



## APRIL 5, 2016, CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in regular session at 7:00 PM on April 5, 2016, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Strickland, Turlington, and Becton were present.

Councilmembers Stefanovich and Mayor Pro Tem Harris were absent.

Also present was City Attorney Tim Howard, Howard and Bradshaw, PLLC.

Also present were City Manager Shawn Purvis; Police Chief Jay Tilley; City Clerk Elaine F. Hunt; Planning Director Mary Rose; Public Works Engineer Russell Byrd; Finance Director Kristin Stafford; Fire Chief Scott Phillips; Recreation Director Jonathan Allen; Public Works Director Jeff Vreugdenhil; Human Resource Director Lisa Carter; and Planner Tyler Baxter.

Melvin Henderson, of the Sampson Weekly; and Chris Berendt, of the Sampson Independent, were also present.

Mayor Starling called the meeting to order. He called upon Dr. Paul Viser to give the invocation.

### CITY COUNCIL

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the minutes of the March 1, 2016, regular meeting were unanimously approved.

### PRESENTATION – DRAW (DOWNTOWN RECYCLE ART WALK) PROGRAM

Planning and Zoning Director Rose stated that recently, the Downtown Recycle Art Walk (DRAW) program was restructured and enthusiastic volunteers were incorporated. She stated that this group applied for a grant in which the creation of a video was required. Ms. Rose presented the video to Mayor, City Council, and all attendees. At the conclusion

of the presentation, she recognized the actresses in the video as the Design Committee. Also, Ms. Rose mentioned the art contests that the City has facilitated in the past which was sponsored by the Art Council.

### **PRESENTATION – DOWNTOWN DASH COMMITTEE**

Downtown Dash Committee member, Alison Carr, appeared before City Council. Mrs. Carr thanked City Council for allowing them to be a part of the October 2015 Annual Court Square Street Fair. She stated that 120 individuals participated on October 10<sup>th</sup> – a rainy morning. She stated that the Downtown Dash Committee has donated over \$16,000 to downtown Clinton. Furthermore, she stated that this is a volunteer committee giving back to the area. She announced donations that the Committee have made: 2 picnic tables, 3 decorative trash cans, and landscaping around the “milling around” artwork downtown.

Mrs. Carr stated that the money being presented at this time will go toward a downtown Clinton sign and a bike rack. She stated that sponsors are responsible for these donations. She thanked City Council for the policing service and stated that she is looking forward to October 8, 2016—this year’s downtown dash. She invited the members who were present to the front, and they presented a check in the amount of \$6,000 to Mayor Lew Starling and Ms. Beth Stewart, Chairperson of the Downtown Clinton Development Corporation.

### **PRESENTATION – NC MAIN STREET AWARD AND RECOGNITION OF CHAMPIONS**

Planning and Zoning Director Rose stated that the annual conference for the NC Main Street Awards was held recently, in Goldsboro, NC. She stated that she attended, along with Wendy Carr, Cary Taylor, Kaitlin Norris, Sheila Barefoot, and Amanda Bradshaw. She stated that for the third consecutive year and fifth time overall, the City of Clinton has been recognized. This year, the City of Clinton won the Award of Merit --Best Image Building Campaign.

Ms. Rose distributed handouts to the group and Planner I Tyler Baxter showed a video. Ms. Rose presented the Award of Merit to Mayor Lew Starling. Also, Mr. Baxter showed a video of the 2015 Clinton Main Street Champions—Marshall and Michael Thornton. She stated that the Thorntons were recognized at the conference in Goldsboro, NC.

Ms. Rose concluded by stating that it was announced today that the City of Clinton is nationally accredited. She stated that 37 municipalities out of 68 municipalities are nationally accredited.

## PUBLIC HEARING -- OATHS

No oaths were needed.

## P & Z – COMMUNITY DEVELOPMENT BLOCK GRANT – 2016-2017 COMMERCE FELLOWS/BUILDING COMMUNITY THROUGH CAPACITY AND KNOWLEDGE PROGRAM – CITIZENS' INPUT

Mayor Starling opened a public hearing on a request to receive citizens' input regarding the use of Community Development Block Grant (CDBG) funds from the NC Department of Commerce Community Assistance and the US Department of Housing and Urban Development for the Commerce Fellows/Building Community through Capacity and Knowledge program.

City Manager Purvis stated that pursuing CDBG funds require public hearings. He stated that the City is preparing an application for the Commerce Fellows/Building Community through Capacity and Knowledge Program, which is provided through CDBG funds. He stated that if the grant is awarded, the Department of Commerce would provide \$19,200 for city staff to participate in various capacity-building and professional development courses and workshops focused on community and economic development. Furthermore, he stated that if awarded, these resources will allow staff to attend ECU and enroll in grant writing courses. Mr. Purvis stated that Senior Planner Lyle Moore will coordinate this endeavor.

No one else wished to be heard and the public hearing was closed.

Councilmember Strickland made a motion, seconded by Councilmember Turlington, and it passed unanimously to move forward with the application for the Commerce Fellows/Building Community through Capacity and Knowledge program.

## P & Z – SAMPSON/DUPLIN REGIONAL HAZARD MITIGATION PLAN – ADOPTION OF RESOLUTION

Mayor Starling opened a public hearing to discuss the Sampson/Duplin Regional Hazard Mitigation Plan and consideration of a resolution to adopt the recently completed Plan.

Planning and Zoning Director Rose stated that the County has been working with Holland Consulting Planners to prepare a hazard mitigation plan on behalf of Duplin, Sampson, and all municipalities within these counties. She stated that the Sampson/Duplin Regional Hazard Mitigation Plan has received preliminary approval from the Federal Emergency Management Agency (FEMA). Ms. Rose stated that she and Senior

Planner Lyle Moore have attended all required meetings, the plan meets all statutory requirements, and includes our community profile, capability analysis, hazard history, mitigation strategies, and other aspects of a typical hazard mitigation plan. She stated that statutory requirements mandate this plan be revisited every five years.

No one else wished to be heard and the public hearing was closed.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, the following resolution was unanimously adopted:

## **RESOLUTION TO ADOPT THE SAMPSON COUNTY SAMPSON/DUPLIN REGIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, the citizens and property within Sampson County are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, high winds, drought/heat waves, and severe winter weather; and

**WHEREAS**, the County and participating municipal jurisdictions desire to seek ways to mitigate the impact of identified hazard risks; and

**WHEREAS**, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry ; and

**WHEREAS**, the Legislature of the State of North Carolina has Part 6 of Article 1A of Chapter 166A of the North Carolina General Statutes, stated in Item 19.41 (b)(2): “For a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act;” and

**WHEREAS**, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

**WHEREAS**, the County and its participating municipal jurisdictions have performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and have updated the said plan as required under regulations at 44 CFR

Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

**WHEREAS**, it is the intent of the County Board of Commissioners to fulfill this obligation in order that the county will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County; and

**WHEREAS**, the City of Clinton actively participated in the planning process of the Sampson/Duplin Regional Hazard Mitigation Plan and fulfilled all their part of the multi-jurisdictional planning elements required by FEMA.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Clinton hereby:

1. Adopts the Sampson/Duplin Regional Hazard Mitigation Plan; and
2. Separately adopts the sections of the plan that are specific to the City of Clinton; and
3. Vests the Planning Director with the responsibility, authority, and the means to:
  - a) Inform all concerned parties of this action.
  - b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
4. Appoints the Planning Director to assure that, in cooperation with Sampson County, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the City of Clinton City Council for consideration.
5. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2016 Sampson/Duplin Regional Hazard Mitigation Plan.

**P & Z – EAST MORRISEY BLVD. AND EASTOVER AVENUE – EAST OVER PLACE, LTD.**

Mayor Starling opened a public hearing on a request by East Over Place, Ltd., for a conditional use permit to construct a forty-five unit multi-family development on East Morrissey Blvd. and Eastover Avenue in an R-8 Residential District.

Planning Director Mary Rose asked that City Council continue this public hearing until the May 3, 2016, city council meeting.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, it passed unanimously to continue the public hearing regarding a conditional use request by East Over Place, Ltd., to construct a forty-five unit multi-family development on East Morrissey Blvd. and Eastover Avenue in an R-8 Residential District.

### **ALIVE AFTER FIVE**

City Manager Purvis announced that the Alive after Five events will begin on Thursday, May 19, 2016. He further stated that the City Code permits the Arts Council to sell alcohol at the event with a letter from the City Manager. He stated that the Arts Council will have to obtain the necessary permits.

He asked City Council to approve the closing of the City Market parking lot and the section of Graham Street just north of the J. C. Holliday Memorial Library driveway which would then be closed to the stop sign located behind the Bee Hive building. He announced the dates: May 19, 2016; June 16, 2016; August 18, 2016; and September 15, 2016.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, it passed unanimously to close the City Market parking lot and the section of Graham Street just north of the J. C. Holliday Memorial Library driveway which would then be closed to the stop sign located behind the Bee Hive building on the following dates to accommodate the Alive after Five concerts: May 19, 2016; June 16, 2016; August 18, 2016; and September 15, 2016.

### **REVENUES –FY 2016-2017**

City Manager Purvis stated that we are “heavy into” the budget season. He stated that as we plan for the FY2016-2017 Budget, staff wants to provide programs that the citizens are accustomed to receiving. He stated that staff is proposing to look into a business registration program which will help to offset some administration costs. Also, he stated that the fee for vehicle tags has been approved and can be increased.

Mayor Starling stated that Councilmember Stefanovich had made mention that he would like to establish a business registration program and any other program(s) to keep the quality of life that our citizens now have.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, it passed unanimously to proceed with the implementation of a business registration program and the increasing of vehicle tag fees.

**ORDINANCE—BUDGET**

City Manager Shawn Purvis briefed City Council regarding this item. He stated these budget amendments are to keep the general ledger balanced in various line items and to reflect expenditures more accurately. He further stated that there is an increase in the General Fund of \$93,400 to cover unexpected costs to repair the Royal Lane Pool (\$80,900) and a storm drain failure (\$12,500). He recommended approval of the budget amendments.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, the following amendment #2016.04.01 was unanimously adopted:

**Budget Ordinance Amendment  
Fiscal Year 2015-2016 Budget**

**#2016.04.01**

**BE IT ORDAINED** by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2016; amended on October 6, 2015; on January 5, 2016; on February 2, 2016; and on March 1, 2016, is hereby amended as follows:

**Section 1.** To amend the General Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-5100-1500	Maint/Repair Building	\$16,300		
10-5100-1700	Maint/Repair Auto		\$12,000	
10-5100-3300	Departmental supplies	15,400		
10-5100-7400	Capital Outlay		19,700	
10-5600-1600	Maint/Repair equipment	17,000		
10-5600-7000	Paving		17,000	
10-5600-7300	Capital Outlay Improvements	12,500		
10-6200-1600	Maint & Rpr. Equipment	800		

10-6200-3100	Fuel		2,200	
10-6200-3300	Program and Service supplies		800	
10-6200-3301	Athletic Supplies	4,100		
10-6200-5403	Building insurance		1,900	
10-6200-7300	Capital Outlay Improvements	80,900		
	<b>TOTAL EXPENDITURES</b>		<b>\$147,000</b>	<b>\$53,600</b>
				<b>\$93,400</b>

**Section 2.** To amend the General Fund, the revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-3990-0000	Fund Balance	\$93,400		
	<b>TOTAL REVENUES</b>	<b>\$93,400</b>	<b>\$0</b>	<b>\$93,400</b>

**Section 3.** Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

**WAYFINDING SIGNAGE – MEDICAL DISTRICT -- ADOPTION OF RESOLUTION**

Planning and Zoning Director Rose asked City Council to consider adopting a resolution for wayfinding purposes designating Beaman Street from College Street to North Boulevard as a Medical District. She stated that signs are being fabricated and should be delivered within 6 to 8 weeks. She stated that staff has worked with NCDOT Division 3 staff regarding the proposed language for the wayfinding signs.

Ms. Rose stated that NCDOT staff is in agreement in the adoption of a resolution so that Beaman Street from College Street to North Boulevard might be designated as a Medical District.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following resolution passed unanimously:

**RESOLUTION OF THE CITY OF CLINTON REGARDING THE DESIGNATION FOR  
WAYFINDING PURPOSES  
BEAMAN STREET FROM COLLEGE STREET TO NORTH BOULEVARD  
AS A MEDICAL DISTRICT**

**WHEREAS**, the City of Clinton adopted the Clinton 2035 Comprehensive Plan in May 2015; and

**WHEREAS**, the Clinton 2035 Comprehensive Plan identifies the Medical District as a future land use sector within our community; and

**WHEREAS**, in Section 6.B.6 of the Clinton 2035 Comprehensive Plan, the Medical District is primarily designed to create areas in which hospitals, rehabilitation centers, medical offices, clinics, and commercial use supportive of medical functions may be compatibly mixed and near each other for doctor and patient convenience; and

**WHEREAS**, the City of Clinton is currently developing wayfinding signage for the city that will identify the Medical District.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Clinton hereby adopts this resolution that endorses for wayfinding purposes, Beaman Street from College Street to North Boulevard as the city's Medical District. This resolution is hereby recommended and required by the North Carolina Department of Transportation.

#### **APPOINTMENT(S)**

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, Deborah Hall was reappointed unanimously to the Sampson County Tourism Development Authority/CVB Board for a three-year term ending June 2019.

#### **REPORTS**

The code enforcement, fire, and personnel reports were acknowledged.

#### **STAFF REPORTS**

Public Works Director Jeff Vreugdenhil reminded everyone that Spring Clean-up Week begins on April 11-15, 2016. He stated that we are trying to keep our community beautiful. He jokingly stated that we have "Spring Clean-up Week," and not "Spring Clean-up Month."

#### **CITY MANAGER REPORTS**

City Manager Purvis stated that City Council has received his monthly report and he stands ready to address any concerns.

He announced that the new website is up and running. He stated that the new website will serve as a benefit to the City of Clinton.

**PUBLIC COMMENTS – MS. TOMEKA BLUE—NETTIE PERNELL – ARTHUR RUFFIN**

Before asking for public comments, Mayor Starling recognized nine (9) Boy Scouts from First Baptist Church, 408 College Street.

Ms. Tomeka Blue, of 810 Stewart Avenue, brought greetings to the Mayor and City Council. She proceeded to tell about an issue that she has had for approximately 1-1/2 years. She stated that a lot of time has been expended trying to figure out the problem. She praised the City of Clinton for the excellent staff that it has—in particularly, Dexter Wilson, Andy Underwood, and Darryl Swinson.

In summary, Ms. Blue stated that these three young men located the problem—a sewer line from the city’s side was backing up into her residence. She further stated that the main line was clogged. She thanked the City for the wonderful job that we do!!

Mrs. Nettie Pernell thanked Parks and Recreation Director Allen for the eggs that were donated for the Newkirk Park Easter Egg Hunt. She stated that everyone had a wonderful time. She commented on the beauty of the new sign at Newkirk Park. Mrs. Pernell stated that tentatively, the Committee has set April 30, 2016, as the date for the Rededication Service. She welcomed everyone out to this grand event.

Mr. Arthur Ruffin appeared before Mayor and City Council. Upon the conclusion of his comments, he gave a closing prayer.

**CONTINUATION**

Upon a motion made by Councilmember Turlington, seconded by Councilmember Becton, it passed unanimously to continue this meeting until April 19, 2016, at 6:00 PM in the City Hall Auditorium/Training Room for a budget workshop.

The April 5, 2016, city council meeting ended at 7:47 PM.

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Elaine F. Hunt, City Clerk, MMC, NCCMC

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Lew Starling, Mayor

