



**JANUARY 28, 2025, CITY COUNCIL MINUTES
SPECIAL MEETING - CIP WORKSHOP
5:00 PM**

The City Council of the City of Clinton, North Carolina, met in a special meeting at 5:00 PM on January 28, 2025, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Ruggles, Strickland, Corbett, and Mayor Pro Tem Becton were present.

Councilmember Holden DuBose was absent.

City Attorney Joel Starling was also present.

Present were City Manager James P. Duncan; City Clerk Elaine F. Hunt; Police Chief Anthony Davis; Parks and Recreation Director Garrett Bryant; Finance Director Rhonda Sommer; Public Works Director Chris Medlin; HR Director Natalie Blue; Fire Chief Hagan Thornton; and Senior Planner Lyle Moore.

Planning and Zoning Director Mary Rose was absent.

Michael Hardison from Sampson Independent was also present.

Mayor Starling called the meeting to order. Councilmember Ruggles gave the invocation. The group ate and soon afterward, the CIP Workshop presentation began.

Mayor Starling asked City Manager Duncan to begin the discussion, and he did as requested.

Handouts were distributed to everyone. (SEE ATTACHMENT).

City Manager Duncan went over the handout page by page. He mentioned upcoming projects, as well as ongoing projects. Public Works Director Medlin was asked about the lead issue that municipalities must handle in the forthcoming months. Mr.

Medlin stated that the City must inventory every line leading to every house. Furthermore, he said 2027 is the deadline to complete this inventory. Councilmember Strickland asked how many residents responded to information sent out by the City regarding this matter. Mr. Medlin stated approximately 500 residents had responded.

Chief Anthony Davis spoke regarding a fire matter. Discussion took place regarding fire apparatus. Councilmember Ruggles questioned debts coming off this year. Chief Davis stated that one fire truck will be coming off debt service. It was asked what vehicles the Police Department will be purchasing this year. Chief Davis said, "Durangos" from Deacon Jones.

City Manager Duncan asked the City Council if they wanted to see a plan for the proposed fire truck for the next meeting.

Mayor Starling asked about the street resurfacing. Public Works Director Medlin stated that approximately \$320K was allocated for this project because there were funds left over.

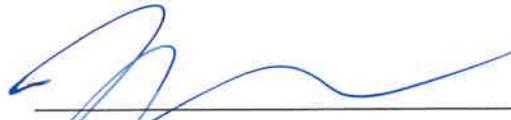
City Manager Duncan briefly discussed the Downtown Revitalization Phase 4 Project. He stated that they could have a stage or not have one; a stage was included in the proposed amount.

Councilmember Strickland thanked Public Works Director Medlin and his crew for their excellent job during the inclement weather. Mayor Starling agreed.

Mayor Starling asked about the fund balance. Finance Director Sommer stated that LGC groups municipalities by population. She stated that smaller municipalities need a larger fund balance and concluded that you need a fund balance for a catastrophic event.

Upon concluding the presentation and there being no further discussion, Mayor Pro Tem Becton made a motion to adjourn. Councilmember Corbett seconded the motion, which passed unanimously.

The time of adjournment was approximately 6:30 PM.



Lew Starling, Jr., Mayor



Elaine F. Hunt, City Clerk, MMC, NCCMC

FY 2025-2026 CIP Workshop



Clinton
NORTH CAROLINA

January 21, 2025

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City of Clinton Vision Statement

Vision Statement

“A City of beauty and opportunity whose leadership is dedicated to providing its diverse citizenry a quality of life unsurpassed in the region.”



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City of Clinton Mission Statement

Mission Statement

“To be a City rich in history and beauty with clean, safe neighborhoods, sound infrastructure, and opportunities for future generations.”



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City of Clinton Focus Areas



The diagram illustrates the City of Clinton's focus areas, centered around the city seal. The focus areas are:

- Welcoming Neighborhoods & Public Spaces
- Financial Sustainability
- Quality Job Growth
- Sound & Sustainable Infrastructure
- Enhanced Quality of Life
- Affordable & Viced Housing Opportunities



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Capital Improvement Plan Review

CIP Definition

- CIP maps out projects over \$10,000 with a primary focus on projects in excess of \$20,000
- Planning document, not static



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Capital Improvement Plan Review

Guiding Principles

- Maintain acceptable financial/debt indicators
- Maintain established equipment and rolling stock rotation schedules
- Prepare for eminent large capital needs
- Minimize impact on operating budget



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Water & Sewer



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- ## Water & Sewer Fund Considerations
- December 2024 CPI - 2.9% (trending upward)
 - Maintain Fund balance → 47-53% (Excess → capital reserves)
 - FY24 unrestricted \$5.4M (down from \$5.6M)
 - \$4.6M in capital reserves
- 

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Water & Sewer Fund Short-term Projects

Short-term Projects (Year 1)

- AMR Project (\$250k)
- Utility Lines Vehicle Replacement (\$50k)
- Primary Clarifier B Rehab (\$65k)
- Water Production Vehicle (\$46k)



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Current Projects/Grants

- WWTP Influent Pump Station
- WWTP Electrical Improvements
- Lead and Copper Assessment
- State Budget Earmark



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Water & Sewer Fund CIP

Questions or Comments?



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General Fund



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General Fund Considerations

- Debt capacity is crucial when considering larger projects and impact on current and future operating budgets
- Inflation
- Maintain Fund Balance → 35-40% → Excess assigned to capital use
 - FY24 unassigned at \$4.9M
 - FY24 capital use \$1.7M

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General Fund Short-term Projects

Short-term Projects (Year 1)

- Rescue Equipment – Struts (\$22k)
- Rescue Equipment – Extrication (\$82.5k)
- Grounds Mowers replacements – 2 (\$32k)
- Recreation Vehicle Admin replacement (\$30k)

Programs

- Police vehicle replacement (\$230k) - 4 vehicles
- Ladder Truck replacement (\$2M)
- Street resurfacing (\$250k)

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Current Projects/Grants

- Stormwater Mapping
- Golden Leaf Weeks St. Stormwater
- RTG-Theater renovation
- RTG-Alleyway/Public Art



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Future Projects

- Downtown Revitalization Phase 4 \$2M
 - Next Step: Design Services \$235k
 - USDA Loan once Design is complete



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General Fund CIP

Questions or Comments?



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