,036 | \$85,100 | -13.46% |
| Operating | \$154,355 | \$194,100 | \$180,458 | \$188,400 | -2.94% |
| Capital | \$0 | \$93,640 | \$93,640 | \$60,000 | -35.92% |
| Total | \$729,697 | \$916,185 | \$854,794 | \$795,555 | -13.17% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Enterprise | \$729,697 | \$916,185 | \$854,794 | \$795,555 | -13.17% |
| Total | \$729,697 | \$916,185 | \$854,794 | \$795,555 | -13.17% |

| Personnel | | | | | |
|------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 13.00 | 13.00 | 13.00 | 12.00 | -7.69% |
| Part-time | - | - | - | - | 0.00% |
| Total | 13.00 | 13.00 | 13.00 | 12.00 | -7.69% |

**Public Works: Utility Line Maintenance
Expenditures by Type**





FY2010-2011 Goals & Objectives

Council Goal/Focus: Sound Infrastructure

Department Goal: Ensure maintenance and effectiveness of fire hydrants.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of fire hydrants meeting pressure requirements | n/a | n/a | n/a | 100% | 100% |
| % of fire hydrants inspected annually | n/a | 100% | 100% | 100% | 100% |

Council Goal/Focus: Sound Infrastructure

Department Goal: Perform sewer line preventative maintenance to reduce occurrence of sanitary overflows.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|------------------------------------|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| % of sewer lines inspected monthly | 22% | 26% | 18.5% | 20% | 25% |
| % of sewer lines cleaned annually | 12.8% | 11.1% | 18.1% | 15% | 15% |



Expenditures by Line Item

| Utility Line Maintenance Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$436,962 | \$472,000 | \$440,000 | \$419,000 | -11.23% |
| Temporary Salaries | \$20,270 | \$22,000 | \$11,000 | \$11,000 | 0.00% |
| Professional Services | \$14,428 | \$15,000 | \$20,000 | \$25,000 | 66.67% |
| FICA | \$31,394 | \$36,110 | \$33,660 | \$32,055 | -11.23% |
| Group Insurance | \$56,230 | \$64,400 | \$64,400 | \$58,000 | -9.94% |
| Retirement | \$20,906 | \$23,315 | \$21,736 | \$27,100 | 16.23% |
| 401(K) | \$9,580 | \$10,620 | \$9,900 | \$0 | -100.00% |
| Telephone | \$2,723 | \$2,400 | \$2,100 | \$2,400 | 0.00% |
| Travel & Education | \$3,307 | \$6,000 | \$6,000 | \$6,000 | 0.00% |
| Auto Allowance | \$4,800 | \$4,800 | \$4,800 | \$3,600 | -25.00% |
| Maint. & Repairs/Equipment | \$7,051 | \$10,000 | \$8,000 | \$8,000 | -20.00% |
| Hydrant Maintenance | \$0 | \$0 | \$0 | \$5,000 | |
| Auto Supplies | \$21,488 | \$28,000 | \$22,000 | \$22,000 | -21.43% |
| Meters & Repairs | \$4,661 | \$10,000 | \$6,000 | \$7,000 | -30.00% |
| Special Tools & Equipment | \$8,540 | \$6,500 | \$6,500 | \$7,000 | 7.69% |
| Cement & Concrete | \$4,214 | \$5,000 | \$8,000 | \$8,000 | 60.00% |
| Serv. Pipe & Meter Box | \$35,658 | \$35,000 | \$35,000 | \$30,000 | -14.29% |
| Uniforms | \$9,434 | \$11,000 | \$11,000 | \$5,000 | -54.55% |
| Safety Supplies | \$0 | \$0 | \$0 | \$4,000 | |
| Contract Services | \$13,160 | \$15,000 | \$8,000 | \$10,000 | -33.33% |
| Sewer Main Inspection | \$2,409 | \$10,000 | \$7,500 | \$10,000 | 0.00% |
| Dues & Subscription | \$4,406 | \$5,000 | \$5,000 | \$5,000 | 0.00% |
| Workman's Comp | \$14,775 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Insurance/Auto | \$1,980 | \$2,500 | \$2,500 | \$2,500 | 0.00% |
| Insurance/Building | \$1,314 | \$2,500 | \$2,500 | \$2,500 | 0.00% |
| Miscellaneous | \$7 | \$400 | \$558 | \$400 | 0.00% |
| Capital Outlay/Improvements | \$0 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Capital Outlay/Equipment | \$0 | \$68,640 | \$68,640 | \$35,000 | -49.01% |
| Total | \$729,697 | \$916,185 | \$854,794 | \$795,555 | -13.17% |



Description

The City of Clinton owns and operates the Larkins Water Pollution Control Facility, which is permitted for an average daily flow of five (5) million gallons. A state certified operator staffs the facility 24 hours a day and 7 days a week. Certified lab staff routinely conducts approximately 95 analytical tests to monitor the ongoing biological process, upstream and downstream sampling, and the NC Division of Water Quality influent and effluent limit parameters. Overall operations include operation of a state certified lab, land application of bio-solids, an industrial pretreatment program, domestic sampling and analysis, and up and down stream monitoring. The Plant Superintendent oversees a crew consisting of a crew leader, four plant operators, and two utility workers. The Environmental Programs Manager and a lab technician operate the state certified lab. The Larkins Water Pollution Control Facility is located at 123 Mill Branch Rd., Clinton, NC. For more information about the wastewater treatment process or the plant, please contact the Plant Superintendent at 910-299-4908 or wpcf@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Treated and discharged a monthly average 88.77 MG wastewater
- Completed annual Sewer Treatment and Collection Annual Report
- Completed annual Pretreatment Report
- Completed annual Land Application Annual Report
- Cleaned all 13 lift stations with outside contractor
- Changed the filter media at the WWTP
- Completed aerobic digester conversion at WWTP
- Changed pumps at Deer Run Lift Station
- Renewed Industrial User Permits for all 7 industries

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Begin impeller replacement program

FY2010-2011 Budget Highlights

The FY10-11 Wastewater Treatment budget reflects a 3.31 percent decrease highlighted by an \$116,000 (83 percent) reduction in capital expenditures. The largest increase is an anticipated \$39,000 (17 percent) increase in utility costs. The plant will begin a four-year impeller replacement program in FY10-11 with \$24,000 allocated annually to replace all impellers at the treatment plant.



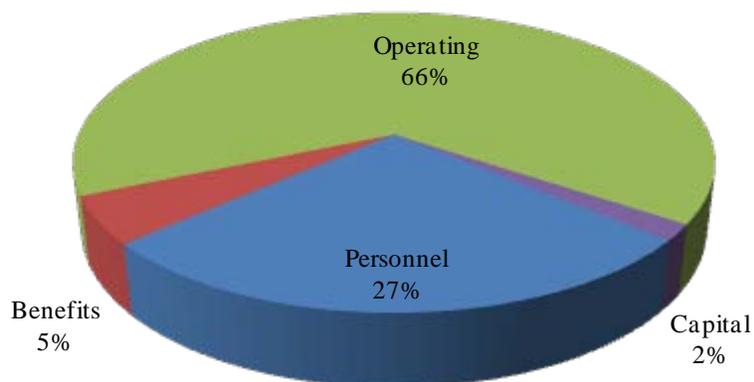
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$383,874 | \$374,625 | \$355,245 | \$382,160 | 2.01% |
| Benefits | \$69,233 | \$71,020 | \$69,727 | \$71,235 | 0.30% |
| Operating | \$850,483 | \$859,350 | \$834,650 | \$919,838 | 7.04% |
| Capital | \$0 | \$140,000 | \$140,000 | \$24,000 | -82.86% |
| Total | \$1,303,590 | \$1,444,995 | \$1,399,622 | \$1,397,233 | -3.31% |

| Revenues by Type | | | | | |
|-------------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Enterprise | \$1,303,590 | \$1,444,995 | \$1,399,622 | \$1,397,233 | -3.31% |
| Total | \$1,303,590 | \$1,444,995 | \$1,399,622 | \$1,397,233 | -3.31% |

| Personnel | | | | | |
|------------------|--------------------|--------------------|----------------------|--------------------|-------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |

Public Works: Wastewater Treatment Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Sound Infrastructure

Department Goal: Maintain safe and compliant wastewater treatment plant.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|---|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| # of wastewater NOV | 5 | 4 | 1 | <1 | <1 |
| % compliance of plant discharge | 98.6% | 98.9% | 99.7% | 100% | 100% |
| Cost per 1,000 gallon of treated wastewater | \$1.68 | \$1.84 | \$1.94 | <\$2.00 | <\$2.00 |



Expenditures by Line Item

| Wastewater Treatment Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$357,701 | \$348,000 | \$330,000 | \$355,000 | 2.01% |
| Instrument Contract | \$10,770 | \$9,500 | \$12,000 | \$14,000 | 0.00% |
| Engineering Services | \$16,803 | \$10,000 | \$10,000 | \$15,000 | 50.00% |
| FICA | \$26,173 | \$26,625 | \$25,245 | \$27,160 | 2.01% |
| Group Insurance | \$43,894 | \$46,000 | \$46,000 | \$48,300 | 5.00% |
| Retirement | \$17,376 | \$17,190 | \$16,302 | \$22,935 | 33.42% |
| 401(K) | \$7,963 | \$7,830 | \$7,425 | \$0 | -100.00% |
| Telephone | \$4,484 | \$5,800 | \$5,000 | \$6,200 | 6.90% |
| Utilities | \$268,858 | \$236,000 | \$236,000 | \$275,000 | 16.53% |
| Tipping Fee | \$29,537 | \$29,000 | \$25,000 | \$25,000 | -13.79% |
| Travel & Education | \$2,805 | \$2,500 | \$2,500 | \$2,500 | 0.00% |
| Maint. & Repairs/Building | \$6,525 | \$7,500 | \$7,500 | \$7,500 | 0.00% |
| Maint. & Repairs/Equipment | \$149,952 | \$170,000 | \$170,000 | \$180,000 | 5.88% |
| Maint. & Repairs/Drying Beds | \$0 | \$5,000 | \$15,000 | \$5,000 | 0.00% |
| Auto Supplies | \$6,485 | \$7,400 | \$5,000 | \$6,800 | -8.11% |
| Special Sludge Disposal | \$179,050 | \$170,000 | \$140,000 | \$170,000 | 0.00% |
| Departmental Supplies | \$6,813 | \$6,000 | \$6,000 | \$8,000 | 33.33% |
| Lab Chem. & Equipment | \$23,002 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Waste Treatment Chemicals | \$52,172 | \$69,500 | \$69,500 | \$72,000 | 3.60% |
| Water Chem. & Analysis | \$16,067 | \$15,000 | \$15,000 | \$15,000 | 0.00% |
| Sludge Site Compliance | \$23,776 | \$27,600 | \$27,600 | \$27,600 | 0.00% |
| Special Tools | \$1,764 | \$2,300 | \$2,300 | \$2,300 | 0.00% |
| Uniforms | \$7,466 | \$8,500 | \$8,500 | \$5,500 | -35.29% |
| Safety Supplies | \$0 | \$0 | \$0 | \$3,000 | |
| Dues & Subscription | \$790 | \$1,000 | \$1,000 | \$600 | -40.00% |
| Plant Certifications | \$9,775 | \$10,000 | \$10,000 | \$10,000 | 0.00% |
| Workman's Comp | \$12,076 | \$15,750 | \$15,750 | \$16,538 | 5.00% |
| Insurance/Auto | \$385 | \$1,000 | \$1,000 | \$1,050 | 5.00% |
| Insurance/Building | \$21,128 | \$25,000 | \$25,000 | \$26,250 | 5.00% |
| General Liability | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Capital Outlay/Improvements | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Capital Outlay/Equipment | \$0 | \$140,000 | \$140,000 | \$24,000 | -82.86% |
| Total | \$1,303,590 | \$1,444,995 | \$1,399,622 | \$1,397,233 | -3.31% |



Description

The City of Clinton provides approximately 2.20 million gallons of water each day to customers. Ten wells located primarily to the south and east of the City and five elevated storage tanks supply the city's water needs. The city's well site locations are a combination of six deep and four shallow wells. The water plant at Well Field East produces a supply of approximately 1.5 million gallons per day to the system. Water production is the responsibility of the Water Production Supervisor and a plant operator. The Water Production Plant is located at 900 Clive Jacobs Rd., Clinton, NC. For more information about the plant or the water production and treatment process, please contact the Water Production Supervisor at 910-299-9151 or anderson@cityofclintonnc.us.

FY2009-2010 Accomplishments

- Produced and distributed a monthly average 55.51 MG water
- Started ARRA funded Clearwell Addition project at the water plant
- Completed annual Local Water Supply Plan (LWSP)
- Completed annual Consumer Confidence Report (CCR)
- Installed new emergency generator for well site #16
- Installed telemetry to Overland Road water tank
- Cleaned and painted the interior of the Public Works water tank

FY2010-2011 Action Items & Initiatives

- Implement performance measurement system
- Complete clearwell addition
- Plan for possible water plant expansion in FY11-12

FY2010-2011 Budget Highlights

The Water Production budget will increase by 12.1 percent in FY10-11. The increases reflect allocations for a hydraulic study (engineering services) and well site repair and maintenance. Capital expenditures of \$55,000 represent funding for a portable generator to be used at various well sites when needed.



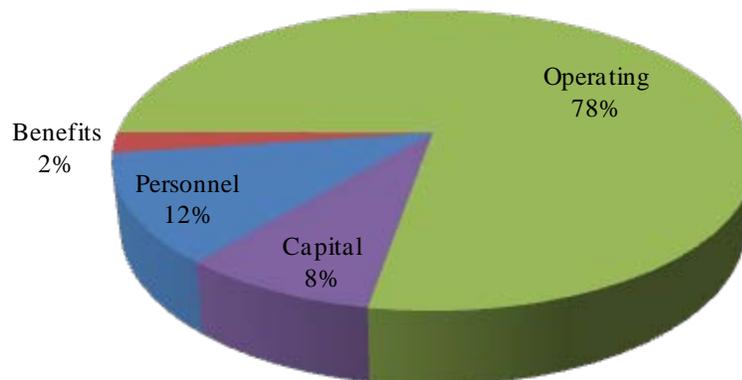
Budget Summary

| Expenditures by Type | | | | | |
|-----------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Personnel | \$85,951 | \$79,339 | \$78,585 | \$76,450 | -3.64% |
| Benefits | \$14,376 | \$14,750 | \$14,698 | \$14,513 | -1.61% |
| Operating | \$337,836 | \$403,087 | \$423,887 | \$507,800 | 25.98% |
| Capital | \$36,375 | \$86,000 | \$86,556 | \$55,000 | -36.05% |
| Total | \$474,538 | \$583,176 | \$603,726 | \$653,763 | 12.10% |

| Revenues by Type | | | | | |
|-------------------------|------------------|------------------|-------------------|------------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Enterprise | \$474,538 | \$583,176 | \$603,726 | \$653,763 | 12.10% |
| Total | \$474,538 | \$583,176 | \$603,726 | \$653,763 | 12.10% |

| Personnel | | | | | |
|------------------|-----------------|-----------------|-------------------|-----------------|----------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Full-time | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Part-time | - | - | - | - | 0.00% |
| Total | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |

Public Works: Water Production Expenditures by Type





FY2010-2011 Goals & Objectives

Council Goal/Focus: Sound Infrastructure

Department Goal: Maintain safe and adequate water production.

| Objective | FY07-08 Actual | FY08-09 Actual | FY09-10 Estimate | FY10-11 Goal | Target |
|--|---------------------------|---------------------------|-----------------------------|-------------------------|---------------|
| # of water production NOV | 0 | 1 | 0 | <1 | <1 |
| Cost per 1,000 gallon of treated water | \$1.07 | \$1.19 | \$1.44 | <\$1.50 | <\$1.50 |



Expenditures by Line Item

| Water Production Expenditures | | | | | |
|--------------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Salaries | \$79,948 | \$73,700 | \$73,000 | \$71,000 | -3.66% |
| Instrument Services | \$12,987 | \$10,000 | \$10,000 | \$10,000 | 0.00% |
| Engineering Services | \$0 | \$10,000 | \$10,000 | \$35,000 | 250.00% |
| NCRC Planning Grant | \$0 | \$0 | \$0 | \$54,000 | |
| FICA | \$6,003 | \$5,639 | \$5,585 | \$5,450 | -3.35% |
| Group Insurance | \$8,779 | \$9,450 | \$9,450 | \$9,923 | 5.01% |
| Retirement | \$3,838 | \$3,641 | \$3,606 | \$4,590 | 26.06% |
| 401(K) | \$1,759 | \$1,659 | \$1,642 | \$0 | -100.00% |
| Telephone | \$1,054 | \$1,200 | \$1,000 | \$1,200 | 0.00% |
| Utilities | \$111,188 | \$123,000 | \$110,000 | \$120,000 | -2.44% |
| Travel & Education | \$1,520 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Maint. & Repairs/Building | \$12,469 | \$12,000 | \$12,000 | \$12,000 | 0.00% |
| Maint. & Repairs/Wells & Pumps | \$38,895 | \$80,000 | \$120,000 | \$100,000 | 25.00% |
| Maintenance/Water Tanks | \$50,997 | \$57,000 | \$57,000 | \$60,000 | 5.26% |
| Auto Supplies | \$4,770 | \$5,600 | \$5,600 | \$5,600 | 0.00% |
| Departmental Supplies | \$2,651 | \$4,500 | \$4,500 | \$4,500 | 0.00% |
| Lab Chem. & Equipment | \$6,773 | \$8,000 | \$8,000 | \$7,000 | -12.50% |
| Water Chemicals | \$69,183 | \$63,000 | \$60,000 | \$66,000 | 4.76% |
| Water Analysis | \$10,179 | \$11,000 | \$8,000 | \$13,000 | 18.18% |
| Special Tools | \$1,168 | \$1,000 | \$1,000 | \$1,000 | 0.00% |
| Uniforms | \$1,047 | \$1,680 | \$1,680 | \$900 | -46.43% |
| Safety Supplies | \$0 | \$0 | \$0 | \$800 | |
| Water Certifications | \$2,109 | \$2,000 | \$2,000 | \$2,000 | 0.00% |
| Dues & Subscription | \$15 | \$300 | \$300 | \$300 | 0.00% |
| Workman's Comp | \$2,866 | \$3,307 | \$3,307 | \$4,000 | 20.96% |
| Insurance/Building | \$7,965 | \$8,000 | \$8,000 | \$9,000 | 12.50% |
| Capital Outlay/Improvements | \$36,375 | \$30,000 | \$30,000 | \$0 | -100.00% |
| Capital Outlay/Equipment | \$0 | \$56,000 | \$56,556 | \$55,000 | -1.79% |
| Total | \$474,538 | \$583,176 | \$603,726 | \$653,763 | 12.10% |



Description

The Water and Sewer Non-Departmental portion of the budget captures expenditures in the Water and Sewer Fund not easily assigned to a specific division. Expenditures include personnel costs that cover all divisions and debt service attributed to the entire Water and Sewer Fund.

FY2010-2011 Budget Highlights

The largest portion of non-departmental expenditures in FY10-11 is debt service, which accounts for \$1.1 million (70 percent) of the total allocation. A transfer of \$300,000 to the General Fund to cover administration and finance costs associated with the Water and Sewer Fund represents the second largest line item and accounts for 19 percent of non-departmental expenditures.

Expenditures by Line Item

| Water & Sewer Fund Non-Departmental Expenditures | | | | | |
|---|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Line Item | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Professional Services | \$7,987 | \$5,000 | \$6,500 | \$5,000 | 0.00% |
| Employee Wellness | \$300 | \$1,000 | \$2,330 | \$1,000 | 0.00% |
| Ameriflex | \$0 | \$2,000 | \$780 | \$800 | -60.00% |
| Telephone | \$12,654 | \$14,000 | \$14,000 | \$15,000 | 7.14% |
| Printing & Office Supplies | \$893 | \$2,000 | \$2,000 | \$2,000 | 0.00% |
| Utility Billing Maintenance | \$33,366 | \$39,000 | \$36,000 | \$53,750 | 37.82% |
| Reverse 911/Connect CTY | \$5,074 | \$5,100 | \$5,074 | \$5,100 | 0.00% |
| Advertising | \$2,173 | \$3,000 | \$2,000 | \$3,000 | 0.00% |
| Postage | \$1,500 | \$3,000 | \$3,000 | \$3,000 | 0.00% |
| Public Liability | \$28,301 | \$12,500 | \$9,633 | \$11,000 | -12.00% |
| Unemployment Payments | \$0 | \$3,600 | \$3,596 | \$0 | -100.00% |
| Safety Committee/OSHA | \$6,600 | \$8,500 | \$8,500 | \$8,500 | 0.00% |
| Misc. Expense | \$3,194 | \$6,000 | \$14,000 | \$7,000 | 16.67% |
| Transfer to General Fund | \$225,000 | \$300,000 | \$300,000 | \$300,000 | 0.00% |
| Capital Outlay/Equipment | \$8,244 | \$5,800 | \$5,800 | \$7,300 | 25.86% |
| Contingency | \$0 | \$40,000 | \$0 | \$40,000 | 0.00% |
| Principal Revolving Loan | \$0 | \$522,100 | \$498,905 | \$521,613 | -0.09% |
| Interest Revolving Loan | \$140,186 | \$121,728 | \$112,153 | \$120,517 | -0.99% |
| Principal Well Field Loan | \$0 | \$146,925 | \$146,925 | \$152,553 | 3.83% |
| Interest Well Field Loan | \$37,790 | \$37,167 | \$37,166 | \$31,539 | -15.14% |
| Principal GO Bond | \$0 | \$250,000 | \$250,000 | \$250,000 | 0.00% |
| Interest GO Bond | \$58,821 | \$48,000 | \$48,000 | \$33,000 | -31.25% |
| CDBG project | \$0 | \$50,000 | \$6,000 | \$6,000 | -88.00% |
| Total | \$572,083 | \$1,626,420 | \$1,512,362 | \$1,577,672 | -3.00% |



Description

The purpose of the Cemetery Fund is to account for funds related to the sell and maintenance of city owned cemeteries. The sale of cemetery lots and earned interest on investments account for the revenues received in the fund.

Revenues

| Cemetery Fund Revenues | | | | | |
|-------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Sale of Lots | \$16,505 | \$0 | \$0 | \$0 | 0.00% |
| Interest Earned | \$10,016 | \$0 | \$0 | \$0 | 0.00% |
| From Savings | \$0 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Total | \$26,521 | \$25,000 | \$25,000 | \$25,000 | 0.00% |

Expenditures

| Cemetery Fund Expenditures | | | | | |
|-----------------------------------|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Transfer to GF for Operations | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Total | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |



Description

The Community Development Fund was established in June 2005. Loan repayments from the Housing Revolving Loan Program generate revenues for the fund. The purpose of the fund is to use the revenues from the revolving loan program for redevelopment activities.

Revenues

| Community Development Fund Revenues | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Revolving Payments | \$12,452 | \$7,000 | \$3,775 | \$3,000 | -57.14% |
| Interest Earned | \$224 | \$300 | \$300 | \$300 | 0.00% |
| Total | \$12,676 | \$7,300 | \$4,075 | \$3,300 | -54.79% |

Expenditures

| Community Development Fund Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Legal Services | \$0 | \$2,000 | \$2,000 | \$2,000 | 0.00% |
| Miscellaneous | \$0 | \$5,300 | \$5,300 | \$1,300 | -75.47% |
| Total | \$0 | \$7,300 | \$7,300 | \$3,300 | -54.79% |



Description

The Downtown Special Tax District was established in 1977 to promote growth and activity in the downtown district. Revenue received in the fund is from ad valorem taxes on real and personal property in the district. The City uses the revenues to host downtown events and support downtown revitalization projects. A third revitalization project is planned for 2010.

Revenues

| Downtown Special Tax District Fund Revenues | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Current Taxes | \$26,593 | \$32,500 | \$48,000 | \$43,000 | 32.31% |
| Prior Year Taxes | \$155 | \$150 | \$650 | \$150 | 0.00% |
| Penalty & Interest | \$88 | \$100 | \$100 | \$100 | 0.00% |
| Vehicle Taxes | \$1,796 | \$1,800 | \$1,900 | \$1,800 | 0.00% |
| Collection Fees | (\$564) | (\$500) | (\$1,100) | (\$820) | 64.00% |
| Craft Fair Fees | \$2,790 | \$3,000 | \$2,325 | \$2,500 | -16.67% |
| Off Street Parking | \$5,190 | \$3,500 | \$4,400 | \$3,500 | 0.00% |
| Interest Earned | \$1,783 | \$700 | \$500 | \$700 | 0.00% |
| Miscellaneous | \$376 | \$500 | \$50 | \$500 | 0.00% |
| Fund Balance | \$0 | \$2,345 | \$0 | \$0 | -100.00% |
| Total | \$38,207 | \$44,095 | \$56,825 | \$51,430 | 16.63% |

Expenditures

| Downtown Special Tax District Fund Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Utilities | \$1,161 | \$1,500 | \$1,500 | \$1,500 | 0.00% |
| Craft Fair | \$6,579 | \$6,500 | \$6,500 | \$8,500 | 30.77% |
| Advertising | \$2,885 | \$2,800 | \$2,800 | \$3,000 | 7.14% |
| Supplies & Materials | \$244 | \$300 | \$300 | \$300 | 0.00% |
| Contract Services | \$714 | \$1,000 | \$1,000 | \$1,000 | 0.00% |
| Miscellaneous | \$1,229 | \$1,000 | \$1,000 | \$1,000 | 0.00% |
| Projects | \$949 | \$13,000 | \$12,941 | \$19,335 | 48.73% |
| Capital Outlay | \$0 | \$0 | \$0 | \$0 | 0.00% |
| Contingency | \$0 | \$1,000 | \$0 | \$3,000 | 200.00% |
| Special Events | \$2,149 | \$2,000 | \$2,595 | \$3,000 | 50.00% |
| Court Square Revitalization | \$10,793 | \$10,795 | \$7,589 | \$10,795 | 0% |
| College Street Parking Lot | \$4,200 | \$4,200 | \$0 | \$0 | -100.00% |
| Total | \$30,903 | \$44,095 | \$36,225 | \$51,430 | 16.63% |



Description

The Fire Department Special Fund accounts for the revenues and expenses that the Fire Department receives from donations and holding fund raising events.

Revenues

| Fire Department Special Fund Revenues | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Miscellaneous | \$135 | \$500 | \$0 | \$500 | 0.00% |
| Special Fees | \$2,053 | \$5,000 | \$100 | \$3,500 | -30.00% |
| Ashes Donations | \$200 | \$500 | \$147 | \$500 | 0.00% |
| Total | \$2,388 | \$6,000 | \$247 | \$4,500 | -25.00% |

Expenditures

| Fire Department Special Fund Expenditures | | | | | |
|--|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Ashes Expenses | \$611 | \$500 | \$500 | \$500 | 0.00% |
| Department Supplies | \$4,295 | \$4,500 | \$3,500 | \$3,500 | -22.22% |
| Miscellaneous | \$608 | \$1,000 | \$100 | \$500 | -50.00% |
| Total | \$5,514 | \$6,000 | \$4,100 | \$4,500 | -25.00% |



Description

The Storm Drainage Capital Project Fund was established as a capital project fund to address storm drainage projects that do not close at the end of the fiscal year. The fund supports repairs or replacement of any storm drainage within the city. The revenues received in the fund are from Powell Bill and ad valorem taxes received in the General Fund and then transferred to the Storm Drainage Fund.

Revenues

| Storm Drainage Capital Fund Revenues | | | | | |
|---|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Source | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Transfer from General Fund | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Total | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |

Expenditures

| Storm Drainage Capital Fund Expenditures | | | | | |
|---|----------------------------|----------------------------|------------------------------|----------------------------|---------------------------|
| Type | FY 08-09 Actual | FY 09-10 Budget | FY 09-10 Estimate | FY 10-11 Budget | Percent Change |
| Storm Drainage | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |
| Total | \$25,000 | \$25,000 | \$25,000 | \$25,000 | 0.00% |



May 10, 2010



Dear Mayor Starling and Members of the City Council:

I am pleased to present the Recommended FY2010-2011 Capital Improvement Plan (CIP) for your review and consideration. The City's CIP represents a guide for maintenance and acquisition of capital assets. The CIP is an important management tool as it evaluates the effects of large capital costs on the City's operating budget and financial standing in terms of debt burden and capacity. The entire CIP is not an adopted budget. Only the first year of the CIP (FY10-11) will become part of the City's annual budget document once approved. The CIP also is not a static planning tool as it is evaluated annually and adjusted according to City Council's goals and financial considerations.

FY10-11 CIP Overview

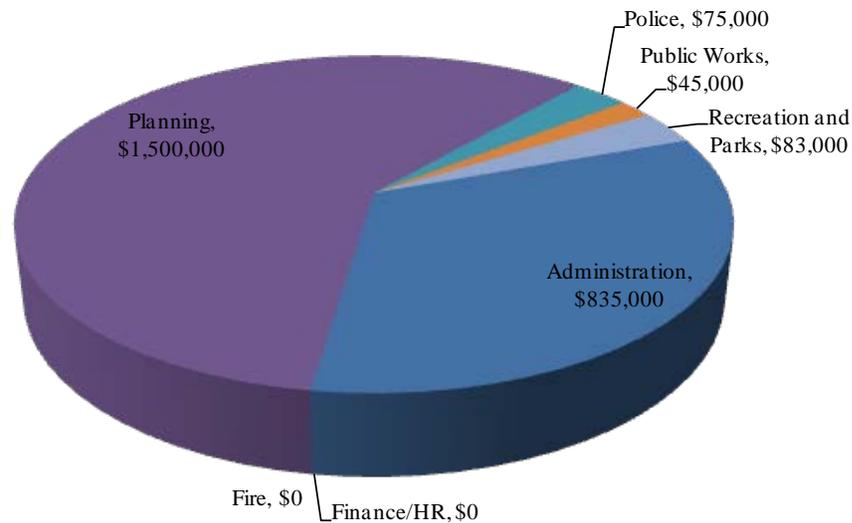
The Recommended FY10-11 CIP includes 12 projects totaling \$2,832,000 for the General Fund and Water and Sewer Fund. That amount is \$1.7 million (38 percent) less than the FY09-10 proposed CIP. Nine capital projects in the General Fund total \$2,538,000 with \$1.5 million funded through a USDA loan and grant for the downtown project. The downtown project represents the greatest portion of the General Fund CIP. The Russell Street CDBG project will be completed in the coming fiscal year and represents \$425,000 in the General Fund CIP. The other large project is the City Hall Renovation, which totals \$540,000. Two-thirds (\$360,000) of the city hall project will be from the General Fund. Vehicle purchases in the FY10-11 CIP total \$95,000. The annual police vehicle rotation accounts for \$75,000 of this total. Vehicle purchases are thoroughly evaluated to ensure departments purchase the most efficient vehicle. By ensuring the right vehicle for a specific department or service, maintenance and fuel costs are kept to a minimum.

Water and sewer projects total \$294,000, an 81 percent decrease from last year. One-third (\$180,000) of the city hall renovations will be paid for through the Water and Sewer Fund. The remaining \$114,000 will be pay-go. The largest water and sewer projects are expected to take place two years from now in FY11-12. These projects include expanding the water plant and well sites and extending water and sewer lines up US 701.

The proposed CIP should not have any significant impact on the operating budget. Increased efficiency and energy savings should offset the city hall renovations and additions. Other CIP projects do not present recurring operating costs or they will replace existing equipment with operating costs already accounted for in the general operating budget.



General Fund CIP Project Costs by Department FY10-11



Financial Impact

Debt burden and capacity ratios remain well within acceptable levels for FY10-11. Our net debt service to expenditures ratio is only 3.12 percent for FY10-11. This indicates the city has the capacity to acquire debt if needed for capital projects. Our debt per capita and debt per assessed valuation are higher than the average but remain considerably lower than our population group’s high value. It is important to keep in mind that municipalities with fewer people are in our group. Many of these municipalities do not carry debt or implement large capital projects, which skews the average downward. The following table depicts the city’s ratios for FY10-11 alongside the ranges for our population group identified by the LGC.

General Fund Fiscal Indicators and Key Debt Ratios

| | Clinton | LGC Low | LGC Avg. | LGC High |
|----------------------------------|---------|---------|----------|----------|
| Net debt per capita | \$327 | \$0 | \$292 | \$1,900 |
| Net debt per assessed valuation | 0.441% | 0.003% | 0.268% | 4.482% |
| Net debt service to expenditures | 3.12% | N/A | N/A | N/A |

While the proposed FY10-11 CIP does not significantly affect the operating budget, it does compete with other priorities in the annual budget process. Capital projects require substantial funding and support, which is also required for other services and priorities. The current economic conditions present the city with difficult decisions in regards to balancing a budget to remain financially sound and responding to citizen needs and concerns. The proposed FY10-11 CIP addresses City Council’s goals with projects focusing on city beautification, public safety, efficient use of resources, and infrastructure. Our Downtown Phase III project will improve the overall appearance and appeal of Downtown Clinton and help spur economic growth in the district. New police vehicles will help our officers respond in more efficient and effective



manners while reducing costs. A well site generator and impeller replacement program will ensure our water production and wastewater treatment facilities are up to standard.

Balancing capital projects with services and other priorities can have a significant strain on city revenues. The potential impact on the tax rate is of concern when prioritizing capital projects and operating costs. The CIP provides a tax impact analysis on page 213. Revenues from fees and grants can help diminish the potential impact on the tax rate.

Although capital projects can increase the city's debt burden, the projects may be able to offset some of the debt burden if aligned with City Council goals. Increasing the city's appeal with beautification projects, a focus on public safety, and sound infrastructure can improve the city's economic condition, which can result in an increased tax base and diversified revenue sources. Increases in assessed value and economic activity will generate more revenue and can decrease the city's debt to assessed valuation ratio. In this respect, capital projects in line with City Council goals can be viewed as investments in the city's economic viability and financial stability.

In summary, the proposed FY10-11 CIP includes nine projects in the General Fund and three in the Water and Sewer Fund, plus part of the city hall project. The capital projects address city needs while adhering to the City Council's mission and goals. If implemented, the CIP will provide the city with a plan to maintain and acquire capital assets to improve the city's efficiency and effectiveness as well as providing the foundation for future economic growth. The CIP addresses concerns related to debt management and the effects on the operating budget. Although it does not fund all requests made by departments, it does include priority needs of the city and is set not to interrupt a high level of service for Clinton citizens.

I wish to express my appreciation to the staff members who helped in preparing this capital improvement plan.

I recommend this proposed CIP for FY2010-2011 to the City Council.

Respectfully submitted,

A handwritten signature in black ink that reads "John F. Connet".

John Connet
City Manager



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Introduction

The Clinton Capital Improvement Plan (CIP) represents a multiyear forecast of the city's capital needs. The CIP not only identifies capital projects but also the financing required for the projects and their impact on the operating budget. Capital projects differ from annual operating expenses in that they involve large dollar amounts, often require special financing, occur at irregular intervals, and involve development of assets expected to last several years.

The City of Clinton prepares a five-year CIP to function as a planning tool for capital improvements. Only the current year schedule, when adopted by City Council, becomes part of the operating budget. The CIP schedule beyond the current fiscal year is subject to adjustments upon annual review by city staff and Council. Future forecasts in the CIP serve the city by helping plan for capital repairs, replacements, and acquisitions, which aids in financial planning to ensure the city's fiscal health and credit.

Policies and Finance Strategies

The CIP helps the city manage capital expenditures to meet the following goals:

1. Eliminate hazards and risks to public health and safety
2. Promote economic development
3. Improve service effectiveness and efficiency
4. Maintain financial stability

To achieve these goals, the following policies and finance strategies guide city staff in CIP development:

- A capital project is a physical asset with an initial cost greater than \$10,000 and a projected useful life greater than 5 years or a non-recurring operating expenditure greater than \$10,000 directly related to service delivery. Capital assets may include infrastructure, buildings, vehicles, or information technology equipment and software. Planning and design costs associated with the request should be included in the projected costs when applicable.
- Similar projects costing less than \$10,000 should not be lumped together to form a single project greater than \$10,000. Such smaller projects should be included within the upcoming operating budget.
- The term of any city debt issue shall not exceed the useful life of the asset for which the debt is issued.
- The capital program will recognize the borrowing limitation of the city to maintain fiscal stability.



- The city will search for all possible outside funding sources for CIP projects to help offset city debt, including grants, private-partnerships, and intergovernmental agreements.
- A financial analysis will accompany the CIP to illustrate the city's capacity to repay debt and identify the effects on financial indicators.
- The city will seek to maintain financial indicators within an acceptable level as compared to peer cities.
- The city will attempt to use pay-as-go financing when possible, particularly for capital assets with costs less than \$75,000.

The following is a list of financing options for the City to consider when debt financing is required.

General Obligation Bonds. GO bonds require voter approval because the debt is secured by the taxing power of the local government. GO bonds typically have the lowest interest rates and twenty-year terms. The city will not consider GO bonds for any project unless the cost exceeds \$5 million.

Revenue Bonds. Revenue bonds are secured and repaid from specific revenues. These revenues are most often the net earnings from enterprise or self-supporting utilities. Revenue bonds are commonly used to finance water and sewer capital improvements. The city will not consider revenue bonds for utility projects unless the cost exceeds \$3 million.

Installment Purchase Agreements. IP financing can be either short-term or long-term. This type of financing is typically used for items such as equipment and vehicles. Installment purchasing presents the best option for most of the city's current capital needs.

Certificates of Participation. COPs typically have higher interest rates than GO bonds because the debt is secured by funds resulting from project being financed and not the "full faith and credit" of the government. COPs are typically financed for ten- to twenty-year terms. This type of financing should be considered for a revenue-generating project.

Tax Increment Financing Bonds. TIF bonds are high risk for investors because the debt is secured on anticipated increases in property value. TIF bonds can be financed for up to thirty years. They do not require voter approval despite their reliance on property or sales tax increases. TIF is complicated in North Carolina and requires approval from the Local Government Commission and consent from Sampson County.

Special Assessments. Special assessments are an option if citizens petition for a specific capital project. The government can issue debt to finance the project and the citizens agree to pay part of the project costs through taxes for a set number of years.



Designated Capital Funds. Designated capital funds represent money set aside each fiscal year for capital projects. The city’s fund balance policy provides for designated capital funds by designating money for capital projects from the city’s fund balance in excess of 38 percent. Designated capital funds are typically used for project contingency and smaller projects.

General Fund/Capital Outlay. This funding is similar to the capital reserve fund except it is money allocated out of the General Fund from the operating budget. There is no debt associated with this funding. This represents a majority of the city’s pay-as-go financing.

Water and Sewer Fund. The water and sewer fund operates as an enterprise fund. Revenues generated by water and sewer operations are retained in the water and sewer fund for the water and sewer operating budget as well as water and sewer associated capital outlay.

Miscellaneous. Other funding sources include grants or donations from private donors or state and federal government. These funding sources often have to be used for a specific project.

Planning Process and Calendar

City staff reviews the CIP annually as part of the regular budget process. Preparation for the CIP begins in December of the current fiscal year, at which time department heads meet with staff to review capital needs. At the same time, the City Manager, Assistant City Manager, and the Finance Officer meet to review Council goals, CIP policies, finance strategies, and ranking criteria. In mid-January, departments submit their CIP requests and meet with the City Manager and Finance Officer to discuss the projects and estimated costs. Once department heads submit all CIP projects, the City Manager and Finance Officer rank the projects using the following criteria and point scale.

- 1. Addresses Public Safety (20 points)
- 2. Legally Mandated (20 points)
- 3. Achieves Council Goal (15 points)
- 4. Achieves Community Goal (15 points)
- 5. Availability of Outside Funds (10 points)
- 6. Increases Service Efficiency (10 points)
- 7. Promotes Economic Development (10 points)
- 8. Protects/Maintains City Assets and Financial Stability (10 points)
- 9. Receives Economic Payback in Less Than 5 Years (10 points)
- 10. Links with Other Projects (10 points)

The total points for each project merely represent a guideline and are not the determining factor for project funding. City Council must approve projects, which are subject to change based on shifts in Council priorities and the economy. Each project can receive all, half, or no points for each category.

City staff performs a financial analysis to estimate the impact of capital projects on the operating budget and the city’s borrowing capacity and debt tolerance. The financial analysis helps determine which projects to fund in each year. Expected budget surpluses and deficits are



considered when calculating the financial impact of the CIP. City staff develops a preliminary CIP by mid-March to present to City Council at a CIP workshop to discuss changes and priorities. The final CIP is adjusted based on Council recommendations and presented to the Council for public approval as part of the annual budget document at the June Council Meeting.

FY 2010-2011 CIP and Budget Schedule

| | |
|---|---|
| Tuesday, December 1, 2009 | Departments begin meeting internally to develop CIP project requests |
| Monday, January 11, 2010 | Departments submit CIP project requests to Finance and Administration |
| Monday, January 11 – 19, 2010 | City Manager, Assistant Manager, and the Finance Director review CIP project requests |
| Tuesday, January 19 – 26, 2010 | Department Head meet with City Manager, Assistant Manager, and Financer Director to discuss CIP project requests |
| Monday, February 8, 2010 | City Manager, Assistant Manager, and the Finance Director rank CIP project requests and establish a priority list |
| Monday, February 8 – 16, 2010 | CIP project impact and financial analysis is completed to prepare for operating budget |
| Tuesday, March 30, 2010 | CIP workshop with City Council |
| Thursday, April 1, 2010 | Departments submit budget request |
| Thursday, April 1 – April 30, 2010 | City Manager, Assistant Manager, and Finance Director review budget requests and prepare recommendations |
| Tuesday, May 18, 2010 | Budget workshop with City Council |
| Wednesday, May 26, 2010 | Budget workshop with City Council |
| Tuesday, June 1, 2010 | City Council holds public hearing regarding proposed budget |
| Thursday, June 24, 2010 | City Council adopts 2010-2011 Budget |
| Thursday July 1, 2010 | Fiscal Year 2010-2011 begin |



Description

The CIP consists of four sections:

CIP Summary. This section provides a summary of the capital improvement plan in table form. The summary presents the estimated capital costs for each department and the years in which the city expects to assume that debt. There is a summary for the general fund and water and sewer fund.

Individual Project Descriptions. This section explains each CIP project in further detail on the included tables. The tables include the benefits and effects of funding the project as well as the expected method of financing and its impact on the operating budget.

Financial Impact Analysis. City staff performs financial analyses to evaluate the impact of the CIP on the operating budget and the city's debt tolerance. These tables and charts present the potential effects of the CIP on the city's ability to maintain its current fiscal practices and its ability to borrow money while not compromising its strong financial status.

Unfunded Projects. This section provides a brief summary of projects submitted but not included in the current CIP. The summaries include a description of the project and details as to why it is not funded in the CIP.



CIP Summary

| General Fund | | | | | | | | |
|-------------------------|--|--------------|--------------|------------|------------|------------|--------------|--------------------|
| Department | Project | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | Future Years | Total Capital Cost |
| Administration | City Hall Renovation/Construction | \$ 360,000 | | | | | | \$ 360,000 |
| | Community Theatre Repairs | \$ 50,000 | | | | | | \$ 50,000 |
| | Eliza Lane CDBG Project | | | \$ 850,000 | | | | \$ 850,000 |
| | Russell Street CDBG Project | \$ 425,000 | | | | | | \$ 425,000 |
| Department Total | | \$ 835,000 | \$ - | \$ 850,000 | \$ - | \$ - | \$ - | \$ 1,685,000 |
| Fire | Quint Truck | | | | | \$ 800,000 | | \$ 800,000 |
| | Department Total | \$ - | \$ - | \$ - | \$ - | \$ 800,000 | \$ - | \$ 800,000 |
| Planning | Downtown Phase 3 | \$ 1,500,000 | | | | | | \$ 1,500,000 |
| | Gateway Project | | \$ 50,000 | | | | | \$ 50,000 |
| | Russell Street Community Development | | | | | | \$ 100,000 | \$ 100,000 |
| Department Total | | \$ 1,500,000 | \$ 50,000 | \$ - | \$ - | \$ - | \$ 100,000 | \$ 1,650,000 |
| Police | Police Station Renovation/Construction | | | | | | \$ 2,500,000 | \$ 2,500,000 |
| | Police Vehicle Replacement Program | \$ 75,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | | \$ 475,000 |
| Department Total | | \$ 75,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 2,500,000 | \$ 2,975,000 |
| Public Works | Caisson Building Renovation | | | | | | \$ 3,000,000 | \$ 3,000,000 |
| | Garage Storage | | | | \$ 30,000 | | | \$ 30,000 |
| | Garbage Truck | | | | | \$ 175,000 | | \$ 175,000 |
| | Grounds Vehicles | \$ 20,000 | \$ 19,000 | \$ 16,000 | | | | \$ 55,000 |
| | Leaf Vacuum Replacement | \$ 25,000 | | | | | | \$ 25,000 |
| | PW Complex Maintenance | | \$ 20,000 | | | | | \$ 20,000 |
| | PW Stockpile Shelter | | \$ 30,000 | | | | | \$ 30,000 |
| | PW Vehicle Replacement | | \$ 34,000 | \$ 27,000 | \$ 61,000 | | | \$ 122,000 |
| | Recycling Truck | | | \$ 180,000 | | | | \$ 180,000 |
| | Street Resurfacing Program | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | | \$ 800,000 |
| Tractor & Mower | | \$ 85,000 | | | | | \$ 85,000 | |
| Department Total | | \$ 45,000 | \$ 388,000 | \$ 423,000 | \$ 291,000 | \$ 375,000 | \$ 3,000,000 | \$ 4,522,000 |
| Recreation | Bellamy Center Addition | | | | | | \$ 3,300,000 | \$ 3,300,000 |
| | Fencing Installation Program | | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | | \$ 60,000 |
| | Playground Replacement Program | \$ 25,000 | \$ 22,000 | \$ 24,500 | \$ 22,500 | | | \$ 94,000 |
| | Recreation Resource Center | | \$ 1,400,000 | | | | | \$ 1,400,000 |
| | Royal Lane Repairs and Refurbishment | | \$ 500,000 | | | | | \$ 500,000 |
| Pool Rehab | \$ 58,000 | | | | | | \$ 58,000 | |
| Department Total | | \$ 83,000 | \$ 1,937,000 | \$ 39,500 | \$ 37,500 | \$ 15,000 | \$ 3,300,000 | \$ 5,412,000 |



Capital Improvement Plan

| Water and Sewer Fund | | | | | | | | |
|----------------------------------|-----------------------------------|------------|--------------|------------|------------|------------|--------------|--------------------|
| Facility/Function | Project | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | Future Years | Total Capital Cost |
| Line Maintenance | 701 Sewer Expansion | | \$ 215,000 | | | | | \$ 215,000 |
| | 800 MHz Radio System | | | | | | \$ 200,000 | \$ 200,000 |
| | Deer Track Sewer System | | | \$ 700,000 | | | | \$ 700,000 |
| | Deer Track Water Line Loop | | \$ 300,000 | | | | | \$ 300,000 |
| | Eliza Lane Water-Sewer | | \$ 1,300,000 | | | | | \$ 1,300,000 |
| | Industrial Park Pump Station | | | | | \$ 500,000 | | \$ 500,000 |
| | Raleigh Road Sewer Expansion | | \$ 210,000 | | | | | \$ 210,000 |
| | Utilities Vehicle Replacement | \$ 35,000 | \$ 30,000 | | | | | \$ 65,000 |
| Function Total | | \$ 35,000 | \$ 2,055,000 | \$ 700,000 | \$ - | \$ 500,000 | \$ 200,000 | \$ 3,490,000 |
| Water Treatment | Well Site Generator | \$ 55,000 | | | | | | \$ 55,000 |
| | WTP Well Expansion | | \$ 4,600,000 | | | | | \$ 4,600,000 |
| | Function Total | \$ 55,000 | \$ 4,600,000 | \$ - | \$ - | \$ - | \$ - | \$ 4,655,000 |
| Waste Water Treatment | WWTP SCADA Upgrade | | | | \$ 250,000 | | | \$ 250,000 |
| | Impeller Replacement | \$ 24,000 | \$ 24,000 | \$ 24,000 | \$ 24,000 | \$ 24,000 | | \$ 120,000 |
| | UV Disinfection System | | | | | | \$ 600,000 | \$ 600,000 |
| | Function Total | \$ 24,000 | \$ 24,000 | \$ 24,000 | \$ 274,000 | \$ 24,000 | \$ 600,000 | \$ 970,000 |
| General | Caisson Building Renovation | | | | | | \$ 3,000,000 | \$ 3,000,000 |
| | Function Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,000,000 | \$ 3,000,000 |
| Billing & Collections | City Hall Renovation/Construction | \$ 180,000 | | | | | | |
| | Automated Meter Reading System | | | | | | \$ 800,000 | \$ 800,000 |
| | Function Total | \$ 180,000 | \$ - | \$ - | \$ - | \$ - | \$ 800,000 | \$ 800,000 |

| | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | Future Years | Total Capital Costs |
|--------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|----------------------|----------------------|
| General Fund Total | \$ 2,538,000 | \$ 2,475,000 | \$ 1,412,500 | \$ 428,500 | \$ 1,290,000 | \$ 8,900,000 | \$ 17,044,000 |
| Water & Sewer Fund Total | \$ 294,000 | \$ 6,679,000 | \$ 724,000 | \$ 274,000 | \$ 524,000 | \$ 4,600,000 | \$ 12,915,000 |
| CIP Total | \$ 2,832,000 | \$ 9,154,000 | \$ 2,136,500 | \$ 702,500 | \$ 1,814,000 | \$ 13,500,000 | \$ 29,959,000 |



Capital Projects List

| Project | Department | Estimated Cost | Outside Funds Available | City's Obligation | FY Funded | Potential Source(s) of Financing | Score |
|--|----------------|----------------|-------------------------|-------------------|-----------|----------------------------------|-------|
| City Hall Renovation/Construction | Administration | \$ 540,000 | \$ - | \$ 540,000 | 2010-11 | GF,IP | 55.0 |
| Community Theatre Repairs | Administration | \$ 50,000 | \$ - | \$ 50,000 | 2010-11 | CR,GF | 77.5 |
| Eliza Lane CDBG Project | Administration | \$ 850,000 | \$ 850,000 | \$ - | 2012-13 | GF | 72.5 |
| Russell Street CDBG Project | Administration | \$ 950,000 | \$ 850,000 | \$ 100,000 | 2010-11 | GF,IG,WS | 72.5 |
| Quint Truck | Fire | \$ 800,000 | \$ - | \$ 800,000 | 2014-15 | CR,GF,IP | 15.0 |
| Downtown Phase 3 | Planning | \$ 1,500,000 | \$ 455,000 | \$ 1,045,000 | 2010-11 | IP | 87.5 |
| Gateway Project | Planning | \$ 50,000 | \$ - | \$ 50,000 | 2011-12 | GF | 50.0 |
| Russell Street Community Development | Planning | \$ 100,000 | \$ - | \$ 100,000 | FY | GF | 30.0 |
| Police Station Renovation/Construction | Police | \$ 2,500,000 | \$ - | \$ 2,500,000 | 2014-15 | IP | 52.5 |
| Police Vehicle Replacement Program | Police | \$ 75,000 | \$ - | \$ 75,000 | Annual | CR,GF | 40.0 |
| 701 Sewer Expansion | Public Works | \$ 215,000 | \$ - | \$ 215,000 | 2011-12 | WS | 57.5 |
| 800 MHz Radio System | Public Works | \$ 200,000 | \$ - | \$ 200,000 | FY | GF,WS | 22.5 |
| Automated Meter Reading System | Public Works | \$ 800,000 | \$ - | \$ 800,000 | FY | IP,WS | 35.0 |
| Caisson Building Renovation | Public Works | \$ 6,000,000 | \$ - | \$ 6,000,000 | FY | IP | 35.0 |
| Deer Track Sewer System | Public Works | \$ 700,000 | \$ - | \$ 700,000 | 2012-13 | IP,SA,WS | 30.0 |
| Deer Track Water Line Loop | Public Works | \$ 300,000 | \$ - | \$ 300,000 | 2011-12 | WS | 62.5 |
| Eliza Lane Water-Sewer | Public Works | \$ 1,300,000 | \$ 750,000 | \$ 550,000 | 2011-12 | IP,WS | 72.5 |
| Facilities Maint. Vehicle | Public Works | \$ 18,000 | \$ - | \$ 18,000 | | CR,GF | 0.0 |
| Garage Storage | Public Works | \$ 30,000 | \$ - | \$ 30,000 | 2013-14 | CR,GF | 12.5 |
| Garbage Truck | Public Works | \$ 175,000 | \$ - | \$ 175,000 | 2014-15 | CR,IP | 10.0 |
| Grounds Vehicles | Public Works | \$ 55,000 | \$ - | \$ 55,000 | 2010-11 | CR,GF | 15.0 |
| Impeller Replacement | Public Works | \$ 120,000 | \$ - | \$ 120,000 | 2010-11 | WS | 37.5 |
| Industrial Park Pump Station | Public Works | \$ 500,000 | \$ - | \$ 500,000 | 2014-15 | IP,RB,WS | 32.5 |
| Leaf Vacuum Replacement | Public Works | \$ 25,000 | \$ - | \$ 25,000 | 2010-11 | CR,GF | 45.0 |
| PW Complex Maintenance | Public Works | \$ 20,000 | \$ - | \$ 20,000 | 2011-12 | GF | 30.0 |
| PW Stockpile Shelter | Public Works | \$ 30,000 | \$ - | \$ 30,000 | 2011-12 | CR,GF | 50.0 |
| PW Vehicle Replacement | Public Works | \$ 99,000 | \$ - | \$ 99,000 | 2011-12 | CR,GF | 15.0 |
| Raleigh Road Sewer Expansion | Public Works | \$ 210,000 | \$ - | \$ 210,000 | 2011-2012 | WS | 35.0 |
| Recycling Truck | Public Works | \$ 180,000 | \$ - | \$ 180,000 | 2012-13 | IP | 27.5 |
| Rowan Road Water-Sewer Expansion | Public Works | \$ - | \$ - | \$ - | | IP,RB,WS | 35.0 |
| Street Resurfacing Program | Public Works | \$ 200,000 | \$ 200,000 | \$ - | Annual | IG | 95.0 |
| Tractor & Mower | Public Works | \$ 85,000 | \$ - | \$ 85,000 | 2011-12 | CR,GF | 60.0 |
| Utilities Vehicle Replacement | Public Works | \$ 65,000 | \$ - | \$ 65,000 | 2010-11 | WS | 15.0 |
| UV Disinfection System | Public Works | \$ 600,000 | \$ - | \$ 600,000 | FY | IP | 30.0 |
| Vac-Con Truck | Public Works | \$ 250,000 | \$ - | \$ 250,000 | | IP | 25.0 |
| Well Site Generator | Public Works | \$ 55,000 | \$ - | \$ 55,000 | 2010-11 | WS | 25.0 |
| Western Water-Sewer Expansion | Public Works | \$ - | \$ - | \$ - | | IP,RB,WS | 35.0 |
| WTP Well Expansion | Public Works | \$ 4,600,000 | \$ 2,250,000 | \$ 2,350,000 | 2011-12 | IG,IP,RB,WS | 90.0 |
| WWTP Road Construction | Public Works | \$ 65,000 | \$ - | \$ 65,000 | | WS | 10.0 |
| WWTP Road Resurfacing | Public Works | \$ 26,000 | \$ - | \$ 26,000 | | WS | 10.0 |
| WWTP SCADA Upgrade | Public Works | \$ 250,000 | \$ - | \$ 250,000 | 2013-14 | IP,WS | 20.0 |
| Barden St. Property Development | Recreation | \$ - | \$ - | \$ - | | GF,IG | 30.0 |
| Bellamy Center Addition | Recreation | \$ 3,800,000 | \$ 500,000 | \$ 3,300,000 | FY | IG,IP | 20.0 |
| District 2 Park | Recreation | \$ - | \$ - | \$ - | | GF,IG | 15.0 |
| Fencing Installation Program | Recreation | \$ 72,500 | \$ - | \$ 72,500 | 2011-2012 | GF | 7.5 |
| Field 1 Reconstruction | Recreation | \$ 90,000 | \$ - | \$ 90,000 | | GF,IG | 10.0 |
| Playground Replacement Program | Recreation | \$ 91,000 | \$ - | \$ 91,000 | 2010-11 | GF | 70.0 |
| Pool Rehab | Recreation | \$ 58,000 | \$ - | \$ 58,000 | 2010-11 | GF | 57.5 |
| Recreation Resource Center | Recreation | \$ 1,400,000 | \$ - | \$ 1,400,000 | 2011-12 | IG,IP | 57.5 |
| Royal Lane Center Demo and Parking | Recreation | \$ 70,000 | \$ - | \$ 70,000 | | CR,GF | 15.0 |
| Royal Lane Rehab | Recreation | \$ 500,000 | \$ 250,000 | \$ 250,000 | 2011-12 | CR,GF,IG | 25.0 |

CR Capital Designated Funds
 GF General Fund Capital Outlay
 IG Intergovernmental Funds
 IP Installment Purchase
 PP Public-Private Partnership
 RB Revenue Bonds
 SA Special Assessment
 WS Water-Sewer Capital Outlay

Not Funded FY=Future Years



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|---------------|---|---------------|---------------|----------------|----|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | City Hall Addition | | | | | | | | | | |
| Department: | | Administration, Finance | | | Budget Code #: | | | 10-4200-7300, 10-4400-7300, | | Score: | | 55 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input type="checkbox"/> New <input checked="" type="checkbox"/> Renovation <input checked="" type="checkbox"/> Expansion | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 661,800 | 57,000 | 500,000 | - | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| The City Hall addition and renovation includes the addition of a conference room, restroom, and storage area to the administrative wing and a customer service and collections area in the finance wing. Renovations include turning the current conference room into an office and restructuring the finance wing to add two offices and a conference room. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| The original City Hall was built in 1960 with the administrative wing constructed in the early 1990s. The buildings are in good, structural condition but lack any room for growth. The current situation fragments city staff and limits efficiency and effectiveness. Renovations will allow the administrative staff to be in the same building and make it easier to address citizen concerns. The addition will be designed to permit future growth. The addition also allows the Planning Department to locate all personnel on the ground floor of the Graham House, addressing safety and ADA concerns. The project will be financed for 10 years at an interest rate of 3.88 percent. Two-thirds will be paid from the general fund and the other third from the water and sewer fund. because the finance addition is to accommodate the water and sewer billing and collections. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| This project is a smaller scale of the previous version that included planning and the police department. The master plan still calls for the eventual addition of a planning wing to the main building and the removal of the two houses on the campus. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | 15,000 | | | | | | | | | | 15,000 | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | 430,000 | | | | | | | | | | 430,000 | |
| Equip / Machinery / Furniture | 55,000 | | | | | | | | | | 55,000 | |
| Total Capital Cost Est. | 500,000 | - | - | - | - | - | - | - | - | - | 500,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | 500,000 | - | - | - | - | - | - | - | - | - | 500,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Installment Purchase- GF | | \$44,120 | \$44,120 | \$44,120 | \$44,120 | \$44,120 | \$44,120 | \$44,120 | \$44,120 | \$44,120 | 397,080 | |
| Installment Purchase-W/S | | \$22,060 | \$22,060 | \$22,060 | \$22,060 | \$22,060 | \$22,060 | \$22,060 | \$22,060 | \$22,060 | 198,540 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | 66,180 | 66,180 | 66,180 | 66,180 | 66,180 | 66,180 | 66,180 | 66,180 | 66,180 | 595,620 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--|---------|---------|---------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Community Theatre Repairs | | | | | | | | | |
| Department: | | Non-Departmental | | | Budget Code #: | | | 10-6600-7300 | | Score: | 77.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input type="checkbox"/> New <input checked="" type="checkbox"/> Renovation <input type="checkbox"/> Expansion | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | |
| 50,000 | 10,000 | 50,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Replacement of a old electrical system. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The city leases the theater to the Sampson Community Theater. The current state of the electrical system does not meet code enforcement standards. Potential risk for liability exists for the city if the electrical system is not brought up to code. Improving the theater's condition can also help bring activity to downtown with a potential economic boost to the district. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The city has given the Sampson Community Theater funds to make past repairs. The seriousness of the electrical system creates liability concerns if the project is delayed. An electrical engineer has already provided a plan. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | 50,000 | | | | | | | | | | 50,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | 50,000 | - | - | - | - | - | - | - | - | - | 50,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 50,000 | - | - | - | - | - | - | - | - | - | 50,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$50,000 | | | | | | | | | | 50,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 50,000 | - | - | - | - | - | - | - | - | - | 50,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|-------------------------------------|---|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Eliza Lane CDBG Project | | | | | | | | | | |
| Department: | Administration, Public Works: Line | Budget Code #: | | | | | 10-6600-7300 | Score: | 72.5 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Expansion |
| 100,000 | - | - | - | 475,000 | 475,000 | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Potential project will rehabilitate houses, construct roads, upgrade waterline, and construct sewer lines in the Eliza Ln. neighborhood. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The residents in this area live in substandard housing, have inadequate water for fire safety and have failing septic tanks. The area is immediately adjacent to the city limits and can be annexed after the project is complete. Additional operating costs will be offset through utility fees and tax revenues. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The city hopes to apply for a CDBG Community Revitalization grant for \$850,000. An additional \$100,000 in city funds will help secure the grant and see the project is completed thoroughly. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | | \$ 50,000 | \$ 50,000 | | | | | | | 100,000 |
| CDBG Grant | | | \$ 425,000 | \$ 425,000 | | | | | | | 850,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | 475,000 | 475,000 | - | - | - | - | - | - | 950,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|--------------------------------------|---------------------------------|----------------|----------------|-----------------------------|--------------|--------------------------------------|------------------------------|---|----------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Russell St. CDBG Project | | | | | | | | | |
| Department: | | Administration, Public Works: Line N | | | | Budget Code #: 49-4770-8300 | | | Score: 72.5 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input checked="" type="checkbox"/> Expansion | |
| 100,000 | 50,000 | 50,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Project will rehabilitate 11 houses, remove 5 houses, upgrade the 2" waterline to a 6", and construct an 8" gravity sewer line along Russell Street and Pugh Road. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The residents in this area live in substandard housing, have inadequate water for fire safety and have failing septic tanks. The area is immediately adjacent to the city limits and can be annexed after the project is complete. The area also is near the city's recent Pugh Road water and sewer projects and can easily connect to them to upgrade the city's entire system. Additional operating costs will be offset through utility fees and tax revenues. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The city has been awarded an \$850,000 in CDBG funds and committed an additional \$100,000. Most of the housing work has been completed and infrastructure work is expected to be completed by November 2010. Costs for 2010 will include some housing and a large portion of the water-sewer costs. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | 25,000 | | | | | | | | | | 25,000 |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | 33,500 | | | | | | | | | | 33,500 |
| Building / Utility Construction | 523,500 | | | | | | | | | | 523,500 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | 582,000 | - | - | - | - | - | - | - | - | - | 582,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 582,000 | - | - | - | - | - | - | - | - | - | 582,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$ 50,000 | | | | | | | | | | 50,000 |
| CDBG Grant | \$ 532,000 | | | | | | | | | | 532,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 582,000 | - | - | - | - | - | - | - | - | - | 582,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|-------------------------------------|------------------------------------|--------|--|----|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | | | | |
| Project Title: | | Quint Fire Truck | | | | | | | | | | | | | |
| Department: | | Fire | | | Budget Code #: | | | | 10-5300-7400 | | | Score: | | 15 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | | | | |
| 905,820 | - | - | - | - | - | - | 800,000 | - | | | | | | | |
| Project Description | | | | | | | | | | | | | | | |
| Purchase a new quint fire truck. | | | | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | | | | |
| Purchase of a quint will decrease the city's reliance on other departments for mutual aid. A quint will provide the city with added fire protection equipment and potentially improve the city's ISO rating, decreasing insurance cost for local businesses. Fewer trucks will be needed if the city owns a quint. Operating impact still needs to be determined. Annual payments are calculated based on 100 percent financing at 5 percent for 5 years. | | | | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | | | | |
| The city will need to continue to rely on other volunteer departments for large structure fires. | | | | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | | | |
| Salaries / Benefits | | | | | | | | | | | - | | | | |
| Prof. & Consult. Services | | | | | | | | | | | - | | | | |
| Materials & Supplies | | | | | | | | | | | - | | | | |
| Maintenance / Fuel | | | | | | | | | | | - | | | | |
| Other | | | | | | | | | | | - | | | | |
| Total | - | - | - | - | - | - | - | - | - | - | - | | | | |
| Project Costs | | | | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | | | |
| Prelim Design / Plans | | | | | | | | | | | - | | | | |
| Engineering / Arch. Services | | | | | | | | | | | - | | | | |
| Land / ROW / Acquisition | | | | | | | | | | | - | | | | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | | | | |
| Building / Utility Construction | | | | | | | | | | | - | | | | |
| Equip / Machinery / Furniture | | | | | 800,000 | | | | | | 800,000 | | | | |
| Total Capital Cost Est. | - | - | - | - | 800,000 | - | - | - | - | - | 800,000 | | | | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | | | | |
| Total Expenditure Est. | - | - | - | - | 800,000 | - | - | - | - | - | 800,000 | | | | |
| Method(s) of Financing | | | | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | | | |
| Installment Purchase | | | | | | \$ 181,164 | \$ 181,164 | \$ 181,164 | \$ 181,164 | \$ 181,164 | 905,820 | | | | |
| | | | | | | | | | | | - | | | | |
| | | | | | | | | | | | - | | | | |
| | | | | | | | | | | | - | | | | |
| Total Project Financing | - | - | - | - | - | 181,164 | 181,164 | 181,164 | 181,164 | 181,164 | 905,820 | | | | |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|--------------------------------------|------------------------------|--|------------------------------------|------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Downtown Phase III | | | | | | | | | | |
| Department: | | Non-Departmental | | | Budget Code #: | | | 56-4970-0000 | | Score: | | 87.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| 2,098,250 | - | 1,500,000 | - | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Project will encompass College and Vance Streets to Beaman Street and include Connesstee Street. Utilities will be placed underground, streets repaved, sidewalks extended and made to match Phase 1 and 2 and streetscaping will be added. The old jail site will be converted into parking and a park and will connect with the College St. parking lot to include public art. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| This is a continuation of the city's efforts to revitalize downtown. It will improve the overall appearance of downtown and help economic development. Financing is based on 100 percent financing at 4.75 percent for 20 years. The City hopes to obtain a \$450,000 grant from USDA to help offset some of the cost. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| The project was originally bid in June 2009 but was delayed due to the economy. Since then work has been done to modify the plan and incorporate public art in partnership with the Arts Council. Delaying the project will not allow the city to benefit from the currently low construction prices. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | | | | | | | | | | - | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| USDA Loan | | \$136,500 | \$133,175 | \$129,850 | \$126,525 | \$123,200 | \$119,875 | \$116,550 | \$113,225 | \$109,900 | 1,108,800 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | 136,500 | 133,175 | 129,850 | 126,525 | 123,200 | 119,875 | 116,550 | 113,225 | 109,900 | 1,108,800 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|---------|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|--------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Gateway Project | | | | | | | | | |
| Department: | | Non-Departmental | | | Budget Code #: | | | 10-6600-7400 | | Score: | 50 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| 50,000 | | - | - | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | |
| | | | | 50,000 | - | - | - | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Purchase and development of land at entrance to city. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Meets Council goals to keep Clinton beautiful. This would also reduce the number of unsightly properties in the city and create a beautiful entry way into the city, which could potentially affect economic development. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The property will continue to sit as an unsightly area entering the city. Someone else could purchase the property and increase the price. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | | | | | | | | | | | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | 50,000 | | | | | | | | | 50,000 |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | | 50,000 | | | | | | | | | 50,000 |
| Total Oper. Impact Est. | | | | | | | | | | | - |
| Total Expenditure Est. | | 50,000 | | | | | | | | | 50,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$ 50,000 | | | | | | | | | 50,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | | 50,000 | | | | | | | | | 50,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|-------------------------------------|---|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Russell St. Community Development | | | | | | | | | |
| Department: | | Non-Departmental | | | Budget Code #: | | | 10-6600-7400 | | Score: | 30 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Expansion |
| 100,000 | - | - | - | - | - | - | - | - | 100,000 | | |
| Project Description | | | | | | | | | | | |
| Purchase and development of land for affordable housing. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| If the city's affordable housing project is successful the city will need to acquire land to continue the program. The city already owns several non-conforming lots along Russell St. Purchasing surrounding land could allow the city to recombine and subdivide the lots in order to construct affordable housing. The neighborhood is already part of a community revitalization project through CDBG funding. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| There will be vacant property inside the city limits with access to water and sewer. Ideally, a private developer would take advantage of the property, but if they do not and the city's housing program is successful, the city will need land for the program to provide affordable housing and build tax base. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | 100,000 | | | | 100,000 |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | | | | | | \$ 100,000 | | | | 100,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--|------------|------------|-------------|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | New Police Station | | | | | | | | | | |
| Department: | | Police | | | Budget Code #: | | | 10-5100-7300 | | | Score: 52.5 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Expansion | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 3,812,500 | - | - | - | - | - | - | 2,500,000 | - | | | | |
| Project Description | | | | | | | | | | | | |
| New police department to include two sally ports and additional space for growth. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| The police department continues to grow and does not have room in the existing building. The department has recently earned CALEA recognition despite evidence holding areas being offsite and meeting minimum standards. The department needs room to grow as new officers and detectives will be required to serve the citizens. Public safety grant money may be available from USDA. Annual payments are calculated based on 100 percent financing at 5 percent for 20 years. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| The longer the project is delayed the more difficult it will be for the department to perform at the level of service the city wishes to provide. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | 150,000 | | | | | | 150,000 | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | | | | 2,150,000 | | | | | | 2,150,000 | |
| Equip / Machinery / Furniture | | | | | 200,000 | | | | | | 200,000 | |
| Total Capital Cost Est. | - | - | - | - | 2,500,000 | - | - | - | - | - | 2,500,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | - | - | - | 2,500,000 | - | - | - | - | - | 2,500,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Installment Purchase | | | | | | \$ 250,000 | \$ 243,750 | \$ 237,500 | \$ 231,250 | \$ 225,000 | 1,187,500 | |
| USDA Grant | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | - | - | - | - | 250,000 | 243,750 | 237,500 | 231,250 | 225,000 | 1,187,500 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|------------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------------|---------|----------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Police Vehicle Replacement Program | | | | | | | | | |
| Department: | | Police | | Budget Code #: | | | | 10-5100-7400 | | Score: | 40 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | | |
| 100,000/yr | - | 75,000 | 103,000 | 106,090 | 109,273 | 112,551 | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | | |
| Project Description | | | | | | | | | | | |
| Purchase of police cars to replace old or inefficient vehicles. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Police cars accumulate a great deal of wear and tear through normal use. This is part of an ongoing replacement plan that ensures all cars are safe and capable of performing properly. This increases department effectiveness and sends a positive message when police vehicles look and are well maintained. No new operating costs are accrued as vehicles replace old ones and should be more efficient and require less maintenance. Subsequent years are adjusted based on 3 percent inflation. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| Older, less efficient cars with more maintenance costs and visible damage will have to be used, increasing costs and diminishing the departments ability to provide public safety effectively. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 75,000 | 77,250 | 79,568 | 81,955 | 84,413 | | | | | | 398,185 |
| Total Capital Cost Est. | 75,000 | 77,250 | 79,568 | 81,955 | 84,413 | - | - | - | - | - | 398,185 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 75,000 | 77,250 | 79,568 | 81,955 | 84,413 | - | - | - | - | - | 398,185 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$ 75,000 | \$ 77,250 | \$ 79,568 | \$ 81,955 | \$ 84,413 | | | | | | 398,185 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 75,000 | 77,250 | 79,568 | 81,955 | 84,413 | - | - | - | - | - | 398,185 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
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| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | 701 Sewer System Expansion | | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | | Score: 57.5 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> New <input type="checkbox"/> Renovation <input checked="" type="checkbox"/> Expansion | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 215,000 | - | - | 215,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Expand sewer system along Hwy 701 for future growth. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Extending the sewer system would provide easy access to the city's system for future development along Hwy 701 that could be incorporated into the city limits. Financing for this project will likely be grouped with the Raleigh Rd. sewer project and is indicated in the schedule below. The payments are based on financing of \$420,000 at 4.5 percent for 10 years with other projects. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Development has already begun along the city limits and we are not capturing that tax base because we do not have the necessary infrastructure in the area. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | 215,000 | | | | | | | | | 215,000 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | 215,000 | - | - | - | - | - | - | - | - | 215,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | 215,000 | - | - | - | - | - | - | - | - | 215,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| WS Capital Outlay | | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | 470,106 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 470,106 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------------------|--------------------------------------|---|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | 800 MHz Radios | | | | | | | | | | |
| Department: | Public Works | Budget Code #: | | | | | 10-5600-7400, 30-6600-7400 | Score: | 22.5 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 200,000 | - | - | - | - | - | - | - | 200,000 | | | |
| Project Description | | | | | | | | | | | |
| Purchase of 800 MHz radios for the Public Works Department. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| VHF radio frequencies will soon be narrow banded. This will reduce the quality and effectiveness of the current radio system. The 800 MHz radios will improve our quality and ability to provide better service. The Police Department and other public safety organizations already use 800 MHz radios. This system will allow interoperability for improved service, especially during emergencies. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The department head and key supervisors already have 800 MHz radios on order. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | | | | | | | | | | | - |
| GF Capital Outlay | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|--------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------------------|------------------|---|---------|-------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Automated Meter Reading System | | | | | | | | | | |
| Department: | Public Works: Line Maintenance | Budget Code #: | | | | | 30-8100-3300, 30-8100-7300 | Score: | 35 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | <input checked="" type="checkbox"/> Replacement <input checked="" type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Expansion | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | |
| 800,000 | - | - | - | - | - | - | - | - | - | 800,000 | |
| Project Description | | | | | | | | | | | |
| Replace meters with an automated system and convert to a gallons measurement instead of cubic feet. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| There is potential for increased revenues through more accurate meters and savings from reduced hours and maintenance costs. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The city is researching the possibility of performance contracting for this service. This type of contracting would result in a self-financing project and the debt accrued would be paid for with the annual savings of switching to the new meter system. If the project is self-support it will not affect the city's debt capacity. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Installment Purchase | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|--|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Caison Building Renovation | | | | | | | | | | |
| Department: | Public Works | Budget Code #: | | | | | 10-6600-7300 | Score: | | 35 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| - | - | - | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Renovate Caison Building | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Renovate the building to make it the "operations" center for public works. Make a larger lunch room/training room for PW employees with proper facilities (sink, power, etc). Construct a locker room/rest room area. Construct a joint office for crew leaders and new offices for the supervisors. This project can be phased to first meet the immediate need of lunch room/training room space then onto offices and storage. There will be an annual cost for utilities (gas, electric, water, sewer). | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The existing PW building is being out grown and there is not enough restroom space nor adequate facilities for a lunch room/training room. If delayed we will have to expand the existing building. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | | |
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| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Deer Track Sewer System | | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | | Score: 30 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 1,067,500 | - | - | - | 700,000 | - | - | - | - | - | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | |
| | | | | | | | | | | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | | |
| Install a lift station and sewer system. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Project would replace simplex station maintenance and create greater sewer capacity in area. Financing is based on \$700,000 at 5 percent for 10 years. Half of the cost can be recouped through special assessment. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | | | | 700,000 | | | | | | 700,000 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | - | - | - | 700,000 | - | - | - | - | - | 700,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | - | - | - | 700,000 | - | - | - | - | - | 700,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Installment Purchase | | | | \$ 70,000 | \$ 68,250 | \$ 66,500 | \$ 64,750 | \$ 63,000 | \$ 61,250 | \$ 59,500 | 453,250 | |
| Special Assessment | | | | \$ 350,000 | | | | | | | 350,000 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | - | - | 420,000 | 68,250 | 66,500 | 64,750 | 63,000 | 61,250 | 59,500 | 803,250 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Deer Track Water Line Loop | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | Score: | 62.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 300,000 | - | - | 300,000 | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Loop water line for increased fire protection. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Project will improve fire protection and create greater pressure and better water quality. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | 300,000 | | | | | | | | | 300,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | 300,000 | - | - | - | - | - | - | - | - | 300,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | 300,000 | - | - | - | - | - | - | - | - | 300,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | | \$ 300,000 | | | | | | | | | 300,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | 300,000 | - | - | - | - | - | - | - | - | 300,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|---------------|--|---------------|---------------|------------------|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Eliza Ln. Water-Sewer System | | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | | Score: 72.5 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input type="checkbox"/> New <input type="checkbox"/> Renovation <input checked="" type="checkbox"/> Expansion | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 1,123,375 | - | - | 550,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Expand water and sewer system along near Eliza Lane to serve community development in the area and provide infrastructure for future growth along Hwy 701 and US 421. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Extending the sewer system would provide easy access to the city's system for future development along Hwy 701 and US 421 that could be incorporated into the city limits. Financing calculated based on \$550 thousand financed at 4.25 percent for 10 years. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Development has already exists along 701 and we are not capturing that tax base because we do not have the necessary infrastructure in the area. The system would also help improve the Eliza Ln. neighborhood and coincides with the Eliza Ln. Community Revitalization project. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | - | - | - | - | - | - | - | - | - | - | - | |
| Prof. & Consult. Services | - | - | - | - | - | - | - | - | - | - | - | |
| Materials & Supplies | - | - | - | - | - | - | - | - | - | - | - | |
| Maintenance / Fuel | - | - | - | - | - | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | - | - | - | - | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | - | - | - | - | - | - | - | - | - | - | - | |
| Engineering / Arch. Services | - | 200,000 | - | - | - | - | - | - | - | - | 200,000 | |
| Land / ROW / Acquisition | - | 75,000 | - | - | - | - | - | - | - | - | 75,000 | |
| Clear / Grade / Site Prep | - | 25,000 | - | - | - | - | - | - | - | - | 25,000 | |
| Building / Utility Construction | - | 1,000,000 | - | - | - | - | - | - | - | - | 1,000,000 | |
| Equip / Machinery / Furniture | - | - | - | - | - | - | - | - | - | - | - | |
| Total Capital Cost Est. | - | 1,300,000 | - | - | - | - | - | - | - | - | 1,300,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | 1,300,000 | - | - | - | - | - | - | - | - | 1,300,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| CDBG Infrastructure Grant | - | \$ 750,000 | - | - | - | - | - | - | - | - | 750,000 | |
| Installment Purchase | - | - | \$ 78,375 | \$ 76,038 | \$ 73,700 | \$ 71,363 | \$ 69,025 | \$ 66,688 | \$ 64,350 | \$ 62,013 | 561,550 | |
| | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | |
| Total Project Financing | - | 750,000 | 78,375 | 76,038 | 73,700 | 71,363 | 69,025 | 66,688 | 64,350 | 62,013 | 1,311,550 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------------|---------|--------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Storage Building | | | | | | | | | |
| Department: | | Public Works: Garage | | | Budget Code #: | | | 10-5610-7300 | | Score: | 12.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | | |
| 30,000 | - | - | - | - | 30,000 | - | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | | |
| Project Description | | | | | | | | | | | |
| Remove and replace storage building | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Replace the metal stick built building with a pre-fabricated structurally sound storage building. The building will be used to store tires, hydraulic cylinders, brake drums and other larger parts that clutter floor space in the garage. The new building will be designed/built to the dimensions on 12'W * 24'L * 12'H with a roll up door on the side facing the garage and a walk in door facing the gas pumps. The building will also be big enough to store the smaller sewer truck during freezing conditions. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The current building is not structurally sound and could fall down during a storm event. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | 250 | 250 | 250 | 250 | 250 | 250 | 1,500 |
| Total | - | - | - | - | 250 | 250 | 250 | 250 | 250 | 250 | 1,500 |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | 30,000 | | | | | | | 30,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | 30,000 | - | - | - | - | - | - | 30,000 |
| Total Oper. Impact Est. | - | - | - | - | 250 | 250 | 250 | 250 | 250 | 250 | 1,500 |
| Total Expenditure Est. | - | - | - | 30,000 | 250 | 250 | 250 | 250 | 250 | 250 | 31,500 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | | | \$30,000 | | | | | | | 30,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | 30,000 | - | - | - | - | - | - | 30,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--|----------|---------|---------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Garbage Truck Replacement | | | | | | | | | | |
| Department: | Public Works: Sanitation | Budget Code #: 10-5900-7400 | | | | | Score: 10 | | | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Expansion | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | |
| 200,562 | - | - | - | - | - | 175,000 | - | | | | |
| Project Description | | | | | | | | | | | |
| Replacement of Garbage trucks on a rotational cycle. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Each truck has a useful life expectancy of 7-10 years, five of which is in a primary role. Once complete with the primary role each truck then serves the remaining time as a backup truck. Financing is calculated as 100 percent at 5.5 percent for 5 years. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| As with any aging fleet, the vehicles spend more time in the shop | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | 175,000 | | | | | | 175,000 |
| Total Capital Cost Est. | - | - | - | - | 175,000 | - | - | - | - | - | 175,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | 175,000 | - | - | - | - | - | 175,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Installment Purchase | | | | | \$40,112 | \$40,112 | \$40,112 | \$40,112 | \$40,112 | | 200,560 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | 40,112 | 40,112 | 40,112 | 40,112 | 40,112 | - | 200,560 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|---------------|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------------|---------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Truck Replacement | | | | | | | | | |
| Department: | | Public Works: Grounds | | | Budget Code #: | | | 10-6400-7400 | | Score: | 15 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| | | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | |
| 55,000 | | - | 20,000 | 19,000 | 16,000 | - | - | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Truck replacement | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Replace the vehicles used in the division. They use a 1997 Dodge, a 1996 Ranger, a 1997 F-150 and a 1999 F-250. Replace one with a crew cab that can be utilized in the non-growing season when the crew works together and eliminates taking multiple trucks to the same job site. The others replace with full size trucks due to the pulling of the trailers and hauling the spraying equipment. A full-size truck is scheduled for year one, a compact crew cab for year two, and a standard compact pickup for year three. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| If the replacement of the vehicles is delayed, there would be more break downs and time in the shop, making the vehicles non productive. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$20,000 | \$19,000 | \$16,000 | | | | | | | | 55,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 20,000 | 19,000 | 16,000 | - | - | - | - | - | - | - | 55,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Impeller replacement | | | | | | | | | | |
| Department: | Public Works: WWTP | Budget Code #: | | | | | 30-8200-7400 | | Score: | 37.5 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 120,000 | - | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | - | | | |
| Project Description | | | | | | | | | | | |
| Replacement of the impellers for the pumps at the JAB, buy replacing 3 each year for the next 5 years | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The impellers have not been replaced since 1995, original construction. This past year we had two pumps fail due to the impellers. Replacing them would be a preventative maintenance task, but the cost and extending the life of the pumps would be seen. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| Pump failure and costly emergency repairs | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | | | | | | 120,000 |
| Total Capital Cost Est. | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | - | - | - | - | - | 120,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | - | - | - | - | - | 120,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | \$24,000 | \$24,000 | \$24,000 | \$24,000 | \$24,000 | | | | | | 120,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | - | - | - | - | - | 120,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|------------------|----------|--|---------|------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Industrial Park Pump Station | | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | Score: | | 32.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | <input type="checkbox"/> Replacement <input type="checkbox"/> New <input type="checkbox"/> Renovation <input checked="" type="checkbox"/> Expansion | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 1,025,000 | - | - | - | - | - | - | 500,000 | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Construct pump station and sewer lines to serve industrial park. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Pump station and sewer lines will provide easier access to the city's system and potentially encourage development in the industrial park. Financing calculated based on \$500 thousand financed at 5 percent for 10 years. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Many parcels already sit vacant in the industrial park and without easy, affordable access to water and sewer, this is not likely to change. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | | | | 500,000 | | | | | | 500,000 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | - | - | - | 500,000 | - | - | - | - | - | 500,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | - | - | - | 500,000 | - | - | - | - | - | 500,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Installment Purchase | | | | | | \$75,000 | \$72,500 | \$70,000 | \$67,500 | \$65,000 | 350,000 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | - | - | - | - | 75,000 | 72,500 | 70,000 | 67,500 | 65,000 | 350,000 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Leaf Machine Replacement | | | | | | | | | | |
| Department: | Public Works: Streets | Budget Code #: | | | | | 10-5600-7400 | Score: | 45 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 25,000 | | 25,000 | - | - | - | - | - | | | | |
| Project Description | | | | | | | | | | | |
| Replacement of the 1996 Tarco Leaf Machine | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The life expectancy of these machines the way the department uses them is 8 - 10 years. We have a sandy soil and the sand just eats away the inside of the machine. Currently we try to solely use the 2004 model as the efficiency of the 1996 model is low. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| If delayed, and this machine breaks down it would take us longer to do our leaf pick up when we are in full swing. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 25,000 | | | | | | | | | | 25,000 |
| Total Capital Cost Est. | 25,000 | - | - | - | - | - | - | - | - | - | 25,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 25,000 | - | - | - | - | - | - | - | - | - | 25,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$25,000 | | | | | | | | | | 25,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 25,000 | - | - | - | - | - | - | - | - | - | 25,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|------------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|--|------------------------------------|--------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Public Works Compound Improvements | | | | | | | | | |
| Department: | | Public Works: Building Maintenance | | | Budget Code #: | | | 10-5550-7400 | | Score: | 30 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Expansion | |
| 20,000 | - | | 20,000 | - | - | - | - | - | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Public Works Compound Improvements - parking lot repair and resurfacing | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| In a continued effort to keep the appearance of the public works compound these items are also maintenance type requests. The parking lot and other areas have multiple failures that hold water and ice. Paving the area buy the tracks for improved parking conditions will improve appearance and benefit employees. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| If we do not address the paving soon, the entire parking lot and compound will be rubble. There is a heavy traffic load and sharp turning that contribute. The painting and storage areas are for aesthetics. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | 20,000 | | | | | | | | | 20,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | 20,000 | - | - | - | - | - | - | - | - | 20,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | 20,000 | - | - | - | - | - | - | - | - | 20,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$20,000 | | | | | | | | | 20,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | 20,000 | - | - | - | - | - | - | - | - | 20,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|---------|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|---------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Stockpile area | | | | | | | | | |
| Department: | | Public Works: Grounds | | | Budget Code #: | | | 10-6400-7400 | | Score: | 50 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| 30,000 | | - | - | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | |
| | | | | 30,000 | - | - | - | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Construct stockpile area near WWTP for street and cemetery materials. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| A new area will give a cleaner appearance to the cemeteries and public works compound by keeping dirt stockpiles out of the public view. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | | | | | | | | | | | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | 30,000 | | | | | | | | | 30,000 |
| Total Capital Cost Est. | | 30,000 | | | | | | | | | 30,000 |
| Total Oper. Impact Est. | | | | | | | | | | | |
| Total Expenditure Est. | | 30,000 | | | | | | | | | 30,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$ 30,000 | | | | | | | | | 30,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | | 30,000 | | | | | | | | | 30,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|---------|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------------|--------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Streets Vehicle Replacement | | | | | | | | | |
| Department: | | Public Works: Streets | | | Budget Code #: | | | 10-5600-7400 | | Score: | 15 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| 99,000 | | - | - | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | |
| | | | | 39,000 | 35,000 | 25,000 | | | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Replacement of crew pick-up truck and dump body ton trucks (3). | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| These vehicles are used in the daily operation and maintenance of the streets department. Our existing fleet is aging and has a lot of mileage on the vehicles. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| If the replacement of the vehicles is delayed, there would be more break downs and time in the shop, making the vehicles non productive. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | | | | | | | | | | | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | 39,000 | 35,000 | 25,000 | | | | | | | 99,000 |
| Total Capital Cost Est. | | 39,000 | 35,000 | 25,000 | | | | | | | 99,000 |
| Total Oper. Impact Est. | | | | | | | | | | | - |
| Total Expenditure Est. | | 39,000 | 35,000 | 25,000 | | | | | | | 99,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$ 39,000 | \$ 35,000 | \$ 25,000 | | | | | | | 99,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | | 39,000 | 35,000 | 25,000 | | | | | | | 99,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--|----------|----------|-----------|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Raleigh Rd. Sewer System Expansion | | | | | | | | | | |
| Department: | | Public Works: Line Maintenance | | | Budget Code #: | | | 30-8100-7300 | | | Score: 35 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: <input type="checkbox"/> Replacement <input type="checkbox"/> New <input type="checkbox"/> Renovation <input checked="" type="checkbox"/> Expansion | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | | | | | |
| 205,000 | - | | 205,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Expand sewer system along Raleigh Rd. for future growth. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Extending the sewer system would provide easy access to the city's system for future development along Raleigh Rd. that could be incorporated into the city limits. Financing for this project will likely be grouped with the 701 sewer project and is indicated in the schedule below. The payments are based on financing of \$420,000 at 4.5 percent for 10 years. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Development has already begun along the city limits and we are not capturing that tax base because we do not have the necessary infrastructure in the area. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | 205,000 | | | | | | | | | 205,000 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | 205,000 | - | - | - | - | - | - | - | - | 205,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | 205,000 | - | - | - | - | - | - | - | - | 205,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| WS Capital Outlay | | | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | \$52,234 | 417,872 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | - | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 52,234 | 417,872 | |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|-------------------------------------|------------------------------------|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Recycling Truck | | | | | | | | | | |
| Department: | | Public Works: Sanitation | | | Budget Code #: | | | 10-5900-7400 | | | Score: 27.5 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| 195,415 | - | - | - | 180,000 | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | | |
| Purchase of a recycle collection vehicle | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| To perform curbside collection for recyclables. Payments based on financing \$130,000 at 4.5 percent for five years. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| We are unable to provide curbside recycling in-house with current equipment. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 270,000 | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 180,000 | |
| Other | | | | | | | | | | | - | |
| Total | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 450,000 | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | | | | | | | | | | - | |
| Equip / Machinery / Furniture | | | 180,000 | | | | | | | | 180,000 | |
| Total Capital Cost Est. | - | - | 180,000 | - | - | - | - | - | - | - | 180,000 | |
| Total Oper. Impact Est. | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 450,000 | |
| Total Expenditure Est. | - | 50,000 | 230,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 630,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| GF Capital Outlay | | | 50,000 | | | | | | | | 50,000 | |
| Installment Purchase | | | | 29,083 | 29,083 | 29,083 | 29,083 | 29,083 | | | 145,415 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | - | 50,000 | 29,083 | 29,083 | 29,083 | 29,083 | 29,083 | - | - | 195,415 | |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------|-------------------------------------|------------------------------------|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | Street resurfacing | | | | | | | | | | | |
| Department: | Public Works: Streets | Budget Code #: | 10-5600-7000 | | | | | Score: | 95 | | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| 225,000/yr | - | - | 225,000 | 225,000 | 225,000 | 250,000 | 250,000 | | | | | |
| Project Description | | | | | | | | | | | | |
| Resurfacing of streets throughout the city on a 10 - 12 year cycle. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| Proper maintenance of our roads will prevent pavement failures which could cause damage to vehicles and/or injuries. Roads are selected based upon criterion established by the American Public Works Association (APWA) and the Asphalt Institute. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Resurfacing was delayed in 2001 and it had a "snowball" affect and it pushed everything back putting the heavily traveled at risk for faster pavement failure. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | | | | | | | | | | - | |
| Engineering / Arch. Services | | | | | | | | | | | - | |
| Land / ROW / Acquisition | | | | | | | | | | | - | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | 225,000 | 225,000 | 225,000 | 250,000 | 250,000 | 275,000 | 275,000 | 300,000 | 300,000 | 2,325,000 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | 225,000 | 225,000 | 225,000 | 250,000 | 250,000 | 275,000 | 275,000 | 300,000 | 300,000 | 2,325,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | 225,000 | 225,000 | 225,000 | 250,000 | 250,000 | 275,000 | 275,000 | 300,000 | 300,000 | 2,325,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Powell Bill | | \$225,000 | \$225,000 | \$225,000 | \$250,000 | \$250,000 | \$275,000 | \$275,000 | \$300,000 | \$300,000 | 2,325,000 | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| | | | | | | | | | | | - | |
| Total Project Financing | - | 225,000 | 225,000 | 225,000 | 250,000 | 250,000 | 275,000 | 275,000 | 300,000 | 300,000 | 2,325,000 | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|---|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Purchase Tractor & Side Cutter | | | | | | | | | |
| Department: | | Public Works: Grounds | | | Budget Code #: | | | 10-6400-7400 | | Score: | 60 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 85,000 | - | - | 85,000 | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Purchase new side cutter (\$30,000)and 4x4 tractor with enclosed cab (\$55,000) | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The current side cutter has major mechanical issues and structural problems. One time in the rights-of-way, the bearings seized up on the rotational shaft and due to the centrifugal force, the blades broke off and impaled a tree. This has happened 2 or 3 times. During last cutting season the side cutter was down for 1 1/2 months waiting on parts. We will have to purchase a new tractor and side cutter as no new side-cutter models can fit our older tractor. The old tractor is in good operating condition and can be used elsewhere in the organization. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| Running the risk of injuring an employee. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | 85,000 | | | | | | | | | 85,000 |
| Total Capital Cost Est. | - | 85,000 | - | - | - | - | - | - | - | - | 85,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | 85,000 | - | - | - | - | - | - | - | - | 85,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$85,000 | | | | | | | | | 85,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | 85,000 | - | - | - | - | - | - | - | - | 85,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|---------------|-------------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|------------------------------------|---------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Vehicle Replacement | | | | | | | | | |
| Department: | | Public Works : W/S Line Maintenance | | | Budget Code #: | | | 30-8100-7400 | | Score: | 15 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| 65,000 | | - | 35,000 | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> New | |
| | | | | 30,000 | - | - | - | - | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Replacement of vehicles | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Replace the 2001 Ford F-350 crew cab utility truck and the 1991 Ford F-550 flat bed. These trucks are used daily for the maintenance of the utility system. Our fleet is aging and has a lot of mileage. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| If the replacement of the vehicles is delayed, there would be more break downs and time in the shop, making the vehicles non productive. These are replacement vehicles and will not add any new operating costs. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 35,000 | 3,000 | | | | | | | | | 38,000 |
| Total Capital Cost Est. | 35,000 | 3,000 | - | - | - | - | - | - | - | - | 38,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 35,000 | 3,000 | - | - | - | - | - | - | - | - | 38,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | \$35,000 | \$30,000 | | | | | | | | | 65,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 35,000 | 30,000 | - | - | - | - | - | - | - | - | 65,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | UV Disinfection System | | | | | | | | | | |
| Department: | Public Works: Wastewater | Budget Code #: 30-8200-7300 | | | | | Score: 30 | | | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 600,000 | - | - | - | - | - | - | - | - | 600,000 | | |
| Project Description | | | | | | | | | | | |
| Installation of Ultra Violet disinfection at WWTP | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| This installation will discontinue our chlorine use of disinfection. It is a safety issue for employees. There is concern about the continued use of chlorine. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | - | - | - | - | - | - |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Installment Purchase | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|--------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|-------------------------------------|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Portable Generator for Wells | | | | | | | | | | |
| Department: | Public Works: Water Production | Budget Code #: | 30-8300-7400 | | | | | Score: | 25 | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 55,000 | - | 55,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| New generators for wells 12, 13, and 17. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Currently the wells have direct drive engines that run the pumps but no chemical feed systems. We are required to inject chlorine and fluoride for water safety. These new generators will run all the electrical components at the well sites. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| These wells will not have backup power in the event of an emergency. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 55,000 | | | | | | | | | | 55,000 |
| Total Capital Cost Est. | 55,000 | - | - | - | - | - | - | - | - | - | 55,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 55,000 | - | - | - | - | - | - | - | - | - | 55,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | \$55,000 | | | | | | | | | | 55,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 55,000 | - | - | - | - | - | - | - | - | - | 55,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|--------------------------------------|------------------------------|-------------------------------------|---|--|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | Well Field and Plant Expansion | | | | | | | | | | |
| Department: | | Public Works: Water Production | | | Budget Code #: | | | 30-8300-7300 | | | Score: 90 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Expansion | |
| 4,057,500 | 458,000 | - | 4,600,000 | | - | - | - | - | | | | |
| Project Description | | | | | | | | | | | | |
| Installation of more wells to feed the water plant. | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| More water availability and a greater capacity for fire and industry use. The City has obligated water for Smithfield's use that can potentially hinder supporting other commercial and industrial growth because if Smithfield begins using city water, the city will reach its maximum capacity. The clear well addition has been financed with stimulus money. Adding new wells and expanding the water production plant will be done with a USDA loan and potential 40 percent grant. The remaining balance of \$2.6 million would be financed through USDA for 40 years. Financing for the CIP has been calculated at 4.5 percent for 20 years to amortize the loan at an earlier date and reduce interest costs. | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| If delayed, it could prevent future industry from moving into the area and city growth. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Salaries / Benefits | | | | | | | | | | | - | |
| Prof. & Consult. Services | | | | | | | | | | | - | |
| Materials & Supplies | | | | | | | | | | | - | |
| Maintenance / Fuel | | | | | | | | | | | - | |
| Other | | | | | | | | | | | - | |
| Total | - | - | - | - | - | - | - | - | - | - | - | |
| Project Costs | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Prelim Design / Plans | | 65,000 | | | | | | | | | 65,000 | |
| Engineering / Arch. Services | | 264,317 | | | | | | | | | 264,317 | |
| Land / ROW / Acquisition | | 15,000 | | | | | | | | | 15,000 | |
| Clear / Grade / Site Prep | | | | | | | | | | | - | |
| Building / Utility Construction | | 4,255,683 | | | | | | | | | 4,255,683 | |
| Equip / Machinery / Furniture | | | | | | | | | | | - | |
| Total Capital Cost Est. | - | 4,600,000 | - | - | - | - | - | - | - | - | 4,600,000 | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | |
| Total Expenditure Est. | - | 4,600,000 | - | - | - | - | - | - | - | - | 4,600,000 | |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | |
| Stimulus Grant | | | | | | | | | | | - | |
| Stimulus 0% Loan | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | \$11,450 | 114,500 | |
| USDA Grant | | \$2,000,000 | | | | | | | | | 2,000,000 | |
| USDA Loan | | | \$247,000 | \$241,150 | \$235,300 | \$229,450 | \$223,600 | \$217,750 | \$211,900 | \$206,050 | 1,812,200 | |
| Total Project Financing | 11,450 | 2,011,450 | 258,450 | 252,600 | 246,750 | 240,900 | 235,050 | 229,200 | 223,350 | 217,500 | 3,926,700 | |



| City of Clinton, North Carolina | | | | | | | | | | | | |
|---|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--|---|---------|---------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | |
| Project Title: | | SCADA Upgrades | | | | | | | | | | |
| Department: | | Public Works: WWTP | | | Budget Code #: | | | 30-8200-7400 | | Score: | 20 | |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| 250,000 | | - | - | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | | |
| | | | | - | - | 250,000 | - | - | <input checked="" type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Expansion | | |
| Project Description | | | | | | | | | | | | |
| Upgrade SCADA system for WWTP and Lift Stations | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | |
| The current operating system for the plant SCADA is Windows 3.x and we are unable to find people to make programming repairs. By upgrading the SCADA to current technology, we will be able to monitor at the control room and remotely. This project would be phased to include the plant, sampling, and the lift stations | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | |
| Running the risk of the system malfunctioning and not being able to repair the system. | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | |
| Type of Expenditure | | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | | - |
| Other | | | | | | | | | | | | - |
| Total | | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | | |
| Activity | | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | | - |
| Equip / Machinery / Furniture | | | | | 250,000 | | | | | | | 250,000 |
| Total Capital Cost Est. | | - | - | - | 250,000 | - | - | - | - | - | - | 250,000 |
| Total Oper. Impact Est. | | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | | - | - | - | 250,000 | - | - | - | - | - | - | 250,000 |
| Method(s) of Financing | | | | | | | | | | | | |
| Funding Source(s) | | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| WS Capital Outlay | | | | | | | | | | | | - |
| | | | | | | | | | | | | - |
| | | | | | | | | | | | | - |
| | | | | | | | | | | | | - |
| Total Project Financing | | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|-------------------------------------|---|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Bellamy Center Addition | | | | | | | | | | |
| Department: | Recreation | Budget Code #: | | | | | 10-6200-7300 | | Score: | 20 | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Expansion |
| 3,448,212 | - | - | - | - | - | - | - | - | 3,448,212 | | |
| Project Description | | | | | | | | | | | |
| Construction of additional program space, restrooms, and gym. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The Bellamy Center is overcrowded with programs and we have need for a new gym as we continually have to use the schools facilities and compete for time with other organizations. Our basketball and volleyball programs continue to grow and may soon outgrow our two gyms and the use of the Sunset School gym. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| Recreation programs are increasing every year and the number of participants has grown steadily over the past five years. The popularity of the programs requires more space and the ability for staff to work efficiently and effectively. Current conditions limit our ability to grow our programs and provide adequate service. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | 367,071 | | | | | 367,071 |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | 3,081,141 | | | | | 3,081,141 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | - | - | - | - | 3,448,212 | - | - | - | - | 3,448,212 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | - | - | - | - | 3,448,212 | - | - | - | - | 3,448,212 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Installment Purchase | | | | | | | | | | | - |
| GO Bonds | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | - | - | - | - | - | - | - | - | - | - |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|---------|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|---|---|--------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Royal Lane Fencing | | | | | | | | | |
| Department: | | Recreation | | | Budget Code #: | | | 10-6200-7300 | | Score: | 7.5 |
| Total Requested Funds | | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | |
| 72,500 | | - | - | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input checked="" type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | |
| | | | | 14,500 | 14,500 | 14,500 | 14,500 | 14,500 | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | |
| Project Description | | | | | | | | | | | |
| Replace post fencing with white vinyl fencing. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| This is a phased project that began two years ago and should be completed in the next five years. It improves the appearance of the park and promotes safety along the roads as drivers slow down because of the narrowing effect created by the fences. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The park can be completely finished within five years under this plan. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | 14,500 | 14,500 | 14,500 | 14,500 | 14,500 | | | | | 72,500 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | 14,500 | 14,500 | 14,500 | 14,500 | 14,500 | - | - | - | - | 72,500 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | 14,500 | 14,500 | 14,500 | 14,500 | 14,500 | - | - | - | - | 72,500 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$ 14,500 | \$ 14,500 | \$ 14,500 | \$ 14,500 | \$ 14,500 | | | | | 72,500 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | 14,500 | 14,500 | 14,500 | 14,500 | 14,500 | - | - | - | - | 72,500 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|---|--|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | | Playground Equipment Replacement | | | | | | | | | |
| Department: | | Recreation | | | Budget Code #: | | | 10-6200-7300 | | Score: | 70 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 94,000 | 14,000 | 25,000 | 22,000 | 24,500 | 22,500 | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Five year plan to refurbish and replace old playground equipment throughout the city. This is year 2 of the program. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| Much of the playground equipment is 15 years old or older. Safety hazards exist as equipment becomes old and breaks or does not function properly. Each playground in the city will be evaluated and updated with safe equipment. This plan will also attempt to standardize playground at each park giving all citizens access to the same recreational opportunities. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| Liability concerns from old, faulty equipment. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | | | | | | | | | | - |
| Equip / Machinery / Furniture | 22,000 | 22,000 | 24,500 | 22,500 | | | | | | | 91,000 |
| Total Capital Cost Est. | 22,000 | 22,000 | 24,500 | 22,500 | - | - | - | - | - | - | 91,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 22,000 | 22,000 | 24,500 | 22,500 | - | - | - | - | - | - | 91,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$25,000 | \$22,000 | \$24,500 | \$22,500 | | | | | | | 94,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 25,000 | 22,000 | 24,500 | 22,500 | - | - | - | - | - | - | 94,000 |



| City of Clinton, North Carolina | | | | | | | | | | | |
|---|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|--|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Pool Refurbishment | | | | | | | | | | |
| Department: | Recreation | | | Budget Code #: | | | | 10-6200-7300 | | | |
| Score: | | 57.5 | | | | | | | | | |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 58,000 | - | 58,000 | - | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| Refurbishing the pool to extend its life and ensure safety compliance. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| The pool meets all safety compliances, including Virginia-Graham-Baker, as of April 2010. Safety concerns and durability concerns regarding skimmers and the pool lining integrity exists. This project should extend the life of the pool 20 years by resurfacing it and replacing all skimmers. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The pool will continue to need annual repairs beyond normal maintenance that will cost more in the long run. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | 58,000 | | | | | | | | | | 58,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | 58,000 | - | - | - | - | - | - | - | - | - | 58,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | 58,000 | - | - | - | - | - | - | - | - | - | 58,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | \$58,000 | | | | | | | | | | 58,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | 58,000 | - | - | - | - | - | - | - | - | - | 58,000 |



| City of Clinton, North Carolina | | | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|--------------------------------------|---|-------------------------------------|------------------------------------|--|------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | | | |
| Project Title: | | Recreation Resource Center | | | | | | | | | | | |
| Department: | | Recreation | | | Budget Code #: | | | 10-6200-7300 | | | Score: | | 57.5 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input checked="" type="checkbox"/> New | <input type="checkbox"/> Renovation | <input type="checkbox"/> Expansion | | |
| 2,006,359 | - | - | 1,400,000 | - | - | - | - | - | - | - | - | | |
| Project Description | | | | | | | | | | | | | |
| Construction of a new administration and program building to provide more program space, fitness area, offices, storage, and training spaces. | | | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | | | |
| The current office is more than thirty years old and has inadequate space for the needs of the Recreation Department. There is not enough room for equipment storage (much is stored in the restrooms) and there is no place for staff to meet or for citizens to express their concerns privately. The building is inefficient in regards to energy as well and although the new building is larger there is not expected to be any significant increase in operating cost due to the LEED design of the building. The Bellamy Center is overcrowded with programs and we have demand for fitness equipment and training that will be addressed in the new building. Financing is based on 100 percent financing at 4.25 percent for 20 years. This project also includes walking trails asked for through citizen surveys. | | | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | | | |
| Recreation programs are increasing every year and the number of participants has grown steadily over the past five years. The popularity of the programs requires more storage space and the ability for staff to work efficiently and effectively. The current cramped quarters and inadequate space will continue to hinder the department's efforts and hinder the department from providing the best service possible. | | | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | |
| Salaries / Benefits | | | | | | | | | | | - | | |
| Prof. & Consult. Services | | | | | | | | | | | - | | |
| Materials & Supplies | | | | | | | | | | | - | | |
| Maintenance / Fuel | | | | | | | | | | | - | | |
| Other | | | | | | | | | | | - | | |
| Total | - | - | - | - | - | - | - | - | - | - | - | | |
| Project Costs | | | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | |
| Prelim Design / Plans | | | | | | | | | | | - | | |
| Engineering / Arch. Services | | 153,920 | | | | | | | | | 153,920 | | |
| Land / ROW / Acquisition | | | | | | | | | | | - | | |
| Clear / Grade / Site Prep | | 86,995 | | | | | | | | | 86,995 | | |
| Building / Utility Construction | | 1,084,071 | | | | | | | | | 1,084,071 | | |
| Equip / Machinery / Furniture | | 62,228 | | | | | | | | | 62,228 | | |
| Total Capital Cost Est. | - | 1,387,214 | - | - | - | - | - | - | - | - | 1,387,214 | | |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - | | |
| Total Expenditure Est. | - | 1,387,214 | - | - | - | - | - | - | - | - | 1,387,214 | | |
| Method(s) of Financing | | | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total | | |
| Installment Purchase | | | \$ 128,324 | \$ 125,376 | \$ 122,428 | \$ 119,480 | \$ 116,532 | \$ 113,584 | \$ 110,636 | \$ 107,688 | 944,047 | | |
| | | | | | | | | | | | - | | |
| | | | | | | | | | | | - | | |
| | | | | | | | | | | | - | | |
| Total Project Financing | - | - | 128,324 | 125,376 | 122,428 | 119,480 | 116,532 | 113,584 | 110,636 | 107,688 | 944,047 | | |



| City of Clinton, North Carolina | | | | | | | | | | | |
|--|------------------------------|-----------------------------------|---------------------------------|----------------|----------------|----------------|--------------|--------------------------------------|------------------------------|--|------------------------------------|
| Capital Improvement Plan FY2010-2011 to FY2014-2015 | | | | | | | | | | | |
| Project Title: | Royal Lane Rehab | | | | | | | | | | |
| Department: | Recreation | | | Budget Code #: | | | | 10-6200-7300 | | Score: | 25 |
| Total Requested Funds | Total Appropriations to Date | Year 1 FY2010-2011 Appropriations | Unappropriated Subsequent Years | | | | | Type of Project: | | | |
| | | | Year 2 FY11-12 | Year 3 FY12-13 | Year 4 FY13-14 | Year 5 FY14-15 | Future Years | <input type="checkbox"/> Replacement | <input type="checkbox"/> New | <input checked="" type="checkbox"/> Renovation | <input type="checkbox"/> Expansion |
| 250,000 | - | - | 500,000 | - | - | - | - | - | - | - | |
| Project Description | | | | | | | | | | | |
| A multi-phase project to reconstruct tennis courts, basketball courts, the track, fencing around ball fields, the amphitheater, and add new walking trails. | | | | | | | | | | | |
| Project Justification | | | | | | | | | | | |
| All eight courts are beyond their useful life. Multiple cracks exist on the courts and some courts in the back of the park are unplayable. The condition of the courts projects a bad image in regards to appearance and interest in recreation. The cracks may become a liability of someone injures themselves due to the cracks expanding. The track is heavily used for various events such as Relay for Life and is popular among walkers year round. The track has begun to deteriorate and has never been repaired. All field fencing is 20+ years old and badly damaged from weather and vandalism. Some areas present safety hazards. | | | | | | | | | | | |
| History and Current Status; Impact if Cancelled or Delayed | | | | | | | | | | | |
| The cracks on courts and tracks present a poor appearance potential liability as do the damaged fences. In addition the park has begun hosting regular softball tournaments and hope to attract baseball and soccer tournaments. The park will need to be safe and attractive to lure and maintain those revenue generating tournaments. | | | | | | | | | | | |
| New or Additional Impact on Operating Budget | | | | | | | | | | | |
| Type of Expenditure | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Salaries / Benefits | | | | | | | | | | | - |
| Prof. & Consult. Services | | | | | | | | | | | - |
| Materials & Supplies | | | | | | | | | | | - |
| Maintenance / Fuel | | | | | | | | | | | - |
| Other | | | | | | | | | | | - |
| Total | - | - | - | - | - | - | - | - | - | - | - |
| Project Costs | | | | | | | | | | | |
| Activity | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| Prelim Design / Plans | | | | | | | | | | | - |
| Engineering / Arch. Services | | | | | | | | | | | - |
| Land / ROW / Acquisition | | | | | | | | | | | - |
| Clear / Grade / Site Prep | | | | | | | | | | | - |
| Building / Utility Construction | | 165,000 | 165,000 | 170,000 | | | | | | | 500,000 |
| Equip / Machinery / Furniture | | | | | | | | | | | - |
| Total Capital Cost Est. | - | 165,000 | 165,000 | 170,000 | - | - | - | - | - | - | 500,000 |
| Total Oper. Impact Est. | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenditure Est. | - | 165,000 | 165,000 | 170,000 | - | - | - | - | - | - | 500,000 |
| Method(s) of Financing | | | | | | | | | | | |
| Funding Source(s) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 | Total |
| GF Capital Outlay | | \$ 80,000 | \$ 80,000 | \$ 85,000 | | | | | | | 245,000 |
| PARTF Grant | | \$ 85,000 | \$ 85,000 | \$ 85,000 | | | | | | | 255,000 |
| | | | | | | | | | | | - |
| | | | | | | | | | | | - |
| Total Project Financing | - | 165,000 | 165,000 | 170,000 | - | - | - | - | - | - | 500,000 |



Financial Impact Analysis

A key element of the CIP is the financial impact analysis that discusses the effects of capital spending on the city's operation costs, debt capacity, and other important debt ratios. It is important to understand how capital spending affects these indicators because the Local Government Commission (LGC) and bond rating agencies use them to evaluate the city's financial condition and to issue ratings. Clinton currently has a credit rating of A+ with Standard & Poor's Corporation, an A3 with Moody's Investors Service Inc., and an 82 from the North Carolina Municipal Council. These ratings represent strong financial standing and are among the highest for municipalities of similar size.

Projections and Estimates

Proper financial planning requires projections and estimates for expenditures, revenues, and other financial indicators. Expenditure and revenue estimates require forecasts for changes in population, assessed property value, and other factors such as changes in the economy. These analyses use an inflation factor of three percent for growth in expenditures and recurring project costs. As the economy improves, this percentage may increase to reflect a more conservative estimate. Estimated growth in assessed property value is based on a 2.5 percent annual increase. For projects subject to financing in FY10-11, interest rates between four and five percent are accurate for estimates the City has already received. For future years, a half percent has been added to the interest rate up to six percent in FY13-14. All financing in the CIP is installment or lease purchase financing.

Debt Ratios

The large costs associated with capital projects often require financing, which results in debt obligation for the City. The LGC and bond rating agencies assess the City's ability to accrue and repay debt through various debt capacity ratios and indicators. The City uses peer cities designated by the LGC to compare debt ratios for benchmarks to assess debt capacity and ability to pay debt service. The LGC group that includes Clinton is the municipalities with populations of 5,000 to 10,000 people. When assessing the City's debt burden and capacity based on LGC debt ratio ranges, it is important to keep in mind that Clinton is at the upper level of the population group. Many municipalities at the low end of the population group may not implement large capital projects or do not issue debt. The ratios from these municipalities skew the average toward a lower value. Additionally, some debt such as financing a garbage truck or small building does not require LGC approval and is not included in the LGC debt information. This also skews the numbers toward lower values. To be as accurate as possible, City staff has included *all* debt to calculate debt ratios.

For net debt per capita and net debt per assessed valuation, the LGC indicates low, average, and high values based on the population group. The City's goal is to remain close to the average for each debt ratio. The impact summary table indicates the LGC values as well as the City's expected value resulting from CIP expenditures. LGC values are subject to change annually as municipalities adjust spending, address debt, and revise budgets.



Net debt per capita does not indicate debt capacity, it is, however, widely used as a comparison between jurisdictions when assessing debt burden. This ratio divides the City's net debt by its permanent population. For FY10-11, Clinton's net debt per capita will be \$327, which is slightly above the population group average of \$295. The population group high value is currently \$1,993.

Net debt per assessed valuation relates debt to the City's primary source of revenue. This is a measure of debt capacity as well as debt burden. This ratio divides the City's net debt by its total assessed value. Net debt per assessed valuation is an important indicator because it takes into account the City's largest revenue source and greatest means for repaying debt. Clinton's expected debt-to-assessed valuation ratio for FY10-11 is .441 percent, which is higher than the average of .250 percent but much less than the high value of 4.39 percent. The City's average debt per assessed valuation percentage is the result of pay-as-go financing for most capital projects. Larger projects in the CIP will require more installment or lease purchase financing and will increase the City's ratio to a high of .591 percent by FY11-12. This is still below the legal limit set forth by N.C. G.S. 159-55, which limits net debt to eight (8) percent or less of a local government's total property valuation. Clinton's legal margin, based on the July 1, 2009 audited valuation is \$50,122,805.

Debt service as a percentage of total expenditures measures annual debt service payments of non-self-supporting projects as a portion of the City's general fund expenditures. Debt service payments can become a large portion of a city's budget and should be monitored to ensure acceptable levels. Too much debt service may indicate excessive debt and fiscal strain. Bond rating agencies consider a net debt service percentage between 15 and 20 percent to be high. A ratio below five (5) percent indicates capacity for significant new debt. The city will strive to maintain a net debt service ratio close to 10 percent. For FY10-11, the debt service ratio is 3.12 percent and does not surpass the five (5) percent mark except in FY12-13 (5.68 percent). Without significant changes to the CIP, the debt service ratio will remain below five (5) percent for the length of the current CIP. Keeping this ratio below five (5) percent provides the City with opportunities to finance more projects and potentially decrease its annual operating budget by reducing large one-time payments into smaller annual debt service payments.

Pay-as-go financing can help keep key debt ratios in acceptable range by eliminating new debt obligations and annual debt service payments. The proposed CIP indicates differences from year to year in pay-as-go financing over the five-year period. This is due to the significant costs associated with some larger projects such as a new city hall or police department. If debt ratios begin to approach unacceptable ranges, delaying projects or using pay-as-go financing should be considered to keep the City in good financial standing and reduce fiscal strain.

Other factors bond rating agencies consider when assessing a city's financial condition may include the community's wealth, tax base, sources of revenues, and the overall economy. Although debt ratios and indicators increase in the proposed CIP, they remain well below LGC population group high values and within acceptable ranges.



Summary of CIP Impact on General Fund Debt Ratios and Fiscal Indicators

| Debt Obligations | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| GO Bond Debt | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Installment Purchase & Lease Debt | \$1,696,988 | \$2,906,150 | \$4,360,312 | \$4,257,348 | \$3,922,876 | \$4,634,109 |
| Total Net Debt Obligations | \$1,696,988 | \$1,696,988 | \$2,906,150 | \$4,360,312 | \$4,257,348 | \$3,922,876 |
| Debt Service | | | | | | |
| GO Bond Principal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| GO Bond Interest | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total GO Bond Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| IP & Lease Principal | \$152,575 | \$195,838 | \$282,964 | \$334,472 | \$263,767 | \$271,934 |
| IP & Lease Interest | \$60,583 | \$58,514 | \$110,518 | \$176,700 | \$168,445 | \$154,528 |
| Total IP Debt Service | \$213,158 | \$254,352 | \$393,482 | \$511,172 | \$432,212 | \$426,462 |
| Total GF Debt Service | \$213,158 | \$254,352 | \$393,482 | \$511,172 | \$432,212 | \$426,462 |

| General Fund Fiscal Indicators (no additional debt) | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Fund Balance | \$4,227,628 | \$4,589,666 | \$4,951,779 | \$5,365,531 | \$5,892,175 | \$6,417,871 |
| Fund Balance Percentage | 49.70% | 56.08% | 58.80% | 62.28% | 67.31% | 71.20% |
| Capital Designated Fund Balance | \$995,359 | \$1,479,697 | \$1,751,407 | \$2,091,762 | \$2,565,624 | \$2,992,537 |
| Revenue per capita | \$959 | \$960 | \$984 | \$1,009 | \$1,034 | \$1,059 |
| % Property Tax Revenue | 30.66% | 30.79% | 30.70% | 30.62% | 30.53% | 30.45% |
| Net debt per capita (0 < 295 < 1993) | \$191 | \$169 | \$146 | \$123 | \$105 | \$99 |
| Net debt per assessed valuation (0.010 < 0.250 < 4.388) | 0.264% | 0.228% | 0.177% | 0.146% | 0.122% | 0.113% |
| Net debt service to expenditures (<10%) | 2.51% | 3.11% | 3.02% | 2.35% | 1.02% | 0.99% |

| General Fund Debt Ratios & Fiscal Indicators | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Fund Balance | \$3,803,497 | \$3,803,497 | \$3,335,431 | \$2,934,701 | \$2,558,897 | \$2,293,721 |
| Fund Balance Percentage | 44.95% | 46.71% | 37.76% | 32.63% | 27.80% | 24.57% |
| Impact on Capital Designated Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Impact on Operating Budget | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | \$50,000 |
| Revenue per capita | \$906 | \$915 | \$937 | \$960 | \$983 | \$1,007 |
| % Property Tax Revenue | 32.45% | 32.31% | 32.24% | 32.17% | 32.09% | 32.02% |
| Net debt per capita (0 < 295 < 1993) | \$191 | \$327 | \$489 | \$476 | \$437 | \$515 |
| Net debt per assessed valuation (0.010 < 0.250 < 4.388) | 0.264% | 0.441% | 0.591% | 0.563% | 0.506% | 0.584% |
| Net debt service to expenditures (<10%) | 2.52% | 3.12% | 4.45% | 5.68% | 4.70% | 4.57% |
| PAYGO percent | 0.00% | 44.64% | 33.33% | 87.26% | 100.00% | 24.42% |



Summary of CIP Impact on Water & Sewer Fiscal Indicators

| Debt Obligations | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| GO Bond Debt | \$800,000 | \$550,000 | \$300,000 | \$50,000 | \$0 | \$0 |
| Installment Purchase & Lease Debt | \$5,675,723 | \$8,610,228 | \$8,129,733 | \$7,643,611 | \$7,651,646 | \$11,553,615 |
| Total Net Debt Obligations | \$6,475,723 | \$9,160,228 | \$8,429,733 | \$7,693,611 | \$7,651,646 | \$11,553,615 |
| Debt Service | | | | | | |
| GO Bond Principal | \$250,000 | \$250,000 | \$250,000 | \$50,000 | \$0 | \$0 |
| GO Bond Interest | \$48,000 | \$33,000 | \$18,000 | \$3,000 | \$0 | \$0 |
| Total GO Bond Debt Service | \$298,000 | \$283,000 | \$268,000 | \$53,000 | \$0 | \$0 |
| IP & Lease Principal | \$480,495 | \$480,495 | \$501,198 | \$690,876 | \$697,550 | \$704,480 |
| IP & Lease Interest | \$94,787 | \$103,477 | \$94,373 | \$260,734 | \$234,436 | \$207,881 |
| Total IP Debt Service | \$575,282 | \$583,972 | \$595,571 | \$951,610 | \$931,986 | \$912,361 |
| Total Debt Service | \$873,282 | \$866,972 | \$863,571 | \$1,004,610 | \$931,986 | \$912,361 |

| W&S Fund Fiscal Indicators (Current) | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Retained Earnings | \$2,695,811 | \$2,912,121 | \$3,147,793 | \$3,600,151 | \$4,104,301 | \$4,604,120 |
| Retained Earnings Percentage | 59.67% | 67.70% | 70.90% | 82.07% | 91.12% | 98.29% |
| Capital Designated Retained Earnings | \$437,043 | \$761,508 | \$927,804 | \$1,406,681 | \$1,852,040 | \$2,262,041 |
| Revenue per capita | \$509 | \$508 | \$524 | \$541 | \$558 | \$576 |
| Net debt per capita | \$733 | \$1,032 | \$947 | \$862 | \$855 | \$1,286 |
| Net debt service to expenditures (<15%) | 19.33% | 20.16% | 18.95% | 14.04% | 12.27% | 11.57% |

| W&S Fund Fiscal Indicators (Impact) | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|-------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Retained Earnings | \$2,694,648 | \$2,694,648 | \$2,545,734 | \$2,141,028 | \$1,901,551 | \$1,921,447 |
| Retained Earnings Percentage | 61.66% | 60.91% | 53.84% | 41.62% | 36.96% | 38.00% |
| Impact on Capital Designated Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Impact on W&S Fund Operating Budget | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Revenue per capita | \$493 | \$497 | \$513 | \$529 | \$546 | \$564 |
| Net debt per capita | \$730 | \$1,029 | \$945 | \$859 | \$852 | \$1,283 |
| Net debt service to expenditures | 19.98% | 19.60% | 18.27% | 19.53% | 18.12% | 18.04% |
| PAYGO percent | 0.00% | 38.78% | 48.87% | 100.00% | 100.00% | 4.58% |



Operating Budget Impact

Some capital projects have recurring costs that can affect the operating budget. It is important to consider these costs to ensure adequate funding for both the CIP and operating budgets is available.

General Fund. The CIP impact summary table indicates no impact on the operating budget for FY10-11. This is due to few capital projects occurring in the upcoming fiscal year. The purchase of new equipment and vehicles will replace current stock and will not add any additional operating costs. Larger projects including the city hall renovation and the downtown revitalization project will not have any immediate effect on the operating budget. Debt service will not begin until FY11-12 and increased efficiencies should offset any additional operating costs associated with the city hall renovation. The downtown project will not generate any additional cost beyond simple maintenance of the new park area, which will be absorbed into the current grounds maintenance schedule. The \$50,000 increase in operating cost indicated for FY12-13 is due to a possible change in recycling services that will be evaluated at the end of FY10-11.

Water & Sewer Fund. The CIP impact summary table for the water and sewer fund indicates no impact on operating costs. Fees will offset most additional operating costs for water and sewer fund capital projects. The potential effects of expanding the water plant are not yet known and could increase water and sewer fund operating costs. These effects may not be known until the project is completed in FY12-13.

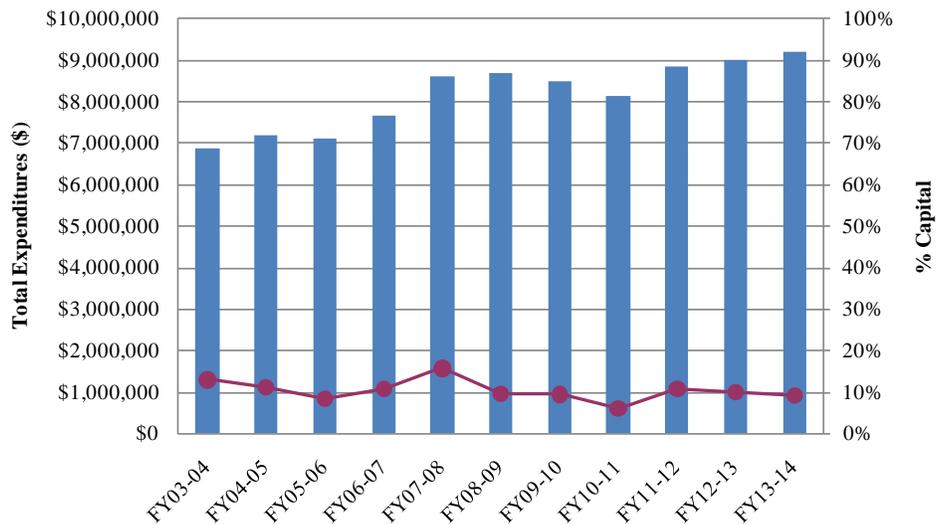
Tax Rate Analysis

A second part of assessing the CIP impact on the operating budget illustrates the effects in terms of the tax rate. The table and graphs below depict the potential tax rate needed to generate enough revenue to account for General Fund CIP project costs beyond the City's typical capital and operating expenditures. This calculation is dependent on the City's assessed value and the revenue generated by a penny. The formula does not take into account increases or decreases in revenues from other sources such as sales tax or service fees. In addition, it does not address changes in operational needs for the City unless addressed in the CIP. For this analysis, the City's capital expenditures do not include grant funding except required local contributions.

Between FY02-03 and FY09-10, the city's average capital expenditures represented 11.2 percent of total general fund expenditures. The percentage of capital expenditures peaked in FY07-08 at 15.8 percent. The proposed CIP is well below that average at an 8.87 percent average over the next five years with FY11-12 being the highest at 10.95 percent. The increase corresponds with the first year of the proposed city hall and downtown projects debt service payments. The CIP indicates an overall decrease in annual capital spending over the next five years compared to annual capital expenditures since 2003.

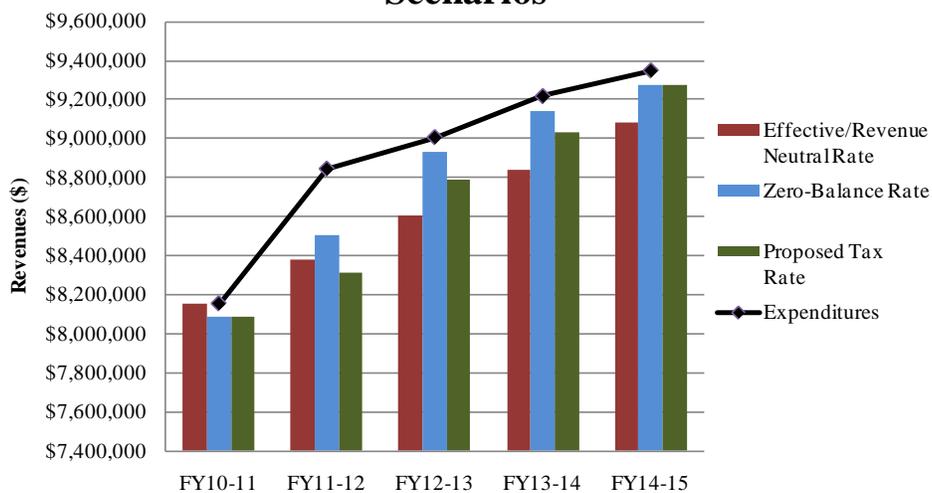


GF Expenditure Trends



If projections are accurate, CIP projects will not create funding gaps in the FY10-11 General Fund. Future year projections, however, indicate funding gaps of \$468,000 in FY11-12, \$401,000 in FY12-13, \$376,000 in FY13-14, and \$265,000 in FY14-15. The five-year tax rate assessment table indicates the change in tax rate needed to account for the potential funding gaps and maintain existing fund balance levels. Estimated expenditures and tax rate scenarios are depicted in the chart below. To address revaluation in 2011, a projected revenue neutral rate of \$.375 represents the tax rate beginning in FY11-12.

Projected GF Revenues vs. Expenditures Scenarios





5-Year Tax Rate Assessment

| Forecasted Expenditures (Including CIP Projects) | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| Operating Budget | \$7,636,309 | \$7,865,398 | \$8,101,360 | \$8,344,401 | \$8,594,733 |
| Capital Outlay | \$253,000 | \$575,000 | \$382,500 | \$428,500 | \$315,000 |
| Debt Service | \$254,352 | \$393,482 | \$511,172 | \$432,212 | \$426,462 |
| Transfers Out | \$0 | \$0 | \$0 | \$0 | \$0 |
| <i>Total Expenditures</i> | <i>\$8,143,661</i> | <i>\$8,833,880</i> | <i>\$8,995,032</i> | <i>\$9,205,113</i> | <i>\$9,336,195</i> |
| Total Capital | \$507,352 | \$968,482 | \$893,672 | \$860,712 | \$741,462 |
| Capital Expenditures % | 6.23% | 10.96% | 9.94% | 9.35% | 7.94% |
| Forecasted Revenues | | | | | |
| Property Tax (Revenue Neutral Adjusted) | \$2,631,368 | \$2,697,152 | \$2,764,581 | \$2,833,695 | \$2,904,538 |
| Other Taxes, Fees, Charges | \$5,212,293 | \$5,368,662 | \$5,529,722 | \$5,695,613 | \$5,866,482 |
| Transfers In | \$300,000 | \$300,000 | \$300,000 | \$300,000 | \$300,000 |
| <i>Total Revenues</i> | <i>\$8,143,661</i> | <i>\$8,365,814</i> | <i>\$8,594,303</i> | <i>\$8,829,309</i> | <i>\$9,071,020</i> |
| Difference | (\$0) | (\$468,066) | (\$400,730) | (\$375,804) | (\$265,175) |
| Projected Fund Balance | \$3,803,497 | \$3,335,431 | \$2,934,701 | \$2,558,897 | \$2,293,721 |
| Capital Impact on Fund Balance | (\$0) | (\$468,066) | (\$400,730) | (\$375,804) | (\$265,175) |
| Fund Balance Impact Percentage | 46.71% | 37.76% | 32.63% | 27.80% | 24.57% |
| Assessed Property Value | \$642,198,435 | \$658,253,396 | \$737,243,804 | \$755,674,899 | \$774,566,771 |
| \$.01 Property Tax Increase = | \$62,614 | \$64,180 | \$71,881 | \$73,678 | \$75,520 |
| Tax Rate (Revenue Neutral Adjusted) | \$0.410 | \$0.375 | \$0.375 | \$0.375 | \$0.375 |
| Change in Tax Rate Needed for Difference | \$0.000 | \$0.065 | \$0.054 | \$0.050 | \$0.034 |
| Zero-Balance Tax Rate | \$0.410 | \$0.440 | \$0.430 | \$0.425 | \$0.409 |
| Projected Fund Balance with Tax Rate Adjustment | \$3,803,497 | \$3,803,497 | \$3,335,431 | \$2,934,701 | \$2,558,897 |
| Projected Fund Balance % with tax Rate Adjustment | 46.71% | 43.06% | 37.08% | 31.88% | 27.41% |



Unfunded Projects

Barden Street Property/Park Development. The City acquired property across the street from the Sampson Community Center and Park in 2008. Initial plans are to turn the property into additional greenspace compatible with the existing park and community center. No formal designs or plans have been developed to date. *\$N/A*

Bellamy Center Gym Addition. While the Recreation Department would benefit from a new gym due to the popularity of the basketball program, construction of an additional gym at the Bellamy Center is currently cost prohibitive. The Recreation Department will continue to work with Clinton City Schools to provide gym space. *\$1.7 million*

District 2 Park. Recreation surveys indicated resident's desires for a park in District 2. It is the only district without a public park or greenspace in the city. The district includes a large residential area whose viability would benefit from a neighborhood park. The City would have to acquire property to construct the park, currently making this project unfeasible. No formal designs or plans have been developed to date. *\$N/A*

Field Reconstruction. The Recreation Department is developing a plan to address field refurbishment and maintenance. The constant use of the multi-purpose field makes it high priority. Other priorities requiring more immediate attention, however, exist for the Recreation Department. *\$70 thousand per field*

Royal Lane Center Demo and Parking. Demolition of the old Putt-Putt course and Royal Lane Center would improve the appearance of Royal Lane Park and create additional, safer parking for the softball fields. Construction of the proposed administrative building will render the Royal Center obsolete for programs. This project scored lowest (7.5) in the project rankings. *\$70 thousand*

Vac-con Truck. The City uses an older truck to breakup small blockages in utility lines. Issues caused by larger blockages are handled by contracting out the service. The current system is adequate for the City's needs and the cost of the truck is cost-prohibitive in the current economy. *\$265 thousand*

Wastewater Treatment Plant Construction and Resurfacing. This project would construct additional roads at the wastewater plant and resurface existing roads and lots. Crews have not had any problem maintaining or repairing equipment at the wastewater treatment plant. The plant has more pressing needs that need to be addressed. *\$91 thousand*

Water-Sewer Line Expansions. Two projected growth areas outside the city limits are along Rowan Road to the east and Elizabeth Street to the west. Growth in both areas is speculative, especially given the current economy. Expanding water and sewer lines to these areas without existing homes or businesses is cost-prohibitive. *\$N/A*



History of Clinton

Clinton, the county seat of Sampson County, is the largest and oldest city in the county. The first European settlers to come to the Sampson County area were Scotch-Irish immigrants from North Ireland around 1740. One of the many Scotch-Irish drawn to the area in search of rich farmland and flowing rivers was John Sampson. Sampson was Duplin County's first Register of Deeds. He served as a Lt. Colonel, and then a Lt. General in the county's militia and was later the first mayor of Wilmington, North Carolina. In April of 1784, the North Carolina General Assembly established Sampson County from land taken from neighboring Duplin County.

Immigrating to North Carolina with John Sampson was his fifteen-year-old stepson, Richard Clinton. Like his stepfather, Richard Clinton soon distinguished himself in governmental and military service, serving as Duplin County Register of Deeds for ten years, and then in the Provincial Congress held at Hillsborough. In 1776, Richard Clinton organized a company of militia minutemen from upper Duplin and led them as captain in the defense of Wilmington against the British. He was later appointed Colonel of Cavalry and Brigadier General of the Fayetteville District. Upon the establishment of the state government of North Carolina by the Halifax Constitution of 1776, Richard Clinton served as one of the first members of the House of Commons, representing Duplin County. Clinton continued as a representative of Duplin County until the creation of Sampson County in 1784. Clinton secured the passage of the act creating the new county, and proposed the name "Sampson" in honor of John Sampson, his stepfather and benefactor. By 1790, the town of Clinton Courthouse was established as the county seat.

If not for a financial panic in 1819, Clinton could still be Clinton Courthouse. The town moved to drop the "Courthouse" after an earlier incorporated town of Clinton in old Rowan County (now Davie) folded in 1822. The town of Clinton was incorporated in 1852. The General Assembly appointed five commissioners, James Moseley, Isaac Boykin, Dr. Henry Bissel, John Beaman, and Alfred Johnson, when they ratified the act clarifying procedures for the Town of Clinton. The corporate limits of the town at that time extended a half mile each way from the courthouse. The first records of an election were in February 1852 and the first tax rate was .50 cents on the \$100 valuation of real property. Since that time, the town has become a city and grown to its present day limits while thriving as the commercial and cultural center of Sampson County.

Geography

Clinton is located in the center of Sampson County in North Carolina's fertile Coastal Plain Region. The city is approximately 7.75 square miles (4,960 acres). Within easy commuting distance of Fayetteville and Fort Bragg, Raleigh and Research Triangle, and Wilmington and the beaches, Clinton residents can take advantage of many cultural, economic, and recreational offerings while still enjoying life in a smaller community.





Demographics

The 2000 U.S. Census population estimate for Clinton was 8,600. The Office of State Budget and Management estimates the 2008 population for the City of Clinton is 8,845, a 2.9 percent increase from 2000. Approximately 50,000 people live within in 15 miles of the city. Clinton is proud to be a diverse city. The demographic breakdown of Clinton according to the 2000 census is 53 percent white, 41 percent African-American, 4 percent Hispanic, 1 percent American Indian, and 1 percent Asian. The median age of the Clinton population is 40.7. The average household size is 2.3 with a median household income of \$25,904.

Government

The City operates under a council-manager form of government, whereby the Mayor and City Council address the legislative needs of the city with five city council members representing residents within distinct districts. The Mayor is elected every two years and each Councilmember serves four-year terms. The mayor is the presiding officer of the Council. A mayor pro tem is selected from the five council members. The mayor pro tem serves as mayor in the absence or incapacity of the Mayor. Through this arrangement, the City Council sets and directs policy regarding the operations of city government. Clinton's elections are non-partisan and elections are held in odd numbered years. City Council appoints a City Manager to implement its policies and administer the overall city organization. Clinton is a full service city and provides essential public services including fire and police protection and water and sewer.

Local Economy

Clinton is ideally located to serve the special needs of a variety of industries. Each industry benefits from the availability of a diverse and skilled labor force, exceptionally reasonable tax rates, excellent utilities, and easy access to East Coast markets. Sampson Southeast Business Center is a 76-acre industrial park in Clinton designed to accommodate future industrial development. Major industries already in the Clinton area include DuBose Strapping, Steel Technologies, Smithfield Foods, and Schindler Escalators.

Agriculture plays a major role in the local economy and Clinton functions as a regional agricultural center. In September 2005, *Farm Futures Magazine* rated Sampson County as the ***“Best Place to Farm in the United States.”*** Among the crops grown locally are tobacco, corn, cotton, wheat, and soybeans. Fresh vegetables such as squash, asparagus, cucumbers, peppers, sweet potatoes, and melons also contribute to the area’s farm income, which has now reached \$913 million annually in cash receipts. Over the past decade, the area has become a major center for the production of chickens, hogs, and turkeys.

Several major highways including US 421, US 701, NC 24 and NC 403 serve Clinton. Interstate 95 is less than 30 miles west of Clinton and Interstate 40 is less than 8 miles east of Clinton. The Clinton-Sampson County airport can serve corporate jets and turbine aircraft. Commercial airline service is available at nearby airports in Fayetteville, Raleigh, and Wilmington. Clinton Railroad Service and CSX provide rail service to the area, while seaports at Wilmington and Morehead City can be reached quickly.



Clinton’s role as the economic and cultural hub for Sampson County and the region helps maintain a stable economy. As of March 2010, Sampson Count’s unemployment rate was 9.7 percent, which was lower than the state rate of 11.1 percent. A strong agriculture base along with regional healthcare facilities bode well for Clinton’s growth and stable economy. Additionally, the planned expansion of NC 24 will prove beneficial to Clinton with even quicker access to Fayetteville and Fort Bragg, which is experiencing growth from the U.S. Department of Defense’s Base Realignment and Closure efforts.

Ten Largest Tax Payers by Assessed Valuation as of June 30, 2009

| <u>Tax Payer</u> | <u>Assessed Value</u> | <u>Percent of Total Assessed Value</u> |
|---|-----------------------|--|
| Lundy Packing Co. Premium Standard Farms, Inc. Smithfield Packing | \$52,489,082 | 8.38% |
| Schindler Corporation | \$15,932,818 | 2.54% |
| DuBose Strapping, Inc DuBose National Energy Service | \$10,098,766 | 1.61% |
| Wal-Mart Stores, Inc. | \$8,135,370 | 1.30% |
| Progress Energy | \$7,612,422 | 1.22% |
| Carolina Telephone & Telegraph | \$7,527,121 | 1.20% |
| Sampson Health Care Facilities | \$6,944,244 | 1.11% |
| Lowe’s | \$6,628,583 | 1.06% |
| First Citizen Bank Axia, Inc. | \$6,367,415 | 1.02% |
| Faircloth Family Properties | \$5,158,167 | 0.82% |
| Total | \$121,735,821 | 19.43% |
| <i>Total Assessed Value</i> | <i>\$626,535,059</i> | |



Personnel Classification & Pay Schedule

| Grade | Hiring Rate | Minimum | Mid-point | Maximum |
|--------------|--------------------|----------------|------------------|----------------|
| 5 | \$18,865 | \$19,808 | \$23,582 | \$28,298 |
| 6 | \$19,808 | \$20,798 | \$24,760 | \$29,712 |
| 7 | \$20,798 | \$21,838 | \$25,998 | \$31,197 |
| 8 | \$21,838 | \$22,930 | \$27,298 | \$32,757 |
| 9 | \$22,930 | \$24,077 | \$28,663 | \$34,395 |
| 10 | \$24,077 | \$25,281 | \$30,097 | \$36,116 |
| 11 | \$25,281 | \$26,545 | \$31,602 | \$37,922 |
| 12 | \$26,545 | \$27,872 | \$33,182 | \$39,818 |
| 13 | \$27,872 | \$29,266 | \$34,840 | \$41,808 |
| 14 | \$29,266 | \$30,729 | \$36,583 | \$43,899 |
| 15 | \$30,729 | \$32,265 | \$38,412 | \$46,094 |
| 16 | \$32,265 | \$33,878 | \$40,332 | \$48,398 |
| 17 | \$33,878 | \$35,572 | \$42,348 | \$50,817 |
| 18 | \$35,572 | \$37,351 | \$44,465 | \$53,358 |
| 19 | \$37,351 | \$39,219 | \$46,689 | \$56,027 |
| 20 | \$39,219 | \$41,180 | \$49,024 | \$58,829 |
| 21 | \$41,180 | \$43,239 | \$51,475 | \$61,770 |
| 22 | \$43,239 | \$45,401 | \$54,049 | \$64,859 |
| 23 | \$45,401 | \$47,671 | \$56,752 | \$68,102 |
| 24 | \$47,671 | \$50,055 | \$59,589 | \$71,507 |
| 25 | \$50,055 | \$52,558 | \$62,569 | \$75,083 |
| 26 | \$52,558 | \$55,186 | \$65,698 | \$78,837 |
| 27 | \$55,186 | \$57,945 | \$68,983 | \$82,779 |
| 28 | \$57,945 | \$60,842 | \$72,432 | \$86,918 |
| 29 | \$60,842 | \$63,884 | \$76,053 | \$91,263 |
| 30 | \$63,884 | \$67,078 | \$79,855 | \$95,826 |
| 31 | \$67,078 | \$70,432 | \$83,848 | \$100,617 |
| 32 | \$70,432 | \$73,954 | \$88,040 | \$105,648 |
| 33 | \$73,954 | \$77,652 | \$92,443 | \$110,931 |
| 34 | \$77,652 | \$81,535 | \$97,065 | \$116,478 |
| 35 | \$81,535 | \$85,612 | \$101,919 | \$122,303 |
| 36 | \$85,612 | \$89,893 | \$107,015 | \$128,418 |
| 37 | \$89,893 | \$94,388 | \$112,367 | \$134,840 |



**City of Clinton's Fee Schedule
Fiscal Year 2010-2011**

(Measurements in cubic feet – 1 cubic foot of water = 7.48 gallons)

Inside City Limits

Outside City Limits

RESIDENTIAL WATER RATES:

| | | |
|-------------------|-------------------------|-------------------------|
| 0-300 (Flat Rate) | \$12.00 Minimum | \$24.00 Minimum |
| CONSUMPTION | \$ 1.80 per 100 cu. ft. | \$ 3.60 per 100 cu. ft. |
| Bulk Wholesale | \$ 1.60 per 100 cu. ft. | \$ 1.60 per 100 cu. ft. |

SEWER RATES:

| | | |
|-------------|-------------------------|-------------------------|
| Flat fee | \$12.50 Minimum | \$25.00 Minimum |
| CONSUMPTION | \$ 1.75 per 100 cu. ft. | \$ 3.50 per 100 cu. ft. |

FIRE PROTECTION CONNECTIONS:

| | | |
|--------------|--------------------|--------------------|
| 2" Fireline | \$ 11.90 per month | \$ 23.80 per month |
| 4" Fireline | \$ 35.70 per month | \$ 71.40 per month |
| 6" Fireline | \$ 60.00 per month | \$120.00 per month |
| 8" Fireline | \$ 77.35 per month | \$154.70 per month |
| 10" Fireline | \$109.15 per month | \$218.30 per month |
| 12" Fireline | \$151.75 per month | \$303.50 per month |

GARBAGE RATES:

| | | |
|----------------------------|--|--|
| Residential Collection | \$ 13.00 per mo...weekly residential garbage, curbside recycle program, etc. | |
| Rollout Garbage Containers | \$ 82.00 per each...accounts may elect to have up to 2 containers per location | |
| Commercial Tipping Fee | \$ 4.75 per container cu. yd. rating per service stop | |
| Special Pay-Load | \$ 40.00 per item for furniture/appliance and per truck | |
| Can on Wheels | \$ 45.00 rental & 1 st dump | |
| | \$ 40.00 per dump after 1 st (up to 3) | |

TAPPING FEES:

| | | |
|----------------|-------------------------|-------------------------|
| ¾" Tap & Set | \$ 795 per connection | \$ 1,590 per connection |
| ¾" Meter Set | \$133 per connection | \$ 266 per connection |
| 1" Tap & Set | \$ 975 per connection | \$ 1,950 per connection |
| 1" Meter Set | \$ 225 per connection | \$ 450 per connection |
| 1 ½" Tap & Set | \$ 2095 per connection | \$ 4,190 per connection |
| 1 ½" Meter Set | \$ 600 per connection | \$ 1,200 per connection |
| 2" Tap & Set | \$ 3,315 per connection | \$ 6,630 per connection |
| 2" Meter Set | \$ 1,643 per connection | \$ 3,286 per connection |
| 4" Sewer Tap | \$ 720 per connection | \$ 1,440 per connection |
| 6" Sewer Tap | \$ 1,120 per connection | \$ 2,240 per connection |



*Water & Sewer taps larger than the above are billed at actual cost of materials, labor and equipment. Deposits are required with the balance upon completion. Deposits are 50% of tap cost as proposed by the Public Works & Utilities Department.

MISCELLANEOUS UTILITY FEES:

| | | |
|-----------------------------------|-----------|-------------|
| Hydrant Meter Deposit | \$ 900.00 | \$ 1,800.00 |
| Hydrant Meter Deposit (3/4" – 1") | \$ 250.00 | \$ 500.00 |
| Hydrant Fire Flow Test | \$ 150.00 | \$ 300.00 |
| Meter Recheck | \$ 50.00 | \$ 100.00 |
| Meter Test | \$ 100.00 | \$ 200.00 |
| Meter Tampering Fee | \$ 100.00 | \$ 200.00 |
| After Hour Turn On | \$ 75.00 | \$ 150.00 |

CEMETERY RATES:

| SPRINGVALE CEMETERY | Inside Rates | Outside Rates |
|--|---------------------|----------------------|
| Per Grave Plot | \$ 165.00 | \$ 330.00 |
| Mausoleum | \$ 805.00 | \$ 1,610.00 |
| SANDHILL CEMETERY | | |
| Per Grave Plot | \$ 150.00 | \$ 300.00 |
| Recording & Corner Marker Fee (per transaction) | \$ 95.00 | \$ 95.00 |

Administration Department

| | |
|--|------------------|
| Auditorium rent 5 hours/more | \$ 100.00 |
| Auditorium rent less than 5 hours | \$ 50.00 |
| Certification of city document | \$ 3.00 |
| Copying per page | \$.25 |
| Filing Fees (set by Council): | |
| Mayoral | \$ 10.00 |
| Council | \$ 5.00 |
| Notary per signature | \$ 5.00 |
| Sunshine List per year | \$ 10.00 |
| Taxi Owner's Permit | \$ 5.00 |
| First Time Taxi Driver | \$ 60.00 |
| Taxi Driver's Renewal | \$ 20.00 |



Finance Department

| | |
|---|-----------|
| Customer Utility Deposit | \$ 125.00 |
| Delinquent Fees on Utility Bills | \$ 30.00 |
| Leased Parking (College Street lot) – per month | \$ 15.00 |
| Off Street Parking – per year | \$ 120.00 |
| Penalty on Utility Bills after Due Date (12 th of each month) | 10% |
| Returned Check | \$ 25.00 |

Fire Department

Haz-Mat incident fees only:

| | |
|--|-----------|
| Engine/haz-mat trailer each per hour | \$ 350.00 |
| Employee each per hour | \$ 45.00 |
| Materials reimbursed on a per cost basis | |

Planning and Zoning

| | |
|---|---|
| Board of Adjustment Filing Fee | \$ 125.00 |
| Conditional Use Permit Application | \$ 125.00 |
| Lot Mowing each additional hour | \$ 150.00 minimum; \$50.00 |
| Ordinance Copies | \$ 10.00 |
| Rezoning Application | \$ 125.00 |
| Subdivision Application | \$ 5.00 per lot or minimum of \$75.00 (whichever is greater) |
| Zoning Compliance Permit for new residential | \$ 30.00 |
| Zoning Compliance Permit for new commercial | \$ 50.00 |
| Zoning Compliance Permit for addition, accessory building, deck, etc. | \$ 15.00 |
| Zoning Compliance Permit for moving mobile home onto mobile home park lot | \$ 30.00 |
| Zoning Map | \$ 50.00 |
| Sign Permit | \$ 1.00 per square foot |

City Market Fees:

| | |
|----------------------------------|--|
| Non-Profit Organizations | \$ 100.00 minimum 4 hrs; \$25 ea. additional hr. |
| Security Deposit/Reservation Fee | \$ 75.00 |
| Facility Guard Fee | \$ 11.00 per hr. |
| Individuals or Private Group | \$ 150.00 minimum 4 hrs; \$25 ea. additional hr |
| Security Deposit/Reservation Fee | \$ 100.00 |
| Facility Guard Fee | \$ 11.00 per hr. |



Police Department

| | |
|----------------------------|--|
| Reports | \$.25 per page (walk-ins) |
| Reports | \$ 2.00 per page (mailed) |
| Fingerprints | \$ 10.00 (walk-ins for other employment) |
| Filing False Police Report | \$ 154.00 |

Recreation Department

Rental Policies:

Sundays & Holidays

There is an additional \$50 charge for rentals on Sundays & Holidays requiring staff supervision.

Picnic Area Reservations: Fees guarantee a cleanup prior to reservation & gate access.

No fund raising activities allowed in picnic shelters. 8 hours maximum reservation time.

All parks close at dark. Picnic area rentals end at dark.

Facility Rentals: Picnic Areas -- 4 hours or less. All areas close at dark.

| | City Resident | Non-Resident |
|---------------------------------|---------------|--------------|
| Royal Lane Shelters #1, 2, 4 | \$50.00 | \$60.00 |
| Royal Lane Shelter #3 | \$40.00 | \$50.00 |
| Royal Lane Shelter #5 | \$40.00 | \$50.00 |
| Tennis Court Shelters | \$20.00 | \$30.00 |

| <u>Fisher Drive Shelter</u> | City Resident | Non-Resident |
|------------------------------------|---------------|--------------|
| | \$20.00 | \$30.00 |

Newkirk Park & Sampson Park Shelter:

| | City Resident | Non-Resident |
|--|---------------|--------------|
| | \$50.00 | \$60.00 |

Newkirk Park Rental

| | | |
|------------------|-------------------|-------------------|
| Park Rental | \$100.00 per hour | \$150.00 per hour |
| Security Deposit | \$150.00 | \$200.00 |



Fee includes clean up prior to event and staff on duty to provide gate and restroom access.
Maximum 8 hours per rental.

Bellamy Center Senior Wing: (Building closes at 11 PM)

\$250 4 hours or less 5 hours \$275 6 hours \$300 7 hours \$325
\$350 8 hours, maximum rental time allowed.
\$85 security deposit \$20/hr for additional staff (Rentals with more than 100 people)
\$20/hr Off Duty Police (if required) 1 officer for every 100 people

There is an additional \$50 charge for rentals on Sundays & Holidays.

Bellamy or Sampson Gym: (Buildings close at 11:00 PM)

\$300 4 hours or less 5 hours \$350 6 hours \$400 7 hours \$450
\$500 8 hours, maximum rental time allowed
\$100 Security deposit \$20/hr for additional staff,
\$20/hr Off Duty Police (if required) 1 officer for every 100 people

There is an additional \$50 charge for rentals on Sundays & Holidays.

Baseball/Softball Field:

\$50 4 hours or less \$25 each additional hour
\$35 field marking \$25/hr lights
\$20/hr Staffing fee (if required)
\$20/hr Off Duty Police (if required) 1 officer for every 100 people

Multipurpose Field:

Not-For-Profit Use:

\$85 Security deposit
\$100 4 hours or less
\$25 Each additional hour
\$40 field marking

\$45/hr Lights \$20 Soccer Nets
\$20/hr Staffing fee (1 staff per 100 people)
\$20/hr Off Duty Police (if required) 1 officer for every 100 people

For-Profit Use:

\$100 Security deposit \$200 4 hours or less \$50 Each additional hour
\$50 Field marking \$40 Soccer Nets \$60/hr Lights

Press Box:

Not-For-Profit Use:

\$30 per day

For Profit Use:

\$60 per day



\$20/hr Staffing fee (1 staff per 100 people)

\$20/hr Off Duty Police (if required) 1 officer for every 100 people

Groups charging admission to events will be required to verify their receipts and remit 15% of the receipts to the Recreation Department in addition to the rental fees.

Use of Multipurpose Field is restricted due to wear and tear of the turf.

Royal Lane Track:

\$20/hr Staffing fee, \$20/hr Off Duty Police (if required) 1 officer for every 100 people

Not-For-Profit Use:

For-Profit Use:

\$150 4 hours or less

\$300 4 hours or less

\$75 each additional hour

\$150 each additional hour

\$45/hr Lights \$30 field marking

\$60/hr Lights \$50 field marking

\$85 security deposit

\$100 security deposit

Long Term Rental Use:

School, Industry, or Association Long Term Reservation:

\$150.00 for season or maximum 3 months. Priority will be given to resident agencies.

Tennis Courts:

Shuffleboard Courts:

Daily Public Use:

Free

Daily Public Use:

Free

Public Rental, 3 courts or less:

\$30 per day

Not-for-Profit:

\$30 per day; \$30 per night

For Profit

\$60 per day, \$60 per night

School or Industry, 3 courts or less:

\$50 per day; \$50 per night

Long Term Reservation:

\$150.00 for season or maximum 3 months

Royal Lane Soccer Complex:

Recreation Department teams and activities have priority over all other uses.

Rental Fees, Not-for-profit use only:

Security deposit \$50 per field.

Field 1 \$50/4 hours or less \$20 each additional hour

Field 2 \$50/4 hours or less \$20 each additional hour

Field 3 or 4 \$75/4 hours or less \$25 each additional hour

\$45/hr Lights

For Profit Rental Fees:



| | |
|------------------|---|
| Security deposit | \$100 per field. |
| Field 1 | \$100/4 hours or less \$40 each additional hour |
| Field 2 | \$100/4 hours or less \$40 each additional hour |
| Field 3 or 4 | \$150/4 hours or less \$50 each additional hour |

Royal Lane Pool Rentals:

\$85 security deposit
 \$100 3 hours or less \$25 each additional hour
 \$15/hr Lifeguard Fee per guard (1 guard per 50 people)
 \$20/hr Off Duty Police (if required) 1 officer for every 100 people.
 For profit events not allowed at Royal Lane Pool.

Royal Lane Amphitheater:

\$150 4 hours or less \$50 each additional hour
 \$85 security deposit \$20/hr Staffing fee (if required)
 \$20/hr Off Duty Police (if required) 1 officer for every 100 people
 Renters may be required to provide portable toilets for their event as directed by Recreation staff.

Royal Lane Pool:

Daily Admissions:

Children 15 and under \$2.00 Adults 16—54 \$3.00
 Senior Adults (ages 55 & up) and Adults with Disabilities \$1.00
 Swimming Diapers for infants \$1.00 each

Non-Swimmers supervising children in the pool may have entry fee waived at staff discretion.

Group Rates:

Season Pass– City Residents Only:

| | | | |
|---------------------|-------------|---------------------|-------|
| 15 children or more | \$1.50 each | Individual | \$60 |
| 15 adults or more | \$2.50 each | Family or 3 or more | \$150 |

Swimming Lessons:

Advanced Beginners Swim Lessons: Limit 10 students per class, includes one week pool pass per student, Basic 1st Aid & Basic Water Rescue instruction.

Class meets Monday – Friday for 45 minutes. One week sessions.

City Residents \$30 per session

Non-City Residents \$35 per session

Water Acclimation Guided Instruction: \$5 per person for 25 minutes of personal, individualized instruction given based on the needs of the patron.



Getting to Know H2O: \$2 per day per person. General water safety information, first aid procedures, Breathe Control Under Water, Using a Flotation Device & more. New topic each day, 8 separate, one day sessions. 1 hour each session.

Fitness Swim/Stroke Refinement: City Residents \$40; Non-City Residents \$45 per session. Each session is 3 weeks long and students will be able to come to public swim free of charge during their 3 weeks of classes. Class meets on Monday, Wednesday and Friday for 45 minutes per day.

Summer Day Camp: For children going into First Grade through 12 years of age.

Fees: \$ 75 per session.

A session lasts one week. Camp will not be held on July 4 and there is no discount for that day. City residents will have priority in registering their children for camp. Fees for each session must be paid before a slot can be reserved.

Youth Sports Fees: Refunds must be requested before the first game has been played and receipt must be presented for a refund check to be issued. Once play has begun, we will issue credit toward another sport. That credit is good for one year from the date of issuance. Youth ages 17 & under.

| City Resident | Non-City Residents |
|---|---------------------------|
| Fees for baseball, basketball, soccer, softball, and volleyball | |
| \$10 per child per sport | \$25 per child per sport |
| \$15/2 children | \$35/2 children |
| \$5 each additional child | \$40/3 children |
| | \$5 each additional child |

LATE REGISTRATION FEE \$5

LATE REGISTRATION FEE \$5

FOOTBALL same as above

Additional \$5

Kid's Mixed Martial Arts Class

\$35 per child per month. First month fee includes martial art uniform

The fee reduction applies only for registrations for the same sport, during the same season for children residing in the same household. Further fee reduction or waiver is available to qualified families. Contact the Clinton Recreation Department at 299-4906, for more information.

Birth certificate and current insurance are required for registration.

Adult Sports Fees:

Early Bird, Men's Night, & Ladies Night Basketball

Adult ages 18 & over \$5/day, \$10/month, \$35/session

Current proof of insurance required for registration.



Adult Sports Leagues:

- Soccer \$500 per team
- Softball \$500 per team (includes tournament)
- Basketball \$350 per team (includes tournament)
- Volleyball \$75 per team (no paid officials)

Sponsorship Fees:

\$75 Company Banner – all sports

Baseball and Softball:

All leagues \$350 20 MLB replica team shirts & hats

Basketball:

- Leagues 7 and up \$350 10 team reversible jerseys
- Volleyball \$200 10 Team shirts, 2 volleyballs & 1 scorebook
- Football: \$500 20 Game jerseys
- Soccer: \$275 12 Team shirts & 4 soccer balls

Special Fees:

Sunday and Holiday Rentals:

An additional \$50 will be charged for rentals requiring staff supervision on Sundays and holidays.

Outside Instructors:

Recreation Department will collect class fees. Instructors will receive 50% of proceeds.

Senior Adult Travel Fees:

\$2.00 per person within 50 mile radius.

Trips requiring a bus will be priced according to the bus rental fee.

Open Land Area User Fees for Sports:

Open land areas in any City Park: \$150.00 per season, no more than 3 months.

Groups abusing this policy can be suspended from using any Recreation Facilities

Mulch & Rain Barrel Sales:

Rough grade mulch is \$5 for a pickup truck load, subject to supply and staff availability.

Recycled plastic barrels are \$5 each also subject to supply and staff availability.

Recreation staff will load all items into the customer’s vehicle. No delivery service is provided.



Equipment Fees:

Portable Stage: \$100 per day rental fee, \$50 deposit
\$50 transportation fee up to 5 miles outside City limits.

Public Address System: outdoors on City property only

With one microphone \$75 rental fee, \$75 deposit

Additional Microphones \$30 each, \$75 deposit

Sports bag: (horseshoes, volleyball and net, soccer ball, softball and bat)

\$60 deposit \$30 rental fee

Portable Volleyball Standard Rental:

\$60 deposit \$60 rental fee \$50 delivery fee, no more than 10 mile radius.

ATTENTION:

City residents must reside within the city limits to receive the city charges.

This does not include the city school district.

Proof of residency to ensure correct fees is required.



Accrual Basis of Accounting (or Full Accrual): Accounting method for proprietary funds that recognizes revenues in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

Ad Valorem Tax: A tax levied in proportion to the value of real property.

Amortization: Paying the principal amount of a debt issue through periodic payments. Amortization payments include interest and any payment on principal.

Appropriation: Authorization granted by City Council to obligate and expend resources for purposes specified in the budget document.

Assessed Valuation: The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

Authorized Bond: Bonds that have been legally approved but may or may not have been sold.

Balanced Budget: Budget in which planned expenditures equal anticipated revenues. North Carolina state law requires municipalities to adopt a balanced operating budget.

Base Budget: Those resources necessary to meet an established and existing service level.

Basis of Accounting: Accounting method that determines when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recognized in accounts and reported in financial statements. The two bases of governmental accounting include accrual (or full accrual) and modified accrual.

Benchmarking: The process of identifying best practices of “best in class” performers that can be adopted or adapted to improve performance.

Bond: A written promise to pay a specific amount of money with interest within a specific time, usually long-term.

Bond Rating: A grade indicating a governmental unit’s investment qualities. Generally, the higher the bond rating, the less risk investors assume resulting in a more favorable interest rate and lower cost of financing capital projects for the governmental unit.

Budget: A plan for the coordination of resources and expenditures. The budget document outlines the City’s financial plan for a fiscal year indicating how the City intends to allocate resources to support goals, objectives, and desired service levels.

Budget Amendment: A legal procedure used by City staff and City Council to revise a budget appropriation.

Budget Calendar: The schedule of key dates that City departments follow in the preparation, adoption, and administration of the budget.



Budget Message: A written overview of the proposed budget from the City Manager to the Mayor and City Council and the public that discusses the major budget items, changes from the current and previous fiscal years, and the City's financial condition.

Budget Ordinance: The official enactment by City Council to establish legal authority for City officials to obligate and expend resources.

Budgetary Control: The control or management of a governmental unit in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets: Tangible property that is not easily converted into cash and is usually held for a long period, such as property, machinery, vehicles, equipment, etc.

Capital Improvement Plan (CIP): A multi-year plan for the construction or acquisition of major capital items. The plan usually outlines spending needs, the financing source or sources expected, and the impact of the CIP on future annual operating budgets.

Capital Outlay: Expenditure expected to have a useful life greater than one year or a total value of \$10,000 or more resulting in the acquisition of or addition to a fixed asset.

Capital Project: A capital improvement that usually requires a major initial investment, and a significant and continuing financial commitment in the form of operating costs.

Capital Project Fund: A fund used to account for the acquisition and construction of major capital facilities.

Capital Reserve: An account used to indicate that a portion of a fund's balance is restricted for a specific capital purpose and is not available for general appropriation.

Cash Accounting: An accounting method where receipts are recorded during the period they are received, and the expenses in the period in which they are actually paid

Cash Management: The management of cash necessary to pay for governmental services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, and establishing and maintaining banking relationships.

Certificates of Participation (COPS): A security created as a part of a lease-purchase agreement. The lender, the holder of the certificate, owns a right to participate in periodic lease payments (interest and return of principal) as they are paid.

Community Development Block Grant (CDBG): An entitlement grant from the U.S. Department of Housing and Urban Development (HUD) to assist low and moderate-income persons of the City in targeted neighborhoods.



Comprehensive Annual Financial Report (CAFR): A complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Debt Service: The portion of the budget pertaining to payment of principal and interest requirements on outstanding debts.

Deficit: The amount by which expenditures exceed revenues during an accounting period.

Department: An organizational unit of the City responsible for overall management of a major governmental function.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

Designated Fund Balance: Monies over the years that remain unspent after all budgeted expenditures have been made, but which are reserved for specific purposes and are unavailable for appropriation.

Disbursement: Payment for goods and services in cash or by check.

Effectiveness Measure: A performance measure identifying outcome quality.

Efficiency Measure: A performance measure identifying inputs used per unit of output, or unit costs.

Encumbrance: A financial commitment of appropriated funds for services, contracts, or goods that have not yet been delivered by a specified time, usually the end of the fiscal year.

Enterprise Fund: A fund that accounts for a governmental activity supported primarily with user fees or charges and operated using business principles.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditures: The measurement focus of governmental fund accounting identifying financial resources expended.

Expenses: The measurement focus of proprietary fund accounting identifying costs expired. Expenses reflect the cost of goods or services used.



FICA: Social Security Tax paid by the City for each permanent and temporary employee.

Fiduciary Funds: Funds used to separate, control, and track financial resources in which the government oversees as a third party, or on behalf of, another public entity. The four fiduciary fund types include: 1) Agency Fund, 2) Pension Trust, 3) Expendable Trust, and 4) Non-Expendable Trust.

Fiscal Policy: The financial plan embracing the general goals and acceptable procedures for managing the City's financial resources.

Fiscal Year: The time designating the beginning and the ending period for recording financial transactions. In North Carolina, a municipal government fiscal year begins July 1 and ends June 30.

Fixed Asset: A long-term tangible piece of property that is not expected to be consumed or converted into cash any sooner than at least one-year's time.

Fringe Benefits: A collection of various benefits provided by an employer, which are exempt from taxation as long as certain conditions are met.

Full Cost Accounting: Type of accounting concerned with accumulating both direct and indirect costs for financial reporting and decision-making purposes.

Full-time Equivalent (FTE): An FTE converts the hours worked by a position into a percentage of a full year's number of hours. Generally, one FTE equals 2080 hours per year per permanent position.

Function: A group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a similar broad goal or major service.

Fund: A fiscal and accounting entity that has a self-balancing set of accounts recording cash and other financial resources, as well as related liabilities and residual equity. These are segregated to carry on specific activities or objectives in accordance with special regulations, restrictions, or limitations as established by State and Federal governments.

Fund Balance: The amount of assets in excess of the liabilities or appropriations for expenditures also known as surplus funds. North Carolina General Statutes require general fund balance reserves of at least 8% of General Fund expenditures at the end of the fiscal year. The City of Clinton has a fund balance policy to target a minimum 38 percent General Fund fund balance.

GASB 34: The acronym used for Governmental Accounting Standards Board Statement #34: "Basic Financial Statements- Management's Discussion and Analysis – For State and Local Governments".



Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices.

General Fund: A governmental fund used to account for financial resources of the City, except those required to be accounted for in another fund. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees, and service fees. This fund usually includes most of the basic operation services, such as fire and police protection, finance, public works, general administration, planning, and recreation.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds (GO Bonds): Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

GFOA: The acronym used for Government Finance Officers Association of the United States and Canada.

Goal: A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Governmental Funds: Funds used to separate, control, and track financial resources of general government operations. The four governmental fund types include 1) General Fund, 2) Special Revenue Funds, 3) Capital Projects Funds, and 4) Debt Service Funds.

Grant: A contribution by a government or other organization to support a particular function.

Inter-fund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenues: Revenues from other governments (State, Federal or local) that can be in the form of grants, shared revenues, or entitlements.

Internal Service Fund: This fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement, or cost allocation, basis.

Inventory: A detailed listing of property currently held by the government.

Investment Earnings: Revenue earned on investments with a third party.

Lease/Installment-Purchase Financing: A method of purchasing equipment in which payments are spread over time. The purchased equipment serves as collateral.

Line Item: A budgetary account representing a specific object of expenditure.



Local Government Budget and Fiscal Control Act (LGBFCA): This act governs all financial activities of local governments within the State of North Carolina.

Local Government Commission (LGC): A division of the North Carolina Department of State Treasurer, the LGC is responsible for the approval, sale, and delivery of substantially all North Carolina local government bonds and notes as well as monitoring certain fiscal and accounting standards prescribed for units of local government by the Local Government Budget and Fiscal Control Act.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maturities: The dates on which the principal or stated values of investments or debt obligations become due and/or may be reclaimed.

Mission: A broad statement outlining a department's purpose for existing.

Modified Accrual Basis of Accounting: Accounting method for governmental funds that recognizes revenues in the accounting period in which they become available and measurable. Expenditures are recognized in the period the fund liability is incurred, if measurable, except for unmatured interest on (and principal of) general long-term debt, which should be recognized when due.

North Carolina General Assembly (NCGA): The legislative body of the State's government

North Carolina General Statutes (N.C.G.S.): Laws governing the State of North Carolina

Objective: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. An objective should imply a specific standard of performance for a given program.

Operating Budget: A financial plan for the provision of direct services and support functions.

Operating Expenses: The portion of the budget pertaining to the daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, and materials.

Pay-As-You-Go (or Pay-Go): Financial policy of a government unit that finances capital outlays from current revenues rather than from borrowing.

Peer Group: Other municipalities with similar characteristics, such as population, services provided, and tax base used for comparison of financial condition and performance.

Performance-based Budget: A budget wherein expenditures, planning, and management decisions are based primarily upon measurable performance of activities.



Performance Indicator: A performance indicator is a measurement designed to determine whether a service objective has been met. It measures the effectiveness of achieving an objective.

Performance Measurement: The regular collection of quantifiable information regarding the results of service delivery.

Personnel Services: Salaries and wages paid to employees for fulltime, part-time, and temporary work including overtime and similar compensation.

Policy: A definite course or method of action in light of given conditions to guide and determine present and future decisions.

Powell Bill Funds: Funding from state-shared gasoline taxes that are restricted for use on maintenance of local streets and roads.

Productivity Measure: A performance measure combining efficiency and effectiveness measures into a single factor.

Program: An organized set of related work activities that are directed toward accomplishing a common goal.

Property Taxes: Taxes levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Funds: Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include: 1) Enterprise Funds and 2) Internal Service Fund.

Reclassification: Change in a position title and/or the associated pay range based on changes in the job skills required for a given position.

Reserve: An account designated for a portion of the fund balance that is to be used for a specific purpose.

Resources: Assets that can be used to fund expenditures such as property taxes, user fees, beginning fund balance, or working capital.

Restricted Intergovernmental Revenues: Grants, entitlements, and shared revenues that are recorded in the appropriate fund and classified by both source and function for which the revenues are to be spent.

Retained Earnings: Amounts shown as retained earnings represent accumulated earnings of proprietary funds after all budgeted business expenses have been made.



Revaluation: The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value. By North Carolina law, a revaluation must be conducted at a minimum of every eight years.

Revenue: Funds the City receives as income including tax payments, fees from specific services, receipts from other governments, fines, grants, shared revenues, and interest income.

Revenue Bonds: Bonds issued by a government that are backed by a specific revenue source such as water and sewer fees.

Special Assessment: A compulsory levy made against certain properties to defray part of the cost of a specific improvement or service, which are deemed primarily to benefit those properties.

Special Revenue Fund: A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

Surplus: The amount by which revenues exceed expenditures.

Target-based Budget (TBB): A budget wherein departments receive a maximum dollar figure, or target, to provide services.

Tax Base: The assessed valuation of all taxable real and personal property within the City's corporate limits.

Tax Levy: The resultant product when the tax rate per one-hundred dollars valuation is multiplied by the total taxable valuation, or tax base.

Taxes: Compulsory charges levied by a government for financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments or to user charges for enterprise type services.

Undesignated Fund Balance/Undesignated Retained Earnings: The portion of a fund's unspent monies, or reserves that are not restricted for a specific purpose and are available for general appropriation.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for expenditures.

User Fee/Charge: The payment for direct receipt of a service by the party benefiting from the service.

Workload Measure: A performance measure identifying how much or how many products or services were produced.



Zero-based Budget (ZBB): A budget wherein all expenses must be justified for each new period. Budgeting starts from a "zero base" and every function within an organization is analyzed for its needs and costs.