



May 20, 2014, CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in regular session at 7:00 PM on May 20, 2014, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Becton, Strickland, Turlington, and Stefanovich were present.

Mayor Pro Tem Harris and Attorney Dale Johnson were absent.

Also present were City Manager Shawn Purvis; Finance Director Harry Staven; Police Chief Jay Tilley; City Clerk Elaine F. Hunt; Fire Chief Adon Snyder; Planning and Community Development Director Mary Rose; Human Resource Director Lisa Carter; Recreation Director Jonathan Allen; Public Works Director Jeff Vreugdenhil; Planner Lyden Williams; Captain Donald Edwards and Edgar Carter, of the Clinton Police Department.

Chris Berendt, of the Sampson Independent and Melvin Henderson, of the Sampson Weekly, were also present.

Rev. Leonard Henry, Associate Minister at Clinton Family Worship Center, Clinton, NC, gave the invocation.

CITY COUNCIL

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, the minutes of the October 17, 2013, closed session; April 1, 2014, regular; April 21, 2014, special; and May 1, 2014, special city council meetings were unanimously approved.

RECOGNITION -- MAIN STREET CHAMPIONS

Planning and Zoning Director Mary Rose recognized our very own Mayor Starling and City Council as the "2013 Clinton Main Street Champions." She stated that the Awards Dinner was held on April 1, 2014, in New Bern, NC; however, due to the April 1, 2014, city council meeting, Mayor Starling and Clinton City Council were unable to attend.

Ms. Rose asked Mayor Starling to come forth and presented to him a certificate recognizing him and our Clinton City Council as Main Street Champions.

**PRESENTATION – CERTIFICATE OF COMPLETION – HUMAN RESOURCES
DIRECTOR LISA CARTER**

City Manager Purvis stated that Human Resources Director Lisa Carter graduated from the UNC School of Government on April 11, 2014, from the 2013-2014 Municipal Administration Course. He stated that this course extends over a seven month period. He further stated that Ms. Carter is the sixth member of the management team to complete this rigorous course. Mr. Purvis further stated that approximately 2,900 individuals have graduated from this course since its inception.

City Manager Purvis presented to Ms. Carter a Certificate of Completion in the Municipal Government Course from the UNC-Chapel Hill School of Government. Congratulatory remarks were given from the Mayor.

**PRESENTATION – CERTIFICATE OF COMPLETION – CAPTAIN DONALD
EDWARDS**

Police Chief Jay Tilley stated that recently, Captain Donald Edwards completed a most prestigious, comprehensive, and specialized course graduating from NC State University. He stated that the course was the 68th Administrative Officers Management Program that extended over a twelve (12) weeks period. Chief Tilley stated that Captain Edwards received graduate level credits and straight A's throughout the course.

Police Chief Tilley presented to Captain Edwards a Certificate of Completion in the 68th Administrative Officers Management Program (AOMP) from NC State University. Mayor Starling and City Council extended their congratulatory remarks.

**PRESENTATION – PLAQUE OF APPRECIATION – BATTLE OF THE BADGE
WINNER – CLINTON POLICE DEPARTMENT**

Ms. Mary Rose and Ms. Courtney Boyette, from Eastpointe came before City Council. Ms. Rose briefed the group on the recent "Drive in to Sampson County to Drive out Drugs" event. She stated that the sponsors were the Sampson County Meth Task Force, Clinton Main Street Program, and Eastpointe. Also, Ms. Rose announced that approximately \$1,600 were raised during this event, which will be used to educate middle school students about the dangers of drugs and addiction.

Ms. Rose stated that this year, there was a "Battle of the Badge" event between the Clinton Police Department and the Clinton Fire Department. She informed City Council that both departments displayed good sportsmanship; however, Clinton Police Department was the winner. Chief Jay Tilley was asked to come forth and Ms. Rose and Ms. Boyette presented a plaque of appreciation to Chief Tilley and the Clinton Police Department.

PROCLAMATION – MUNICIPAL CLERKS WEEK

Mayor Starling recognized Municipal Clerks Week being in the month of May and Clinton City Clerk Elaine F. Hunt. The following proclamation was presented to City Council:



CITY OF CLINTON PROCLAMATION - MUNICIPAL CLERKS WEEK

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Municipal Clerks serve as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province and international professional organizations; and

WHEREAS, it is most appreciated that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Luther D. Starling, Jr., Mayor, and the Clinton City Council, do recognize the week of May 4, 2014, through May 10, 2014, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Elaine F. Hunt, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

OATHS

Oaths were not necessary at this May 20, 2014, city council meeting.

P & Z – 214 BEAMAN STREET -- JANE HERRING

Mayor Starling opened a public hearing on a request by Jane Herring to rezone approximately 0.39 acres at 214 Beaman Street from R-8 Residential to O & I Office & Institutional District.

Director Mary Rose explained the request and gave the staff and Planning and Zoning Board recommendation to approve the request upon the findings of fact and zoning consistency statement.

No one else appeared to be heard, and the hearing was closed.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, the following amendment **#2014.05.01** to the Zoning Ordinance was unanimously adopted:

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the City of Clinton Planning Board does hereby find and determine that the recommendation of ordinance amendment RZ-4-14-1 to be rezoned from R-8 Residential to O & I Office and Institutional is consistent with the goals and objectives of the City of Clinton Land Use Plan and other long range planning documents; and

WHEREAS, upon the recommendation of the Planning and Zoning Board and after public hearing and due notice thereof as required by law, the City Council of the City of Clinton, NC, does enact as follows: The Zoning Ordinance of the City of Clinton be and the same is hereby amended as follows: That approximately 0.39 acres at 214 Beaman Street is hereby rezoned from R-8 Residential to O & I Office and Institutional District.

P & Z – ALONG HIGHWAY 24 WARSAW ROAD -- VINCE BURGESS

Mayor Starling opened a public hearing on a request by Vince Burgess to rezone approximately 5.57 acres along Highway 24, Warsaw Road from I-1 Light Industrial to HC Highway Commercial District.

Director Mary Rose explained the request and gave the staff and Planning and Zoning Board recommendation to approve the request upon the findings of fact and zoning consistency statement.

No one else appeared to be heard, and the hearing was closed.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following amendment **#2014.05.02** to the Zoning Ordinance was unanimously adopted:

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the City of Clinton Planning Board does hereby find and determine that the recommendation of ordinance amendment RZ-4-14-2 to be rezoned from I-1 Light Industrial to HC Highway Commercial is consistent with the goals and objectives of the City of Clinton Land Use Plan and other long range planning documents; and

WHEREAS, upon the recommendation of the Planning and Zoning Board and after public hearing and due notice thereof as required by law, the City Council of the City of Clinton, NC, does enact as follows: The Zoning Ordinance of the City of Clinton be and the same is hereby amended as follows: That approximately 5.57 acres along Highway 24, Warsaw Road is hereby rezoned from I-1 Light Industrial to HC Highway Commercial District.

P & Z – 363 OVERLAND ROAD -- EDWARD WELLS

Mayor Starling opened a public hearing on a request by Edward Wells to rezone approximately 1.18 acres located at 363 Overland Road from RA-20 Residential Agriculture to O & I Office Institutional District. Mayor Starling informed the group that although, he knows and has worked with Mr. Edward Wells, he has no interest in this request/rezoning.

Director Mary Rose explained the request and gave the staff and Planning and Zoning Board recommendation to approve the request upon the findings of fact and zoning consistency statement.

No one else appeared to be heard, and the hearing was closed.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, the following amendment **#2014.05.03** to the Zoning Ordinance was unanimously adopted:

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the City of Clinton Planning Board does hereby find and determine that the recommendation of ordinance amendment RZ-4-14-3 to be rezoned from RA-20 Residential Agriculture to O & I Office Institutional is consistent with the goals and objectives of the City of Clinton Land Use Plan and other long range planning documents; and

WHEREAS, upon the recommendation of the Planning and Zoning Board and after public hearing and due notice thereof as required by law, the City Council of the City of Clinton, NC, does enact as follows: The Zoning Ordinance of the City of Clinton be and the same is hereby amended as follows: That approximately 1.18 acres located at 363 Overland Road is hereby rezoned from RA-20 Residential Agriculture to O & I Office Institutional District.

P & Z— LAND DEVELOPMENT ORDINANCE – 3.4.1.B DIMENSIONAL REQUIREMENTS – LOT WIDTH

Mayor Starling opened a public hearing on a text amendment request by Clinton Planning Department to amend Section 3.4.1.B: Dimensional Requirements of the Clinton Land Development Ordinance with regard to lot width.

Planning and Zoning Director Mary Rose presented the proposed amendment. She stated that after the recent approval of the subdivision plat for Sunset Village, which will be located off Sunset Avenue, this request arose. She stated that this amendment reflects a different approach to measuring lot width.

No one appeared to be heard and the public hearing was closed.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, the following ordinance # **2014.05.04** to the Land Development Ordinance was adopted unanimously:

2014.05.04

Whereas, upon the recommendation of the Planning and Zoning Board and after public hearing and due notice thereof as required by law, the City Council of the City of Clinton, NC do enact as follows: That the Land Development Ordinance of the City of Clinton be and the same is hereby amended to read as follows:

3.4.1 General Provisions

- B. Without limiting the generality of the foregoing standard, the Dimensional Table indicates minimum lot widths that are required and that are deemed presumptively to satisfy the standard set forth in Subsection (A) above. The lot width shall be measured ~~along a straight line connecting the points at which a line that demarcates the street right-of-way intersects with lot boundary lines at opposite sides of the lot.~~ at the horizontal distance between the side lot lines measured at the front setback line.

P & Z— LAND DEVELOPMENT ORDINANCE – APPENDIX A: DEFINITION -- LOT WIDTH

Mayor Starling opened a public hearing on a text amendment request by Clinton Planning Department to amend Section Appendix A: Definitions of the Clinton Land Development Ordinance by amending the definition of lot width.

Planning and Zoning Director Mary Rose presented the proposed amendment. She asked City Council to approve amending the definition for lot width to correspond with the above amendment regarding Section 3.4.1.B: Dimensional Requirements.

No one appeared to be heard and the public hearing was closed.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Turlington, the following ordinance # 2014.05.05 to the Land Development Ordinance was adopted unanimously:

2014.05.05

Whereas, upon the recommendation of the Planning and Zoning Board and after public hearing and due notice thereof as required by law, the City Council of the City of Clinton, NC do enact as follows: That the Land Development Ordinance of the City of Clinton be and the same is hereby amended to read as follows:

Appendix A: Definitions

Lot Width. The horizontal distance between the side lot lines measured at ~~the street right-of-way line.~~ **the front setback line.**

NAMING RIGHTS POLICY – RECREATION DEPARTMENT

City Manager Shawn Purvis stated that the proposed Clinton Recreation Facility Naming Rights Policy was presented to City Council at its May 1, 2014, Budget Workshop. He stated that a copy of this policy was also placed in this agenda packet. Mr. Purvis stated that at this time, City Council may elect to adopt/not adopt this policy. Mr. Purvis further stated that this policy outlines the procedures for the naming rights and when sponsorships are in place, he and Mr. Allen will return before City Council with this information.

Councilmember Strickland's concern regarding the policy was the manner in which vandalism would be handled. Councilmember Stefanovich asked for more time to review the policy.

It was the consensus of Mayor Starling and City Council to continue the consideration of adopting this proposed Clinton Recreation Department's naming rights policy until the June 3, 2014, regular city council meeting.

CONVEYANCE OF RIGHT-OF-WAY – SUMMER TREE COURT – OFF AIRPORT RD

City Manager Purvis asked that this item, the consideration of conveyance of right-of-way for Summer Tree Court located off Airport Road be continued at the July 1, 2014, city council meeting. He stated that they are still waiting on the attorney's opinion.

It was the consensus of Mayor Starling and City Council to continue the consideration of conveyance of right-of-way for Summer Tree Court located off Airport Road until the July 1, 2014, city council meeting.

CITY CODE -- ORDINANCE—CHAPTER 16 -- SALE OF ALCOHOL

City Manager Purvis introduced this item, “Consideration of an ordinance to allow the sale of alcohol during special events at 201A West Railroad Street parking lot. He stated that this request is being made in conjunction with the Alive after Five events. Mr. Purvis stated that the final Alive after Five concert will be held the Friday evening before the Annual Court Square Fair on Saturday, October 11, 2014. He stated that this last concert will be held in the Andy’s of Clinton parking lot and consideration to sell alcohol on Friday evening only is being requested.

Planning and Zoning Director Mary Rose stated that she has not spoken to anyone from Andy’s of Clinton; however, the City owns this property. She stated that the address is 201A West Elizabeth Street—not 201A West Railroad Street. Ms. Rose stated that City Council can approve for this one night only if it so desires.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, the following resolution/ordinance was adopted unanimously:

**RESOLUTION ALLOWING THE SALE OF ALCOHOL
ON THE PREMISES OF 201A WEST ELIZABETH STREET
FOR A LIMITED TIME ONLY**

WHEREAS, it shall be unlawful to consume intoxicating, beverages, that is, beer, wine or liquor, in any public place or upon or in any public street, sidewalk, alley parking lot, or property owned, leased or maintained by the city or by the state and within the city limits, or on any such place owned, leased or maintained by the city outside the corporate limits except by special event permit issued by the city manager or his designee; and

WHEREAS, previously, City Council amended the Clinton City Code of 1987 to allow alcoholic beverages be possessed, consumed, sold, or distributed at special events held only at the Clinton City Market, adjoining Lisbon Street Parking Lot, upon the issuance of a special event permit as set forth in Section 16-1. Intoxicating Beverages – Consumption; and

WHEREAS, the Alive after Five Committee and the Arts Council request permission to allow the sale of alcohol during the special event in the 201A West Elizabeth Street parking lot to be held on Friday evening, October 10, 2014, prior to the “Annual Court Square Fair.”

NOW, THEREFORE BE IT RESOLVED THAT, the City Council of the City of Clinton hereby grants the Alive after Five Committee and the Arts Council’s abovementioned request.

NOW, THEREFORE BE IT FURTHER RESOLVED THAT, the approval of this request is in conjunction with the regulations set forth in Chapter 16. Section 16-1. Intoxicating beverages – Consumption.

PERSONNEL POLICY – AMENDMENT

City Manager Purvis stated that recently, the Accident Review Board updated its policy which is also incorporated into our Personnel Policy. Mr. Purvis stated that the proposed amendment has been reviewed by department heads and the management team. Mr. Purvis asked City Council to approve the proposed amendment as it relates to Article V. Conditions of Employment Section 10. Accident Review Board Policy.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Turlington, the following amendment to the Personnel Policy was unanimously adopted:

Personnel Policy Amendment

ARTICLE V. Conditions of Employment

Section 10. Accident Review Board Policy

Section 10. Accident Review Board Policy

In order to find the causes of employee accidents and/or the misuse of City property, the Accident Review Board is to be formed by the City of Clinton.

The Board's responsibilities are:

- a. To review causes of accidents of employees.
- b. To find possible solutions to those causes that are detected.
- c. To find if there is or is not fault on the part of the employee.
- d. Where there is fault on the part of an employee, these findings and a recommendation as to what action is to be taken, are to be forwarded to the City Manager. The decision is sent to the respective department head and the chairperson shall ensure implementation.
- e. To inform the Health and Safety Committee of findings and possible solutions to prevent future accidents, when applicable.

1. Accident Review Board. The Accident Review Board is to consist of nine (9) members. One each from Recreation, Police, Fire, and five (5) appointees from the Public Works Department and a chairperson who will be appointed by the City Manager and who will vote only in cases of a tie.

No department head will be eligible to serve on this Board. On or before July 10th of each year, the present chairperson will request department heads to submit to the chairperson the name(s) of his/her representative to make certain the whole make-up of the Board is in proportion to the City's workforce as it applies to sex and race. The chairperson will notify the members of their appointment no later than July 25th of each year.

No employee will serve for more than twenty-four (24) consecutive months—unless the department head deems the employee to serve longer.

The Board will hold its meetings on the fourth Wednesday of any month beginning at 9:30 AM in the City Hall Auditorium as needed. All meetings will be called by the chairperson of the Accident Review Board.

2. **Cases Reviewed by Board.** Any City of Clinton real or personal property that is damaged, destroyed, or misplaced by an employee that requires an estimated repair or replacement cost of seven hundred and fifty dollars (\$750.00) or more will be reported, in writing, to the City Clerk/chairperson by the appropriate department head.

Any employee who has an accident in a City vehicle when the Police Department's investigation estimates that the total damage is seven hundred and fifty dollars (\$750.00) or more will be reported to the City Manager by the appropriate department head.

All vehicular accidents involving non-City of Clinton real or personal property will be reported immediately to the law enforcement agency that has jurisdiction in the area that the accident occurred. The employee shall notify his/her direct supervisor immediately.

Reports by department heads concerning vehicular accidents or damage to City property within the monetary limits described will be given to the City Manager within forty-eight (48) hours of the occurrence.

The City Manager will review each department head's report. The City Manager will forward those reports to the Accident Review Board's chairperson. The chairperson will in turn contact the Board members and the respective department heads as to date, time, and place that the Accident Review Board will convene.

Department heads are responsible to see that all employees who are under their jurisdiction, that have been summoned by the Accident Review Board, are present at the meeting.

3. **Administrative Procedures for Accident Review Board Findings.**

a. When there are equipment defects, and other things, such as procedure errors that are the causing factors of an accident, recommendations are made by the Board, in writing, to the City Manager. The City Manager, in turn both signs approval or

disapproval and forwards it to the respective department head, who in turn handles the matter and returns, in writing, to the City Manager what action was taken.

b. When the Board finds no fault on the employee's part, then such findings are sent to the City Manager, who in turn forwards the results to the appropriate department head.

c. Where there is fault on the part of an employee, these findings and what action is to be taken, are to be forwarded to the City Manager. The City Manager, in turn, approves or disapproves the findings. If the City Manager agrees with the recommendation of the Board, the decision is sent to the appropriate department head for implementation. The chairperson will follow up on implementation.

d. In order to ensure standard procedures are followed when an employee involved in an accident is **found to be at fault**, the following is to be in effect:

- ◆ First **fault** accident in a one year period -
One day suspension without pay (based on an 8-hour workday)
- ◆ Second fault accident in a one year period -
Two days suspension without pay (based on an 8-hour workday; and two days equate to 16 hours)
- ◆ Third fault accident in a one year period –
This could result in dismissal from employment with the City of Clinton, and in no case will be less than two weeks suspension without pay. (Two weeks equate to 80 hours)

e. In order to ensure standard procedures are followed when an employee involved in an accident is **found not to be at fault**, the following is to be in effect:

- ◆ No fault on the part of the employee - No suspension

(Note: One year period relates to a calendar year, January through December. Also, the term "suspension" will be interpreted as appropriate number of days without pay. Accumulated vacation leave, sick leave, or compensatory time will not be used or earned to satisfy these findings.)

4. **Employee Appeal.** Employees have a right to appeal. The appeal procedure is the same for a case originating with the Accident Review Board as that used in any other employee grievance. This format is described in the Personnel Policy and Employee's Handbook.

The Accident Review Board is administrative and deals with administrative actions. Violations of City Policies can be pointed out **but in no case are they to be handled by the Accident Review Board.** Violations of City policies and regulations are to be dealt with by the department head of the respective employee.

CONTRACT – LAW ENFORCEMENT – CLINTON ABC BOARD

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, a contract between the City of Clinton and Clinton ABC Board for ABC law enforcement passed unanimously.

Mayor Starling stated that this contract has been in existence for many years and the City has had no problems with the Clinton ABC Board and this partnership.

RESOLUTION -- ALLOWING CLINTON ABC BOARD TO ADOPT CITY'S TRAVEL POLICY

City Manager Purvis stated that the North Carolina Alcoholic Beverage Control Commission is requesting all local liquor boards to adopt travel policies. He stated that this is an annual requirement. Mr. Purvis recommended that City Council approve this request.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, the following resolution was unanimously adopted:

RESOLUTION ALLOWING THE ADOPTION OF THE CITY OF CLINTON'S TRAVEL POLICY BY THE CLINTON ABC BOARD

WHEREAS, the North Carolina Alcoholic Beverage Control Commission is requesting that all local liquor boards adopt travel policies as pursuant to Statutory Authority G.S. 18B-702(e) and legislation *HB 1717* Modernization of the State ABC System; and

WHEREAS, the Clinton ABC Board requests written confirmation from the Clinton City Council to allow the Board permission to adopt its updated Travel Policy which became effective April 2012.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Clinton hereby grants the Clinton ABC Board's request to use the City's Travel Policy for fiscal year beginning July 1, 2014.

CONTRACT—LAND APPLICATION OF WASTEWATER SLUDGE – BUFFALO INVESTMENT, INC.

City Manager Purvis presented for approval a contract between the City and Buffalo Investment, Inc., for the land application of wastewater sludge. He stated that although the proposed contract is with Buffalo Investment, Inc., the same existing company, it has been modified. He further stated that the term of the contract has been changed from ten years to three years and the rate has increased to \$150 per load from

the current rate of \$137 per load. City Manager Purvis added that the contract will be reviewed annually with a renewal clause and will require an 18-month notification of termination by either party. Also, Mr. Purvis stated that the increased rate is still below the average market rate and he recommended approval of this contract.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, the contract between the City of Clinton and Buffalo Investment, Inc., for the land application of wastewater sludge passed unanimously.

ORDINANCES—BUDGET

Finance Director Harry Staven briefed City Council regarding these budget amendments. He stated that there is a net increase in the General Fund of \$29,600 and Water and Sewer Fund of \$13,000, offset by increasing revenues. Mr. Staven further stated that there is an increase in the Downtown Fund of \$5,000, which is partially covered by \$3,400 from reserves.

City Manager Purvis recommended approval of these amendments.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, it passed unanimously to adopt the following amendment **#2014.05.06**

**Budget Ordinance Amendment
Fiscal Year 2013-2014 Budget
#2014.05.06**

BE IT ORDAINED by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2014, amended on August 6, 2013; on September 3, 2013; on October 1, 2013; on November 6, 2013; on December 17, 2013; on January 7, 2014; on February 4, 2014; and on April 1, 2014, is hereby amended as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-4200-0200	Salaries		\$35,000	
10-4200-0500	FICA		2,500	
10-4200-0600	Group Insurance		2,500	
10-4200-1400	Travel & Education		1,900	
10-4200-1401	Auto Allowance		3,000	
10-4200-3300	Departmental Supplies	\$ 2,500		
10-4200-5401	Workmen's Comp	1,300		
10-4400-0200	Salaries	17,000		
10-4400-0500	FICA	1,400		
10-4400-1100	Telephone	300		
10-4400-1400	Travel & Education	2,900		
10-4900-0400	Professional Service		500	

10-4900-1100	Telephone	300	
10-4900-1400	Travel & Education	250	
10-4900-1402	Board Expense	100	
10-4900-1500	Maintenance		1,000
10-4900-2600	Legal Advertising	250	
10-4900-3300	Departmental Supplies	700	
10-5100-2600	Advertising	300	
10-5100-3300	Supplies & Materials	1,000	
10-5100-4500	Contract Services	500	
10-5100-5300	Dues & Subscriptions	200	
10-5100-5301	CALEA Accreditation Fee	3,800	
10-5100-5401	Workmen's Comp	1,000	
10-5100-5402	Insurance Auto		1,000
10-5100-5403	Insurance/Bldg.	400	
10-5100-7200	K-9 Dog	1,000	
10-5100-7400	Capital Outlay	3,600	
10-5300-0200	Salaries	57,000	
10-5300-0203	Part Time Salaries	10,000	
10-5300-0500	FICA	1,000	
10-5300-0600	Group Insurance		1,500
10-5300-1100	Telephone	2,400	
10-5300-1700	Maint/Repair Auto	5,000	
10-5300-3600	Uniforms		5,000
10-5300-3601	Turn-out Equipment		11,400
10-5300-4500	Contract Service		5,000
10-5300-5401	Workmen's Comp	6,000	
10-5300-5402	Insurance/Auto	1,400	
10-5300-5403	Insurance/Bldg	300	
10-5300-7400	Capital Outlay		4,000
10-5600-0200	Salaries		5,000
10-5600-0500	FICA		1,000
10-5600-0600	Group Insurance	1,300	
10-5600-1700	Maint/Repair Auto	2,000	
10-5600-2600	Advertising		500
10-5600-3202	Asphalt & Concrete	1,700	
10-5600-5401	Workmen's Comp	4,700	
10-5600-5402	Insurance/Auto	700	
10-5600-7000	Capital Outlay Paving		40,000
10-5600-7200	Storm Drainage		1,600
10-5610-0600	Group Insurance	500	
10-5610-2600	Advertising		500
10-5900-0200	Salaries		3,000
10-5900-0500	FICA		500
10-5900-0600	Group Insurance		2,000
10-5900-1400	Travel & Education		1,000
10-5900-1600	Maint/Repair Equipment	4,000	
10-5900-1603	Maint/Rpr Comm Containers		
10-5900-1700	Maint/Repair Auto	8,000	
10-5900-4500	Contract Services	2,000	
10-5900-5401	Workmen's Comp	900	
10-5900-5402	Insurance/Auto	1,600	
10-6200-0200	Salaries		25,000

10-6200-0201	Part Time Salaries	22,000		
10-6200-0204	Rental Staff Salaries	500		
10-6200-0400	Professional Service	200		
10-6200-0500	FICA		3,000	
10-6200-0600	Group Insurance		5,000	
10-6200-1301	Utilities-Fields		2,000	
10-6200-4500	Contract Services	3,000		
10-6200-5402	Auto Insurance	500		
10-6200-5403	Building Insurance	900		
10-6200-7400	Capital Outlay		2,500	
10-6400-0200	Salaries	1,000		
10-6400-0400	Professional Service	3,000		
10-6400-0600	Group Insurance	800		
10-6400-1200	Printing & Office Supplies		500	
10-6400-1700	Maint/Repair Auto	1,000		
10-6400-3300	Supplies & Materials	4,000		
10-6400-3400	Small Tools		500	
10-6400-3700	Safety Supplies	500		
10-6400-4500	Contract Services	2,500		
10-6400-5401	Workmen's Comp	5,700		
10-6600-0300	Overpymt on Taxes	2,000		
10-6600-0400	Professional Service	6,500		
10-6600-0602	Retiree Medical Insurance	13,000		
10-6600-0800	Contributions/Other Agencies	900		
10-6600-1500	Maintenance City Hall	2,700		
10-6600-3700	Out of State Sales Tax	3,000		
10-6600-5403	Insurance Building	1,800		
10-6600-5404	General Liability		5,000	
10-6600-5405	Unemployment Insurance	18,000		
10-6600-5600	Safety Committee		6,000	
10-6600-5700	Misc/Non Departmental	4,000		
10-6600-5900	Employee Relations	1,500		
10-6600-6000	Housing Demolitions		3,000	
10-6600-6010	Lot Maintenance		3,000	
10-6600-6100	Hamilton Beach Property	1,200		
10-6600-8000	Contingency		35,000	
TOTAL EXPENDITURES		\$249,500	\$219,900	\$29,600

Section 2. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-3050-0000	Payment in Lieu of Taxes	\$ 1,200		
10-3190-0000	Auto License	6,700		
10-3290-0000	Interest Earned	7,500		
10-3470-0000	ABC Revenues	6,000		
10-3567-0100	Response	1,600		
10-3612-0490	Sports Registration Fees	400		
10-3670-0100	Refund on Sales Tax	2,300		
10-3910-0200	Transfer from W & S	3,900		

TOTAL REVENUES	\$29,600	\$0	\$29,600
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Section 3. To amend the Water and Sewer Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
30-6600-0400	Professional Service	\$30,000		
30-6600-1200	Printing & Office Supplies	700		
30-6600-1500	Utility Billing Maintenance		\$ 1,000	
30-6600-5405	Unemployment Insurance	2,000		
30-6600-5600	Safety Committee		5,000	
30-6600-5700	Misc Expense	2,000		
30-6600-8000	Contingency		40,000	
30-8100-0200	Salaries		10,000	
30-8100-0600	Group Insurance		2,000	
30-8100-1400	Travel & Education	900		
30-8100-3300	Departmental Supplies	200		
30-8100-3303	Serv Pipe & Meter Box	2,500		
30-8100-3600	Uniforms	1,500		
30-8100-5401	Workmen's Comp	3,300		
30-8100-5402	Insurance Auto	500		
30-8100-5403	Insurance/Bldg	200		
30-8200-0200	Salaries		2,100	
30-8200-0400	Professional Service	25,000		
30-8200-0600	Group Insurance	2,000		
30-8200-1300	Utilities		5,000	
30-8200-1600	Maint/Repair Equipment	15,000		
30-8200-3101	Special Sludge Disposal		45,000	
30-8200-3300	Departmental Supplies	1,700		
30-8200-3302	WTP Chemical	25,000		
30-8200-3304	Sludge Site Compliance	12,000		
30-8200-5401	Workmen's Comp	500		
30-8200-5403	Insurance Bldg & Equip	1,000		
30-8200-7300	Capital Outlay Improvements		3,000	
30-8300-0200	Salaries		3,000	
30-8300-1100	Telephone	300		
30-8300-1300	Well Utilities		5,000	
30-8300-3302	Water Chemicals	6,500		
30-8300-5403	Insurance Bldg & Equip	1,300		

TOTAL EXPENDITURES	\$134,100	\$121,100	\$13,000
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Section 4. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
30-3350-0000	Miscellaneous Revenue	\$ 8,500		
30-3730-0000	W & S Tap Fees	4,500		

TOTAL REVENUES	\$13,000	\$0	\$13,000
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Section 5. To amend the Downtown Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
71-6910-0400	Professional Services		\$ 500	
71-6910-1300	Utilities	\$1,000		
71-6910-2500	Craft Fair		800	
71-6910-3300	Supplies & Materials		1,000	
71-6910-5300	Dues & Subscriptions	400		
71-6910-5700	Miscellaneous	1,200		
71-6910-6900	Downtown Façade Grant	1,500		
71-6910-7300	Projects	4,100		
71-6910-8000	Contingency		1,000	
71-6910-8200	Court Square Revital Pymt		400	

TOTAL EXPENDITURES	\$8,200	\$3,700	\$4,500
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Section 6. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
71-3250-0000	Craft Street Fees	\$ 800		
71-3270-0000	Leased Parking	100		
71-3350-0000	Miscellaneous	700		
71-3990-0000	Fund Balance	2,900		

TOTAL REVENUES	\$4,500	\$0	\$4,500
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Section 7. Copies of this budget amendment shall be furnished to the City Clerk, to the City Manager, and Finance Director for their direction.

PURCHASE OF PARCEL –ADJOINING 631 WILLIAMS STREET

City Manager Purvis stated that an individual has expressed interest in purchasing a small parcel owned by the City. Mrs. Eloise Stevens, the owner of the property of 631 Williams Street, has offered to purchase the adjoining property for the amount of \$100.00. He stated that Mrs. Stevens has also agreed to pay the closing cost. Mr. Purvis recommended that City Council accepts Mrs. Stevens' offer utilizing the upset bid process. City Manager Purvis concluded by stating that we would advertise the offer and proceed with the closing if no other offers are received.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, it passed unanimously to accept the offer to purchase and sell

the property to Mrs. Eloise Stevens, of 631 Williams Street, subject to, the upset bid process.

RESOLUTION—SURPLUS PROPERTY

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, the following resolution was unanimously adopted:

RESOLUTION AUTHORIZING THE DISPOSITION OF CERTAIN PERSONAL PROPERTY BY THE METHOD KNOWN AS: “GOVDEALS”

WHEREAS, the City Council of the City of Clinton, NC desires to dispose of certain surplus property of the City of Clinton;

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

- (1) The following described property is hereby declared to be surplus to the needs of the City of Clinton:

Qty	Description	Proposed Cost
1	2007 Chevrolet Impala 2G1WS55R179286362	Estimated value \$2,500.00

- (2) The Accounting Operations Manager is authorized to receive on behalf of the City Council of the City of Clinton bids via GovDeals for the purchase of the described property.
- (3) GovDeals will begin the sale of the described property on or about May 23, 2014, and will continue the sale until the described property is sold. The terms of sale shall be Pay Pal, credit card, or wire transfer.
- (4) The City Clerk will not cause a notice of the electronic public auction to be published in accordance with G. S. 160A-266 (c).
- (5) The highest bid, if it complies with the terms of sale, may be accepted by the Accounting Operations Manager and the sale consummated.

APPOINTMENTS

Notification was given of expiration terms on the Recreation Advisory Board for: Cameron Spell, District 1; Dr. Gib Palmer, At Large; and Rose Gilford, District 3. The term is for three years. Council will make appointments/reappointments at its June 3, 2014, city council meeting.

It was noted that Dr. Gib Palmer does not wish to be reappointed.

REPORTS

The personnel, code enforcement, finance, and fire reports were acknowledged.

STAFF REPORTS

There were so staff reports.

CITY MANAGER REPORTS

City Manager Purvis stated that City Council was given a copy of his report and feel free to contact him regarding any concerns. He apologized for not distributing the budget workbooks by this time and stated that they will receive them by Friday of this week. He concluded by stating that he will be attending Town Hall Day in Raleigh, NC, on June 4, 2014.

PUBLIC COMMENTS

Arthur Ruffin appeared before City Council.

ADJOURNMENT

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, and approved unanimously, the meeting was adjourned until the June 3, 2014, city council meeting beginning at 7:00 PM.

This May 20, 2014, regular city council meeting adjourned at approximately 7:46 PM.

Elaine F. Hunt, MMC, NCCMC, City Clerk

Lew Starling, Mayor