



### October 5, 2021, CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in regular session at 7:00 PM on October 5, 2021, in the City Hall Auditorium. Mayor Starling presided. Present were Councilmembers DuBose, Ruggles, Strickland, and Mayor Pro Tem Becton.

Councilmember Bryant was absent, due to an unforeseen situation.

City Attorney Tim Howard, of Howard, and Carr, PLLC, was present.

Also, present were City Clerk Elaine F. Hunt; Planning Director Mary Rose; City Manager Tom Hart; Newly selected Police Chief Anthony Davis; Lt. Adrian Mathews; Finance Director Kristin Stafford; Public Works Director Chris Medlin; Public Works Engineer Russell Byrd; Fire Chief Stephen Lovette; and Parks and Recreation Director Jonathan Allen.

Also, present were Clinton Police Staff: Lt. Stokes McKoy; Lt. Adrian Mathews; K9 Officer Antwan Weathersby; Reserve Officer Jesse Kittrell; Sgt. Donald Fisher; Lt. Robbie King; Cpl. Norwood Blanchard; Officer Ryan Mitchell; Cpl. Jason Riley; Sgt. Ariel Nunez; and Cameron Bryant, Administrative Specialist.

HR Director Shelvia Ashford was absent.

Emily M. Williams, of the Sampson Independent, and Sylvia Chestnutt, of the Sampson Weekly, were present.

Mayor Starling called the meeting to order.

Mayor Starling called upon the newly selected Pastor for First United Methodist Church, Clinton, NC – Rev. Matt Seals. Pastor Seals appeared before the group and gave the invocation.

### CITY COUNCIL

City Manager Hart told the group about the process for selecting the new police chief. He stated that the City hired an outside consulting firm to assist in this endeavor. He stated that there were over twenty (20) applicants and over half of the applicants were strong candidates.

City Manager Hart stated that the newly selected police chief was “put through the paces,” and he did exceptionally well.

Mayor Starling administered the following oath of Police Chief to Anthony B. Davis:

**NORTH CAROLINA**

**OATH OF OFFICE**

**SAMPSON COUNTY**

I, Anthony B. Davis, do solemnly swear (or affirm) that I will be alert and vigilant to enforce the criminal laws of this State; that I will not be influenced in any matter on account of personal bias or prejudice; that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith; and that I will faithfully and impartially discharge and execute the duties of my office as POLICE CHIEF of the City of Clinton, Sampson County, North Carolina, according to the best of my skill, abilities, and judgment, so help me God.

Chief Davis’ wife, daughter and son participated in the swearing-in ceremony. His father, Ronald Davis, pinned the Chief’s badge upon him. Pictures were taken by The Sampson Weekly and The Sampson Independent of Chief Davis, Mayor Starling, Mayor Pro Tem Becton, and Chief Davis’ large family, which included his wife, daughter, son, parents, sister, and nephew.

**CITY COUNCIL**

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Becton, the minutes of the September 7, 2021, city council meeting were unanimously approved.

**PROCLAMATION – FIRST RESPONDERS APPRECIATION DAY**

Upon a motion made by Councilmember Ruggles, seconded by Councilmember Strickland, the following First Responders Appreciation Day Proclamation, was unanimously approved:

# Proclamation

## “Fire Prevention Week”

### In the City of Clinton

WHEREAS, the City of Clinton is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,770 people in the United States in 2019, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 339,500 home fires; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, City of Clinton residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

WHEREAS, City of Clinton residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, City of Clinton residents will make sure their smoke and CO alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, City of Clinton first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, City of Clinton residents are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2021 Fire Prevention Week™ theme, “**LEARN THE SOUNDS OF FIRE SAFETY™**,” effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms.

THEREFORE, I, Mayor Lew Starling, Jr., and the Clinton City Council hereby proclaim October 3-9, 2021, as Fire Prevention Week throughout this city. We urge all citizens of Clinton to “**Learn the Sounds of Fire Safety**,” for Fire Prevention Week 2021 and to support the many public safety activities and efforts of Clinton’s fire and emergency services.

**BUDGET –ORDINANCE AMENDMENT – WATER AND SEWER FUND**

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Becton, it passed unanimously to adopt the following ordinance amendment to amend the Water & Sewer Fund:

**Budget Ordinance Amendment  
Fiscal Year 2021-2022 Budget  
#2021.10.01**

**BE IT ORDAINED** by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the Fiscal Year ending June 30, 2022, is hereby amended as follows:

**Section 1.** To amend the Water & Sewer Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
30-6600-9600	Transfer to capital project	\$17,300		
30-8200-1602	Maint/repair drying beds		\$17,300	
<b>TOTAL EXPENDITURES</b>		<b>\$17,300</b>	<b>\$17,300</b>	<b>\$0</b>

**Section 2.** Copies of this budget amendment shall be furnished to the City Clerk, to the City Manager, and Finance Director for their direction.

**BUDGET –PROJECT ORDINANCE AMENDMENT – WWTP LEVEE REPAIR PROJECT FUND**

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Becton, it passed unanimously to adopt the following project ordinance amendment to amend the WWTP Levee Repair Project Fund:

**CAPITAL PROJECT ORDINANCE AMENDMENT  
WWTP Levee Outfall Repair Project  
#2021.10.02**

**BE IT ORDAINED** by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance adopted May 5, 2020, is hereby amended as follows:

**Section 1.** To amend the WWTP Levee Repair Project Fund, the expenditures are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
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46-8200-0500	Construction	\$17,300		
<b>TOTAL EXPENDITURES</b>		<b>\$17,300</b>	<b>\$0</b>	<b>\$17,300</b>

**Section 2.** To amend the WWTP Levee Repair Project Fund, the revenues are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
46-3714-0400	City Contribution	\$17,300		
<b>TOTAL REVENUES</b>		<b>\$17,300</b>	<b>\$0</b>	<b>\$17,300</b>

**Section 3.** Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

### APPOINTMENT

Notification was given for the appointment/reappointment to a two-year term on the Library Board. Currently, Anita K. Oates serves on the Board. At the November city council meeting, City Council will be asked to appoint/reappoint someone to this Board.

### REPORTS

The monthly combined staff report was acknowledged.

### STAFF REPORTS

Public Works Director Medlin reminded everyone of Fall Clean-up Week beginning Monday, October 11, 2021, and ending October 15<sup>th</sup>. He requested that all pick-ups be carried to the side of the streets.

Public Works Director Medlin informed the group that two (2) 15-inch pipes were installed over at Walking Stick Trail to replace a 24-inch pipe that ran from one side of the street to the other side. Also, he stated that they performed work on Weeks Street. Mr. Medlin stated that the right-of-way was marked off at the Heritage Place, a pipe was replaced on Herring Street, and work was performed on Woodland Street. Public Works Director Medlin informed them that most of the problem ditches have been excavated.

Mr. Medlin stated that The Wooten Company was called to confirm upcoming work proposed for the Beaver Dam Drive area.

Mayor Starling stated that “time or rain” will tell what has been accomplished.

**CITY MANAGER REPORTS**

Upon a motion made by Councilmember Ruggles, seconded by Mayor Pro Tem Becton, the following proposed FY2022-2023 CIP and Budget Development Schedule passed unanimously:

**FY 2022-2023 CIP and Budget Schedule**

<b>Budget Preparation Steps</b>	<b>Date</b>
Departments begin meeting internally to develop CIP project requests	November 1, 2021
Departments submit CIP project requests to Finance & Administration	November 30, 2021
Department Directors meet with City Manager & Finance staff to discuss CIP project requests	December 1-15, 2021
City Manager & Finance staff rank CIP project requests & establish a priority list	December 20, 2021
CIP Project impact & financial analysis is completed to prepare for operating budget	December 21, 2021- January 12, 2022
Strategic planning and CIP workshop with City Council	January 18, 2022
Budget packages delivered to departments	February 1, 2022
Departments submit budget request	February 28, 2022
City Manager & Finance staff review budget requests & prepare recommendations	March 1 -31, 2022
CIP & preliminary FY22-23 budget	May 6, 2022
Budget Workshop with City Council	May 10, 2022
Submit recommended FY22-23 budget to City Council for review	May 27, 2022
City Council holds public hearing regarding proposed FY22-23 budget	June 7, 2022
City Council adopts FY22-23 Budget	June 21, 2022
Fiscal Year 2022-2023 begins	July 1, 2022

City Manager Hart informed Mayor Starling and the City Council about several divisions and departments of the City that were recognized recently at a Safety Awards Banquet held at the Chamber of Commerce. He announced the following recipients:

- 1<sup>st</sup> Year Silver – Fire Department
- 1<sup>st</sup> Year Gold - City Hall Annex

- 1<sup>st</sup> Year Gold - Police Department
- 3<sup>rd</sup> Year Gold - Water & Sewer Division
- 6<sup>th</sup> Year Gold - Street Division
- 8<sup>th</sup> Year Gold - Wastewater Treatment Plant

### PUBLIC COMMENTS

No one appeared to give public comments.

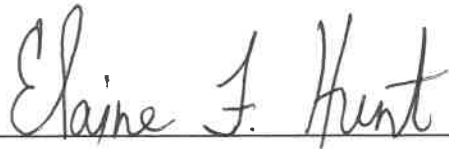
### OTHER BUSINESS

There was no other business to discuss by Mayor Starling or the City Council.

### CONTINUATION

Being no further business, a motion was made by Mayor Pro Tem Becton, seconded by Councilmember Strickland, and it passed unanimously to continue this October 5, 2021, City Council meeting until Wednesday, October 20, 2021, at 6:00 PM, in the City Hall Auditorium for the purpose of discussing the redistricting process with Ms. Deborah Stagner and Mr. Blake Esselstyn, of Tharrington Smith LLP, and other business as deemed necessary.

The October 5, 2021, regular city council meeting adjourned at approximately 7:24 PM.



Elaine F. Hunt, City Clerk, MMC, NCCMC



Lew Starling, Jr., Mayor