



## **AUGUST 20, 2013, CITY COUNCIL MINUTES**

### **SPECIAL MEETING CIP WORKSHOP**

The City Council of the City of Clinton, North Carolina, met in a special meeting at 6:00 PM on August 20, 2013, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Becton, Turlington, Stefanovich, Strickland, and Mayor Pro Tem Harris were present. Also present were Interim City Manager Purvis, Police Chief Jay Tilley, Fire Chief Adon Snyder, Planning Director Mary Rose, City Attorney Dale Johnson, Public Works Director Jeff Vreugdenhil, Recreation Director Jonathan Allen, City Clerk Elaine F. Hunt, Human Resource Director Lisa Carter, and Interim Finance Director Kristin Stafford. Mr. Charlie Davis and Brian Johnson, of The Wooten Company, Raleigh, NC, were in attendance. .

Chris Berendt, of the Sampson Independent, was present.

Councilmember Marcus Becton gave the invocation.

Interim City Manager Purvis stated that the City's recent award of CDBG funds for an infrastructure project requires securing administrative services. He stated that the City advertised to request proposals for services and received proposals from four firms:

- Adams Company
- Anderson Engineering
- Holland Consulting
- K L Brown

Mr. Purvis recommended awarding the administrative services contract to Holland Consulting Planners because of the scoring and the City's familiarity with the company.

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Harris, it passed unanimously to award the administrative services for the CDBG Infrastructure/Waterline Replacement Project to Holland Consulting Planners, Wilmington, NC.

Mr. Purvis briefed City Council on the following Water & Sewer Fund Projects: (1) Water Plant & Well Expansion (2) Smithfield Elevated Tank (3) Chemtex Infrastructure and (4) NC24 Expansion. He stated that the Memorandum of Understanding with Smithfield Packing Company guarantees that the company will buy water from the City of Clinton. Mr. Purvis informed City Council that if the SRF (State Revolving Fund) is not approved, the City will have to check out other sources of funding.

Interim City Manager Purvis stated that because the City is seeking an EDA grant, a letter of intent is required to cover the Rural Center grant should this grant become unavailable. He further stated that this Rural Center grant is for \$650K.

Mr. Purvis stated that he is considering inviting Mr. John Swope, Economic Development Director and Chemtex representative(s) to attend the September 3, 2013, city council meeting. He asked City Council to provide a letter of intent to EDA so that we might proceed with the grant application.

Upon a motion made by Councilmember Stefanovich, seconded by Mayor Pro Tem Harris, it passed unanimously to provide a letter of intent to cover the Rural Center grant of \$650k should it become unavailable.

Before proceeding to the discussions of the General Fund Projects, Mr. Purvis announced that the City has \$500,000 in General Fund Debt Service.

Brief discussions took place regarding the following General Fund Projects: (1) Pedestrian Plan (2) Royal Lane Park (3) Fire Department and (4) Police Department. He presented a PowerPoint throughout the CIP Workshop.

Regarding the Pedestrian Plan, no funding is in place, with the exception, of NC24 sidewalks. He stated that a feasibility study has been done on the Wall Street Fire Station and currently, we are working with the fire marshal to meet building codes and NFPA standards. Mr. Purvis stated that six (6) options have been presented for the proposed new police station. He further stated that the current station is not designed for police needs and recently, CALEA discovered this inadequacy. See **ATTACHMENT ONE**, which is hereby incorporated by reference and made a part of these minutes.

Mr. Purvis stated financing options for the General Fund Projects: seek grants for the pedestrian and recreation projects, USDA Loans for the public safety projects, private financing, general obligation bonds, and additional resources from potential natural growth, such as from Chemtex. Pros and cons were stated by Interim City Manager Purvis.

Brief discussion focused on general obligation bonds. It was stated that we could possibly research all abovementioned projects that can be offered to the citizens and do a bond referendum in May 2014. It was the consensus of the group to have a GO Bond referendum placed on next year's ballot.

**RESOLUTION—CLOSED SESSION**

Upon a motion made by Councilmember Becton, seconded by Councilmember Strickland, the following resolution was unanimously adopted:

**RESOLUTION TO ENTER CLOSED SESSION**

Be It Resolved that the special meeting of the City Council of the City of Clinton, North Carolina held at 6:00 PM on August 20, 2013, entered closed session as allowed by G. S. 143-318.11(a)(6) to discuss matters relating to personnel.

Council re-entered the regular session at 7:50 PM. Mayor Starling reported that City Council was briefed on a personnel matter and no action was taken.

**ADJOURNMENT**

The August 20, 2013, city council meeting, concluded at 7:50 PM.

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Elaine F. Hunt, MMC, City Clerk

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Lew Starling, Mayor