



## DECEMBER 6, 2016, CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in regular session at 7:00 PM on December 6, 2016, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Strickland, Turlington, Becton, Stefanovich, and Mayor Pro Tem Harris were present.

Also present was City Attorney Tim Howard, Howard and Bradshaw, PLLC.

Also present were City Manager Shawn Purvis; City Clerk Elaine F. Hunt; Planning Director Mary Rose; Public Works Engineer Russell Byrd; Finance Director Kristin Stafford; Fire Chief Scott Phillips; Recreation Director Jonathan Allen; Police Chief Jay Tilley; Captain Donald Edwards; Lt. Robert Dalton; Chris Medlin, Distribution & Collection System Manager; Public Works Director Jeff Vreugdenhil; Human Resource Director Lisa Carter; Earl Faison, Parks & Recreation Maintenance Supervisor; Belinda Parker, Senior Administration Specialist; Police Officers Julian Williams, Joshua Matthis, Tyler Williams, James Jones, Jr., Saturnino Crespo; Fire Captain Robbie Owen; Fire Engineer Clinton Williams; Firefighter Al Buchanan; Firefighters Ollen Glenn Jackson and Matthew Smith.

Melvin Henderson, of the Sampson Weekly; and Chris Berendt, of the Sampson Independent, were also present.

Mayor Starling called the meeting to order. He called upon Youth Minister Rev. Daniel Elliott, First Baptist Church, 408 College Street, to give the invocation.

### CITY COUNCIL

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, the minutes of the November 1, 2016, regular city council meeting were unanimously approved.

### PRESENTATION – FY2015-2016 FINANCIAL AUDIT

Ms. Julie Harrison, of Denning & Sessoms, PA, presented the 2015-2016 Financial Audit. She informed all that this financial audit is state required. Using a PowerPoint, Ms. Harrison explained to City Council in depth the contents of the Audit. She stated that she did not have copies of the audit for City Council at this time. She stated that it has been submitted to LGC; however, she will get to City Council upon receipt from LGC.

Ms. Harrison stated that an unmodified audit opinion—a clean opinion was issued. She stated that the City has a very healthy fund balance. She stated that capital outlay is higher because of purchased trucks and that the Water and Sewer Fund decreased by 5%, due to completed projects. She praised the City for being at the top of the list with peer group. She further stated that governmental revenues increased by 7%. She confirmed that public safety is the largest expenditure.

Ms. Harrison concluded that all projects were well maintained. She stood ready to answer any questions or concerns. There were no questions and City Council thanked Ms. Harrison for Denning & Sessoms, PA's service to the City of Clinton.

#### **PRESENTATION – “2015 CRIME STATISTICS”**

Police Chief Jay Tilley updated City Council on the crime statistics for 2015. He stated that last year, there were four homicides—a very unusual number because usually, there are no homicides within the City. He stated that two of these homicides are pending and two, have been solved. Chief Tilley stated that there has been a reduction in larcenies and he contributed the reduction to patrol strategies. He further stated that this category is the lowest that it has been in 16 years. He informed everyone that there is a 67% clearance rate in violent crime; whereas, the national average clearance rate is 50%. Chief Tilley contributed this rate to the efforts of the Neighborhood Improvement Team, better known as, “NIT.”

Chief Tilley stood ready for questions or concerns from Mayor and City Council; however, there were no questions.

Chief Tilley presented this report for informational purposes only. No action was required.

#### **RECOGNITION – CITY STAFF – HURRICANE MATTHEW**

City Manager Shawn Purvis introduced this item to the group. He stated that the Mayor desired to express appreciation to City Staff for their tireless efforts during Hurricane Matthew. Mayor Starling asked City Manager Purvis to read the following Certificate of Employee Appreciation:

## **CERTIFICATE OF EMPLOYEE APPRECIATION**

**WHEREAS**, Hurricane Matthew struck Clinton, North Carolina on Saturday, October 8, 2016; and

**WHEREAS**, the intense storm brought flooding, wind damage, and power outages; and

**WHEREAS**, city crews worked before and during the storm to ensure the safety and security of residents and businesses; and

**WHEREAS**, city crews began assisting in the recovery and clean-up immediately after the storm; and

**WHEREAS**, many city employees left their families and went above and beyond to assist residents and businesses during a time of need; and

**WHEREAS**, the men and women of the City of Clinton exemplified the values of our community and organization, most notably respect, competency, teamwork, and service excellence.

**NOW, THEREFORE, BE IT RESOLVED, that I, LEW STARLING and CITY COUNCIL** of the City of Clinton, North Carolina, do hereby wish to express our genuine appreciation and recognize the men and women of the City of Clinton for their outstanding effort and selfless commitment to the good of our community.

Mayor Starling stated that he “has never seen city employees work as hard as they did during Hurricane Matthew. We received calls and letters from citizens thanking the City for its hard work.” Mayor Starling further stated that Governor McCrory commended the City and Sampson County on its teamwork also. Mayor Starling and City Council acknowledged their appreciation to city employees.

### **RECOGNITION – RANDY PARKER, RETIRED CITY OF CLINTON’S EMPLOYEE**

Public Works Director Vreugdenhil announced the recent retirement of Randy Parker, after thirty (30) years of service. He stated that Randy Parker is one of four men who has retired since he became Public Works Director. The other three men are Eddie Pietrolaj, Tony Steffen, and Bennett Honeycutt. Mr. Vreugdenhil stated that he has never received a citizen’s complaint regarding Mr. Parker. He concluded by stating that Randy Parker’s tenure with the City was very much appreciated.

Mayor Starling thanked Mr. Parker for the service that was rendered to the City. Also, he presented a gift to Randy Parker while the audience gave a round of applause to a very fine man.

**PUBLIC HEARING -- OATHS**

No oaths were necessary for the December 6, 2016, city council meeting.

**P & Z – 180 OVERLAND ROAD (SPIRIT OF LIFE CHURCH OF GOD) – ANNEXATION**

Mayor Starling opened a public hearing on the annexation of property located at 180 Overland Road (Spirit of Life Church of God), and consideration of adoption of an ordinance. City Manager Purvis stated that, in accordance with the North Carolina General Statutes, it is required that a public hearing be conducted prior to any annexation. He stated that this is the final step in the annexation request of the property owner(s) located at 180 Overland Road, as required by the City's policies to connect to city utilities. He further stated that staff recommends annexation effective January 1, 2017, and asked City Council to approve the annexation ordinance to extend the corporate limits to 180 Overland Road, in Clinton, North Carolina. No one appeared to be heard, and the hearing was closed.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Stefanovich, the following ordinance to extend the corporate limits of the City of Clinton, North Carolina, effective January 1, 2017, was unanimously adopted at 7:24 PM:

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS  
OF THE CITY OF CLINTON, NORTH CAROLINA**

**2016.12.01**

**WHEREAS**, the City Council of the City of Clinton, North Carolina has been petitioned under G.S. 160A-31 to annex the areas described below; and

**WHEREAS**, the City Council of the City of Clinton has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this contiguous annexation was held in the City Hall Auditorium at 7:00 PM on December 6, 2016, after due notice by publication on November 9, 2016; and

**WHEREAS**, the City Council of the City of Clinton finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Clinton, North Carolina that:

**Section 1.** By virtue of the authority granted by G.S. 160A-31, the following described contiguous property is hereby annexed and made part of the City of Clinton as of **January 1, 2017**:

**Owner: Spirit of Life Church of God  
180 Overland Road  
Clinton, North Carolina 28328  
Deed Book: 1401 Page: 884  
Pin: 15010159501**

**Legal Description:**

BEGINNING at a PK nail in the centerline of State Secondary Road No. 1229 (Overland Road), said beginning PK nail being located South 69 degrees 45 minutes 25 seconds West 2311.55 feet from N.C. Grid Station "Wrecker," having N.C. Grid Coordinates X=2,195,790.24 and Y=452,447.18, and runs thence from said beginning, so located, South 06 degrees 17 minutes 12 seconds West 662.80 feet with the centerline of State Secondary Road No. 1229 (Overland Road) to a PK nail; thence South 04 degrees 17 minutes 12 seconds West 72.22 feet with the centerline of State Secondary Road No. 1229 (Overland Road) to a PK nail in the centerline of said road; thence leaving said road, North 84 degrees 31 minutes 02 seconds West 650.19 feet with the Oscar Harold Simmons line to an iron; thence with the line of Cleamon Eure, Walter Carr, Michael Lindsey, and A. G. Thornton & Son, Inc., North 03 degrees 13 minutes 12 seconds East 738.00 feet to an iron; thence a new line with the Thornton lands, South 84 degrees 18 minutes 36 seconds East 687.12 feet to the beginning, containing 10.77 acres, more or less, excluding the right-of-way of State Secondary Road No. 1229 (Overland Road), and being the same lands shown on that certain plat prepared by Lewis G. Paschal, Registered Land Surveyor, under date of May, 1996. This also being the same lands conveyed to W. E. Stafford, Adise Barbery and Joe Pearsall, Trustees of the Clinton Church of God (now Spirit of Life Church of God), by deed from Annie Grace Faison, widow, dated March 14, 1975, and recorded in Book 884, at Page 240, of the Sampson County Registry.

**Section 2.** Upon and after **January 1, 2017**, the above described contiguous property and its citizens shall be subject to all debts, laws, ordinances, and regulations in force in the City of Clinton and shall be entitled to the same privileges and benefits as other parts of the City of Clinton. Said contiguous property shall be subject to municipal taxes according to G. S. 160A-58.10.

**Section 3.** The Mayor of the City of Clinton shall cause to be recorded in the office of the Register of Deeds of Sampson County, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed property, described in Section 1 above, along with a duly certified copy of this ordinance. Such a map shall also be delivered to the Sampson County Board of Elections, as required by G.S. 163-288.1.

**P & Z – CITIZEN INPUT – AVAILABILITY OF AFFORDABLE DWELLING ACCOMMODATIONS & ADOPTION OF RESOLUTION GIVING CITY OF CLINTON POWER TO OPERATE AS A HOUSING AUTHORITY**

Mayor Starling opened a public hearing to receive citizen input regarding the availability of safe, sanitary, affordable dwelling accommodations in the city and consideration of approving a resolution of finding for the increased need of affordable housing and to exercise the powers, duties, and responsibilities of a housing authority.

City Manager Purvis stated that City Council has adopted “varied and affordable housing options,” as one of its strategic focus areas. He stated that City staff has been working with the Development Finance Initiative (DFI) from the UNC School of Government to identify possible affordable housing solutions in District 5, along Layton Street. City Manager Purvis stated that before pursuing housing activities or partnerships to promote affordable housing development, the City must provide a housing authority or itself with the powers to do so pursuant NCGS 157-4.

City Manager Purvis stated that the General Statutes require a public hearing and a resolution stating the need for affordable housing. He further stated that in considering the resolution to exercise the powers, duties, and responsibilities of a housing authority granted under NCGS 160a-456 and 160a-505, the City Council will evaluate the physical condition and age of the buildings, the degree of overcrowding, the percentage of land coverage, the sanitary facilities, the extent to which conditions exist in such buildings which endanger life or property by fire or other causes, and the affordability for low-to-moderate income households. He recommended adoption of the resolution finding a need for affordable housing and granting the City powers of a housing authority.

No one else wished to be heard, and the hearing was closed.

Upon a motion made by Councilmember Stefanovich, seconded by Mayor Pro Tem Harris, the following resolution finding a need for affordable housing and granting the City powers of a housing authority, passed unanimously:

**RESOLUTION OF FINDING FOR THE NEED OF SAFE AND SANITARY DWELLING ACCOMMODATIONS FOR ALL RESIDENTS**

***WHEREAS***, safe and sanitary housing is a basic need for all human beings; and

***WHEREAS***, North Carolina General Statutes provide for cities to undertake community development efforts, including the provision of adequate housing; and

**WHEREAS**, the City of Clinton finds there is a lack of safe or sanitary dwelling accommodations available for all residents of Clinton and the surrounding areas; and

**WHEREAS**, findings show many residents of Clinton to be overly burdened by costs for safe or sanitary housing; and

**WHEREAS**, the City of Clinton finds a need for increased affordable housing opportunities within the city and surrounding areas; and

**WHEREAS**, the City of Clinton wishes to promote and support development of quality affordable housing for all residents of the city and surrounding areas.

**NOW, THEREFORE, BE IT RESOLVED** that I, **LEW STARLING** and **CITY COUNCIL** of the City of Clinton, North Carolina, in accordance with N.C.G.S. 157-4 and 157-4.1, do hereby designate the Clinton City Council to exercise the powers, duties, and responsibilities of a housing authority. Furthermore, the City Council assigns the administration of the housing programs, projects, and policies to the office of the City Manager and any city department(s) he or she deems necessary.

#### **WALK-ON ITEM: CONNECTION TO CITY WATER SYSTEM – DEER TRACK DRIVE**

City Manager Purvis asked City Council to approve a walk-on item: “Consideration of allowing connection to city water system by an outside resident on Deer Track Drive.”

City Manager Purvis stated that City Council has to approve outside installation of city water. He stated that the resident located at 324 Deer Track Drive, has requested connection to the city water system.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously to add, “Consideration of allowing connection to city water system by an outside resident on Deer Track Drive,” to the December 6, 2016, city council agenda.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously to allow connection to the city water system by the property owner(s) located at 324 Deer Track Drive.

#### **FY2017-2018 CIP AND BUDGET SCHEDULE**

City Manager Purvis stated that the proposed FY2017-2018 Budget Calendar was presented to City Council at its October 4, 2016, city council meeting. He stated that the Calendar can be adjusted if City Council desires. He further stated that the adoption of the Calendar helps

staff set dates and timelines in accordance with our budget practices and NCGS requirements. City Manager Purvis recommended adopting the FY2017-2018 CIP and Budget Schedule.

Upon a motion made by Councilmember Becton, seconded by Councilmember Strickland, the following FY2017-2018 CIP and Budget Schedule passed unanimously:

### **FY 2017-2018 CIP and Budget Schedule**

<b>Budget Preparation Steps</b>	<b>Date</b>
Strategic planning workshop with City Council	Tuesday, October 18, 2016
Departments begin meeting internally to develop CIP project requests	Monday, November 28, 2016
Departments submit CIP project requests to Finance & Administration	Friday, January 6, 2017
Administration & Finance review CIP project requests. Department Directors meet with City Manager & Finance staff to discuss CIP project requests	Monday, January 9 – 13, 2017
Strategic planning and goal confirmation workshop with City Council	Tuesday, January 24, 2017
City Manager & Finance staff rank CIP project requests & establish a priority list	Thursday, January 26, 2017
CIP project impact & financial analysis is completed to prepare for operating budget	Friday, January 27 – February 10, 2017
Budget packages delivered to departments	Friday, February 17, 2017
CIP workshop with City Council	Tuesday, February 21, 2017
Departments submit budget request	Friday, March 31, 2017
City Manager & Finance staff review budget requests & prepare recommendations	Monday, April 3, 2017 – Friday, April 28, 2017
Budget workshop with City Council	Tuesday, April 18, 2017
Submit CIP & preliminary FY17-18 budget to City Council	Friday, May 5, 2017
Budget workshop with City Council	Tuesday, May 16, 2017
Submit recommended FY17-18 budget to City Council for review	Tuesday, May 30, 2017
City Council holds public hearing regarding proposed FY17-18 budget	Tuesday, June 6, 2017
City Council adopts FY17-18 Budget	Tuesday, June 20, 2017
Fiscal Year 2017-2018 begins	Saturday, July 1, 2017

## **AFFORDABLE HOUSING DEVELOPMENT – LAYTON STREET**

City Manager Purvis stated that two developers (Fayetteville Habitat for Humanity and a private developer, Mr. C. Faison) have expressed interest in providing affordable housing on the two acres along Layton and Bunting Streets on which the City currently is exercising its option to purchase. He stated that both proposals present positives for further consideration by City Council to ensure the City's goals for quality and affordable housing. He stated that staff has been working with DFI on how to develop this property and regardless of the proposal selected, staff will need to work with the developer to devise a contract to be approved by City Council before proceeding.

City Manager Purvis informed the group that City Council's first choice owns property in the nearby neighborhood and has succeeded at other projects. He further stated that this developer is currently living in Garner, NC; however, he is from Clinton, NC. He mentioned that this development will be single family housing.

Mayor Pro Tem Harris voiced her concerns regarding building more developments in District 5. She stated that restrictions are needed.

City Manager Purvis stated that the fullest extent of permitting will be required. He stated that the Planning, Police, and Recreation Departments will be involved in this project. He further stated that it will be a comprehensive approach geared toward neighborhood revitalization.

Councilmember Turlington questioned the number of units and Councilmember Stefanovich voiced his opinion regarding the first choice. It was the consensus of City Council to proceed with this project using the first choice developer, Mr. Clifford Faison.

Upon a motion made by Councilmember Becton, seconded by Councilmember Strickland, it passed unanimously to accept and proceed with the proposal from Mr. Clifford Faison, subject to the concerns of Mayor Pro Tem Harris.

## **ACCEPTANCE OF PUGH ROAD LIFT STATION FROM ENTERPRISE DEVELOPMENT CO., INC.**

City Manager Purvis stated that the development of Birch Cove on Pugh Road required a lift station. He stated that the lift station was designed to meet the City's specifications and will serve the Birch Cove development that is within the city limits. Mr. Purvis recommended acceptance of this lift station and its maintenance.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Stefanovich, it passed unanimously to accept the Pugh Road lift station and the required maintenance.

## **SALE OF PROPERTIES – ROWAN AND RACKLEY ROADS**

City Manager Purvis stated that the City owns two properties originally intended to be part of the water system expansion project. He stated that the sites did not produce a satisfactory water supply to be well sites and we have now identified other sites for our new wells. He further stated that staff does not foresee any need for these sites and recommends selling them.

The question was asked, “How much did the City pay for the properties?” City Manager Purvis replied, “\$20,000 and \$25,000.” He stated that if City Council concurs with selling the properties, it will need to identify a preferred method for sale pursuant to NCGS. Mr. Purvis recommended sale of property in accordance with NCGS 160a-269: Negotiated offer, advertisement, and upset bids.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously to sell the properties located on Rowan and Rackley Roads in accordance with North Carolina General Statutes 160a-269, Negotiated offer, advertisement, and upset bids.

## **ACCEPTANCE OF DONATION AND NAMING RIGHTS – ACE PLAZA PROJECT**

City Manager Purvis stated that part of the parking lot project at the old ACE Plaza includes creating a more public and inviting space. He stated that the project design includes a courtyard area that Public Work crews have been working on internally. He stated that Mr. Craig Richardson approached the City about providing funding for the courtyard in honor of his father, Mr. Street Richardson, a great supporter of Downtown Clinton. He further stated that if City Council approves to accept the funds, Mr. Craig Richardson would like to place an appropriate plaque in honor of his father at the courtyard.

City Council asked Public Works Director Vreugdenhil’s opinion regarding this matter. Mr. Vreugdenhil stated that although Mr. Craig Richardson’s request is a deviation from the original plan, it is a good addition and he favors the request.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to accept the donation from Mr. Craig Richardson and allow him to place an appropriate plaque in honor of his father at the courtyard.

## **STREET CLOSING -- CHRISTMAS PARADE**

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, and unanimously passed, approval was given for the temporary closing of the following streets on December 10, 2016, from 8:00 AM to 12:00 Noon: Warsaw Road from 701 Business

Highway to College Street; College Street from the Warsaw Road/Stewart Avenue intersection to Vance Street; Vance Street from College Street, through Five Points onto Fayetteville Street to North Chestnutt Street; North Chestnutt Street from Fayetteville Street to West Main Street; West Main Street from North Chestnutt Street to Lisbon Street; and Lisbon Street from West Main Street to John Street.

The closing is necessary to accommodate the parade route for the 2016 Christmas Parade.

**FINANCING – SEWER VAC TRUCK PURCHASE –FIRST CITIZENS’ BANK**

Finance Director Stafford stated that the City requested proposals for financing services to finance a sewer vac truck at 100 percent. She stated that the truck costs \$345,400. Mrs. Stafford stated that three proposals were received:

First Citizens’ .....	1.72% Interest Rate.....	\$90,094.71 Annual Payment (4 yrs.)
BB&T Governmental Finance.....	1.86%.....	\$90,402.27 Annual Payment (4 yrs.)
PNC Bank.....	2.77%.....	\$92,411.41 Annual Payment (4 yrs.)

Mrs. Stafford recommended approval of the proposal from First Citizens’ Bank because of the lowest annual payment and no origination fees.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to approve the following resolution granting First Citizens’ Bank a contract to finance a sewer vac truck at a cost of \$345,400:

**A RESOLUTION BY  
CLINTON CITY COUNCIL  
CITY OF CLINTON**

**AUTHORIZING THE FINANCE DIRECTOR TO EXECUTE AN INSTALLMENT PURCHASE  
CONTRACT**

**WHEREAS**, the City of Clinton solicited and received competitive proposals from financial institutions to purchase one (1) Sewer Vac Truck with the total amount financed not to exceed **\$345,400**; and

**WHEREAS**, First Citizens Bank & Trust Company offers the lowest fixed interest rate of **1.72% for a 4-year term** for this purchase.

**NOW, THEREFORE BE IT RESOLVED, BY THE CLINTON CITY COUNCIL OF THE CITY OF CLINTON:**

That the Clinton City Council authorizes the Finance Director to enter into a contract with First Citizens Bank & Trust Company on behalf of the City of Clinton to purchase one (1) Sewer Vac Truck with the total amount financed not to exceed **\$345,400**.

That the aforesaid contracts by and between the City of Clinton, various State contracts, and other vendors, and First Citizens Bank & Trust Company, together with the amounts to be paid thereunder, be and the same are hereby designated as qualified tax-exempt obligations of the City of Clinton for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

That the Clinton City Council does not reasonably expect that the Purchaser (and any subordinate entities) will issue more than \$10,000,000 in qualified tax-exempt obligations pursuant to such Sections 265(b)(3)(ii) during the current calendar year.

**ORDINANCES—BUDGET**

City Manager Purvis briefed City Council regarding this item. He stated these budget amendments are to keep the general ledger balanced in various line items and to reflect expenditures more accurately. He further stated that there is no net change in the General Fund or Water & Sewer Fund. He stated that the project ordinance is to account for the CDBG funds we received for community development training.

Upon a motion made by Mayor Pro Tem Harris, seconded by Councilmember Turlington, the following amendment **#2016.12.02** was unanimously adopted:

**Budget Ordinance Amendment  
Fiscal Year 2016-2017 Budget**

**#2016.12.02**

**BE IT ORDAINED** by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2017, amended on October 4, 2016, and November 1, 2016, is hereby amended as follows:

**Section 1.** To amend the General Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-6200-7400	Capital Outlay		\$100,000	
10-6600-7000	Transfer to PARTF grant	\$100,000		
10-6600-9010	USDA Debt Service Principal		\$ 31,701	
10-6600-9011	USDA Debt Service Interest	\$ 31,701		
<b>TOTAL EXPENDITURES</b>		<b>\$131,701</b>	<b>\$131,701</b>	<b>\$0</b>

**Section 2.** Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Mayor Pro Tem Harris, seconded by Councilmember Turlington, the following capital project ordinance #2016.12.03 was unanimously adopted:

**Capital Project Ordinance  
CDBG Fellows Grant  
#2016.12.03**

**BE IT ORDAINED** by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following CDBG Fellows Grant Capital Project Ordinance is hereby adopted:

**Section 1.** The project authorized is the CDBG Fellows Grant Capital Project described in the work statement contained in the Agreement between this unit and the North Carolina Department of Commerce.

**Section 2.** The officers of this unit are hereby directed to proceed with the project within the terms of the documents and the budget contained herein.

**Section 3.** The following expenditures are appropriated for the project:

<u>Account Number</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
51-5000-0000	ECU Talent Program	\$17,500		
51-5000-0100	Administration	1,700		
<b>Total Expenditures</b>		<b>\$19,200</b>	<b>\$0</b>	<b>\$19,200</b>

**Section 4.** The following revenues are anticipated to be available to complete this project:

<u>Account Number</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
51-3010-0000	CDBG Grant	\$19,200		
	<b>Total Revenues</b>	<b>\$19,200</b>	<b>\$0</b>	<b>\$19,200</b>

**Section 5.** The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to the agency required by the agreement(s) and federal and state regulations.

**Section 6.** Requests for funds should be made to the agency in an orderly and timely manner as funds are obligated and expenses incurred.

**Section 7.** The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this Council.

**Section 8.** Copies of this CDBG Fellows Grant Capital Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

**Section 9.** The Finance Officer is hereby authorized to transfer funds from one line item to another line item without further approval by the City Council.

**FIRE DEPARTMENT – CERTIFICATION OF FIREFIGHTERS**

City Manager Purvis submitted a roster of personnel who have completed the required training by the State of North Carolina. It was noted that these individuals will be entitled to benefits provided by the State for line of duty injury or death and this certification is submitted on a yearly basis.

Upon a motion made by Mayor Pro Tem Harris, seconded by Councilmember Strickland, and unanimously passed, the following were certified as being eligible firefighters in accordance with North Carolina G.S. 58-86-25: Cameron Adams, Matthew Andrasko, Matthew Booth, Edmon Boyette, Claude A. Buchanan, Joshua W. Coombs, Joe B. Dixon, Jr., Ronald Ellis, Bradley Gainey, David B. Hairr, Olen G. Jackson, Rodney Lambert, Jr., Chavis Lee, Gerald Lee, Jimmy Lewis, Rommie A. Melvin, Christopher L. Norris, Robert T. Owen, Lawrence Parrish, William M. Parrish, Christopher Phillips, George Raynor, Robert Rosario, Matthew Smith, Todd A. Solice, Clark T.

Strickland, Richard W. Taylor, Austin F. Tew, Joshua Tyndall, Donald Williams, Joshua Williams, and Ronald Williams, Jr.

### **RESOLUTION DESIGNATION OF APPLICANT'S AGENT – NC DEPARTMENT OF EMERGENCY MANAGEMENT**

City Council was asked to adopt a resolution giving authority to City Manager Purvis or Finance Director Stafford to execute and file applications for federal and/or state assistance on behalf of the City for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act.

Upon a motion made by Mayor Pro Tem Harris, seconded by Councilmember Turlington, a Resolution Designation of Applicant's Agent for the NC Division of Emergency Management passed unanimously.

### **APPOINTMENT(S)**

Upon a motion made by Councilmember Becton, seconded by Mayor Pro Tem Harris, it passed unanimously to reappoint Mr. Curtis Barwick and Mr. Billy Ray Jordan to three-year terms on the Board of Adjustment and Mr. Moses Williams to a five-year term on the Planning and Zoning Board.

Notifications of appointments/reappointments were given for the Cemetery Advisory Board. Currently, Mr. Vernon Clifton and Mr. Anthony Worley are the appointees. These appointments are for three years. At the January 2017, city council meeting, City Council will be asked to make the appointments/reappointments.

Notification of appointment was given for the Airport Authority. Mr. Robert Jerol Kivett submitted a letter of resignation, due to being elected as a County Commissioner. The appointment is for three years. At the January 2017, city council meeting, City Council will be asked to make an appointment.

### **REPORTS**

The fire and personnel reports were acknowledged.

### **STAFF REPORTS**

Public Works Director Vreugdenhil updated City Council regarding the recent meeting of the Cemetery Advisory Board. He spoke regarding vandalism, Hurricane Matthew's damage, and additional insurance coverage for property owners. He stated that our insurance provider suggested property owners acquire additional coverage from their home insurance providers or

other sources for vandalism, flood, and act of God damages. Mr. Vreugdenhil stated that he will be reporting quarterly to City Council concerning the Cemetery Advisory Board meetings.

### **CITY MANAGER REPORTS**

City Manager Purvis stated that City Council has received his monthly report and he stands ready to address any concerns.

He stated that new companies will be coming to Clinton which will stimulate job growth. He stated that Fayetteville Area Habitat for Humanity is one agency coming. He further stated that we will run an article in our newsletter promoting the Fayetteville Area Habitat for Humanity.

Also, Mr. Purvis informed City Council that an injunction has been placed on the exempt and non-exempt laws that were scheduled to go into effect on December 1, 2016. He stated that at the last meeting, City Council passed unanimously to adjust the City's pay and classification schedule to comply with Federal labor laws and maintain internal equity. Mr. Purvis asked the desires of City Council regarding this matter. It was the consensus of City Council to delay any changes, wait and see what happens in the court system.

### **PUBLIC COMMENTS**

Arthur Ruffin appeared before Mayor Starling and City Council.

### **CLOSED SESSION**

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to enter closed session to discuss matters relating to economic development and personnel.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously for Council to re-enter regular session.

### **ADJOURNMENT**

Before adjourning, Mayor Starling stated that within the closed session, he and City Council were briefed on economic development matters and City Manager Purvis' performance was evaluated. He further stated that no actions were taken regarding the economic development matters and it was the consensus of City Council that Mr. Purvis has met their expectations; therefore, a salary increase will be forthcoming.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously to adjourn the December 6, 2016, city council meeting. The meeting adjourned at 8:47 PM.

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Elaine F. Hunt, City Clerk, MMC, NCCMC

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Lew Starling, Mayor