



**JUNE 21, 2016, CITY COUNCIL MINUTES
SPECIAL MEETING
ADOPTION OF THE FY2016-2017 BUDGET**

The City Council of the City of Clinton, North Carolina, met in a special meeting at 6:00 PM on June 21, 2016, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Strickland, Turlington, Becton, Stefanovich, and Mayor Pro Tem Harris were present.

Also present were City Manager Shawn Purvis; Public Works Director Jeff Vreugdenhil; City Clerk Elaine F. Hunt; Finance Director Kristin Stafford; Fire Chief Scott Phillips; Parks and Recreation Director Jonathan Allen; Chief of Police, Jay Tilley; Planning Director Mary Rose; Public Works Engineer Russell Byrd; and HR Director Lisa Carter.

Also present was City Attorney Tim Howard.

Bill Roberson, of the Sampson Weekly and Chris Berendt were present.

Mayor Starling called the special meeting to order.

Mayor Starling asked Councilmember Becton to give the invocation and bless the food.

BUDGET—ORDINANCE

City Manager Shawn Purvis presented a budget ordinance for consideration of adoption.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following ordinance **#2016.06.08** was unanimously adopted:

FISCAL YEAR 2016-2017 BUDGET ORDINANCE

City of Clinton, NC

#2016.06.08

Be It Ordained by the City Council of the City of Clinton, NC, that the following anticipated fund revenues and expenditures, fees and charges schedules, with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the

city government and its activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Section 1. General Fund

Anticipated Revenues:

Prior Year Taxes	\$56,500
Current Year Taxes	\$2,602,000
Fire Tax Collections	\$490,000
Vehicle Taxes	\$265,000
Rental Vehicle Tax	\$16,000
City School Police Officer	\$108,900
HUD Officers	\$44,500
Insurance Revenue	\$10,000
Payment In Lieu Of Taxes	\$6,600
Collection Fee	-\$63,000
Lot Cleaning	\$10,000
Demolition Reimbursement	\$10,000
Tax Penalties & Interest	\$20,000
Auto License	\$62,000
Privilege License	\$1,000
Admin. Fee For Intin. Merchants	\$200
Precious Metal Fees	\$500
Utility Tax Video Program	\$39,800
Interest Earned	\$12,000
Miscellaneous Revenue	\$22,000
Rent- Fontana St.	\$48,000
Rent-Cell tower	\$33,000
Sale of Property	\$15,000
Utility Tax Electric	\$818,000
Utility Tax Piped Gas	\$31,300
Utility Tax Telecomm	\$95,000
Beer & Wine	\$41,000
Powell Bill	\$258,000
Local Gov't 1% Sales Tax(39)	\$653,000
Local Gov't 1/2% Sales Tax(40)	\$582,000
Local Gov't 1/2% Sales Tax(42)	\$354,000
Local Gov't 1/2% Sales Tax(44)	\$512,000
ABC Revenues	\$165,000
ABC Revenue-Police	\$10,000
Taxi Permits/Finger Prints	\$700
Court Fees	\$1,000
Parking Violations	\$500
Sampson Co Contribution	\$174,500
State Bldg. Fire Protection	\$5,100
Firemen's Relief Tax	\$13,500

False Alarm	\$10,000
Rescue Tech. Revenue/County	\$12,000
Fire Dept. Accident Response	\$17,000
Fire Inspection Fees	\$40,000
Sign/Zoning Permits	\$8,500
Cemetery Markers	\$3,500
Tipping Fee For Dumpsters	\$708,800
Cardboard Container Fees	\$36,000
Garbage Collection	\$590,000
Solid Waste Disposal Tax	\$5,500
Recreation Donations	\$2,500
Rental Fees	\$7,000
Recreation Misc.	\$2,000
Pool Admissions	\$8,500
Concession Fees	\$500
Sponsorship Fees	\$7,000
Sports Registration Fees	\$37,500
Refund On Sales Tax	\$6,100
Sale of Recyclables	\$30,000
Trans From Cemetery	\$45,000
Total General Fund Revenues	\$9,102,000

Anticipated Expenditures:

Governing Body	\$90,600
Administration	\$223,700
Elections	\$0
Finance	\$227,500
Planning & Zoning	\$335,200
Police	\$2,296,000
Fire	\$1,454,700
Street	\$1,347,500
Garage	\$228,600
Sanitation	\$884,600
Recreation	\$1,124,500
Cemetery & Grounds	\$312,900
Non-Departmental	\$576,200
Total Expenditures	\$9,102,000

Section 2. Water and Sewer Fund

Anticipated Revenues:

Interest Earned	\$10,000
Miscellaneous Revenue	\$10,000
Return Check Charge	\$1,000
From Sales Tax	\$10,000
Bulk Water/County	\$190,000
Pre-Treatment	\$1,200
Sewer Surcharge	\$275,000
Water & Sewer Charges	\$4,192,700
Water & Sewer Tap Fees	\$20,000
Fireline Fees	\$45,000
Service Fees	\$30,000
Sale of Surplus Property	\$1,500
Total Water & Sewer Fund Revenues	\$4,786,400

Anticipated Expenditures:

Non-Departmental	\$1,013,300
Utility Line Maintenance	\$1,153,900
Wastewater Treatment	\$1,641,900
Water Production	\$660,100
Utilities Administration	\$317,200
Total Expenditures	\$4,786,400

Section 3. CD-Revolving Loan

Anticipated Revenues:

Revolving Payments	\$500
Interest Earned	\$500
Fund Balance Appropriated	\$0
Total CD Revenues	\$1,000

Anticipated Expenditures:

Legal Service	\$500
Transfer to General Fund	\$0
Miscellaneous	\$500
Total Expenditures	\$1,000

Section 4. Cemetery

Anticipated Revenues:

Sale of Lots	\$44,000
Interest Earned	\$1,000
From Savings	\$0
Total Cemetery Revenues	\$45,000

Anticipated Expenditures:

Transfer to GF for Operations	\$45,000
Total Expenditures	\$45,000

Section 5. Downtown Special Tax District

Anticipated Revenues:

Current Taxes	\$52,300
Prior Year Taxes	\$2,000
Penalty & Interest	\$300
Vehicle Taxes	\$1,300
Collection Fees	-\$1,100
Craft Fair Fees	\$8,000
Holiday Events	\$4,000
Leased Parking	\$900
City Market Fees	\$200
Interest Earned	\$500
Miscellaneous	\$1,500
Fundraising Revenue	\$1,500
Total Downtown District Revenues	\$71,400

Anticipated Expenditures:

Professional Services	\$1,000
Travel & Education	\$2,100
Utilities	\$4,500
Craft Fair	\$8,000
Advertising	\$12,000
Supplies & Materials	\$4,000
Contract Services	\$300
Dues & Subscriptions	\$500
Miscellaneous	\$500
Downtown Facade Grant Program	\$9,500
Downtown Incentive Program	\$1,200
Downtown Mural Grant Program	\$1,000
Fundraising Expenditures	\$3,500
Projects	\$7,500

Contingency	\$1,000
Special Events	\$14,800
Total Expenditures	\$71,400

Section 6. Fire Department Special Fund

Anticipated Revenues:

Miscellaneous	\$500
Special Fees	\$500
Ashes Donations	\$0
Total Fire Special Revenues	\$1,000

Anticipated Expenditures:

Ashes Expense	\$0
Department Supplies	\$0
Miscellaneous	\$1,000
Total Expenditures	\$1,000

Section 7. Fee Schedule

There is hereby established for Fiscal Year 2016-2017 various fees, charges, rates, as contained in Clinton Fee Schedule.

Section 8. City Wide Tax Rate Established.

There is hereby levied, for Fiscal Year 2016-2017, an Ad Valorem tax rate of forty cents (\$.40) per one hundred dollars (\$100) assessed valuation of property listed as of January 1, 2016, for the purpose of raising the revenue included in the current Ad Valorem taxes as set forth in Section 1 of this Ordinance, and in order to finance the foregoing applicable appropriations. This property tax is the same rate as compared to the current FY2015-2016. This rate will provide approximately \$2,857,700 in property tax revenues based on an expected collection rate of 97.8%. The Ad Valorem tax base is estimated to be \$729,700,000. The Ad Valorem Tax is the tax paid on real property and personal property, including property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Section 9. Special Downtown Tax District Rate Established.

There is hereby levied, for Fiscal Year 2016-2017, a tax at the rate of eighteen cents (\$.18) per one hundred dollars (\$100.00) assessed valuation of property listed for taxes as of January 1, 2016, located within the Special Downtown Tax District for the raising of revenue for said Special District. This special tax rate is the same rate as the current FY2015-2016. This

rate of tax is based on an estimated total revaluation of property for the purpose of taxation of \$30,450,000 and an estimated collection rate of 97.9%.

Section 10. The adoption of this budget ordinance reaffirms all other taxes, penalties, licenses, fines, fees, charges, and rates heretofore adopted and not repealed as of this date.

Section 11. Special Authorization.

1. The budget officer shall be authorized to reallocate department appropriations among the various objects of expenditure as s/he believes necessary without recourse to the Board.
2. The budget officer shall be authorized to hire personnel in positions authorized by the Board and set the compensation in accordance with the Pay Classification Plan.
3. The budget officer may award merit increases to deserving employees as s/he deems appropriate after consultation with appropriate supervisors subject to the limitations set forth in the personnel policy of the city and appropriations.

Section 12. Utilization of Budget Ordinance.

1. This ordinance shall be the basis of the financial plan for the Clinton municipal government during the FY2016-2017. The budget officer shall administer the budget and s/he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.
2. The finance department shall establish and maintain all records, which are in consonance with this budget ordinance, and the appropriate Statutes of the State of North Carolina.

Section 13. Copies of this budget ordinance shall be furnished to the Clerk to the City Council, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

City of Clinton Fee & Rates Schedule
Fiscal Year 2016-2017

All fees are subject to change by City Council
Changes from prior year indicated in blue

Utilities, Garbage & Recycling

Water & Wastewater Rates*

Water	Inside City Limits	Outside City Limits
Base Rate (0-300 cu. ft.)	\$12.62	\$25.24
Consumption Rate	\$1.89 per 100 cu. ft.	\$3.78 per 100 cu. ft.
Wastewater		

Base Rate	\$13.15	\$26.30
Consumption Rate	\$1.84 per 100 cu. ft.	\$3.68 per 100 cu. ft.
Flat Rate Sewer	\$21.79	\$43.58

**Water and wastewater use is metered in cubic feet: 1 cubic foot = 7.48 gallons.*

A customer utility deposit of \$125 is required on all rental accounts. A 10% late fee will be applied to bills paid after due date (12th) and a \$30 cutoff penalty will be applied to all accounts cutoff as a result of non-payment. A \$25 fee will be assessed on all returned checks.

Fireline Rates (Monthly Fee)

Size	Inside City Limits	Outside City Limits
2" Fireline	\$11.90	\$23.80
4" Fireline	\$35.70	\$71.40
6" Fireline	\$60.00	\$120.00
8" Fireline	\$77.35	\$154.70
10" Fireline	\$109.15	\$218.30
12" Fireline	\$151.75	\$303.50

Tapping Fees (per Connection)[†]

Size	Inside City Limits	Outside City Limits
¾" Tap & Set	\$795	\$1,590
¾" Meter Set	\$133	\$266
1" Tap & Set	\$975	\$1,950
1" Meter Set	\$225	\$450
2" Tap & Set	\$3,315	\$6,630
2" Meter Set	\$1,643	\$3,286
4" Sewer Tap	\$720	\$1,440
6" Sewer Tap	\$1,120	\$2,240

†Larger connections will be billed at actual cost of materials, labor, and equipment. Deposits are required with the balance upon completion. Deposits are 50% of tap cost as proposed by the Public Works & Utilities Department.

Miscellaneous Utility Fees

	Inside City Limits	Outside City Limits
Hydrant Meter Deposit	\$900	\$1,800
Hydrant Meter Deposit (¾"-1")	\$250	\$500
Hydrant Flow Test	\$150	\$300
Meter Tampering Fee	\$100	\$200

Garbage & Recycling Collection Rates & Tipping Fees

Service	Rate	Notes
Residential Garbage	\$15.50 per month	Weekly collection
Residential Curb-side Recycling	n/a	Bi-weekly collection

Commercial Garbage	\$4.75 per container cubic yd.	Fee based on pickup frequency
Special Payload Collections	\$40 per item	As called
Container	Fee	Notes
Rollout Garbage Containers	\$82 each	Residential purchase
Rollout Recycling Containers	n/a	1 Free to residents
Wheeled Dumpster	\$45 per month	Includes one collection, \$40 ea. additional collection up to 3
Cardboard Container	\$30 per month	

Administrative/City Hall

Service	Fee
Auditorium Rental	Up to 5 hours: \$50 More than 5 hours: \$100 \$100 refundable deposit required
Copies	\$.25 per page
Document Certification	\$3.00
Filing Fees	Mayoral: \$10 Council: \$5
Notary	\$5.00 per signature
Sunshine List	\$10 per year
First Time Taxi/ Taxi Renewal	\$60/\$20

Cemeteries

Springvale & Sandhill Cemeteries Rates & Fees

Service	Rate/Fee
Grave Plot	\$600
Mausoleum	\$805
Columbarium	\$450
Recording of Deed	\$50
Corner Marker	\$45

Finance

Service	Fee
False Alarm Response (per year)	First 3: no charge Second 3: \$50 each \$100 per additional incident
Leased Parking	\$15 per month
Off-street Parking	\$120 per year
Returned Check Fee	\$25

Fire Department

Fire Inspection Fees

Initial Inspection**		Fee
0-50,000 sq. ft.		\$25
50,001-100,000 sq. ft.		\$50
100,001-150,000 sq. ft.		\$100
150,001-200,000 sq. ft.		\$150
>200,000 sq. ft.		\$200
Service		Fee
Follow-Up		No charge
1 st Re-Inspection		\$45
2 nd Re-Inspection		\$65
3 rd Re-Inspection		\$85
Continual Noncompliance		\$100/day

***Initial inspection fees are based on the square footage of the building. The type of use determines the frequency of inspections at 1-, 2-, or 3-year intervals. For more information regarding the required fire inspection frequency, please contact the Clinton Fire Department at 910-299-4902.*

Operating Permit Fees

Operation Type	Fee
Amusement Buildings	\$30
Carnivals & Fairs	\$50
Combustible Dust Operations	\$30
Covered Mall Buildings	\$30
Exhibits & Trade Shows	\$50
Explosives	\$250
Fumigation	\$50
Liquid/ Gas Fueled Vehicles Assembly	\$50
Pyrotechnic/Special Effects	\$250
Spraying or Dipping	\$30
Temporary Membrane Structures	\$50

Special Construction Permits

Construction Type	Fee
Automatic Fire Extinguishment System	\$100
Battery System	\$50
Compressed Gas	\$50
Cryogenic Fluids	\$50
Fire Alarm & Detection Systems	\$100
Fire Pumps & Related Equipment	\$200
Flammable & Combustible Liquids	\$50
Hazardous Materials	\$100
Industrial Ovens	\$50
Private Fire Hydrants	\$50

Spraying or Dipping	\$50
Standpipe System	\$50
Temporary Structures Seating >299	\$25

Plan Reviews

Construction Type	Fee
New Commercial Construction	\$.02/sq. ft. (\$25 min)
Change of Use/Addition/Renovation	\$.01/sq. ft. (\$25 min)

Motor Vehicle & Haz-Mat Response

Service Response	Fee (per incident)
Motor Vehicle Accident- Level 1	\$475
Motor Vehicle Accident- Level 2	\$605
Motor Vehicle Accident- Level 3	\$1,800
Haz-Mat Response	\$700

Level 1 incidents require assessment of hazardous materials and scene stabilization and may include use of sorbents.

Level 2 incidents involve vehicle fires and require scene safety, fire suppression, breathing apparatuses, multiple tools, and structure protection.

Level 3 incidents include Level 1 & 2 services as well as extrications that involve the use of heavy rescue tools.

Haz-mat services include engine response, first responder assignment, perimeter establishment, evacuations, set-up, and command.

Planning & Development

Zoning Fees

Permit	Fee
New Residential Permit	\$50
New Commercial Permit	\$75
Addition, Accessory Building, Deck, etc. Permit	\$25
Moving Mobile Home onto Mobile Home Park Lot	\$30
Zoning Map	\$50
Rezoning Application	\$200

Conditional Use & Other Fees

Service	Fee
Board of Adjustment Filing Fee	\$200
Conditional Use Permit Application	\$200
Lot Mowing (each additional hour)	\$150 minimum (\$50)
Ordinance Copies	\$10

Sign Permit	\$1.00 per square foot
Subdivision Application	\$5.00 per lot or \$75 min. (whichever is greater)

City Market Rates

Service	Fee
Non-profit Organizations	\$100 min. (4 hrs.), \$25 each additional hour \$75 security deposit required
Individuals/Private Groups	\$150 min. (4 hrs.), \$25 each additional hour \$100 security deposit required
Facility Guard Fee	\$11 per hour

Police Department

Service	Fee
Reports	\$.25 per page (walk-in) \$2.00 per page (mailed)
Fingerprints	\$10
Filing False Report	\$154

Recreation & Parks

Youth Athletics Fees (Ages 17 & Under)[†]

Activity	City Resident	Non-Resident
Baseball, Basketball, Soccer, Softball, & Volleyball	\$15 per first child per sport \$10 each additional child	\$35 per first child per sport \$20 each additional child
Football*	\$15 per child	\$35 per child
Late Registration- Additional \$5 per child		

**Replacement fees apply to any football equipment lost or not returned at the end of the season. Replacements for damaged equipment are at no cost with the return of the damaged equipment.*

Youth Football Equipment Replacement Fees

Equipment	Fee
Helmet	\$80.00
Chinstrap	\$3.50
Jersey	\$38.00
Shoulder Pad Hardware	\$1.00 per piece
Pants	\$18.00
Helmet Pads	\$3.50
Helmet Decals	\$5.50
Shoulder Pads	\$50.00
Shoulder Pad Straps	\$3.50 each

Pants Pads	\$15.00
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Adult Athletics Fees (Ages 18 & Over)[‡]

Activity	City Resident	Non-Resident
Soccer & Softball	\$500 per team	
Basketball (League)	\$350 per team	
Basketball (Open Play)	\$3/day, \$20/month, \$55/season	\$30/month, \$75/season
Volleyball	\$75 per team	

‡Athletics refunds must be requested before the first game has been played and a receipt must be presented for a refund check to be issued. Once play has begun, we will issue credit toward another sport. That credit is good for one year from the date of issuance. Reduced additional child fees apply only for registrations for the same sport, during the same season for children residing in the same household. Further fee reduction or waivers are available to qualified families. Contact the Clinton Recreation Department at 910-299-4906 for more information.

Royal Lane Pool Fees

Activity	Children & Seniors (55 & Over)	Adults (16 & Over)
Daily Admission	\$2.00	\$3.00
Group Rates (15 or more)	\$1.50 per person	\$2.50 per person
Season Pass (City Residents Only)	\$75 per person	\$125 per person

Non-Swimmers supervising children in the pool may have entry fee waived at staff discretion.

Swimming Instruction and Class Fees

Activity	City Resident	Non-Resident	Notes
Swimming Lessons	\$30 per session	\$40 per session	Classes are limited to 10 students per class. Sessions are one week, Monday through Friday for 45 minutes
Water Acclimation Instruction	\$5 per person	\$10 per person	Includes 25 minutes of personal instruction given based on the participant's needs
Getting to Know H2O	\$2 per person/day	\$4 per person	Includes general water safety information, first aid procedures, breath control under water, using a flotation device & more. New topic each day, 8 separate 1- hour sessions
Fitness Swim/ Stroke Refinement	\$40 per session	\$50 per session	3-week long session. Students are allowed to come to public swim free of charge during their 3 weeks of classes. Class meets on Monday, Wednesday, and Friday for 45 minutes per day

Bellamy Center Program Fees

Activity	City Resident	Non-Resident	Seniors (55 & Over)
Craft & Miscellaneous Classes	\$1 per class	\$2 per class	\$0.50 per person per session
Fitness Classes	\$1 per week	\$2 per week	\$0.50 per person per session

Facility Rental Fees**

Facility	City Resident	Non-Resident	Notes
Picnic Shelters	\$20 1 st hour \$10 each additional hr.	\$25 1 st hour \$15 each additional hr.	8-hour maximum, end at dark when parks close
Park Open Space	\$15 per hour	\$30 per hour	8-hour maximum, end at dark when parks close
Royal Lane Pool	\$130 per hour	\$230 per hour	4-hour maximum, fee includes 2 lifeguards, end at dark when parks close
Baseball/Softball Fields (no lines)	\$15 per hour	\$30 per hour	Field marking- \$35 Lights- \$25 per hour
Multipurpose/Football (no lines)	\$25 per hour	\$50 per hour	Field marking- \$35 Lights- \$45 per hour
Soccer Fields (no lines or goals)	\$15 per hour	\$30 per hour	Field marking- \$35 Lights- \$45 per hour Goals- \$20 per hour
Bellamy & Sampson Rec. Centers & Gyms	\$75 per hour	\$112.50 per hour	8-hour maximum
Shuffleboard Courts	\$5 per hour	\$10 per hour	8-hour maximum, end at dark when parks close
Royal Lane Track	\$25 per hour	\$50 per hour	Lights- \$45 per hour
Royal Lane Amphitheater	\$50 per hour	\$100 per hour	8-hour maximum, end at dark when parks close

***Rental fees guarantee reservation, cleanup prior to reservation, and staff to provide access. Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays. No holiday rentals. Recreation Center, gym, and field rentals must end by 10 pm. After-hours rentals (after 5 pm) and rentals with more than 100 people require a staff member to be present (in addition to lifeguards at pool). Staffing fee is \$20 per hour. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people). Fundraising activities and for-profit events are prohibited except for sports tournaments approved by the Recreation Director. For sports groups wishing to use fields for an extended period, please refer to the long-term use fee chart below. A separate tournament fee schedule is listed below.*

Long-term Facility Rental & Tournament Fees

Facility	Long-term Rental [‡]	Tournaments ^{**}	Notes
Baseball/Softball Fields	\$50 per field per week	\$150 per field per day	Lights- \$25 per hour
Gym (after hours)	\$75 per week (\$125 per week)	\$750 per gym per day	
Bellamy Multipurpose Room	\$35 per week	n/a	
Multipurpose/Football Field	\$75 per week	\$250 per day	Lights- \$45 per hour
Park Open Space	\$25 per week	n/a	
Soccer Fields (Large/Middle)	\$50 per field per week	\$250 per field per day	Lights- \$45 per hour
Soccer Fields (Small)	\$30 per field per week	\$150 per field per day	Lights- \$45 per hour
Royal Lane Track	\$50 per week	n/a	Lights- \$45 per hour

‡Long-term rentals are based on maximum facility usage of 6 hours per week for up to 3 months and do not include field markings. Rates may vary for partner programs or agencies. These terms are outlined in the contract or memorandum of agreement between the Clinton Recreation Department and the program/agency. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people).

***Tournament fees guarantee cleanup & initial field markings each day prior to reservation and staff on duty to provide gate and restroom access. Half of fees are due as security deposit upon reservation. A \$50 cleanup fee will be assessed for each time the gym & restrooms are not restored to good condition after use. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people).*

Equipment Fees

Equipment	Fee (Due upon Reservation)	Notes
Portable Stage	\$100 per day	
Public Address System	\$75 per day	\$30 per additional microphone
Sports Bag	\$30 per day	Contains horseshoes, volleyball & net, soccer ball, softball & bat
Portable Volleyball	\$60 per day	
Bleachers	\$50 per day	

Concessions Fees (Vendors with Carts Only)

Activity	Fee
Special Event/Tournament	\$50 per event
Non-event Times	\$25 per week

All recreation debit & credit card payments require a convenience fee of \$1.95 or 2.5% (whichever is greater).

ORDINANCES—BUDGET

City Manager Purvis requested that Mayor and City Council approve budget amendments to keep the general ledger balanced in various line items and to reflect expenditures more accurately. He stated that these amendments and capital project ordinance are for the purposes of final bookkeeping before beginning the new fiscal year—FY2016-2017.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following amendment **#2016.06.09**:

Budget Ordinance Amendment Fiscal Year 2015-2016 Budget

#2016.06.09

BE IT ORDAINED by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2016; amended on October 6, 2015; on January 5, 2016; on February 2, 2016; on March 1, 2016; on April 5, 2016; on May 3, 2016; and on June 14, 2016; is hereby amended as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-4900-0200	Salaries		\$2,000	
10-4900-1100	Telephone	\$ 300		
10-4900-2600	Advertising	1,000		
10-4900-3300	Supplies	500		
10-4900-5300	Dues & Subscriptions	200		
10-5100-1100	Telephone	500		
10-5100-3100	Fuel		5,000	
10-5100-4500	Contract Service	3,500		
10-5300-0700	Retirement	1,000		
10-5600-0700	Retirement	1,000		
10-5600-3100	Fuel		1,500	
10-5600-3600	Uniforms	500		
10-5900-1700	Maint/Repair Auto	1,000		
10-5900-3600	Uniforms	500		
10-5900-4600	Landfill tipping fees	1,500		
10-6200-0201	Part-time salaries		6,000	
10-6200-0600	Group insurance		3,000	
10-6200-0700	Retirement	2,000		
10-6200-1600	Maint/Rpr equipment	1,000		
10-6200-1601	Pool supplies/maint	1,000		
10-6200-1602	Maint/Rpr fields	2,000		
10-6200-3600	Uniforms	500		
10-6200-4500	Contract service	1,000		

10-6200-7400	Capital outlay	600		
10-6400-0200	Salaries		3,000	
10-6400-4500	Contract service	3,000		
10-6600-0601	Employee Med Ins. Reimburs.	7,000		
10-6600-0602	Retire Med. Ins.		2,100	
10-6600-1100	Postage		1,000	
10-6600-4500	Contract service	500		
10-6600-5600	Safety committee		1,000	
10-6600-6000	Housing demolitions		3,000	
10-6600-6100	Hamilton Beach Property	500		
10-6600-7500	Transfer to capital project	51,100		
10-6600-8000	Contingency		3,000	
	TOTAL EXPENDITURES	\$81,700	\$30,600	\$51,100

Section 2. To amend the General Fund, the revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-3990-0000	Fund Balance Approp.	\$51,100		
	TOTAL REVENUES	\$51,100	\$0	\$51,100

Section 3. To amend the Water & Sewer Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
30-6600-5700	Misc expense	\$ 1,000		
30-6600-8000	Contingency		\$2,000	
30-8100-0600	Group insurance		1,000	
30-8100-1100	Telephone	200		
30-8100-1400	Travel & education		200	
30-8100-3600	Uniforms	2,000		
30-8100-5401	Workers comp		2,000	
30-8200-1100	Telephone	1,500		
30-8200-2600	Advertising	1,000		
30-8200-7400	Capital outlay		2,500	
30-8300-1600	Maint/repair wells & pumps	1,000		
30-8300-1700	Maint/repair auto	1,000		
30-8400-0800	Dental insurance	500		
30-8400-5300	Dues & subscriptions		500	
	TOTAL EXPENDITURES	\$8,200	\$8,200	\$0

Section 4. To amend the Downtown Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
71-6910-2600	Advertising	\$2,000		
71-6910-3300	Supplies and materials		\$2,000	
TOTAL EXPENDITURES		\$2,000	\$2,000	\$0

Section 5. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following amendment **#2016.06.10**:

**Budget Ordinance Amendment
Airport Capital Reserve Fund**

#2016.06.10

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance adopted June 6, 2006, amended on February 2, 2010, and amended on April 2, 2013, is hereby amended as follows:

Section 1. To amend the Capital Project Budget Ordinance, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
66-4530-0100	Transfer to General Fund	\$50,000		
Total Expenditures		\$50,000	\$0	\$50,000

Section 2. The following revenues are anticipated to be available for this project.

<u>Account #</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
66-3020-0100	Fund Bal Approp.	\$50,000		
Total Revenues		\$50,000	\$0	\$50,000

Section 3. Copies of this amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following amendment **#2016.06.11**:

**CAPITAL PROJECT ORDINANCE AMENDMENT
Water Production Plant Expansion**

2016.06.11

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance adopted September 4, 2012, and amended April 2, 2013, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
44-7140-0800	Legal Service	\$ 1,000		
44-7140-7300	Construction	644,900		
44-7140-7405	Property Acquisition	35,000		
	TOTAL EXPENDITURES	\$680,900	\$0	\$680,900

Section 2. The revenues are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
44-3040-0000	USDA Loan – WTP Expansion	\$680,900		
	TOTAL REVENUES	\$680,900	\$0	\$680,900

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following amendment **#2016.06.12**:

**ACE Plaza Parking Lot Project Amendment
Fiscal Year 2015-2016**

#2016.06.12

BE IT ORDAINED by the City Council of the City of Clinton, NC that the following amendment be made to the ACE Plaza Parking Lot Capital Project Ordinance that was adopted on February 2, 2016, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
58-4900-0400	Engineering Service		\$ 950	
58-4900-5700	Construction	\$53,150		
58-4900-7200	Contingency		\$1,100	
	TOTAL EXPENDITURES	\$53,150	\$2,050	\$ 51,100

Section 2. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
58-3020-0000	City Contribution	\$51,100		
	TOTAL REVENUES	\$51,100	\$0	\$51,100

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following amendment **#2016.06.13**:

**NC Hwy 24 Infrastructure Relocation Project Amendment
Fiscal Year 2015-2016**

#2016.06.13

BE IT ORDAINED by the City Council of the City of Clinton, NC that the following amendment be made to the NC Hwy 24 Infrastructure Relocation Capital Project Ordinance that was adopted on April 1, 2014; amended on March 3, 2015; and amended on June 2, 2015, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
47-3714-0600	From Water & Sewer - NC24 Extension	\$500,000		

TOTAL EXPENDITURES \$500,000 \$ 0 \$500,000

Section 2. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
47-7140-0600	NCDOT Reimbursement NC24 Extension	\$500,000		
TOTAL REVENUES		\$500,000	\$ 0	\$500,000

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to adopt the following capital project ordinance
#2016.06.14:

**Capital Project Ordinance
Main Street Solutions Fund Grant**

#2016.06.14

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Main Street Solutions Fund Grant Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is the Main Street Solutions Fund Grant Capital Project Ordinance described in the work statement contained in the Agreement between this unit and funding agencies.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the documents and the budget contained herein.

Section 3. The following expenditures are appropriated for the project:

<u>Account Number</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
69-6600-3300	Grant Award	\$200,000		
Total Expenditures		\$200,000	\$0	\$200,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Account Number</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
69-3290-0000	Main St. Solutions Grant	\$200,000		
	Total Revenues	\$200,000	\$0	\$200,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to the agency required by the agreement(s) and federal and state regulations.

Section 6. Requests for funds should be made to the agency in an orderly and timely manner as funds are obligated and expenses incurred.

Section 7. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this Council.

Section 8. Copies of this Main Street Solutions Fund Grant Capital Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Section 9. The Finance Officer is hereby authorized to transfer funds from one line item to another line item without further approval by the City Council.

FINAL BUSINESS – PRESENTATION BY DEVELOPMENT FINANCE INITIATIVE

Before transitioning from the City Hall Auditorium to the City Hall Training Room for a meal and a presentation by Development Finance Initiative (DFI), City Manager Purvis dismissed department heads who were not needed for the remainder of the meeting.

City Manager Purvis introduced Development Finance Initiative’s representatives: Christy Raulli, Associate Director, Peter Gorman, and Peter Cuelich (who was attending via telephone).

Mr. Gorman briefed City Council on the status of their community and economic development efforts for the City of Clinton. He stated that DFI was asked to evaluate redevelopment potentials and create a plan for the following areas: (1) East McKoy Street, (2) Vance Street, and (3) RUS site. Mr. Gorman gave the current tax values of each property. He stated that a market feasibility study was performed on each and he presented to the group exactly what was discovered.

Regarding East McKoy Street, they recommended either conventional lots or a pocket neighborhood. Mr. Gorman presented the distinction between the two proposals which included that conventional lots deal with a smaller public investment; whereas, a pocket neighborhood might provide recreation space to the neighborhood and might possibly need a

non-traditional developer. He specified that examples of non-traditional developers include public housing authorities and Habitat for Humanity.

Councilmember Strickland questioned whether citizens will have the opportunity to give input and will the development be for ownership or rental. Ms. Raulli stated that she would look into this citizens commenting and Mr. Gorman stated that the development would be for ownership.

Mr. Gorman stated that conventional lots would yield approximately \$5,000 annually in tax revenues to the City; while, a pocket neighborhood would yield approximately \$10,000 annually in tax revenues to the City.

Mayor Starling asked about finding a developer and Ms. Raulli stated that this is their responsibility.

It was the consensus of City Council to concentrate on the conventional lots program. Ms. Raulli stated that they will report back with more information.

Mr. Gorman proceeded to talk about the RUS site. He stated that this area is a key redevelopment opportunity for the Elizabeth Street Revitalization. He stated that there is a \$410,000 feasibility gap regarding this acre. He stated that the City of Clinton might possibly receive an additional \$20,000 annually in tax revenues and Sampson County might possibly receive an additional \$30,000 annually. Mr. Gorman stated that RUS gives opportunity for strategic revitalization such as the development of breweries.

Mr. Gorman spoke regarding 321 Vance Street. He stated that there is a \$54,000 feasibility gap here. He spoke on ways to fill feasibility gaps; such as, lowering the acquisition price(s), landmark status, and/or loan participation. Mr. Gorman informed everyone that landmark status reduces tax values.

Ms. Raulli asked which projects City Council wanted to proceed with in development.

Mayor Starling and City Council felt that 321 Vance Street, will eventually take care of itself. Discussion regarding the RUS site included the unknown. It was requested that DFI try and reduce any risk to the City of Clinton and to bring back to City Council proposals as to what to do with the RUS site.

Ms. Raulli stated that an architect will need to be contacted for the RUS site in the near future. She proposed to come back before City Council when they have more answers and a definite option. She stated that usually, an option is decided upon before the spending of money takes place. She further stated that they need to stay "on top" of the foreclosure.

Councilmember Turlington requested more information.

Before closing, Mayor Starling asked Parks and Recreation Director Allen to speak on the upcoming July 4th Celebration. Excitedly, he stated that they are ready for the event and this year, they will have a bouncy house for the young.

City Manager Purvis thanked everyone for their comments.

Being no further discussion, Councilmember Strickland made a motion to adjourn the June 21, 2016, Special City Council Meeting. Councilmember Becton seconded the motion and it passed unanimously.

Time of adjournment: 7:30 PM.

Elaine F. Hunt, City Clerk, MMC, NCCMC

Luther D. Starling, Jr., Mayor