

**MINUTES OF SPECIAL MEETING HELD JUNE 19, 2012**

A meeting of the City Council of the City of Clinton, North Carolina continued from June 5, 2012 was reconvened at 7:00 PM on June 19, 2012 in the City Hall Auditorium. Mayor Starling presided. Councilmembers Becton, Strickland, Stefanovich, and Turlington were present. Mayor Pro Tem Harris was absent. City Attorney Dale Johnson, City Clerk Elaine F. Hunt, City Manager John Connet, Assistant City Manager-Finance Director Shawn Purvis, Public Works Director Jeff Vreugdenhil, Public Works Manager Tony Steffen, Interim Fire Chief Robert Swiger, and Intern Kim Moore were present. All other department heads were absent with permission.

Chris Berendt, of the Sampson Independent; and Melvin Henderson, of the Sampson Weekly were also present.

Councilmember Becton gave the invocation.

**ORDINANCES—BUDGET**

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following amendment **#2012.06.02** was unanimously adopted:

**CAPITAL PROJECT ORDINANCE AMENDMENT  
Raleigh Road Sewer Line**

**# 2012.06.02**

**BE IT ORDAINED** by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project fund ordinance adopted September 4, 2007, is hereby amended as follows:

**Section 1.** The expenditures are to be changed as follows:

<b><u>ACCOUNT NUMBER</u></b>	<b><u>ACCOUNT TITLE</u></b>	<b><u>INCREASE</u></b>	<b><u>DECREASE</u></b>
48-7140-0400	Engineering & Design		\$ 9,765.37
48-7140-9000	Xfer to Water & Sewer	\$ 9,765.37	
<b>TOTAL EXPENDITURES</b>		<b>\$ 9,765.37</b>	<b>\$ 9,765.37</b>

**Section 2.** Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following amendment **#2012.06.03** was unanimously adopted:

**Budget Ordinance Amendment  
City Hall Renovations**

**#2012.06.03**

**BE IT ORDAINED** by the City Council of the City of Clinton, NC, that the following amendment be made to the City Hall Renovations Capital Project Ordinance adopted May 18, 2010, amended April 5, 2011 and June 7, 2011, is hereby amended as follows:

**Section 1.** The expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
39-8110-1500	Electrical/IT		\$130.46	
39-8110-7000	Borings & Testing		0.50	
39-8110-7400	Furniture		0.43	
39-8110-9000	Xfer to General Fund	\$ 13,275.29		
		_____	_____	_____
	<b>TOTAL EXPENDITURES</b>	<b>\$ 13,275.29</b>	<b>\$ 131.39</b>	<b>\$ 13,143.90</b>

**Section 2.** The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
39-3010-0000	Loan Proceeds	\$ 13,143.90		
		_____	_____	_____
	<b>TOTAL REVENUES</b>	<b>\$ 13,143.90</b>	<b>\$ 0</b>	<b>\$ 13,143.90</b>

**Section 3.** Copies of this budget amendment shall be furnished to the Clerk, to the City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following amendment **#2012.06.04** was unanimously adopted:

**Budget Ordinance Amendment  
Fiscal Year 2011-2012 Budget**

**#2012.06.04**

**BE IT ORDAINED** by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2012, and amended on September 6, 2011; October 4, 2011; November 1, 2011; December 6, 2011; January 3, 2012; February 7, 2012; March 6, 2012; April 9, 2012; and May 1, 2012, is hereby amended as follows:

**Section 1.** To amend the General Fund, the expenditures are to be changed as follows:

<b>Account #</b>	<b>Description</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
10-4200-0600	Group Insurance	\$2,200		
10-4200-1400	Travel & Education	\$2,000		
10-4200-5300	Dues & Subscriptions	\$700		
10-4400-0600	Group Insurance		\$3,000	
10-4400-1200	Office Supplies		\$500	
10-4400-1600	Maint. & Repair Equip.		\$500	
10-4400-4500	Contract Services		\$1,000	
10-4400-5300	Dues & Subscriptions		\$1,000	
10-5100-0400	Professional Services	\$9,000		
10-5300-0200	Salaries		\$10,000	
10-5300-0203	Part-time Salaries		\$5,000	
10-5300-1600	Maint. & Repair Equip.		\$10,000	
10-5300-1700	Maint. & Repair Auto	\$11,000		
10-5300-3100	Fuel		\$3,500	
10-5300-4500	Contract Service	\$25,000		
10-5300-5900	Fire Grant	\$3,500		
10-5600-0201	Temporary Salaries	\$3,000		
10-5600-1600	Maint. & Repair Equip.	\$3,000		
10-5600-1700	Maint. & Repair Auto	\$1,000		
10-5600-3100	Fuel		\$2,000	
10-5600-3202	Asphalt & Concrete	\$1,000		
10-5600-3301	Supplies	\$3,000		
10-5610-1300	Utilities		\$3,000	
10-5610-1500	PW Complex Maint	\$4,000		
10-5610-5401	Workers Comp		\$1,000	
10-5900-1700	Maint. & Repair Auto	\$7,000		
10-5900-3100	Fuel		\$7,000	
10-5900-7400	Capital Outlay	\$145,000		
10-6200-1601	Pool Maint.	\$10,000		
10-6200-7400	Capital Outlay		\$10,000	
10-6400-0200	Salaries		\$7,000	
10-6400-0201	Part-time Salaries	\$7,000		
10-6400-0400	Professional Services	\$2,000		
10-6400-1600	Maint. & Repair Equip.	\$3,000		
10-6400-3300	Supplies	\$3,000		
10-6400-3400	Small Tools	\$2,000		
	Contributions Other			
10-6600-0800	Agencies	\$7,500		
10-6600-3700	Out of State Sales Tax	\$1,000		
10-6600-5403	Insurance Building		\$10,000	
10-6600-5600	Safety Committee	\$1,000		

10-6600-5700	Miscellaneous	\$10,000		
10-6600-5900	Employee Relations	\$1,000		
10-6600-6010	Lot Maint.	\$2,000		
10-6600-8000	Contingency		\$20,000	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 269,900</b>	<b>\$ 94,500</b>	<b>\$ 175,400</b>

**Section 2.** The revenues are to be changed as follows:

<b>Account #</b>	<b>Description</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
10-3010-8100	PY Taxes	\$5,756		
10-3040-0200	Insurance Revenue	\$50,000		
10-3567-0400	Fire Grants	\$4,000		
10-3920-0000	Loan Proceeds	\$100,000		
10-3910-0600	Xfer from City Hall Project	\$13,144		
10-3970-0000	Safety Grant	\$2,500		
	<b>TOTAL REVENUES</b>	<b>\$ 175,400</b>		<b>\$175,400</b>

**Section 3.** To amend the Water and Sewer Fund, the expenditures are to be changed as follows:

<b>Account #</b>	<b>Description</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
30-6600-0400	Professional Services	\$7,000		
30-6600-2600	Advertising	\$3,000		
30-6600-5700	Miscellaneous	\$8,000		
30-8100-0200	Salaries		\$20,000	
30-8100-0401	Professional Services	\$4,000		
30-8100-1700	Maint. & Repair Auto	\$3,000		
30-8100-3300	Meter Repairs	\$5,000		
30-8100-3303	Serv Pipe & Meter Box	\$5,000		
30-8100-3400	Special Tools	\$2,000		
30-8200-0200	Salaries		\$5,000	
30-8200-1301	Tipping Fees	\$18,000		
30-8200-1600	Maint. & Repair Equip	\$35,000		
30-8200-3101	Special Sludge Disposal	\$50,000		
30-8200-3301	Waste Treatment Chemicals	\$3,000		
30-8200-3304	Sludge Site Compliance	\$10,000		
30-8200-7400	Capital Outlay		\$15,000	
30-8300-1600	Maint. & Repair Wells	\$7,000		
30-8300-1601	Maint. & Repair Tanks	\$7,000		
30-8300-5301	Water Certifications	\$3,000		

	TOTAL EXPENDITURES	\$ 170,000	\$ 40,000	\$130,000
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**Section 4.** The revenues are to be changed as follows:

Account #	Description	Increase	Decrease	Total
30-3350-0000	Miscellaneous Revenue	\$26,000		
30-3360-0100	Water Tank Rent	\$5,000		
30-3700-0000	Sewer Surcharge	\$28,000		
30-3710-0000	Water & Sewer Charges	\$57,235		
30-3810-0100	Sale of Surplus Property	\$4,000		
30-3830-2000	Xfer from Raleigh Rd. Sewer	\$9,765		
<b>TOTAL REVENUES</b>		<b>\$ 130,000</b>	<b>\$0</b>	<b>\$130,000</b>

**Section 5.** Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction

**BUDGET—ORDINANCE**

City Manager Connet presented a budget ordinance for consideration of adoption.

Mayor Starling stated that he felt a very responsible budget has been presented. He stated that there will be no change in the tax rate or the water rates.

City Manager Connet thanked staff for their cooperation and hard work.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, the following ordinance **#2012.06.05** was unanimously adopted:

**FISCAL YEAR 2012-2013 BUDGET ORDINANCE  
City of Clinton, NC**

**2012.06.05**

Be It Ordained by the City Council of the City of Clinton, NC, that the following anticipated fund revenues and expenditures, fees and charges schedules, with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the city government and its activities for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Section 1. General Fund

Anticipated Revenues:

Prior Years Taxes	\$ 38,000
Current Years Taxes	2,494,000
Fire Tax Collections	450,000
Vehicle Taxes	215,000
Rental Vehicle Taxes	12,000
City School Police Officers	95,600
HUD Officer(s)	46,500
Federal Drug Forfeiture	0
State Substance Abuse Tax	0
Community College Police Officer	53,500
FEMA Revenue	0
Insurance Revenue	10,000
Payment in Lieu of Taxes	18,000
Tax Discounts	0
Collection Fee	-54,350
Lot Cleaning Cemetery	10,000
Demolition Reimbursement	10,000
Tax Penalties & Interest	17,000
Auto License	30,000
Privilege License	115,000
Adm. Fee for Itinerant Merchants	1,000
Precious Metal Fees	500
Hold Harmless Funds	70,000
CATV Franchise Fees	49,000
Interest Earned	16,000
Miscellaneous Revenue	26,000
Rent/Steel Technology	48,000
Sale of Property	17,000
Franchise Tax Electric	635,000
Franchise Tax Piped Gas	33,000
Franchise Tax Telecom	139,000
Beer & Wine	39,500
Powell Bill	250,000
Local Govt. 1% Sales Tax (39)	495,000
Local Govt. ½% Sales Tax (40)	410,000
Local Govt. ½% Sales Tax (42)	245,000
Local Govt. ½% Sales Tax (44)	435,000
ABC Revenues	100,000
ABC Revenue – Police	5,000
NC Dept. of Health	2,000
Taxi Permits/Finger Prints	500
Court Fees	3,500
Parking Violations	1,000
Sampson Co. Contribution	160,000
Animal Ordinance Violation	0
State Bldg Fire Protection	6,000
Firemen's Relief Tax	14,000
Fire & Life Safety	0
False Alarm	12,000
Rescue Tech Revenue/County	12,000
Fire Dept. Accident Response	25,000
SREC Grant	0

Sign/Zoning Cemetery Permits	9,000
Cemetery Markers	5,000
Tipping Fees for Dumpsters	700,000
Garbage Collections	550,000
Solid Waste Disposal Tax	6,000
Recreation Donations	12,000
Rental Fees	12,000
Rental Staff Fees	4,000
Region "M"	2,000
Recreation Miscellaneous	2,000
Pool Admissions	10,000
Concession Fees	400
Sponsorship Fees	10,000
Sports Registration Fees	43,000
Day Camp	0
Take Me Fishing Grant	0
Recreation Community Grant	0
Refund on Gas Sales Tax	6,000
Over/Short Adjustment	0
Sales of Service & Materials	0
Sale of Recyclables	45,000
Sale of Fixed Assets	0
NCDOT ROW	0
Relay for Life	0
United Way Funds	0
Transfer from Water & Sewer Fund	335,000
Transfer from Cemetery	40,000
Loan Proceeds	0
Proctor Silex Revenue	0
Fund Balance Appropriated	0
<b>Total General Fund Revenues</b>	<b>\$8,601,650</b>

Anticipated Expenditures:

Governing Body	\$ 132,100
Administration	367,900
Elections	0
Finance	344,950
Planning & Zoning	304,100
Police	2,168,300
Fire	1,322,000
Street	1,193,600
Garage & Shop	204,700
Sanitation	745,400
Recreation	967,200
Cemetery & Grounds	270,200
Non-Departmental	581,200
<b>Total Expenditures</b>	<b>\$8,601,650</b>

Section 2. Water and Sewer Fund

Anticipated Revenues:

Insurance	\$ 5,000
FEMA Revenue	0
NCRC Grant	0
Interest Earned	16,000
Miscellaneous Revenue	5,000
Return Check Charge	3,100
From Sales Tax	1,500
Water Tank Rent	29,000
Bulk Water/County	185,500
Pre-Treatment	3,500
Sewer Surcharge	328,000
Water & Sewer Charges	3,785,000
Cash Adjustment	0
Water & Sewer Tap Fees	20,000
Fire Line Fees	23,000
Service Fees	28,250
Capacity Fees for Wastewater	78,300
Sale of Service & Materials	0
Sale of Surplus Property	0
Loan Proceeds	0
Fund Balance Appropriated	229,000
<b>Total Water &amp; Sewer Fund Revenues</b>	<b>\$4,740,150</b>

Anticipated Expenditures:

Non Departmental	\$ 1,508,400
Line Maintenance & Meters	870,800
Wastewater Treatment	1,724,550
Water Production	636,400
<b>Total Water &amp; Sewer Fund Expenditures</b>	<b>\$4,740,150</b>

Section 3. CD—Revolving Loan

Anticipated Revenues:

Revolving Loan Payments	\$ 7,000
Interest Earned	0
<b>Total CD-Revolving Loan Revenues</b>	<b>\$7,000</b>

Anticipated Expenditures:

Legal Service	\$ 2,000
Miscellaneous	5,000
<b>Total CD – Revolving Loan Expenditures</b>	<b>\$7,000</b>



Section 4. Cemetery

Sale of Lots	\$ 38,500
Interest Earned	1,500
From Savings	0
<b>Total Cemetery Expenditures</b>	<b>\$40,000</b>

Anticipated Revenues:

Sale of Lots	\$ 38,500
Interest Earned	1,500
From Savings	0
<b>Total Cemetery Revenues</b>	<b>\$40,000</b>

Section 5. Downtown Special Tax District

Anticipated Revenues:

Current Year Taxes	\$ 51,600
Prior Years Taxes	1,000
Penalty & Interest	200
Vehicle Taxes	1,500
Collection Fee	-1,100
Craft Street Fees	3,500
Downtown Holiday Events	5,000
Off Street Parking	800
Interest Earned	500
Miscellaneous	500
Fund Balance	0
<b>Total Downtown Spec District Revenues</b>	<b>\$63,500</b>

Anticipated Expenditures:

Professional Services	\$ 11,500
Travel & Education	800
Utilities	1,300
Craft Fair	6,000
Advertising	3,500
Supplies & Materials	3,000
Contract Services	1,000
Miscellaneous	500
Downtown Façade Grant Program	5,000
Downtown Incentive Program	2,400
Projects	1,500
Contingency	1,000
Special Events	8,000
Court Square Revital Payment	18,000

**Total Downtown Spec District Expenditures** **\$63,500**

Section 6. Fire Department Special Fund

Anticipated Revenues:

Miscellaneous Revenue	\$ 500
Special Fees	2,500
Ashes Donations	0

**Total Fire Department/Special Revenues** **\$3,000**

Anticipated Expenditures:

Ashes Expense	\$ 0
Department Supplies	500
Miscellaneous	2,500

**Total Fire Department Special Expenditures** **\$3,000**

Section 7. Fee Schedule

There is hereby established for Fiscal Year 2012-2013 various fees, charges, rates, as contained in Clinton Fee Schedule.

Section 8. City Wide Tax Rate Established.

There is hereby levied, for fiscal year 2012-2013, an Ad Valorem tax rate of forty cents (\$.40) per one hundred dollars (\$100) assessed valuation of property listed as of January 1, 2012, for the purpose of raising the revenue included in the current Ad Valorem taxes as set forth in Section 1 of this Ordinance, and in order to finance the foregoing applicable appropriations. This property tax is the same rate as compared to the current FY2011-2012. This rate will provide approximately \$2,721,650 in property tax revenues based on an expected collection rate of 97.5%. The Ad Valorem tax base is estimated to be \$690,600,000. The Ad Valorem tax is the tax paid on real property and personal property, including property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Section 9. Special Downtown Tax District Rate Established.

There is hereby levied, for fiscal year 2012-2013, a tax at the rate of eighteen cents (\$.18) per one hundred dollars (\$100.00) assessed valuation of property listed for taxes as of January 1, 2012, located within the Special Downtown Tax District for the raising of revenue for said Special District. This special tax rate is the same rate as the current FY2011-2012. This rate of tax is based on an estimated total re-evaluation of property for the purpose of taxation of \$31,900,000 and an estimated collection rate of 97.5%.

Section 10. The adoption of this budget ordinance reaffirms all other taxes, penalties, licenses, fines, fees, charges, and rates heretofore adopted and not repealed as of this date.

Section 11. Special Authorization.

1. The budget officer shall be authorized to reallocate department appropriations among the various objects of expenditure as he believes necessary without recourse to the Board.
2. The budget officer shall be authorized to hire personnel in positions authorized by the Board and set the compensation in accordance with the Pay Classification Plan.
3. The budget officer may award merit increases to deserving employees as he deems appropriate after consultation with appropriate supervisors subject to the limitations set forth in the personnel policy of the city and appropriations.

Section 12. Utilization of Budget Ordinance.

1. This ordinance shall be the basis of the financial plan for the Clinton municipal government during the FY2012-2013. The budget officer shall administer the budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.
2. The finance department shall establish and maintain all records which are in consonance with this budget ordinance, and the appropriate Statutes of the State of North Carolina.

Section 13. Copies of this budget ordinance shall be furnished to the Clerk to the Council, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

**ATTACHMENT A**

**City of Clinton's Fee Schedule  
Fiscal Year 2012-2013**

(Measurements in cubic feet – 1 cubic foot of water = 7.48 gallons)

**Inside City Limits**

**Outside City Limits**

**RESIDENTIAL WATER RATES:**

0-300 (Flat Rate)	\$12.00 Minimum	\$24.00 Minimum
CONSUMPTION	\$ 1.80 per 100 cu. ft.	\$ 3.60 per 100 cu. ft.
Bulk Wholesale	\$ 1.60 per 100 cu. ft.	\$ 3.20 per 100 cu. ft.

**SEWER RATES:**

Flat fee	\$12.50 Minimum	\$25.00 Minimum
CONSUMPTION	\$ 1.75 per 100 cu. ft.	\$ 3.50 per 100 cu. ft.

**FIRE PROTECTION CONNECTIONS:**

2" Fireline	\$ 11.90 per month	\$ 23.80 per month
4" Fireline	\$ 35.70 per month	\$ 71.40 per month
6" Fireline	\$ 60.00 per month	\$120.00 per month
8" Fireline	\$ 77.35 per month	\$154.70 per month

10" Fireline	\$109.15 per month	\$218.30 per month
12" Fireline	\$151.75 per month	\$303.50 per month

**GARBAGE RATES:**

Residential Collection	\$ 14.50 per mo...	weekly residential garbage, curbside recycle program, etc.
Rollout Garbage Containers	\$ 82.00 per each...	accounts may elect to have up to 2 containers per location
Commercial Tipping Fee	\$ 4.75 per container cu. yd.	rating per service stop
Special Pay-Load	\$ 40.00 per item	for furniture/appliance and per truck
Can on Wheels	\$ 45.00 rental & 1 <sup>st</sup> dump	
	\$ 40.00 per dump after 1 <sup>st</sup>	(up to 3)
Cardboard Container	\$30.00 per month	

**TAPPING FEES:**

¾" Tap & Set	\$ 795 per connection	\$ 1,590 per connection
¾" Meter Set	\$133 per connection	\$ 266 per connection
1" Tap & Set	\$ 975 per connection	\$ 1,950 per connection
1" Meter Set	\$ 225 per connection	\$ 450 per connection
1 ½" Tap & Set	\$ 2095 per connection	\$ 4,190 per connection
1 ½" Meter Set	\$ 600 per connection	\$ 1,200 per connection
2" Tap & Set	\$ 3,315 per connection	\$ 6,630 per connection
2" Meter Set	\$ 1,643 per connection	\$ 3,286 per connection
4" Sewer Tap	\$ 720 per connection	\$ 1,440 per connection
6" Sewer Tap	\$ 1,120 per connection	\$ 2,240 per connection

\*Water & Sewer taps larger than the above are billed at actual cost of materials, labor and equipment. Deposits are required with the balance upon completion. Deposits are 50% of tap cost as proposed by the Public Works & Utilities Department.

**MISCELLANEOUS UTILITY FEES:**

Hydrant Meter Deposit	\$ 900.00	\$ 1,800.00
Hydrant Meter Deposit (¾" – 1")	\$ 250.00	\$ 500.00
Hydrant Fire Flow Test	\$ 150.00	\$ 300.00
Meter Recheck	\$ 50.00	\$ 100.00
Meter Test	\$ 100.00	\$ 200.00
Meter Tampering Fee	\$ 100.00	\$ 200.00
After Hour Turn On	\$ 75.00	\$ 150.00

**CEMETERY RATES:**

<b>SPRINGVALE CEMETERY</b>	<b>Inside Rates</b>	<b>Outside Rates</b>
Per Grave Plot	\$ 300.00	\$ 600.00
Mausoleum	\$ 805.00	\$ 1,610.00
Recording of Deed	\$ 50.00	\$ 50.00
Corner Marker	\$ 45.00	\$ 45.00
<b>SANDHILL CEMETERY</b>		
Per Grave Plot	\$ 300.00	\$ 600.00
Recording of Deed	\$ 50.00	\$ 50.00

Corner Marker	\$ 45.00	\$ 45.00
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**Administration Department**

Auditorium rent 5 hours/more**	\$ 100.00
Auditorium rent less than 5 hours**	\$ 50.00
Certification of city document	\$ 3.00
Copying per page	\$ .25
Filing Fees (set by Council):	
Mayoral	\$ 10.00
Council	\$ 5.00
Notary per signature	\$ 5.00
Sunshine List per year	\$ 10.00
Taxi Owner's Permit	\$ 5.00
First Time Taxi Driver	\$ 60.00
Taxi Driver's Renewal	\$ 20.00

**\*\*A refundable deposit of \$100.00 is required for the auditorium rental.**

**Finance Department**

Customer Utility Deposit	\$ 125.00
Delinquent Fees on Utility Bills	\$ 30.00
Leased Parking (College Street lot) – per month	\$ 15.00
Off Street Parking – per year	\$ 120.00
Penalty on Utility Bills after Due Date (12 <sup>th</sup> of each month)	10%
Returned Check	\$ 25.00
False Alarm Fees per year	First 3: no charge Second 3: \$50 each \$100 per additional incident

**Fire Department**

Haz-Mat incident fees only:	
Engine/haz-mat trailer each per hour	\$ 350.00
Employee each per hour	\$ 45.00
Materials reimbursed on a per cost basis	

**Planning and Zoning**

Board of Adjustment Filing Fee	\$ 200.00
Conditional Use Permit Application	\$ 200.00
Lot Mowing each additional hour	\$ 150.00 minimum; \$50.00
Ordinance Copies	\$ 10.00
Rezoning Application	\$ 200.00
Subdivision Application	\$ 5.00 per lot or minimum of \$75.00 (whichever is greater)
Zoning Compliance Permit for new residential	\$ 50.00
Zoning Compliance Permit for new commercial	\$ 75.00

<b>Zoning Compliance Permit for addition, accessory building, deck, etc.</b>	<b>\$ 25.00</b>
<b>Zoning Compliance Permit for moving mobile home onto mobile home park lot</b>	<b>\$ 30.00</b>
<b>Zoning Map</b>	<b>\$ 50.00</b>
<b>Sign Permit</b>	<b>\$ 1.00 per square foot</b>

**City Market Fees:**

<b>Non-Profit Organizations</b>	<b>\$ 100.00 minimum 4 hrs; \$25 ea. additional hr.</b>
<b>Security Deposit/Reservation Fee</b>	<b>\$ 75.00</b>
<b>Facility Guard Fee</b>	<b>\$ 11.00 per hr.</b>

<b>Individuals or Private Group</b>	<b>\$ 150.00 minimum 4 hrs; \$25 ea. additional hr</b>
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<b>Security Deposit/Reservation Fee</b>	<b>\$ 100.00</b>
<b>Facility Guard Fee</b>	<b>\$ 11.00 per hr.</b>

**Police Department**

<b>Reports</b>	<b>\$ .25 per page (walk-ins)</b>
<b>Reports</b>	<b>\$ 2.00 per page (mailed)</b>
<b>Fingerprints</b>	<b>\$ 10.00 (walk-ins for other employment)</b>
<b>Filing False Police Report</b>	<b>\$ 154.00</b>

**RECREATION & PARKS**

**Admission & Participation Fees**

**Youth Athletics (Ages 17 & Under)**

	<u>City Resident</u>	<u>Non-Resident</u>
Baseball, Basketball, Soccer, Softball, & Volleyball	\$15 per first child per sport \$10 each additional child	\$35 per first child per sport \$20 each additional child
Football*	\$15 per child	\$35 per child
Mixed Martial Arts Class	\$35 per child per month	\$35 per child per month

Late Registration- \$5 per child

Birth certificate and current insurance are required for registration.

\*Replacement fees apply to any football equipment lost or not returned at the end of the season. Replacements for damaged equipment are at no cost with the return of the damaged equipment.

**Youth Football Equipment Replacement Fees:**

<u>Equipment</u>	<u>Replacement Cost</u>	<u>Equipment</u>	<u>Replacement Cost</u>
Helmet	\$80.00	Helmet Pads	\$3.50
Chinstrap	\$3.50	Helmet Decals	\$5.50
Jersey	\$38.00	Shoulder Pads	\$50.00
Shoulder Pad Hardware	\$1.00 per piece	Shoulder Pad Straps	\$3.50 each
Pants	\$18.00	Pants Pads	\$15.00

*Youth athletics refunds must be requested before the first game has been played and a receipt must be presented for a refund check to be issued. Once play has begun, we will issue credit toward another sport. That credit is good for one year from the date of issuance. Reduced additional child fees apply only for registrations for the same sport, during the same season for children residing in the same household. Further fee reduction or waivers are available to qualified families. Contact the Clinton Recreation Department at 299-4906, for more information.*

**Adult Athletics (Ages 18 & Over)**

	<u>Leagues</u>	<u>Sampson Center (County)</u>
Soccer & Softball	\$500 per team	N/A
Basketball	\$350 per team	\$3/day, \$20(\$30)/month, \$55(\$75)/season
Volleyball (no officials)	\$75 per team	N/A

*Refunds must be requested before the first game has been played and a receipt must be presented for a refund check to be issued. Once play has begun, we will issue credit toward another sport. That credit is good for one year from the date of issuance.*

**Royal Lane Pool**

	<u>Children &amp; Seniors (55 &amp; Over)</u>	<u>Adults (16 &amp; Over)</u>
Daily Admission	\$2.00	\$3.00
Group Rates (15 or more)	\$1.50 per person	\$2.50 per person
Season Pass (City Residents Only)	\$75 per person	\$125 per person

*Non-Swimmers supervising children in the pool may have entry fee waived at staff discretion. Swimming Diapers for infants are \$1.00 each.*

	<u>City Resident</u>	<u>Non-Resident</u>
Swimming Lessons	\$30 per session	\$40 per session
Water Acclimation Instruction	\$5 per person	\$10 per person
Getting to Know H2O	\$2 per person per day	\$4 per person
Fitness Swim/Stroke Refinement	\$40 per session	\$50 per session

*Swim lesson classes are limited to 10 students per class. Sessions are one week, Monday through Friday for 45 minutes.*

*Water Acclimation Guided Instruction includes 25 minutes of personal, individualized instruction given based on the needs of the patron.*

*Getting to Know H2O includes general water safety information, first aid procedures, breathe control under water, using a flotation device & more. New topic each day, 8 separate 1- hour sessions.*

*Fitness Swim/Stroke Refinement is a 3-week long session. Students are allowed to come to public swim free of charge during their 3 weeks of classes. Class meets on Monday, Wednesday, and Friday for 45 minutes per day.*

**City Sponsored Programs**

	<u>City Resident</u>	<u>Non-Resident</u>
Canoe & Paddle Trips	\$10 per person, \$30 per family of four	

Craft & Miscellaneous Classes	\$1 per class	\$2 per class
Fitness Classes	\$1 per week	\$2 per week
Senior Programs	\$0.50 per person per session	
Senior Adult Trips	Varies by Trip	Varies by Trip
Summer Day Camp (ages 6-12)	\$75 per session	\$100 per session

*Summer Day Camp sessions last one week. Camp will not be held on July 4 and there is no discount for that day. City residents will have priority in registering their children for camp. Fees for each session must be paid before a slot can be reserved.*

### Non-City Sponsored Programs

	<u>City Resident</u>	<u>Non-Resident</u>
Fitness Classes	\$0.50 per person per session	
Craft & Miscellaneous Classes	\$0.50 per person per session	
Senior Programs	\$0.50 per person per session	
Senior Adult Trips	Varies by Trip	

*Use of the Bellamy Center Kitchen is an additional \$0.25 per person per session for the entire group. This does not include use of the coffee machine.*

*If an outside instructor wishes to charge an additional fee, the Recreation Department will collect the fee and retain 25% of the proceeds.*

### Rental Fees\*\*

#### Picnic Shelters (Hourly Rate, 8 Hours Maximum)

	<u>City Resident</u>	<u>Non-Resident</u>
All Parks	\$20 1 <sup>st</sup> hr, \$10 each add. hr	\$25 1 <sup>st</sup> hr., \$15 each add. hr.

*Rental fees guarantee a cleanup prior to reservation and gate access. Fees are due in full upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. Picnic area rentals end at dark when parks close.*

*Rentals with more than 100 people require a staff member to be present. Staffing fee is \$20 per hour. Fundraising activities are prohibited at picnic shelters.*

#### Parks & Open Space (Hourly Rate, 8 Hours Maximum)

	<u>City Resident</u>	<u>Non-Resident</u>
Fisher Drive Park (Open Space)	\$15	\$30
Newkirk Park	\$100	\$150
Royal Lane Park (Open Space)	\$15	\$30

*Rental fees guarantee a cleanup prior to reservation and staff on duty to provide gate and restroom access (at Newkirk Park). Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. Rentals end at dark when parks close. Rentals with more than 100 people require a staff member to be present. Staffing fee is \$20 per hour. If a police presence is requested or recommended by the*



Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people). For sports groups wishing to use open space for an extended period, please refer to the long-term use fee chart below.

**Royal Lane Pool (Hourly Rate, 4 Hours Maximum)**

	<u>City Resident</u>	<u>Non-Resident</u>
Pool Rental	\$100	\$200
Lifeguard (x2)	\$15	\$15

*Rental Notes on Next Page*

Rental fees guarantee pool reservation. Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. Rentals with more than 100 people require a staff member other than a lifeguard to be present. Staffing fee is \$20 per hour. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people). For-profit events are not permitted at Royal Lane Pool.

**Fields (Hourly Rate, 8 Hours Maximum)**

	<u>City Resident</u>	<u>Non-Resident</u>
Baseball/Softball (no lines)	\$15	\$30
Multipurpose/Football (no lines)	\$25	\$50
Press Box	\$20	\$40
Soccer (no lines)	\$15	\$30

Additional (Optional) Field Fees

Field Marking	\$35 per field
Baseball/Softball Lights	\$25 per hour
Multipurpose/Soccer Lights	\$45 per hour
Soccer Nets	\$20 per field

Rental fees guarantee a cleanup prior to reservation. Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. For sports groups wishing to use fields for an extended period, please refer to the long-term use fee chart below. A separate tournament fee schedule is listed below.

**Tennis & Shuffleboard Courts, Track, & Amphitheater (Hourly Rate, 8 Hours Maximum)**

	<u>City Resident</u>	<u>Non-Resident</u>
Tennis Courts (for 3 courts)	\$10	\$20
Shuffleboard Courts	\$5	\$10
Royal Lane Track	\$25	\$50
Royal Lane Amphitheater	\$50	\$100

Additional (Optional) Court & Track Fees

Tennis Court Lights	\$25 per hour
Track Lights	\$45 per hour

Rental fees guarantee a cleanup prior to reservation. Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. Rentals with more than 100 people require a staff member to be present. Staffing fee is \$20 per hour. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people). Renters may be required to provide portable toilets for their event as directed by recreation staff. For sports groups wishing to use courts or track for an extended period, please refer to the long-term use fee chart below.

## Recreation Centers & Gyms (Hourly Rate, 8 Hours Maximum) †

	<u>City Resident</u>	<u>Non-Resident</u>
Bellamy Center Program Room	\$50	\$75
Bellamy Center Gym	\$75	\$100
Sampson Center Gym	\$75	\$100

Rental fees guarantee a cleanup prior to reservation. Half of fees are due as security deposit upon reservation. There is an additional \$50 charge for rentals on Sundays and holidays. Recreation Center and Gym rentals must end by 10 pm. After-hours rentals (after 5 pm) and rentals with more than 100 people require a staff member to be present. Staffing fee is \$20 per hour. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people). For sports groups wishing to use gym space for an extended period, please refer to the long-term use fee chart below.

† For senior citizen programs using the Bellamy Center, please refer to the program fee section above.

## Long-term Rentals (6 Hours per Week, 3 Month Maximum) & Tournaments

	<u>Long-Term Rental (No Markings) ‡</u>	<u>Tournament Rental</u> (includes 1 <sup>st</sup> field marking each day)
Baseball/Softball Fields	\$50 per field per week	\$150 per field per day
Gym (after hours)	\$75 per week (\$125 per week)	\$750 per gym per day
Bellamy Multipurpose Room	\$35 per week	N/A
Multipurpose/Football Field	\$75 per week	\$250 per day
Open Space	\$25 per week	N/A
Soccer Fields- Large & Middle	\$50 per field per week	\$250 per field per day
Small Fields	\$30 per field per week	\$150 per field per day
Tennis Courts (3 courts)	\$30 per week	\$100 per day
Royal Lane Track	\$50 per week	N/A

### Additional Lighting Fees

Track	\$45 per hour
Baseball/Softball/Tennis	\$25 per hour
Multipurpose/Soccer	\$45 per hour

Rental fees guarantee a cleanup & tournament marking each day prior to reservation and staff on duty to provide gate and restroom access. Half of fees are due as security deposit upon reservation. A \$50 cleanup fee will be assessed for each time the gym & restrooms are not restored to good condition after use. If a police presence is requested or recommended by the Recreation Director, the fee is \$20 per hour per officer (1 officer per 100 people).

‡ Long-term rental rates may vary for partner programs or agencies. These terms are outlined in the contract or memorandum of agreement between the Clinton Recreation Department and the program/agency.

**\*\*All rates double for profit events. Groups charging admission to events will be required to verify their receipts and remit 10% of the receipts to the Recreation Department in addition to the rental fees.**

**Sponsorship Fees**

Company Banner- All Sports	\$75 per banner	Banner displayed at field/gym MLB replica hats & shirts with company logo
Baseball/Softball	\$350 per team	Jerseys with company logo
Basketball	\$350 per team	Jerseys
Football	\$500 per team	Shirts with Company Logo
Soccer	\$275 per team	Shirts with company logo
Volleyball	\$200 per team	Name on league schedule, listed in sports reports to news media, name on league trophies, trophy to league sponsor with the winning team name and photo
League Title Sponsor	\$200	

**Equipment Fees**

<u>Equipment</u>	<u>Rental Fee (Deposit)</u>	<u>Additional Fees</u>
Portable Stage	\$100 per day (\$50)	\$50 transport fee up to 5 miles outside city limits
Public Address System (city property only)	\$75 per day (\$75)	\$30 per additional microphone
Sports Bag (horseshoes, volleyball & net, soccer ball, softball & bat)	\$30 (\$30)	\$50 transport fee up to 5 miles outside city limits
Portable Volleyball	\$60 (\$60)	Inside city limits only
Bleachers	\$50 per day (\$50)	

**Concessions (for Vendors with Carts Only)**

Special Event/Tournament	\$50 per event
Non-event times	\$25 per week

***ATTENTION ALL CITY RESIDENTS:***



***You must reside within the city limits to receive the city charges. This does not include the city school district. Proof of residency to ensure correct fees is required.***

## **SERVICE AGREEMENT WITH FIRE RECOVERY USA, LLC & AN ORDINANCE REGARDING MITIGATION RATES**

Mayor Starling, with the consensus of City Council, continued the "Consideration of approving a service agreement between Fire Recovery USA, LLC and the City of Clinton and adopting An Ordinance Establishing and Implementing a Program to Charge Mitigation Rates for the Deployment of Emergency and Non-Emergency Services by the Clinton Fire Department", until the July 3, 2012 regular city council meeting. Mayor Starling and City Council asked City Attorney Dale Johnson to review these documents in its entirety before they consider the requests to approve and adopt.

## **PROPOSAL -- CURBSIDE RECYCLING PROGRAM**

Public Works Director Jeff Vreugdenhil presented a PowerPoint to City Council regarding a proposed curbside recycling program. Mr. Vreugdenhil showed a comparison between the City's current program, a convenience site, and a proposed citywide curbside program. His presentation showed the differences in fuel cost, staff salaries, staff insurance per person, equipment cost, and revenues for the three programs. Mr. Vreugdenhil stated that the staff salaries derived from 20% of approximately 4 employees within the Sanitation Department.

Mr. Vreugdenhil stated that the total annual expenses were:

- Current Program -- \$ 85,118.00
- Convenience Site -- \$ 50,256.96
- Citywide Curbside -- \$ 27,194.96 (after the purchasing of carts)

Mr. Vreugdenhil stated that the initial cost expense for the citywide curbside program would be a 50% grant match of \$ 75,000.00. He stated that benefits of a citywide curbside program include:

- Minimize total regular garbage
- Reduction in total work hours on routine sanitation schedule
- Green initiative
- Promote municipal image
- Eliminate convenience site maintenance
- Improve the quality of waste stream
- Annual operations cost of \$27,194.96 vs. \$ 85,118.00 after cart purchases

City Manager Connet stated that although he supports Public Works Vreugdenhil's proposed citywide curbside recycling program, the presentation on tonight is to introduce the proposal only. Mr. Connet acknowledged the requested \$75,000 initial cost expense for the program, as well as, the money that was spent in fund balance during this current year. He stated that this item will be revisited after some definite figures are acquired—possibly in January/July 2013.

Mr. Vreugdenhil stated that there are several towns/cities available that the City of Clinton might piggyback. Councilmember Stefanovich questioned whether or not this proposed program would be available to businesses. Mr. Vreugdenhil stated that

initially, this program will be geared toward single housing and duplexes. He stated that businesses would be a later phase.

**ADJOURNMENT**

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, and passed unanimously, the meeting adjourned at 7:30 PM.

\_\_\_\_\_  
Elaine F. Hunt, MMC, City Clerk

\_\_\_\_\_  
Luther D. Starling, Jr., Mayor