



APRIL 1, 2014, CITY COUNCIL MEETING

The City Council of the City of Clinton, North Carolina, met in regular session at 7:00 PM on April 1, 2014, in the City Hall Auditorium. Mayor Starling presided. Councilmembers Becton, Strickland, Turlington, Stefanovich, and Mayor Pro Tem Harris were present.

Also present were City Manager Shawn Purvis; newly-appointed Finance Director Harry Staven; Police Chief Jay Tilley; City Clerk Elaine F. Hunt; Fire Chief Adon Snyder; Mary Rose, Planning and Community Development Director; Human Resource Director Lisa Carter; Recreation Director Jonathan Allen; Public Works Director Jeff Vreugdenhil; Lyle Moore, Senior Planner; and newly-hired Lyden Williams, Planner.

Attorney Dale Johnson was also present.

Chris Berendt, of the Sampson Independent and Melvin Henderson, of the Sampson Weekly, were also present.

Councilmember Jean Turlington introduced the invocator for the meeting, Sister Theresine Gildea. Sister Gildea, a member of the Immaculate Conception Catholic Church, came forth and gave the invocation representing District 4.

CITY COUNCIL

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Becton, the minutes of the March 4, 2014, regular and March 18, 2014, special city council meetings were unanimously approved.

RECOGNITION

Mayor Starling introduced Peyton Holder to City Council and the public. He stated that Mr. Holder is the recipient of the Eagle Scout Award.

Mayor Starling invited the parents, Mike and Susan Holder, to come forth and he presented to Peyton Holder the following Certificate of Commendation upon receiving his Eagle Scout designation:



COMMENDATION

WHEREAS, the Boy Scout Eagle Scout Award is the highest award given in the Boy Scouts organization; and

WHEREAS, requirements such as earning a minimum of 21 merit badges, serving actively in a leadership position, developing, planning and carrying out a service project helpful to a religious institution or community must be met to obtain an Eagle Scout Award; and

WHEREAS, Mr. Peyton Holder of Troop 27, son of Mike and Susan Holder is being recognized today for being a recipient of the Boy Scout Eagle Scout Award on December 12, 2013; and

WHEREAS, Mr. Peyton Holder is a credit to the people of the City of Clinton and Sampson County for his great achievement—the creation of a multi-functional art space for the Sampson County Adult Day Health Care Center located at Fisher Drive; and

NOW, THEREFORE, BE IT RESOLVED, I, LEW STARLING, MAYOR of the City of Clinton, North Carolina, do hereby extend my congratulations and best wishes to Mr. Peyton Holder for receiving his Eagle Scout Award.

PRESENTATION

Parks and Recreation Director Jonathan Allen appeared before City Council regarding proposed naming rights' policies and procedures for the Clinton Recreation Department. He stated that at the February 18, 2014, budget workshop, he presented this proposal to City Council. He stated that this program involves sponsorships and its purpose is to offset cost for the Clinton Recreation Department. Mr. Allen stated that he has researched this proposal and usually, the parties agree upon five-year contracts.

Mr. Allen stated that the Recreation Advisory Board is working on this proposal and they hope to have it ready for City Council at the May 2014, city council meeting.

It was the consensus of City Council to continue the item regarding naming rights' policies and procedures for the Clinton Recreation Department until the May 2014, city council meeting.

OATHS

Mayor Starling administered oaths to Mary Rose, Harold Pollock, John Wood, Ryan Stephenson, and Brad Parker, who will present information during the public hearings for a request for a conditional use permit to construct a 72-unit apartment complex along the 400 block of Overland Road.

P & Z – OFF INDUSTRIAL DRIVE – NOVI Carolina Digester LLC

Mayor Starling opened a continued public hearing on a request by NOVI Carolina Digester LLC for a conditional use permit to construct a green electricity production facility on a 40-acre parcel off Industrial Drive.

Mayor Starling stated that earlier, he received a call from NOVI President Anand Gangadharan requesting that the conditional use request to construct a green electricity production facility on a 40-acre parcel off Industrial Drive be withdrawn. Mayor Starling stated that the conversation was very cordial. Also, the Mayor stated that he thanked Mr. Gangadharan, agreed that this technology is very good; however, he questioned the location of the proposed facility.

It was not necessary for anyone to be heard, and the hearing was closed.

Upon NOVI President Gangadharan withdrawing this request without prejudice, it was the consensus of Mayor Starling and City Council to remove this item from the April 1, 2014, agenda.

P & Z – 400 BLOCK OF OVERLAND ROAD – GREENWAY RESIDENTIAL DEVELOPMENT, LLC

Mayor Starling opened a public hearing on a request by Greenway Residential Development, LLC for a conditional use permit to construct a 72-unit apartment complex along the 400 block of Overland Road, in a RA-20 Residential Agriculture district.

Planning and Zoning Director Mary Rose explained this request and gave the staff and Planning and Zoning Board recommendation to approve the request upon the findings of fact.

Ms. Rose stated that:

1. The property under consideration contains approximately 12.61 acres.
2. The property is currently zoned RA-20 Residential Agriculture.
3. The property is located along the 400 block of Overland Road. The property to the north is zoned HC-Highway Commercial. The properties located to the south, east and west are zoned RA-20 Residential Agriculture.
4. The applicant is proposing to develop a 72-unit apartment complex on the property.

5. The site plan submitted by the applicant, Mr. Brad Parker, meets the number of parking spaces, surface type, and handicap parking spaces required in Section 9 of the Clinton Land Development Ordinance for multi-family developments.
6. The submitted site plan shows all structures meeting the minimum setbacks in an RA-20 Residential Agriculture district found in Section 3.4.2 of the Clinton Land Development Ordinance.
7. Per Section 2.01 of the City of Clinton Utility Extension Policy, if water and or sewer service is to be provided outside the corporate limits or requires extension of a main, a formal petition for annexation to the City shall be required.
8. Multi-family development is a conditional use allowed in RA-20 Residential Agriculture district per Section 3.3 of the Clinton Land Development Ordinance.
9. All adjacent property owners within 100' have been notified by mail and the property has been posted.

Ms. Rose stated that the four conditional use standards have to be met. Also, she stated that on March 11, 2014, The Technical Review Committee met to review this proposed site plan. The Committee members are: Chief Jay Tilley, Chief Snyder, Jeff Vreugdenhil, Lyle Moore, and Ms. Rose. The following recommendations were noted and addressed upon the site plan:

- A fence to surround the retention pond was included;
- A sidewalk was moved from the interior of the property to become adjacent to Overland Road;
- Increased lighting was recommended at the request of Chief Tilley toward the interior of the development and to the rear of all buildings;
- The proposed buffer will be maintained as proposed on the site plan;
- The developer will continue to work with City Public Works in order to accomplish necessary water and sewer extension;
- Fire hydrants are addressed upon the property and along Overland Road from Sunset Avenue

Ms. Rose recognized the representatives of Greenway Residential Development, LLC: (1) Mr. Harold Pollock, of Pollock & Pollock Attorneys-at-Law, Burgaw, NC (2) Brad Parker, Owner of Greenway Residential Development, LLC (3) John Wood, Landscape architect for Cline Design Associates In Raleigh, NC and (4) Ryan Stephenson, P. E., Regional Manager with Ramey Kemp & Associates, Inc., Raleigh, NC.

Attorney Pollock spoke first favorably of the project and acknowledging that he is from Indiantown Road, here in Clinton. He made mention on several occasions of this proposed project being similar to a project in Burgaw, NC. Mr. Pollock informed the group of the proposed rental rates starting at approximately \$463 a month.

Mayor Starling and City Council asked several questions which included: the history of the company and the proposed operation of the project after development. Mr. Pollock stated that the company has been in business since 1993 and after these projects are constructed, they remain in charge over them. They remain as the overseers.

Mr. John Wood, the architect, described the project. He stated that:

- The 72-units will be comprised within six (6) buildings;
- A one story community center;
- 24 hr. business center
- Laundry facility
- Playground(s) fenced in
- Gazebo for grilling
- Sidewalks and walking trail
- Recycling area accessible by car
- Landscaping exceeding the requirements
- Bricked base/foundation
- 30 year asphalt shingle
- Two parking spaces per unit
- Parking lot lighting with decorative fixtures
- Lighting on breezeways of buildings

Clarification was asked regarding the fencing and Mr. Wood stated that fencing will be around the playground, the lift station, and the retention pond.

Mr. Ryan Stephenson spoke regarding the traffic impact. He stated that they surveyed the traffic and at its heaviest time, a total of 57 cars traveled the area. He concluded that the roadway is sufficient to handle this traffic. Councilmember Stefanovich questioned the necessity of turn lanes; Mr. Stephenson replied that a left turn lane is already in place.

Mr. Brad Parker, Owner of Greenway Residential Development, LLC spoke regarding the proposed establishment. He stated that his intentions are to build the development and operate it. He mentioned his long term investors that included RBC Bank and Redstone Capital. Mr. Parker stated that he has yet to build a development and sell it afterward. He stated that these units are built to last. Maintenance is very seldom. He stated that if Council approves, he plans to begin in January 2015 and it should take about 12 months to complete.

Public Works Director Vreugdenhil spoke briefly regarding the tentative water line to this project.

No one else appeared to be heard, and the hearing was closed.

Mayor Starling read Standard 1: The use will not endanger the public health, safety, or general welfare if located where proposed and developed according to plan.

He then called for a vote on whether the requested use would meet this standard. All five councilmembers voted that the standard would be met.

Mayor Starling read Standard 2: The use meets all required conditions and specifications as outlined in the conditional use application, and/or as imposed by the City Council. He then called for a vote on whether the requested use would meet this standard. All five councilmembers voted that the standard would be met.

Mayor Starling read Standard 3: The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, or substantially diminish and impair property values within the neighborhood, or is a public necessity. He then called for a vote on whether the requested use would meet this standard. All five councilmembers voted that the standard would be met.

Mayor Starling read Standard 4: The location and character of the use if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in conformity with the Clinton Development Plan. He then called for a vote on whether the requested use would meet this standard. All five councilmembers voted that the standard would be met.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Strickland, a conditional use permit to construct a 72-unit apartment complex along the 400 block of Overland Road, in a RA-20 Residential Agriculture district was unanimously approved for Greenway Residential Development, LLC.

P & Z -- ECONOMIC DEVELOPMENT—BROOKS BROTHERS, INC.

Mayor Starling opened a public hearing to receive public comment concerning proposed appropriations and expenditures for economic development activities as it relates to Brooks Brothers, Inc., expansion. City Manager Shawn Purvis outlined the agreement which would commit the City to approximately \$8,434 over a five-year period if performance based incentives are met. This \$8,434 is based on the Brook Brothers' request of an incentive of 75% for 1-2 years and 50% for 3-5 years, which average 59% over the five years. Mr. Purvis stated that this proposed expansion includes an investment of \$1.27 million and the creation of 56 fulltime jobs over five years. City Manager Purvis stated that this public hearing is to receive comments.

Councilmember Stefanovich stated that City Council should participate in this incentive program with Brooks Brothers, Inc., at a breakdown rate of 50% for five years. He stated that this is the typical percentage granted by them. According to City Manager Purvis' calculation, the total grant back at 50% for five years will be \$7,091.

No one else wished to be heard, and the hearing was closed.

Upon a motion made by Councilmember Stefanovich, seconded by Councilmember Turlington, it passed unanimously to participate in the economic development incentive with Brooks Brothers, Inc., with an incentive breakdown of 50% for five years.

P & Z -- CDBG 2013/2014 -- INFRASTRUCTURE IMPROVEMENTS & ECONOMIC DEVELOPMENT PROJECTS

Mayor Starling opened a public hearing to receive citizen input regarding the use of CDBG funds from the NC Department of Commerce Community Assistance and the US Department of Housing and Urban Development for infrastructure improvements and economic development projects.

Public Works Director Vreugdenhil asked City Council to endorse an application for a Community Development Block Grant. He stated that this project will upgrade waterlines throughout the following parts of the city:

AREA 1

Calhoun Street
Winfrey Street
Earl Street
West Boney Street
West Carter Street
Layton Street

AREA 2

Lafayette Street/Taylor Ct.
West Powell Street
John Street
Graham Street
Hayes Court

He stated that the amount of the grant requested will not exceed \$1 million and will require a local match not to exceed \$50,000.

No one else wished to be heard, and the hearing was closed.

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Harris, it passed unanimously to endorse the application for a Community Development Block Grant for infrastructure improvements and economic development projects.

CDBG 2013/2014 -- RESOLUTIONS – AWARD OF ADMINISTRATIVE SERVICES

Public Works Director Vreugdenhil stated that this item is connected to the last public hearing. He stated that the following must be approved by the City Council to utilize this grant funding:

- a. 2013-2014 CDBG Program Funding Years Program Manual Resolution
- b. Resolution by Governing Body of Applicant
- c. Resolution of the City of Clinton to Assist in Funding a Proposed FY13 NC Small Cities CDBG Infrastructure Project
- d. Award of contract for Administrative Services

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Harris, the abovementioned/following resolutions were adopted unanimously:

PROGRAM MANUAL RESOLUTION

A Resolution Authorizing the Adoption of the Program Manual for City of Clinton 2013 and 2014 Funding Years of the North Carolina Small Cities Community Development Block Grant (CDBG) Program.

WHEREAS, the City intends to participate in the 2013 and/or 2014 Small Cities CDBG Program under the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Commerce (DOC) and/or the Department of Environment and Natural Resources (DENR) Division of Water Infrastructure (DWI); and

WHEREAS, the following documents are required under this program;

- Language Access Plan
- Fair Housing Plan
- Equal Employment Opportunity and Procurement Plan
- Local Jobs Initiative, Section 3 Plan
- Section 504
- Citizen Participation Plan
- Residential Anti-Displacement And Relocation Assistance Plan
- Code Of Conduct/Hatch Act Policy/Section 519
- Hook Up Guidelines
- Public Facility Guidelines
- Complaint Procedure
- Contracts Officer Designation
- Labor Standards Officer Designation
- Verification Officer Designation
- Just Compensation Officer Designation
- Financial Management Procedure

THEREFORE, BE IT RESOLVED by the City Council of the City of Clinton, North Carolina:

1. That Shawn Purvis, City Manager, is hereby authorized to execute any and all Grant related documents;
2. That this Program Manual is hereby adopted and to be used throughout the implementation of the City of Clinton FY 2013 and 2014 CDBG Programs; and
3. That if the City of Clinton should not receive a 2013 or 2014 CDBG award, that this Program Manual is no longer valid or applicable.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making

of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment & Natural Resources (NCDENR) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, The City of Clinton has need for and intends to construct a water system improvements project involving the replacement of 1-inch and 2-inch waterlines, and

WHEREAS, The City of Clinton intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLINTON:

That City of Clinton, the **Applicant**, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Shawn Purvis, City Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official** and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

**RESOLUTION OF THE CITY OF CLINTON
TO ASSIST IN FUNDING
A PROPOSED FY13 NC SMALL CITIES CDBG INFRASTRUCTURE PROJECT**

WHEREAS, The City of Clinton recognizes that its community development needs require concerted action by the city and its citizens; and

WHEREAS, the city has surveyed community infrastructure needs, including holding two public hearings concerning the proposed application for Community Development Block Grant funding for water improvements to benefit low to moderate income persons; and,

WHEREAS, the city wishes to seek all possible sources of community development assistance to help with the improvement of public water service to serve low to moderate income-occupied areas; and,

WHEREAS, the city certifies it will meet all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED, by the Clinton City Council that the city hereby commits \$50,000 in local funds to the proposed project to improve the competitive rating of the application and to underwrite its commitment to community development in general.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, it passed unanimously to enter into a contract with Holland Consulting Planners, Inc., of Wilmington, NC, for administrative services.

RESOLUTION—SURPLUS PROPERTY

Upon a motion made by Councilmember Strickland, seconded by Mayor Pro Tem Harris, the following resolution was unanimously adopted:

RESOLUTION AUTHORIZING THE DISPOSITION OF CERTAIN PERSONAL PROPERTY BY THE METHOD KNOWN AS: “GOVDEALS”

WHEREAS, the City Council of the City of Clinton, NC desires to dispose of certain surplus property of the City of Clinton;

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

- (1) The following described property is hereby declared to be surplus to the needs of the City of Clinton:

Qty	Description	Proposed Cost
1	1988 International 2500 VIN# IHTZNDDROJH533531	Minimum bid of \$3,500.00

- (2) The Accounting Operations Manager is authorized to receive on behalf of the City Council of the City of Clinton bids via GovDeals for the purchase of the described property.
- (3) GovDeals will begin the sale of the described property on or about April 7, 2014, and will continue the sale until the described property is sold. The terms of sale shall be Pay Pal, credit card, or wire transfer.
- (4) The City Clerk will not cause a notice of the electronic public auction to be published in accordance with G. S. 160A-266 (c).
- (5) The highest bid, if it complies with the terms of sale, may be accepted by the Accounting Operations Manager and the sale consummated.

CONVEYANCE OF RIGHT-OF-WAY – SUMMER TREE COURT – OFF AIRPORT RD

City Manager Purvis asked that this item, the consideration of conveyance of right-of-way for Summer Tree Court located off Airport Road be continued until the May 2014, city council meeting.

RESCHEDULING OF CITY COUNCIL MEETINGS

Due to scheduling conflicts, City Manager Shawn Purvis asked City Council to reschedule the May regular city council meeting and a budget workshop. He proposed scheduling the regular May city council meeting from May 6, 2014 to May 13, 2014; the May 13, 2014, budget workshop to April 29, 2014; and keep the May 20, 2014 budget workshop as is.

Upon a motion made by Councilmember Stefanovich, seconded by Mayor Pro Tem Harris, April 21, 2014, was the date set to have the next budget workshop at 6:00 PM in the Training Room.

RESOLUTION -- NC DOT – PUGH ROAD – SPEED LIMIT

Police Chief Tilley asked City Council to adopt a resolution requesting NCDOT to reduce the speed limit on Pugh Road. He stated that he surveyed the road as it relates to traffic. He stated that 63% of the drivers traveled at a speed of 50 mph or greater, 27%, at a speed of 30-40 mph, and 10% of the drivers traveled at a speed of 30 mph or less. Chief Tilley recommended that the speed limit be reduced to 35 mph to improve the traffic safety on Pugh Road.

Upon a motion made by Mayor Pro Tem Harris, seconded by Councilmember Turlington, the following resolution was unanimously adopted:

RESOLUTION REQUESTING NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT) TO REDUCE THE SPEED LIMIT ON PUGH ROAD

WHEREAS, property owners request that it shall be unlawful for any motor vehicle to drive at excessive speeds on Pugh Road; and

WHEREAS, Police Chief Jay Tilley has studied this location and has given the city a recommendation; and

WHEREAS, the City Council of the City of Clinton, North Carolina desires to improve highway safety along this route; and

WHEREAS, the City Council of the City of Clinton, North Carolina desires to honor this request.

NOW, THEREFORE, BE IT RESOLVED that the City of Clinton requests the North Carolina Department of Transportation to reduce the speed limit on Pugh Road to 35 miles per hour.

NOW, THEREFORE, BE IT RESOLVED that a copy of this resolution be forwarded to the North Carolina Department of Transportation.

BE IT FURTHER RESOLVED that if the North Carolina Department of Transportation honors the request of the City Council of the City of Clinton, the appropriate signs prohibiting speed above 35 miles per hour shall be posted in the area designated above.

BE IT FURTHER RESOLVED that if the North Carolina Department of Transportation honors the request, the above change shall be appropriately reflected on the Official Traffic Map of the City of Clinton.

ORDINANCES—BUDGET

City Manager Purvis briefed City Council regarding these items. He stated these budget amendments are to keep the general ledger balanced in various line items and to reflect expenditures more accurately. He stated that there is a net increase in the General Fund and Downtown Fund offset by increasing revenues. Mr. Purvis stated that there is no net change in the Water & Sewer Fund budget. He further stated that the \$57,000 increase in the Cemetery Fund will come from reserves for expansion of the cemeteries via columbarium construction if City Council wishes to move forward with this project at this time.

City Manager Purvis recommended approval of these amendments.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, it passed unanimously to proceed with the columbarium project and to adopt the following amendment **#2014.04.01**:

**Budget Ordinance Amendment
Fiscal Year 2013-2014 Budget
#2014.04.01**

BE IT ORDAINED by the City Council of the City of Clinton, NC, that the following amendment be made to the Annual Budget Ordinance for the fiscal year ending June 30, 2014, amended on August 6, 2013; on September 3, 2013; on October 1, 2013; on November 6, 2013; on December 17, 2013; on January 7, 2014; and on February 4, 2014, is hereby amended as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-5100-1600	Maint/Rpr Equipment		\$ 2,000	
10-5100-3300	Supplies & Materials		700	
10-5100-4500	Contract Services		3,500	
10-5100-5700	Misc Expense		450	
10-5100-7200	K-9 Dog	\$ 450		
10-5100-7400	Capital Outlay	6,200		
10-5300-1500	Maint & Rpr Bldg	3,000		
10-5300-1600	Maint & Rpr Equip		3,000	
10-5610-1500	PW Complex Maint	6,000		
10-6400-7400	Capital Outlay	57,000		
10-6600-0400	Prof. Service		8,000	
10-6600-7500	Xfer to Capital Proj	8,000		
10-6600-9110	Xfer to Fire Dept. Grant	4,966		
TOTAL EXPENDITURES		\$ 85,616	\$17,650	\$67,966

Section 2. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
10-3190-0000	Auto License	\$ 6,000		
10-3910-0300	Transfer from Cemetery	57,000		
10-3990-0000	Fund Bal Approp.	4,966		
TOTAL REVENUES		\$67,966	\$0	\$67,966

Section 3. To amend the Water and Sewer Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
30-6600-9600	Transfer to Capital Proj	\$10,800		

30-8100-1900	Maint/Rpr Lift Station	1,700		
30-8100-3303	Serv Pipe & Meter Box		\$ 12,500	
30-8300-1602	Maint/Rpr Meters		22,600	
30-8300-3302	Water Chemicals	22,600		
TOTAL EXPENDITURES		\$35,100	\$35,100	\$0

Section 4. To amend the Cemetery Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
60-4970-9100	Transfer to General Fund	\$57,000		
TOTAL EXPENDITURES		\$57,000	\$ 0	\$57,000

Section 5. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
60-3330-0000	From Savings	\$57,000		
TOTAL REVENUES		\$57,000	\$0	\$57,000

Section 6. To amend the Downtown Fund, the expenditures are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
71-6910-0400	Professional Services		\$ 8,400	
71-6910-6901	Downtown Incentive Prog		1,600	
71-6910-7300	Projects	\$ 3,800		
71-6910-8400	Xfer to Capital Proj	10,000		
TOTAL EXPENDITURES		\$13,800	\$10,000	\$3,800

Section 7. The revenues are to be changed as follows:

<u>Account #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
71-3350-0000	Misc Revenue	\$ 3,800		

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to the agency required by the agreement(s) and federal and state regulations.

Section 6. Requests for funds should be made to the agency in an orderly and timely manner as funds are obligated and expenses incurred.

Section 7. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this council.

Section 8. Copies of this Capital Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Section 9. The Finance Officer is hereby authorized to transfer funds from one line item to another line item without further approval by the City Council.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, the following amendment **#2014.04.03** was unanimously adopted:

**Capital Project Ordinance
NC Hwy 24 Infrastructure Relocation Project
#2014.04.03**

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project is hereby adopted:

Section 1. The project authorized is the NC Hwy 24 Infrastructure Relocation Project Capital Project described in the work statement contained in the Agreement between this unit and Cavanaugh and Associates.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the documents, and the budget contained herein.

Section 3. The following expenditures are appropriated for the project:

Account Number	Description	Increase	Decrease	Total
47-7140-0400	Professional Service	\$65,000		
TOTAL EXPENDITURES		\$65,000	\$0	\$65,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Account Number</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
47-3714-0500	Transfer from W & S Capital Reserve	\$65,000		
TOTAL REVENUES		\$65,000	\$0	\$65,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to provide the accounting to the agency required by the agreement(s) and federal and state regulations.

Section 6. Requests for funds should be made to the agency in an orderly and timely manner as funds are obligated and expenses incurred.

Section 7. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this council.

Section 8. Copies of this Capital Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Section 9. The Finance Officer is hereby authorized to transfer funds from one line item to another line item without further approval by the City Council.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, the following amendment **#2014.04.04** was unanimously adopted:

**CAPITAL PROJECT ORDINANCE AMENDMENT
Federal Emergency Assistance to Firefighters Grant
2014.04.04**

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance adopted January 7, 2014, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
80-5300-3300	Equipment	\$4,966		
TOTAL EXPENDITURES		\$4,966	\$0	\$4,966

Section 2. The revenues are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
80-3350-0100	City Contribution	\$4,966		
TOTAL REVENUES		\$4,966	\$0	\$4,966

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, the following amendment **#2014.04.05** was unanimously adopted:

**CAPITAL PROJECT ORDINANCE AMENDMENT
Fontana Street Lift Station Project
2014.04.05**

BE IT ORDAINED by the City Council of the City of Clinton, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance adopted May 7, 2013, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
46-7440-7300	Construction	\$10,800		
TOTAL EXPENDITURES		\$10,800	\$0	\$10,800

Section 2. The revenues are to be changed as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>TOTAL</u>
46-3714-0800	Transfer from W & S	\$10,800		
TOTAL REVENUES		\$10,800	\$0	\$10,800

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

Upon a motion made by Councilmember Becton, seconded by Councilmember Turlington, the following amendment **#2014.04.06** was unanimously adopted:

**CAPITAL PROJECT ORDINANCE AMENDMENT
Clinton Police Supplemental Project
2014.04.06**

BE IT ORDAINED by the City Council of the City of Clinton, NC that the following amendment be made to the Clinton Police Supplemental Project Ordinance that was adopted on October 4, 2011, and amended on December 6, 2011, is hereby amended as follows:

Section 1. The expenditures are to be changed as follows:

Account #	Account Title	Increase	Decrease	Total
75-5110-5702	Drug Enforcement - State	\$8,100		
TOTAL EXPENDITURES		\$8,100	\$ 0	\$8,100

Section 2. The revenues are to be changed as follows:

Account #	Account Title	Increase	Decrease	Total
75-3010-0100	State Sub Abuse Tax	\$6,700		
75-3350-0000	State Reimbursement	1,400		
TOTAL REVENUES		\$8,100	\$0	\$8,100

Section 3. Copies of this budget amendment shall be furnished to the City Clerk, City Manager, and Finance Director for their direction.

DWSRF LOAN – SOUTHWOOD WATER TOWER

City Manager Purvis stated that as part of our efforts to increase the city's water production capacity and improve fire safety, the South Wood Tank project has been included in the CIP. He stated that after previous financing possibilities did not come to fruition, we applied for a 0% interest DWSRF loan from NCDENR through the Division of Water Infrastructure. He further stated that the Division has accepted our project and awarded the loan contingent approval by the Local Government Commission. City Manager Purvis stated that to accept the loan, we must submit our letter of confirmation by May 13, 2014. He asked City Council to confirm acceptance of this DWSRF loan.

Upon a motion made by Councilmember Turlington, seconded by Councilmember Strickland, it passed unanimously to accept this DWSRF loan from NCDENR at 0% interest for 20 years.

REPORTS

The personnel, code enforcement, finance, and fire reports were acknowledged.

STAFF REPORTS

Parks and Recreation Director Allen spoke regarding the upcoming events at the Clinton Recreation Department. He mentioned the Easter Egg Hunt scheduled for Saturday, April 5, 2014, and the senior games scheduled for April 10, 2014. He stated that senior games would include the shuffle board and horseshoe. Mr. Allen invited everyone to the opening day of baseball, softball, and t-ball on Saturday, April 26, 2014, at 3 PM.

CITY MANAGER REPORTS

City Manager Purvis asked City Council to approve street closings for Saturday, April 12, 2014, for the Drive in Drive out Drug Event. He stated that the event had to be rescheduled.

Upon a motion made by Councilmember Strickland, seconded by Councilmember Becton, it passed unanimously to close the following streets as requested by Mr. Purvis: Vance Street from Sampson Street to Wall Street; Vance Street from Fisher Drive to Sampson Street, Main Street from College Street to Wall Street, Main Street from College Street to Connestee Street, Lisbon Street from Elizabeth Street to Main Street, Connestee Street from Vance Street to College Street, and the City Market parking lot from 8:00 AM to 4:00 PM on Saturday, April 12, 2014.

City Manager Purvis introduced Lyden Williams, Planner, and Harry Staven, Finance Director.

He concluded by stating that City Council was given a copy of his report and feel free to contact him regarding any concerns.

PUBLIC COMMENTS

Ms. Lisa Peterson, 810 Sampson Street, appeared before City Council with a concern relating to water bugs. She stated that she has complained for over a year.

Public Works Director Vreugdenhil stated that he has performed pest control in the nearby manhole. Also, he stated that his staff has performed other measures to correct Ms. Peterson's problem.

Mayor Starling informed Ms. Lisa Peterson that he, City Manager Purvis, Councilmember Becton, and Mayor Pro Tem Harris would look into the matter and contact her.

CONTINUATION/ADJOURNMENT

Upon a motion made by Councilmember Stefanovich, seconded by Mayor Pro Tem Harris, and approved unanimously, the meeting was continued until April 21, 2014, at 6:00 PM for the purpose of a Budget Workshop.

The April 1, 2014, city council meeting adjourned at approximately 8:17 PM.

Elaine F. Hunt, MMC, NCCMC, City Clerk

Lew Starling, Mayor