



July 21, 2015, SPECIAL CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in a special session at 6:00 PM on July 21, 2015, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Strickland, Becton, Stefanovich, and Mayor Pro Tem Harris were present. Absent was Councilmember Turlington.

Also present was City Attorney Tim Howard, Howard and Bradshaw, PLLC.

Also present were City Manager Shawn Purvis; City Clerk Elaine F. Hunt; Public Works Engineer Russell Byrd; Public Works Director Jeff Vreugdenhil; and Planner I Lyden Williams.

Melvin Henderson, of the Sampson Weekly; and Chris Berendt, of the Sampson Independent, were absent.

Mayor Starling called the meeting to order. He called upon Councilmember Becton, District 3, to give the invocation.

RURAL BUSINESS DEVELOPMENT GRANT – ACE PLAZA PARKING LOT

City Manager Purvis spoke regarding the approval of a letter of conditions, grant agreement, and a resolution for signatory form and all grant documents for a USDA Rural Business Development Grant to be used to design, demolish, and construct a new parking lot which is referred to as the "Ace Plaza Parking Lot."

Mr. Purvis stated that in March, City Council adopted a resolution to apply for a USDA grant. He stated that recently, the City was awarded a Rural Business Development Grant in the amount of \$100,000. He further stated that the Preliminary Engineering Report estimates the project to total \$148,900 with the City to pay \$48,900 in matching funds.

City Manager Purvis stated that he, Mary Rose, and Lyden Williams met with Mr. Larry Sampson, USDA representative, on Monday, July 20, 2015, and Mr. Sampson informed them that the City will be provided one year from July 20, 2015, to complete

this project. Mr. Purvis informed City Council that one year is more than enough time to complete this project.

Public Works Director Vreugdenhil stated that depending upon the design used for the parking lot, the cost might possibly be less. He further stated that this award is a great opportunity for the City.

Lyden Williams stated that any change(s) in the scope has to be brought back to City Council for approval.

City Manager Purvis asked City Council to approve the Letter of Conditions, the grant agreement, all grant documents included in the packet, and a resolution for signatory form relating to the Ace Plaza Parking Lot Project.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to approve the Letter of Conditions, the grant agreement, all grant documents included in the packet, and the following resolution for signatory form relating to the Ace Plaza Parking Lot Project:

CITY OF CLINTON

RESOLUTION FOR SIGNATORY FORM AND ALL GRANT DOCUMENTS
FOR
RURAL BUSINESS DEVELOPMENT GRANT (RBDG)

(ACE PLAZA PARKING LOT PROJECT)

WHEREAS, in order to receive Rural Business Development Grant funds to be used to design, demolish, and construct a new parking lot on approximately 0.47 acres which is referred to as the "Ace Plaza Parking Lot," the City of Clinton must authorize a person to sign the Requisition for Funds form(s) for the Rural Business Development Grant funds, checks for the City of Clinton RBDG Program, and all grant documents associated with the grant including but not limited to the following:

- Rural Business and Cooperative Service Grant Agreement
- Request for Obligation of Funds
- Letter of Intent to Meet Conditions
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
- Certification Regarding Drug Free Workplace
- Equal Opportunity Agreement
- Assurance Agreement
- Certification for Contracts, Grants, and Loans
- Disclosure of Lobbying Activities

BE IT RESOLVED THAT, the City Manager be authorized to execute the signature requirements for requisition of Rural Business Development Grant funds, checks for the City of Clinton RBDG Program, and

all grant documents associated with the grant including but not limited to the abovementioned for disbursement.

ADJOURNMENT

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to adjourn this July 21, 2015, special city council meeting. This meeting adjourned at 6:07 PM.

Elaine F. Hunt, City Clerk, MMC, NCCMC

Lew Starling, Mayor